

Board of Directors San Simeon Community Services District



BOARD PACKET

**Wednesday, June 12, 2019
Regular Meeting 6:00 pm**

**Cavalier Banquet Room
250 San Simeon Avenue
San Simeon, CA**

Prepared by:



GRACE
ENVIRONMENTAL SERVICES

AGENDA
SAN SIMEON COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Wednesday, June 12, 2019
6:00 pm

CAVALIER BANQUET ROOM
250 San Simeon Avenue
San Simeon, CA 93452

1. REGULAR SESSION: 6:00 PM

A. Roll Call

B. Pledge of Allegiance

2. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

Public Comment - Any member of the public may address the Board relating to any matter within the Board's jurisdiction, provided the matter is not on the Board's agenda. Presentations are limited to three (3) minutes or less with additional time at the discretion of the Chair. Your comments should be directed to the Board as a whole and not directed to individual Board members. The Brown Act restricts the Board from taking formal action on matters not published on the agenda.

3. SPECIAL PRESENTATIONS AND REPORTS:

A. STAFF REPORTS:

- i. **Sheriff's Report** – Report for May.
- ii. **Superintendent's Report** - Summary of May activities.
- iii. **General Manager's Report** – Summary of May Activities.
- iv. **District Financial Summary** – Update on Monthly Financial Status.
- v. **District Counsel's Report** – Summary of May Activities.

B. BOARD OF DIRECTORS AND COMMITTEE REPORTS:

C. SPECIAL PRESENTATION:

D. PUBLIC COMMENTS ON SPECIAL PRESENTATIONS AND REPORTS:

Public Comment - This public comment period provides an opportunity for members of the public to address the Board on matters discussed during Agenda Item #3 – Special Presentations and Reports. If a member of the public wishes to speak at this time, Public Comment is limited to three (3) minutes.

4. CONSENT AGENDA ITEMS:

Public Comment - Members of the public wishing to speak on consent agenda items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, Public Comment is limited to three (3) minutes.

A. Review and approval of Disbursements Journal.

5. BUSINESS ITEMS:

Public Comment – Public comment will be allowed for each individual business item. Members of the public wishing to speak on business items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, Public Comment is limited to three (3) minutes per person for each business item.

A. Discussion on Draft Budget FY 2019/2020.

B. Discussion regarding the proposed rate increases in water and wastewater.

C. Discussion on Procedure to Fill the Vacancy on the San Simeon Community Services District Board of Directors Created by the Failure of Director Hunter Smith to Attend Three Consecutive Board Meetings; Direction to Staff to Post Notice of Vacancy pursuant to Gov't Code 1780; Schedule meeting at which candidates will be considered and the appointment made.

D. Approval of Chairperson's appointment of a Board member to the Budget Committee.

6. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS – Requests from Board members to Staff to receive feedback, prepare information, and/or place an item on a future agenda(s).

7. ADJOURNMENT

All staff reports or other written documentation, including any supplemental material distributed to a majority of the Board within 72 hours of a regular meeting, relating to each item of business on the agenda are available for public inspection during regular business hours in the District office, 111 Pico Avenue, San Simeon. If requested, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. To make a request for a disability-related modification or accommodation, contact the District Administrator at 805-927-4778 as soon as possible and at least 48 hours prior to the meeting date. This agenda was prepared and posted pursuant to Government Code Section 54954.2.

3. A. ii. SUPERINTENDENT REPORT
Jerry Copeland
Facilities Update for May 2019



SUPERINTENDENT REPORT

Item 3.A.ii

Prepared by: Jerry Copeland

1. Wastewater Treatment Plant

- All sampling, testing and reporting at the Wastewater Treatment Plant and the Recycled Water Facility was performed as required by the RWQCB.
- The Variable Frequency Drive (VFD) that powers Equalization Basin Pump #1 failed and was replaced. The wiring that supplies the power to both Equalization Pumps was also replaced.
- Annual calibration of the WWTP flow meters was performed by Telstar Instruments, Inc.
- Annual maintenance of the Chlorine Analyzer was performed.
- Annual laboratory proficiency testing was performed as required by the State of California Environmental Laboratory Accreditation Program (ELAP).
- One load of sludge was hauled away.

2. Water Treatment and Distribution System

- All routine sampling and testing was performed. The monthly report was submitted to the State Water Resources Control Board (SWRCB), Division of Drinking Water (DDW).
- After two weeks in a row of Non Detect results for Total Coliform and E.coli at the well sites, filter operations were terminated for the season on Tuesday, May 28, with the permission of the DDW District engineer. Weekly sampling will remain in effect until the Pico Creek dries up.
- Monthly maintenance of the R.O. unit was performed.
- Monthly water meter reading was performed.

3. District and Equipment Maintenance

- Staff continues with all of the scheduled preventive maintenance for all the equipment at the facilities. We are recording all of these activities.
- Weed abatement was performed around the District.

San Simeon Community Services District Superintendent's Report

May 2019

MONTHLY DATA REPORT																
Date	Day	Wastewater Inflow	Wastewater Effluent Flow	Well 1 Total Daily Produced	Well 2 Total Daily Produced	Total Daily Water Produced	R.O. Daily Inflow	R.O. Daily Effluent Flow	R.O. Daily Brine Flow	Distribution Chloride	Chloride Wells 1 2	Recycled Water Distributed	Water Level Well 1	Water Level Well 2	Rainfall in Inches	State Flows
05/01/19	Wed	67,441	65,190	54,604	0	54,604	0	0	0	-	-	0	10.1	10.3	0.00	5,824
05/02/19	Thu	65,726	65,480	70,536	449	70,985	0	0	0	-	-	0	10.1	10.4	0.00	9,046
05/03/19	Fri	71,603	69,860	57,970	0	57,970	0	0	0	-	-	0	10.1	10.3	0.00	7,164
05/04/19	Sat	85,567	85,640	84,300	0	84,300	0	0	0	-	-	0	10.1	10.3	0.00	8,098
05/05/19	Sun	92,160	107,810	83,252	0	83,252	0	0	0	-	-	0	10.0	10.3	0.00	11,400
05/06/19	Mon	80,433	59,850	71,434	0	71,434	0	0	0	-	-	0	10.0	10.1	0.04	8,479
05/07/19	Tue	84,425	82,830	64,777	0	64,777	4456	2830	1626	-	-	0	10.2	10.1	0.00	10,834
05/08/19	Wed	73,454	72,010	89,311	0	89,311	0	0	0	-	-	0	10.4	10.2	0.00	10,834
05/09/19	Thu	73,401	68,400	54,231	898	55,128	0	0	0	-	-	0	10.4	10.3	0.00	6,211
05/10/19	Fri	64,556	61,900	65,076	0	65,076	0	0	0	-	44	0	10.4	10.3	0.00	8,268
05/11/19	Sat	83,468	80,460	66,497	0	66,497	0	0	0	-	-	0	10.4	10.3	0.00	7,724
05/12/19	Sun	81,389	79,220	76,969	0	76,969	0	0	0	-	-	0	10.2	10.2	0.00	12,519
05/13/19	Mon	83,712	80,100	68,143	0	68,143	0	0	0	-	-	0	10.2	10.2	0.00	10,056
05/14/19	Tue	77,368	73,280	62,757	0	62,757	0	0	0	-	-	0	10.3	10.2	0.12	8,780
05/15/19	Wed	75,237	68,040	61,336	0	61,336	0	0	0	-	-	0	10.2	10.2	0.39	9,928
05/16/19	Thu	81,104	73,470	66,497	0	66,497	0	0	0	-	-	0	10.3	10.3	0.00	8,392
05/17/19	Fri	85,293	80,800	75,698	748	76,446	0	0	0	-	44	0	10.3	10.3	0.44	10,466
05/18/19	Sat	100,971	93,100	59,690	0	59,690	0	0	0	-	-	0	10.3	10.2	0.39	14,956
05/19/19	Sun	101,576	98,740	89,087	0	89,087	0	0	0	-	-	0	10.0	10.0	0.00	15,507
05/20/19	Mon	84,574	79,470	57,147	0	57,147	0	0	0	-	-	0	10.0	10.0	0.08	15,610
05/21/19	Tue	85,394	78,680	59,840	0	59,840	0	0	0	-	-	0	10.1	10.1	0.00	13,610
05/22/19	Wed	83,100	75,610	70,836	374	71,210	0	0	0	-	-	0	10.2	10.1	0.00	18,027
05/23/19	Thu	86,282	76,840	68,666	0	68,666	0	0	0	-	-	0	10.0	10.0	0.00	14,523
05/24/19	Fri	89,643	81,190	63,804	0	63,804	0	0	0	-	-	0	10.0	10.0	0.00	17,311
05/25/19	Sat	117,088	107,730	98,661	0	98,661	0	0	0	-	-	0	10.2	10.2	0.08	31,074
05/26/19	Sun	129,923	120,140	88,488	0	88,488	0	0	0	-	44	0	10.2	10.2	0.00	37,932
05/27/19	Mon	104,226	95,640	77,867	0	77,867	0	0	0	-	-	0	10.2	10.2	0.00	27,539
05/28/19	Tue	86,527	77,660	69,265	0	69,265	0	0	0	-	-	0	10.1	10.2	0.00	12,191
05/29/19	Wed	79,111	70,840	0	64,852	64,852	0	0	0	-	-	0	10.2	10.2	0.00	21,539
05/30/19	Thu	72,757	65,170	67,470	0	67,470	0	0	0	-	-	0	10.2	10.1	0.00	13,172
05/31/19	Fri	75,433	69,750	64,328	0	64,328	0	0	0	-	-	0	10.3	10.2	0.00	8,089
TOTALS		2,622,942	2,464,900	2,108,538	67,320	2,111,530	4456	2830	1626			0			1.54	387,421
Average		84,611	79,513	68,017	2,172	70,384	149	94	54	0	47	44	10.2	10.2	0.05	12914
Minimum		64,556	59,850	0	0	54,604	0	0	0	0	44	0	10.0	9.9	0.00	5824
Maximum		129,923	120,140	98,661	64,852	98,661	4456	2830	1626	0	44	0	10.4	10.4	0.44	37932

