

**MINUTES**  
**SAN SIMEON COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR BOARD MEETING**  
**1350 MAIN STREET**  
**(Coast Unified Board Room)**  
**CAMBRIA, CA 93428**  
**Thursday, May 2, 2024**  
**6:00 p.m.**

**REGULAR MEETING OF THE SAN SIMEON COMMUNITY SERVICE DISTRICT**  
**COUNCIL – MINUTES**

**1. CALL TO ORDER**

The Regular Meeting of the San Simeon Community Service District Council was called to order at 6:03 p.m. by Director Tiwana.

**2. ROLL CALL**

Present: First Chair Jacqueline Diamond, Director Michael Donahue, Director Karina Tiwana

Via Zoom: Director Holly Le

Absent: None

Staff Present: Patrick Faverty, Ed.D., Interim General Manager  
Nubia Goldstein, White Brenner LLP

**3. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by First Chair Director Diamond.

**4. SPECIAL PRESENTATIONS AND REPORTS (6:05 p.m.- 6:13 p.m.):**

PUBLIC COMMENT FOR THIS ITEM

- None

A motion was made by First Chair Diamond to move the Sherrif's Report, Agendized item 8A. to the next position due to the Sherriff's time constraints. Director Donahue seconds the motion.

Vote was taken as follows:

AYES: Diamond, Tiwana, Le, Donahue,

NOES: None

ABSTAIN: None

ABSENT: None

Sherriff's Report stated there were thirty-five (35) calls for service in San Simeon.

Director Tiwana posed a question to the Sheriff regarding a dog attack and break-ins in the area surrounding San Simeon, and asked as to why those events were not stated in the Sherrif's Report.

**5. CONSENT AGENDA ITEMS (6:14 p.m.- 6:16 p.m.)**

PUBLIC COMMENT OPEN FOR THIS ITEM

- None

A. Review and Approval of Minutes for the Meeting on April 4, 2024

B. Review and Approval of Disbursement Journals

Director Tiwana made a motion for the review and approval of the meeting minutes from April 4, 2024, and the disbursement journals. First Chair Diamond second the motion.

Vote was taken as follows:

AYES: Le, Donahue, Diamond, Tiwana

NOES: None

ABSTAIN: None

ABSENT: None

**6. BUSINESS ACTION ITEMS (6:16 p.m.- 6:27 p.m.):**

A. Discussion, Review and Approval of a Resolution of the Board of Directors of Application for Dissolution

Director Tiwana commented on the application for Dissolution Resolution, as how it reasonably states the severity of San Simeon's current situation, as well as the stated budgetary numbers were not tallying correctly. As well as her opinion that robust oversight from a propounding party would be in the best interest for the District's future and longevity.

PUBLIC COMMENT OPEN FOR THIS ITEM

- Citizen hand delivered a letter to the Board regarding discrepancies in the Dissolution application and requests for these discrepancies to be corrected prior to the Dissolution application's submission.

District Counsel recommends that the board take a vote on any action it wishes to complete before moving on to Business Action Item (B).

Director Tiwana made a motion to accept the Resolution for Dissolution as written if Staff is directed to review information included in the document's summary as it will be used for the LAFCO application. Director Donahue Seconds.

Vote was taken as follows:

- AYES: Diamond, Tiwana Le, Donahue,
- NOES: None
- ABSTAIN: None
- ABSENT: None

B. Discussion, Review, and Approval of the Board of Directors Approving a Second Amendment to the Agreement for Transitional Consulting Services for Acting General Manager Duties and Re-Appointing Patrick Faverty, ED.D. As Interim General Manager

District Counsel stated a report to provide context for the business action item, as it is a housekeeping item to renew the Interim General Manager's contract as the previous agreement has lapsed due to the Board efforts in transition while looking for water treatment services, the Board deciding upon the District's option to divest or dissolve, and the search for a permanent General Manager.

Director Tiwana thanked Dr. Faverty for this contribution and dedication to the Board.

The Interim General Manager stated that he agrees to act as the Interim General Manager for as long as his services are needed by the Board.

PUBLIC COMMENT OPEN FOR THIS ITEM

- None

Director Tiwana made a motion to approve Item 6B on the agenda. Director Donahue seconds the motion.

Vote was taken as follows:

AYES: Diamond, Tiwana, Le, Donahue

NOES: None

ABSTAIN: None

ABSENT: None

## **7. DISTRICT STAFF & COMMITTEE REPORTS (6:27 p.m. - 6:47 p.m.):**

FRM Operations Reported a summary of May's activities.

Interim General Manager Reported a summary of May's activities regarding the wastewater treatment plant outflow project, issues with water meter reader device, and finding a contractor to fix the prevalent potholes around the District.

Director Donahue asked a question and asked if the amount of cost to repair the potholes is within the Interim General Manager's discretionary spending.

The Interim General Manager stated that the budget for up to sixty thousand dollars (\$60,000 for a project to repair the potholes was approved by a previous Board.

District Counsel commented for the clarification of bidding requirements and contract requirements under the CUPPCA threshold, as well as the preview scope of procurement authority maintained by the Interim General Manager

Director Tiwana commented a question regarding the State Park handshake agreement and suggested any documentation or agreement should be reviewed by District Counsel

Director Donahue commented on his support in Director Tiwana's statement.

Director Diamond stated a question directed to the Interim General Manager regarding the damaged light posts throughout the District.

The Interim General Manager stated his efforts to contact PG&E without receiving a timely response.

Director Le stated that she had contacted PG&E and has not received a timely or satisfactory response as to when the lamp posts would be repaired.

Director Donahue commented a question to District Counsel asking if there are options to escalate the lack of assistance from PG&E

District Counsel recommends discussing this matter at a later date, as that point of discussion is not on the agenda for this meeting.

District's Financial Summary was not reported aloud due to a representative from RGS was not present.

District Counsel stated that there was nothing to report.

PUBLIC COMMENT OPEN FOR THIS ITEM

- None

**8. CLOSED SESSION (6:48 p.m.- 7:13 p.m.):**

PUBLIC COMMENT OPEN TO CLOSED SESSION AGENDA ITEMS

- None

**Roll Call**

Present: First Chair Jacqueline Diamond,  
Director Michael Donahue, Director Karina Tiwana

Via Zoom: Director Holly Le

Absent: None

Staff Present: Patrick Faverty, Ed.D., Interim General Manager  
Nubia Goldstein, White Brenner LLP

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Exposure to litigation pursuant to paragraph (2) of subdivision (d) of  
Government Code § 54956.9: Three (3) Potential Cases

**Meeting Resumes Session (7:13 p.m.)**

District Counsel reported on Closed Session Items- Counsel stated that there is nothing to report.

**9. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS**

**(7:13 p.m.- 7:14 p.m.):**

PUBLIC COMMENT OPEN TO FUTURE AGENDA ITEMS

- None

**10. ADJOURNMENT (7:14 p.m.):**

The Regular Meeting of the San Simeon Community Service District adjourned at 7:14 p.m.