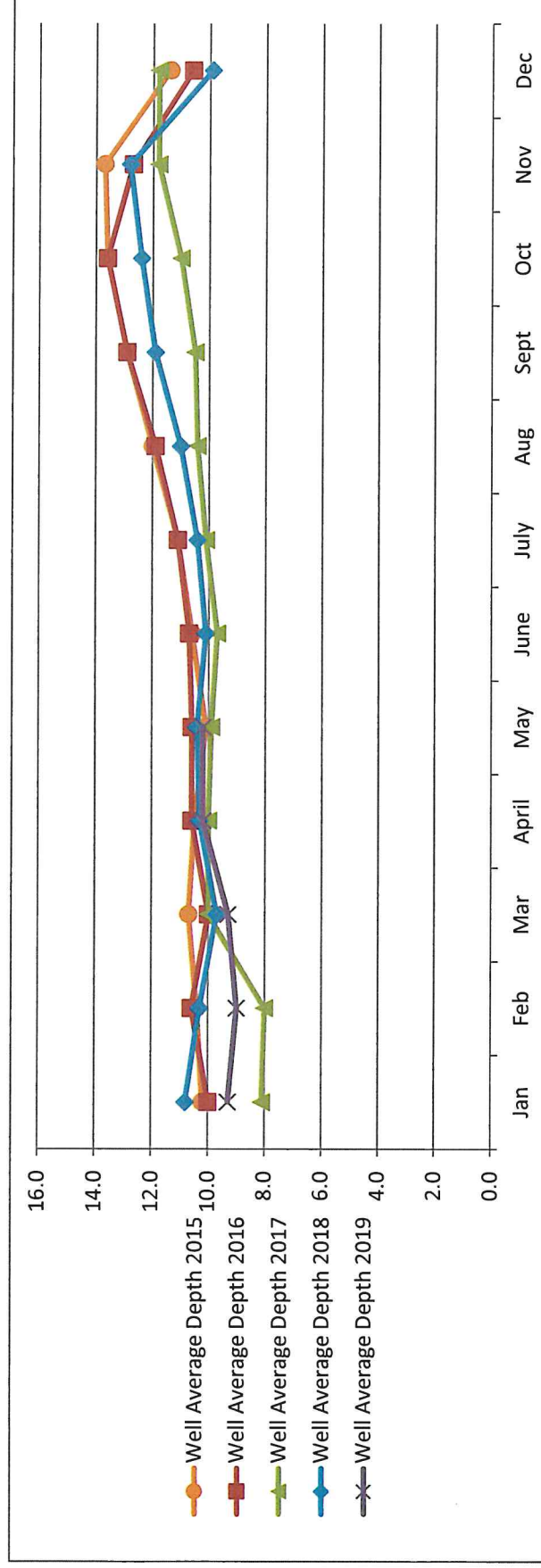
DATA SUMMARY SHEET

	2019	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Total for 2019
Wastewater Influent	2,974,678	2,978,722	3,279,598	2,517,042	2,622,942									14,372,982
Wastewater Final Effluent (Month Cycle)	2,921,320	2,950,740	3,186,710	2,456,140	2,464,900									13,979,810
Adjusted Wastewater Influent (- State Flow)	2,599,672	2,540,371	2,840,773	2,267,805	2,235,521									12,484,142
Water Produced (month cycle)	1,849,654	1,643,730	2,013,823	2,212,060	2,111,530									9,830,798
Sewer Influent/Water Produced Ratio	1.61	1.81	1.63	1.14	1.24									N/A
Adjusted Sewer/Water Produced Ratio	1.41	1.55	1.41	1.03	1.06									N/A
Well 1 Water Production	103,897	59,616	60,663	1,010,024	2,108,538									3,342,738
Well 2 Water Production	1,745,757	1,584,114	1,953,160	1,202,036	67,320									6,552,388
Total Well Production	1,849,654	1,643,730	2,013,823	2,212,060	2,111,530									9,830,798
Water Well 1 Avg Depth to Water	9.0	8.7	9.0	10.0	10.2									N/A
Water Well 2 Avg Depth to Water	9.5	9.2	9.5	10.3	10.2									N/A
Average Depth to Water of Both Wells	9.3	9.0	9.3	10.2	10.2									N/A
Change in Average Depth to Water from 2018	-1.5	-1.3	-0.4	-0.1	-0.2									N/A
Average Chloride mg/L at the Wells	55	44	44	46	46									N/A
State Wastewater Treated	375,006	438,351	438,825	294,237	387,421									1,933,840
State % of Total WW Flow	13%	15%	13%	12%	15%									N/A
Recycled Water Sold (Gallons)	0	0	0	0	0									0
Biosolids Removal (Gallons)	4,500	0	9,000	9,000	4,500									27,000
WW Permit Limitation Exceeded	0	0	0	0	0									N/A
RW Permit Limitation Exceeded	0	0	0	0	0									N/A
Constituent Exceeded	None	None	None	None	None									N/A
Sample Limit	N/A	N/A	N/A	N/A	N/A									N/A
Sample Result	N/A	N/A	N/A	N/A	N/A									N/A

	2018	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Total for 2018
Wastewater Influent	1,762,514	1,707,154	2,752,139	2,188,423	2,254,636	2,475,142	3,200,941	3,139,374	2,539,174	2,539,174	2,339,012	2,096,790	2,227,833	28,683,132
Wastewater Final Effluent (Month Cycle)	1,718,650	1,748,894	2,796,460	2,287,640	2,303,330	2,485,760	3,156,580	3,158,998	2,479,999	2,479,999	2,286,320	2,004,920	2,144,640	28,572,191
Adjusted Wastewater Influent(- State Flow) *	1,516,601	1,459,319	2,320,828	1,819,468	1,901,248	2,082,826	2,641,403	2,500,033	2,107,514	1,951,269	1,951,269	1,800,530	1,941,526	24,042,565
Water Produced (month cycle)	1,464,210	1,578,354	1,677,091	1,845,614	2,252,051	2,539,202	2,954,183	2,975,092	2,423,071	2,187,526	1,858,930	1,887,877	2,643,203	25,643,203
Sewer Influent/Water Produced Ratio	1.20	1.08	1.64	1.19	1.00	0.99	1.08	1.05	1.05	1.07	1.07	1.13	1.18	N/A
Adjusted Sewer/Water Ratio	1.04	0.92	1.38	0.99	0.84	0.82	0.89	0.84	0.87	0.89	0.89	0.97	1.03	N/A
Average Depth of Both Wells	10.8	10.3	9.7	10.3	10.4	10.1	10.4	11.0	11.9	12.4	12.4	12.8	9.9	N/A
Change in Average Depth to Water from 2017	+2.7	+2.3	-0.3	+0.3	+0.5	+0.4	+0.3	+0.6	+1.4	+1.4	+1.4	+1.0	-1.9	N/A
Average Chloride mg/L at the Wells	34.5	35.5	32	35.5	35.5	32	32	32	32	34.5	34.5	45	65	N/A
State Wastewater Treated	245,913	247,835	431,311	368,955	353,388	392,298	559,538	639,341	431,660	387,743	269,260	286,307	4,613,549	
State % of Total WW Flow	14%	15%	16%	17%	16%	16%	18%	20%	17%	17%	17%	13%	13%	N/A
Recycled Water Sold (Gallons)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Biosolids Removal (Gallons)	9,600	0	4,800	9,600	4,800	4,800	13,500	13,500	9,000	4,500	4,500	4,500	4,500	83,100
WW Permit Limitation Exceeded	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A
RW Permit Limitation Exceeded	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A
Constituent Exceeded	None	None	None	None	None	None	None	None	None	None	None	None	None	N/A
Sample Limit	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Sample Result	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

San Simeon Community Services District Superintendent's Report May 2019

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Well Average Depth 2015	10.2	10.4	10.7	10.5	10.1	10.6	11.1	12.0	12.9	13.6	13.7	11.4
Well Average Depth 2016	10.0	10.6	10.0	10.6	10.6	10.7	11.1	11.9	12.9	13.6	12.7	10.6
Well Average Depth 2017	8.1	8.0	10.0	10.0	9.9	9.7	10.1	10.4	10.5	11.0	11.8	11.8
Well Average Depth 2018	10.8	10.3	9.7	10.3	10.4	10.1	10.4	11.0	11.9	12.4	12.8	9.9
Well Average Depth 2019	9.3	9.0	9.3	10.2	10.2							



3. A. iii GENERAL MANAGER'S REPORT
Charles Grace
Update for May 2019



GENERAL MANAGER'S REPORT

Item 3.A.iii

Staff Activity – Report on Staff activities for the month of May. Regular activities performed by District staff include:

Processing of utility payments, customer service duties, answering phone calls, mailing of the regular monthly utility bills. Prepared and distributed the agenda and Board packet.

During the month of May, staff also attended to the following items:

- Responded to three (3) public records requests.
- Worked with abatement contractors to inspect vacant parcels subject to weed abatement.
- Mailed the Consumer Confidence Report (CCR) to residents.
- Provided information to the budget committee as requested.
- Composed and mailed the Prop. 218 proposed water and wastewater increase notices.

County Wide Hazardous Mitigation Plan – No new update at this time.

Capacity Fee Study – During the last Board meeting staff was directed to work with Tuckfield and Associates to update the land value associated with the District office and the Wastewater Treatment Plant. Staff has provided several updates to Mr. Tuckfield and a revised capacity fee report will be provided at the July Board meeting.

Prop 1 Grant Update – The RWMG Working Group formed at the Feb. 6th RWMG meeting met on May 30, 2019 to finalize project scores, select projects and recommend funding allocations for grant applicants. The reservoir expansion project was selected and the Working Group is recommending that San Simeon is awarded \$500,000.00 in grant money. Our project still needs to be approved at the IRWM and WRAC level, and will eventually be presented to the County Board of Supervisors for their approval. Final awarding will not occur until the spring of 2020. A copy of the IRWM staff report and project scoring card is included with this report.

Coastal Commission Rip Rap Permit Update – Staff has worked with Commission Staff to find an acceptable mitigation project as an alternative to the pedestrian bridge. Coastal Commission Staff anticipates that the SSCSD permit application will be on their July Agenda.

Phase 1 Tank Project Environmental Review – Please see attached Oliveira Report.

Enc: IRWM Staff Report/Grant Scoring Card
Oliveira Consulting Report



San Luis Obispo County Region
Integrated Regional Water Management (IRWM)
Regional Water Management Group (RWMG)

Date: June 5, 2019
Time: 10:00 AM – 12:00 PM
Location: SLO City/County Library Community Room
995 Palm St, San Luis Obispo, CA

- 1) Introduction, Public Comment and Member Updates
- 2) 2019 IRWM Plan and Program Updates
- 3) Consider recommending the RWMG Working Group-selected projects and funding to the Board of Supervisors for an application for the Prop 1, Round 1 Implementation Grant.
 - a) Review of Selection Process
 - b) RWMG Working Group Meeting Recap
 - c) Selected Projects and Funding

NOTICE: All IRWM notices will be emailed only by the online mailing list service. Please sign-up for the IRWM Stakeholder mailing list online at <http://www.slocountywater.org/irwm>

UPCOMING RWMG MEETINGS:

1. Wednesday **September 4, 2019** at 10:00 AM – 12:00 PM
SLO City/County Library Community Room, 995 Palm St, San Luis Obispo, CA
2. **Summer/Fall TBA, 2019** – Public Draft Presentation of 2019 IRWM Plan

For more information, please contact
Brendan Clark, County of San Luis Obispo Public Works Department
bclark@co.slo.ca.us
(805) 788-2316
www.slocountywater.org/irwm



San Luis Obispo County Region
 Integrated Regional Water Management (IRWM)
slocountywater.org/irwm

2019 RWMG SCHEDULE IRWM Plan Adoption and Prop 1 Grant Application

The following meetings, workshops, and actions are scheduled to achieve adoption of the 2019 Integrated Regional Water Management (IRWM) Plan and respond to Proposition 1 IRWM grant opportunities for San Luis Obispo County.

For notices via e-mail, please sign up for the IRWM Stakeholder Mailing List online at <http://www.slocountywater.org/irwm>

Date	Activity	Location	Key Actions
2019			
January 2, 2019	No RWMG Meeting		
February 6	RWMG Meeting	SLO City Council Chambers	<i>Prop 1 Grant Project Selection Process</i>
March 6	No RWMG Meeting		
April 3	RWMG Meeting	SLO City/County Library Community Room	<i>Grant Updates and Project Showcase</i>
June 5	RWMG Meeting	SLO City/County Library Community Room	<i>Project Selection for Prop 1 Grant</i>
July 3	No RWMG Meeting scheduled at this time		
August 7	No RWMG Meeting scheduled at this time		
September 4	RWMG Meeting	SLO City/County Library Community Room	<i>TBA</i>
Mid 2019	IRWM Public Draft Presentation		
Late 2019	Round 1 Grant Applications Due to DWR.		

RWMG = Regional Water Management Group
 WRAC = Water Resources Advisory Committee
 SLO City/County Library Community Room is located at 995 Palm Street in San Luis Obispo, CA
 SLO City Council Chambers is located at 990 Palm St, San Luis Obispo, CA 93401
 County of SLO Board of Supervisors Chambers is located at 1055 Monterey Street in San Luis Obispo, CA
 University of California Coop. Ex. Auditorium is located at 2156 Sierra Way, Suite C, in San Luis Obispo, CA

TO: IRWM Regional Water Management Group
FROM: Brendan Clark, Water Resources Engineer
DATE: May 31st, 2019
SUBJECT: Item #3: Prop 1, Round 1 Application Recommendation

Recommendation

1. Consider recommending the RWMG Working Group-selected projects and funding to the Board of Supervisors for an application to DWR for the Prop 1, Round 1 Implementation Grant.

Discussion

1. Review of Grant & Selection Process
2. RWMG Working Group Meeting Recap
3. Selected Projects and Funding
4. Staff Recommendation

1. Review of Grant & Selection Process

The schedule for our local solicitation was/is as follows:

1. *March 5th – 27th, 2019.* Call for projects is open (23 days).
2. *April 3rd, 2019, Project Showcase @ RWMG Meeting, 10am – 12pm.* Applicants presented projects to members and public stakeholders.
3. *April 5th-12th, 2019.* Initial project scoring by staff-level team.
4. *April 22nd, 2019.* DWR Releases Final Guidelines and PSP
5. *May 29th, 2019.* RWMG Working Group meets to score, select and assign funding to submitted projects.
6. *June 5th, 2019 @ RWMG Meeting, 10am – 12pm.* Members to vote on the projects and funding recommendation by the Working Group for the DWR application.
7. *June 5th, 2019 @ WRAC Meeting, 1:30pm – 3:30pm.* Assuming the RWMG makes a suite-of-projects recommendation to the Board of Supervisors for a grant application, the projects will be presented to the WRAC and WRAC will consider support for the application.

DWR Process for Selecting Projects (dates are pending final DWR approval):

1. **September 10, 2019.** Pre-Workshop Submittal of Project Information Form to DWR
2. **September 23-24, 2019.** Funding Area presentations of projects to DWR, SWRCB, others. Each applicant agency/organization is encouraged to present their project at this event.
3. **December 13, 2019.** Final applications due to DWR.
4. **Feb/March, 2019.** Grant awards announced by DWR
5. **Summer, 2020.** Agreement development and finalization.

Final PSP Funding Update:

One change made by DWR was to increase the maximum DAC-specific implementation funding from 35% to 50% for the Central Coast Funding Area (CCFA). The funding Prop 1, Round 1 maximum funding is in the table below, which accounts for the MOA between the CCFA regions.

	Total Prop 1 Funds (per MOA)	Available for Round 1 (per DWR)	Available for Round 1	Available for Round 2
DAC Involvement (2017)	\$938,570	n/a	n/a	n/a
DAC Implementation (future)	\$774,099	50%	\$387,050	\$387,049
Planning Grant (2017)	\$204,183	n/a	n/a	n/a
Implementation Grants (future)	\$5,790,160	50%	\$2,895,080	\$2,895,080
Total for SLO Region (Per CCFA MOA)	\$7,707,012		\$3,282,130	\$3,282,129

Scoring:

As presented at the 2/6/19 and 4/3/19 regular RWMG meetings, the scoring metrics used were selected directly from what DWR will use to evaluate submitted projects. The selected metrics key in on the merits of the project, rather than how well an application is put together. For example, our region evaluated projects for multiple benefits, but not if the work plan, budget and schedule completely matched. A detailed work plan, budget and schedule were not required submittals for our local process. The metrics used for our local process are highlighted in the attached excerpt of the final proposal solicitation package (PSP).

Submitted Project Information Forms (PIF), presentations, and all relevant reference materials are available at www.slocountywater.org/irwm in the "Prop 1, Round 1 - Call for Projects" module.

2. RWMG Working Group Meeting Recap

The RWMG Working Group, as established at the 2/6/19 RWMG meeting, met on May 29th from 9am to 12:30pm. The agenda for that meeting is attached.

Prior to scoring the projects, the Working Group established guidelines for scoring two of the questions where responses varied and required a level of judgment to score. These questions were related to climate change and innovative technology. In regard to climate change, with the varying styles of answers, the group decided to assign full points to a response that included a clear paragraph response with vulnerabilities identified within the text as well as full points for a list of addressed vulnerabilities. Partial credit was awarded for projects that did not connect to the vulnerabilities or provide a clear paragraph of how the project mitigates, adapts to or addresses climate change. The second question was related to innovative technology. Staff identified that between the various wastewater treatment plant projects, similar tertiary treatment technologies (i.e. MBR, UV) were treated by some as an innovative technology and by others as not. The group consensus was that these tertiary treatment methods were not innovative technologies.

The group then went project-by-project, point-by-point to assign points based on the submitted answers and subsequent clarifications initiated by staff. This process took approximately 2 hours. At the conclusion of this effort, a finalized scoring for each eligible, submitted project was determined and a ranked list was prepared. The complete list of project scores are attached.

After a brief break, the group reconvened to select projects for funding. The group felt the top 5 scoring projects best met the intentions of the grant, provided benefits that matched with the requested funds, and captured a significant portion of the County geographically. As shown in the attached voting record, these projects were selected 6-0 by the group with a motion by Cambria CSD and a second by Los Osos CSD.

Finally, the group evaluated the selected project against the available funding. The group began with assigning full funding to Los Osos CSD and Oceano CSD's projects, because the request was relatively low, and the benefits were clearly in line with DWR's priorities and aligned with the lower request. From there, the funds were split among the remaining top projects based on population, total project cost and project score. As shown in the attached voting record, these funding recommendations were selected 6-0 by the group with a motion by Los Osos CSD and a second by the City of San Luis Obispo.

For specific questions regarding the scoring, please contact the IRWM Program Manager, Brendan Clark.

3. Selected Projects and Funding

As indicated by the higher scores, the selected suite of projects provides a clear response to many DWR priorities for the Prop 1, Round 1 Implementation Grant:

- Respond to Climate Change (PSP pg. 6)
- Contribute to Regional Water Self-Reliance (PSP pg. 6)
- Address the most critical needs of the IRWM Region (PSP pg 6)
- Leverage non-state funds (Guidelines pg. 6)
- Implement projects with greater watershed coverage (Guidelines pg. 6)
- Provide multiple benefits (Guidelines pg. 6)
- A number of Statewide Priorities (Guidelines pgs. 7-8) including:
 - Make Conservation a California Way of Life
 - Increase Regional Self-Reliance
 - Protect and Restore Important Ecosystems
 - Manage and Prepare for Dry Periods
 - Improve Groundwater Management
 - Provide Safe Water for All Communities

In addition to these written guidelines, DWR's messaging of their intentions for this round of funding has included meeting these 4 goals:

1. Support the "best of the best of projects".
2. Support projects that meet critical needs of regions, and specifically DACs.
3. Support projects that capture the spirit of IRWM.
4. Maximized benefits for grant funds awarded.

The table on the next page details the selected projects, scoring, requested funding, recommended funding and the type of funding.

Project Sponsor	Project Name	Project Score	Funding Requested	Funding Recommended	Type of Funding
City of San Luis Obispo	One Water SLO MBR/UV Component	11	\$ 3,166,014	\$ 1,314,530	General
Nipomo CSD	Supplemental Water Project, Final Phase	11	\$ 1,000,000	\$ 800,000	General
Los Osos CSD	8th Street Well Construction	10	\$ 238,100	\$ 238,100	General
Oceano CSD	Water Resource Reliability Projects #1-2 & #1-9	10	\$ 274,500	\$ 274,500	DAC
San Simeon CSD	Reservoir Expansion Project - Phase 1 Distribution System	10	\$ 1,400,000	\$ 500,000	DAC & General
SLO County Flood Control & Water Conservation District	Grant Admin	n/a	\$ 155,000	\$ 155,000	General
Total			\$ 6,233,614	\$ 3,282,130	

4. Staff Recommendation

Staff recommends the RWMG consider recommending the RWMG Working Group-selected projects and funding to the Board of Supervisors for an application to DWR for the Prop 1, Round 1 Implementation Grant.

Attachments

1. DWR Scoring Metrics, highlighted.
2. RWMG Working Group Meeting Agenda
3. RWMG Working Group Voting Record
4. Project Scores and ranks by RWMG Working Group

Table 4: Scoring Criteria

Scoring Criteria - Proposal Level Evaluation (Proposal includes all DAC and General Projects)					
Q#	Questions	Evaluation Guidance and Scoring; the application must contain:	Leg Citation	Form/Question No.	Maximum Points Available
1	Does the proposal support the intent of IRWM? Is coordination and/or collaboration within and between agencies, regions, and/or Funding Areas discussed? Are any efficiencies or mutual solutions realized discussed?	<ul style="list-style-type: none"> A reasonable explanation of how the overall proposal supports the intent of IRWM as discussed in the 2019 Guidelines and the IRWM Planning Act. (1 point) A reasonable explanation of how the overall proposal demonstrates coordination and/or collaboration within and between agencies regions, and/or Funding Areas. (1 point) A sufficient description of any efficiencies or mutual solutions realized. (1 point) 	10531; 79741(b)	Proposal Summary/ 8	3
2	If the IRWM region has been identified as an area where contaminants listed in AB 1249 exist, does the proposal contain project(s) that address the contaminant(s)?	A reasonable explanation of how the project(s) addresses AB 1249 contaminants (nitrate, arsenic, perchlorate, or hexavalent chromium contamination). (1 point) If the requirements of AB 1249 do not apply to the applicant's IRWM region(s), full points awarded.	10541(e)(14)	Proposal Summary /PIF/D.5	1
3	Does the proposal include one or more projects that provide safe, clean, affordable and accessible water adequate for human consumption, cooking and sanitary purposes?	A reasonable explanation of how one or more projects meet a specific need(s) of a community to provide safe, clean, affordable and accessible water adequate for human consumption, cooking and sanitary purposes. The applicant will receive one (1) point for each project, up to a maximum of two (2) points.	106.3 (AB 685)	PIF/D.6	2 / 1
Maximum Possible Proposal Score					
6					
Scoring Criteria - Project Level Evaluation					
Q#	Questions	Evaluation Guidance and Scoring; the application must contain:	Leg Citation	Form/Question No.	Maximum Points Available
Meeting Needs of the Region/Nexus to the IRWM Plan					
4	Does the project address the critical needs and/or priorities of the IRWM region as identified in the IRWM plan?	A reasonable explanation of how the project addresses at least one goal(s) and/or objective(s) in the IRWM Plan. (1 point)	79707(e)	PIF/B.2	1
5	Is the project sufficiently justified by the description given in the narrative of Section D.17? Does the narrative include requisite referenced supporting documentation such as models, studies, engineering reports, etc.? Does the narrative include other information that supports the justification for the proposed project, including how the project can achieve the claimed level of benefits?	<ul style="list-style-type: none"> A logical, reasonable, and clear project justification narrative in Section D.1 in the PIF. (1 point) The narrative includes requisite referenced supporting documentation such as models, studies, engineering reports, etc. (1 point; full points if N/A) The narrative includes other information that supports the justification for the proposed project, including how the project can achieve the claimed level of benefits. (1 point) 	NA	PIF/D.1	3 / 2
6	Does the project address and/or adapt to the effects of climate change? Does the project address the climate change vulnerabilities assessed in the IRWM Plan?	<ul style="list-style-type: none"> A reasonable explanation of how the project addresses or adapts to climate change. (1 point) A reasonable explanation of how the project addresses climate change vulnerabilities assessed in the IRWM Plan. (1 point) 	79741(a); 79742(e)	PIF/B.4	2
Work Plan, Budget, Schedule, and Grant Agreement Readiness					
7	Does the Work Plan include a complete description of all tasks necessary to result in a completed project? Are all necessary and reasonable deliverables identified?	<p>Tasks that will likely lead to a completed project and a brief description of those tasks and deliverables necessary to be submitted to DWR.</p> <ul style="list-style-type: none"> The Work Plan appears to be sufficiently complete, with all deliverables identified, and reasonable given the intent of the project. (3 points) The Work Plan is generally complete and/or deliverables generally listed, but it appears pertinent information is missing or gaps in the scope of work are identified. (2 points) The Work Plan is sparsely filled out, with minimal information and/or minimal deliverables listed. (1 point) 	NA	Attachment 4	3

Table 4: Scoring Criteria

<p>8</p> <p>Collectively, are the Work Plan, Schedule, and Budget thorough, reasonable, and justified; and consistent with each other?</p> <p>Considerations include:</p> <ul style="list-style-type: none"> Does the project description clearly and concisely address all required topics listed in section C.1 of the PIF, including summarizing the major components, objectives and intended outcomes/benefits of the project? Are the tasks shown in the Work Plan, Schedule and Budget consistent with supporting justification and/or documentation? Is the Schedule reasonable considering the tasks presented in the Work Plan? 	<p>Tasks that will likely lead to a completed project and a brief description of those tasks and deliverables necessary to be submitted to DWR, including:</p> <ul style="list-style-type: none"> A Project Description that clearly and concisely addresses all required topics listed in Section C.1 of the PIF, including summarizing the major components, objectives and intended outcomes/benefits of the project. (1 point) Tasks shown in the Work Plan, Schedule and Budget that are generally consistent with each other indicating the project can be completed on time and within budget. (1 point) Costs presented in the Budget are supported by and consistent with supporting justification and/or documentation (such as hourly rates, consultant fees, etc.). (1 point) A Schedule that is reasonable considering the tasks presented in the Work Plan, which indicates the project will likely be completed by the end date listed in Attachment 6. (1 point) 	<p>NA</p> <p>PIF/C and Attachments 4-6</p>	<p>4</p>
<p>9</p> <p>Does the project sponsor have legal access rights, easements, or other access capabilities, to the property to implement the project? If not, does the project sponsor provide a clear and concise narrative and schedule to obtain the necessary access?</p>	<ul style="list-style-type: none"> Project Sponsor has legal access rights, easements, or other access capabilities to the property. (2 points) Project Sponsor does not currently have legal access rights, easements, or other access capabilities to the property but provides a sufficient narrative with a reasonable schedule to obtain said access. (1 point) Project Sponsor does not have legal access rights, easements, or other access capabilities to the property and does not provide a sufficient narrative with a reasonable schedule to obtain said access. (0 points) Full points awarded if not applicable. 	<p>NA</p> <p>PIF/D.11</p>	<p>2</p>
<p>Project Benefits and Program Preferences</p>			
<p>10</p> <p>Does the budget leverage funds with other private, Federal, or local fund sources?</p>	<ul style="list-style-type: none"> Project Budget contains non-state cost share and/or other fund sources. (1 point) 	<p>Attachment 5</p>	<p>1</p>
<p>11</p> <p>Is the primary benefit* claimed in Table 3 of the Project Information Form logical and reasonable given the information provided in the Work Plan?</p> <p>*For Decision Support Tools, non-physical benefits will be considered.</p>	<p>A properly completed Table 3 for at least one (and up to two) benefit(s) of each project.</p> <p>For physical (quantitative) benefit(s):</p> <ul style="list-style-type: none"> Does the type of benefit claimed match the intended outcome of the proposed project as described in the narrative (Section C.1.). (1 point) Is the benefit description and quantitative measure of benefit logical and reasonable given the information provided in the Work Plan? Does the claimed benefit use industry standard units of measure (as described in D.2)? (1 point) <p>For non-physical (qualitative) benefit(s):</p> <ul style="list-style-type: none"> Does the type of benefit claimed match the intended outcome of the proposed project as described in the narrative (Section C.1.). (1 point) Is the benefit description and qualitative measure of benefit logical and reasonable given the information provided in the Work Plan? (1 point) 	<p>NA</p> <p>PIF/D.2 – Table 3</p>	<p>2</p>
<p>12</p> <p>Does the project provide multiple (more than one) benefits?</p>	<p>Is a secondary benefit claimed that meets all of the physical or non-physical benefit criteria of Question 11? (1 point)</p>	<p>NA</p>	<p>1</p>
<p>13</p> <p>Does the project provide benefits to more than one IRWM region and/or Funding Area?</p>	<p>A sufficient description of the benefits to more than one IRWM region and/or Funding Area. The description must include an explanation of the benefits to various IRWM regions and/or Funding Areas. (1 point)</p>	<p>79707(b)</p> <p>79742(e)</p>	<p>1</p>
<p>14</p> <p>If the proposed project addresses contamination per the requirements of AB1249, does the project provide safe drinking water to a small disadvantaged community?</p>	<p>A reasonable explanation of how the project provides safe drinking water to a small disadvantaged community as defined in the 2019 IRWM Guidelines. (1 point)</p> <p>Full points awarded, if the project does not have contaminant issues per AB1249 requirements.</p>	<p>10545</p>	<p>1</p>
<p>15</p> <p>Does the proposed project employ new or innovative technology or practices?</p>	<p>A reasonable explanation of how a project employs new or innovative technology or practices, including, but not limited to: Decision Support Tools that support the integration of multiple jurisdictions, new and/or innovative business approaches, technology and partnerships etc. (1 point)</p>	<p>79707(e)</p>	<p>1</p>
<p>16</p> <p>Does the project provide a benefit(s) to a DAC, EDA and/or Tribe (minimum 75%)?</p>	<p>A sufficient explanation of how the project provides a benefit to DAC, EDA and/or Tribe and how the project will address the needs of that community. (1 point)</p>	<p>NA</p>	<p>1</p>
<p>Cost Considerations</p>			

Table 4: Scoring Criteria

17	Did the applicant provide a narrative on cost considerations that is fully explained based on information requested in the Project Information Form?	<p>A narrative on cost considerations that provides at least one of the factors listed below:</p> <ul style="list-style-type: none"> Were other projects evaluated with similar levels of claimed (quantitative or qualitative) benefits as the proposed project? In terms of cost, is a justification provided as to why the project was selected? <p>One of the cost considerations listed above is sufficiently and reasonably addressed. (1 point)</p> <p>Both of the cost considerations listed above are sufficiently and reasonably addressed. (2 points)</p>	NA	PIF/D.4	2
Maximum Possible Individual Project Level Score 24					
Average DAC Project Score					
(Sum of Individual DAC Project Scores/ Number of DAC Projects; rounded to the nearest whole number)					
DAC Application Score					
Enter Proposal Score					
Enter Average DAC Project Score					
Bonus Point: At the time of submittal, was the application deemed complete and eligible?					
DAC Application Score (Sum Above Three Rows)					
24					
6					
24					
1					
31					
Enter Proposal Score					
Enter Average General Project Score					
Bonus Point: At the time of submittal, was the application deemed complete and eligible?					
General Application Score					
Maximum Possible Score					
6					
24					
1					
31					
Enter Proposal Score					
Enter Average General Project Score					
Bonus Point: At the time of submittal, was the application deemed complete and eligible?					
General Application Score					
Maximum Possible Score					
6					
24					
1					
31					
Enter Proposal Score					
Enter Average General Project Score					
Bonus Point: At the time of submittal, was the application deemed complete and eligible?					
General Application Score (Sum Above Three Rows)					
31					



San Luis Obispo County Region
Integrated Regional Water Management (IRWM)
Regional Water Management Group (RWMG)

RWMG Working Group – Project Scoring & Funding, Prop 1 Grant

Date: May 30, 2019
Time: 9:00 AM – 12:00 PM
Location: SLO City/County Library Conference Room
995 Palm St, San Luis Obispo, CA

Attendees: Brendan Clark, County of San Luis Obispo, Facilitator (non-voting)
Joey Steil, County of San Luis Obispo, Note-taker / Time-keeper (non-voting)
Mladen Bandov, SLO County Flood Control & Water Conservation District
Shirley Gibson, Oceano CSD
Melissa Bland, Cambria CSD
Mychal Boerman, City of San Luis Obispo
Mario Iglesias, Nipomo CSD
Renee Osborne, Los Osos CSD
Devin Best, Upper Salinas-Las Tablas RCD

- | | |
|---|--------------|
| 1) Introduction, Purpose, opening remarks (Brendan) | 10 Minutes |
| 2) Finalize Project Scores (All) | 75 Minutes |
| a) Project-by-Project, Alphabetically | |
| b) Compile a ranked list | |
| 3) Break | 5-10 Minutes |
| 4) Project Selection (Brendan) | 10 Minutes |
| a) DWR Guidelines and Priorities | |
| 5) Select Projects for Application (All) | 30 Minutes |
| 6) Funding for Selected Projects (All) | 30 Minutes |
| 7) Summary, Next Steps, Etc. (Brendan) | 10 Minutes |
| 8) Adjourn @ 12pm | |

For more information, please contact
Brendan Clark, County of San Luis Obispo Public Works Department
bclark@co.slo.ca.us
(805) 788-2316
www.slocountywater.org/irwm



**San Luis Obispo County Integrated Regional Water Management
Regional Water Management Group (RWMG)
Working Group Meeting
May 30th, 2019**

Motion Statement: SELECT PROJECTS THAT SCORED 10 PTS OR HIGHER FOR GRANT.

Motion: MELISSA BLAND (CCSD)

Second Motion: RENEE OSBORNE (LOCSO)

Comments:

DAC FUNDING DISCUSSION, STAFF REVIEW OF GRANT PRIORITIES, MEMBERS COMMENTED ON BENEFITS

RWMG Working Group Member	Aye	Nay	Abstain	Absent
San Luis Obispo County Flood Control and Water Conservation District	X			
Cambria CSD	X			
City of San Luis Obispo	X			
Los Osos CSD	X			
Nipomo CSD	X			
Oceano CSD	X			
Upper Salinas-Las Tablas Resource Conservation District				X
TOTAL	6	0	0	1

Motion Statement: SELECT FUNDING: CITY OF SLO: \$1,314,530, NCSO: \$200,000, LOS OSOS CSD: \$232,100, OCEANO CSD: \$274,500, SAN SIMON CSD: \$500,000.

Motion: RENEE OSBORNE (LOCSO)

Second Motion: MICHAEL ROEMAN (CITY OF SLO)

Comments:

GROUP DISCUSSION RE: COST/BENEFIT, BALANCE OF DAC/GENERAL & HIGH QUALITY PROJECTS.

RWMG Working Group Member	Aye	Nay	Abstain	Absent
San Luis Obispo County Flood Control and Water Conservation District	X			
Cambria CSD	X			
City of San Luis Obispo	X			
Los Osos CSD	X			
Nipomo CSD	X			
Oceano CSD	X			
Upper Salinas-Las Tablas Resource Conservation District				X
TOTAL	6	0	0	1



San Luis Obispo County IRWM
 RWMG Working Group Final Scoring
 Prop 1, Round 1 Implementation Grant

5/31/2019

Project Sponsor	Project Name	Eligible? (y/n)	DAC? (y/n)	Score (15 max)	Request	
City of San Luis Obispo	One Water SLO MBR/UV Component	Y	Y	11	\$ 3,166,014	Did not request DAC funds
Nipomo CSD	Supplemental Water Project, Final Phase	Y		11	\$ 1,000,000	
Los Osos CSD	8th Street Well Construction	Y		10	\$ 238,100	
Oceano CSD	Water Resource Reliability Projects #1-2 & #1-9	Y	Y	10	\$ 274,500	
San Simeon CSD	Reservoir Expansion Project - Phase 1 Distribution System	Y	Y	10	\$ 1,400,000	
Cayucos Sanitary District	Cayucos Sustainable Water Project	Y		9	\$ 2,895,080	
South SLO County Sanitation District	WWTP Redundancy Project	Y		9	\$ 1,000,000	
Cambria CSD	WWTP Nutrient Removal and Efficiency Improvements	Y		8	\$ 1,745,624	
Morro Bay National Estuary Program	CCC Center Stormwater Treatment Project	Y		8	\$ 590,000	Original request was 1.18M, but no cost share was provided so it has been reduced by 50%
Avila Beach CSD	Wastewater Treatment Plant Improvements Project	Y		6	\$ 1,267,600	
County of San Luis Obispo	Mountain Springs Road Sedimentation Control	Y	Y	5	\$ 1,301,310	
County of San Luis Obispo	Oceano 13th Street Drainage Project	N	Y	-	\$ 1,000,000	*Ineligible due to construction timing
San Simeon CSD	Coastal Hazards Response and Mitigation Plan	N	Y	-	\$ 500,000	*Ineligible due to being a required mitigation

	DWR Question	DWR Guidance	PIF Question	Points available	Project Score
1	Does the project address contaminant(s) listed in AD 1249? (Nitrate, Arsenic, Perchlorate, and Hexavalent Chromium)	A reasonable explanation of how the project(s) addresses AB 1249 contaminants (nitrate, arsenic, perchlorate, or hexavalent chromium contamination). (1 point)	D.5	1	0
2	Does the project provide safe, clean, affordable and accessible water adequate for human consumption, cooking and sanitary purposes?	A reasonable explanation of how one or more projects meet a specific need(s) of a community to provide safe, clean, affordable and accessible water adequate for human consumption, cooking and sanitary purposes. (1 point)	D.6	1	0
3	Does the project address the critical needs and/or priorities of the IRWM region as identified in the IRWM plan?	A reasonable explanation of how the project addresses at least one goal(s) and/or objective(s) in the IRWM Plan. (1 point)	B.2	1	1
4	Is the project sufficiently justified by the description given in the narrative of Section D.1? Does the narrative include requisite referenced supporting documentation such as models, studies, engineering reports, etc.?	• A logical, reasonable, and clear project justification narrative in Section D.1 in the PIF. (1 point)	D.1	1	1
		• The narrative includes requisite referenced supporting documentation such as models, studies, engineering reports, etc. (1 point; full points if N/A)		1	1
5	Does the project address and/or adapt to the effects of climate change? Does the project address the climate change vulnerabilities assessed in the IRWM Plan?	• A reasonable explanation of how the project addresses or adapts to climate change. (1 point)	B.4	1	0
		• A reasonable explanation of how the project addresses climate change vulnerabilities assessed in the IRWM Plan. (1 point)		1	1
6	Does the project sponsor have legal access rights, easements, or other access capabilities, to the property to implement the project? If not, does the project sponsor provide a clear and concise narrative and schedule to obtain the necessary access?	<ul style="list-style-type: none"> • Project Sponsor has legal access rights, easements, or other access capabilities to the property. (2 points) • Project Sponsor does not currently have legal access rights, easements, or other access capabilities to the property but provides a sufficient narrative with a reasonable schedule to obtain said access. (1 point) • Project Sponsor does not have legal access rights, easements, or other access capabilities to the property and does not provide a sufficient narrative with a reasonable schedule to obtain said access. (0 points) • Full points awarded if not applicable. 	D.10	2	2
7	Does the budget leverage funds with other private, Federal, or local fund sources?	• Project Budget contains non-state cost share and/or other fund sources. (1 point)	C.2	1	0
8	Does the project provide multiple (more than one) benefits?	Is a secondary benefit claimed that meets all of the physical or non-physical benefit criteria of Question 11 of DWR's scoring? (1 point)	D.2	1	0
9	Does the project provide benefits to more than one IRWM region and/or Funding Area?	A sufficient description of the benefits to more than one IRWM region and/or Funding Area. The description must include an explanation of the benefits to various IRWM regions and/or Funding Areas. (1 point)	D.3	1	0
10	If the proposed project addresses contamination per the requirements of AB1249, does the project provide safe drinking water to a small disadvantaged community?	• A reasonable explanation of how the project provides safe drinking water to a small disadvantaged community as defined in the 2019 IRWM Guidelines. Full points awarded, if the project does not have contaminant issues per AB1249 requirements. (1 point)	D.5	1	0
11	Does the proposed project employ new or innovative technology or practices?	A reasonable explanation of how a project employs new or innovative technology or practices, including, but not limited to: Decision Support Tools that support the integration of multiple jurisdictions, new and/or innovative business approaches, technology and partnerships etc. (1 point)	D.7	1	0
12	Does the project provide a benefit(s) to a DAC, EDA and/or Tribe (minimum 75%)?	A sufficient explanation of how the project provides a benefit to DAC, EDA and/or Tribe and how the project will address the needs of that community. (1 point)	D.8 / D.9	1	0

	DWR Question	DWR Guidance	PIF Question	Points available	Project Score
1	Does the project address contaminant(s) listed in AD 1249? (Nitrate, Arsenic, Perchlorate, and Hexavalent Chromium)	A reasonable explanation of how the project(s) addresses AB 1249 contaminants (nitrate, arsenic, perchlorate, or hexavalent chromium contamination). (1 point)	D.5	1	0
2	Does the project provide safe, clean, affordable and accessible water adequate for human consumption, cooking and sanitary purposes?	A reasonable explanation of how one or more projects meet a specific need(s) of a community to provide safe, clean, affordable and accessible water adequate for human consumption, cooking and sanitary purposes. (1 point)	D.6	1	0
3	Does the project address the critical needs and/or priorities of the IRWM region as identified in the IRWM plan?	A reasonable explanation of how the project addresses at least one goal(s) and/or objective(s) in the IRWM Plan. (1 point)	B.2	1	1
4	Is the project sufficiently justified by the description given in the narrative of Section D.1? Does the narrative include requisite referenced supporting documentation such as models, studies, engineering reports, etc.?	• A logical, reasonable, and clear project justification narrative in Section D.1 in the PIF. (1 point)	D.1	1	1
		• The narrative includes requisite referenced supporting documentation such as models, studies, engineering reports, etc. (1 point; full points if N/A)		1	1
5	Does the project address and/or adapt to the effects of climate change? Does the project address the climate change vulnerabilities assessed in the IRWM Plan?	• A reasonable explanation of how the project addresses or adapts to climate change. (1 point)	B.4	1	1
		• A reasonable explanation of how the project addresses climate change vulnerabilities assessed in the IRWM Plan. (1 point)		1	1
6	Does the project sponsor have legal access rights, easements, or other access capabilities, to the property to implement the project? If not, does the project sponsor provide a clear and concise narrative and schedule to obtain the necessary access?	<ul style="list-style-type: none"> • Project Sponsor has legal access rights, easements, or other access capabilities to the property. (2 points) • Project Sponsor does not currently have legal access rights, easements, or other access capabilities to the property but provides a sufficient narrative with a reasonable schedule to obtain said access. (1 point) • Project Sponsor does not have legal access rights, easements, or other access capabilities to the property and does not provide a sufficient narrative with a reasonable schedule to obtain said access. (0 points) • Full points awarded if not applicable. 	D.10	2	2
7	Does the budget leverage funds with other private, Federal, or local fund sources?	• Project Budget contains non-state cost share and/or other fund sources. (1 point)	C.2	1	0
8	Does the project provide multiple (more than one) benefits?	Is a secondary benefit claimed that meets all of the physical or non-physical benefit criteria of Question 11 of DWR's scoring? (1 point)	D.2	1	1
9	Does the project provide benefits to more than one IRWM region and/or Funding Area?	A sufficient description of the benefits to more than one IRWM region and/or Funding Area. The description must include an explanation of the benefits to various IRWM regions and/or Funding Areas. (1 point)	D.3	1	0
10	If the proposed project addresses contamination per the requirements of AB1249, does the project provide safe drinking water to a small disadvantaged community?	• A reasonable explanation of how the project provides safe drinking water to a small disadvantaged community as defined in the 2019 IRWM Guidelines. Full points awarded, if the project does not have contaminant issues per AB1249 requirements. (1 point)	D.5	1	0
11	Does the proposed project employ new or innovative technology or practices?	A reasonable explanation of how a project employs new or innovative technology or practices, including, but not limited to: Decision Support Tools that support the integration of multiple jurisdictions, new and/or innovative business approaches, technology and partnerships etc. (1 point)	D.7	1	0
12	Does the project provide a benefit(s) to a DAC, EDA and/or Tribe (minimum 75%)?	A sufficient explanation of how the project provides a benefit to DAC, EDA and/or Tribe and how the project will address the needs of that community. (1 point)	D.8 / D.9	1	0

15

8

	DWR Question	DWR Guidance	PIF Question	Points available	Project Score
1	Does the project address contaminant(s) listed in AD 1249? (Nitrate, Arsenic, Perchlorate, and Hexavalent Chromium)	A reasonable explanation of how the project(s) addresses AB 1249 contaminants (nitrate, arsenic, perchlorate, or hexavalent chromium contamination). (1 point)	D.5	1	0
2	Does the project provide safe, clean, affordable and accessible water adequate for human consumption, cooking and sanitary purposes?	A reasonable explanation of how one or more projects meet a specific need(s) of a community to provide safe, clean, affordable and accessible water adequate for human consumption, cooking and sanitary purposes. (1 point)	D.6	1	0
3	Does the project address the critical needs and/or priorities of the IRWM region as identified in the IRWM plan?	A reasonable explanation of how the project addresses at least one goal(s) and/or objective(s) in the IRWM Plan. (1 point)	B.2	1	1
4	Is the project sufficiently justified by the description given in the narrative of Section D.1?	• A logical, reasonable, and clear project justification narrative in Section D.1 in the PIF. (1 point)	D.1	1	1
	Does the narrative include requisite referenced supporting documentation such as models, studies, engineering reports, etc.?	• The narrative includes requisite referenced supporting documentation such as models, studies, engineering reports, etc. (1 point; full points if N/A)		1	1
5	Does the project address and/or adapt to the effects of climate change? Does the project address the climate change vulnerabilities assessed in the IRWM Plan?	• A reasonable explanation of how the project addresses or adapts to climate change. (1 point)	B.4	1	1
		• A reasonable explanation of how the project addresses climate change vulnerabilities assessed in the IRWM Plan. (1 point)		1	1
6	Does the project sponsor have legal access rights, easements, or other access capabilities, to the property to implement the project? If not, does the project sponsor provide a clear and concise narrative and schedule to obtain the necessary access?	<ul style="list-style-type: none"> • Project Sponsor has legal access rights, easements, or other access capabilities to the property. (2 points) • Project Sponsor does not currently have legal access rights, easements, or other access capabilities to the property but provides a sufficient narrative with a reasonable schedule to obtain said access. (1 point) • Project Sponsor does not have legal access rights, easements, or other access capabilities to the property and does not provide a sufficient narrative with a reasonable schedule to obtain said access. (0 points) • Full points awarded if not applicable. 	D.10	2	2
7	Does the budget leverage funds with other private, Federal, or local fund sources?	• Project Budget contains non-state cost share and/or other fund sources. (1 point)	C.2	1	1
8	Does the project provide multiple (more than one) benefits?	Is a secondary benefit claimed that meets all of the physical or non-physical benefit criteria of Question 11 of DWR's scoring? (1 point)	D.2	1	1
9	Does the project provide benefits to more than one IRWM region and/or Funding Area?	A sufficient description of the benefits to more than one IRWM region and/or Funding Area. The description must include an explanation of the benefits to various IRWM regions and/or Funding Areas. (1 point)	D.3	1	0
10	If the proposed project addresses contamination per the requirements of AB1249, does the project provide safe drinking water to a small disadvantaged community?	• A reasonable explanation of how the project provides safe drinking water to a small disadvantaged community as defined in the 2019 IRWM Guidelines. Full points awarded, if the project does not have contaminant issues per AB1249 requirements. (1 point)	D.5	1	0
11	Does the proposed project employ new or innovative technology or practices?	A reasonable explanation of how a project employs new or innovative technology or practices, including, but not limited to: Decision Support Tools that support the integration of multiple jurisdictions, new and/or innovative business approaches, technology and partnerships etc. (1 point)	D.7	1	0
12	Does the project provide a benefit(s) to a DAC, EDA and/or Tribe (minimum 75%)?	A sufficient explanation of how the project provides a benefit to DAC, EDA and/or Tribe and how the project will address the needs of that community. (1 point)	D.8 / D.9	1	0

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7	Does the budget leverage funds with other private, Federal, or local fund sources?	• Project Budget contains non-state cost share and/or other fund sources. (1 point)	C.2	1	1
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6	Does the project sponsor have legal access rights, easements, or other access capabilities, to the property to implement the project? If not, does the project sponsor provide a clear and concise narrative and schedule to obtain the necessary access?	<ul style="list-style-type: none"> • Project Sponsor has legal access rights, easements, or other access capabilities to the property. (2 points) • Project Sponsor does not currently have legal access rights, easements, or other access capabilities to the property but provides a sufficient narrative with a reasonable schedule to obtain said access. (1 point) • Project Sponsor does not have legal access rights, easements, or other access capabilities to the property and does not provide a sufficient narrative with a reasonable schedule to obtain said access. (0 points) • Full points awarded if not applicable. 	D.10	2	2
7	Does the budget leverage funds with other private, Federal, or local fund sources?	• Project Budget contains non-state cost share and/or other fund sources. (1 point)	C.2	1	0
8	Does the project provide multiple (more than one) benefits?	Is a secondary benefit claimed that meets all of the physical or non-physical benefit criteria of Question 11 of DWR's scoring? (1 point)	D.2	1	1
9	Does the project provide benefits to more than one IRWM region and/or Funding Area?	A sufficient description of the benefits to more than one IRWM region and/or Funding Area. The description must include an explanation of the benefits to various IRWM regions and/or Funding Areas. (1 point)	D.3	1	0
10	If the proposed project addresses contamination per the requirements of AB1249, does the project provide safe drinking water to a small disadvantaged community?	• A reasonable explanation of how the project provides safe drinking water to a small disadvantaged community as defined in the 2019 IRWM Guidelines. Full points awarded, if the project does not have contaminant issues per AB1249 requirements. (1 point)	D.5	1	0
11	Does the proposed project employ new or innovative technology or practices?	A reasonable explanation of how a project employs new or innovative technology or practices, including, but not limited to: Decision Support Tools that support the integration of multiple jurisdictions, new and/or innovative business approaches, technology and partnerships etc. (1 point)	D.7	1	0
12	Does the project provide a benefit(s) to a DAC, EDA and/or Tribe (minimum 75%)?	A sufficient explanation of how the project provides a benefit to DAC, EDA and/or Tribe and how the project will address the needs of that community. (1 point)	D.8 / D.9	1	1

15

10

	DWR Question	DWR Guidance	PIF Question	Points available	Project Score
1	Does the project address contaminant(s) listed in AD 1249? (Nitrate, Arsenic, Perchlorate, and Hexavalent Chromium)	A reasonable explanation of how the project(s) addresses AB 1249 contaminants (nitrate, arsenic, perchlorate, or hexavalent chromium contamination). (1 point)	D.5	1	0
2	Does the project provide safe, clean, affordable and accessible water adequate for human consumption, cooking and sanitary purposes?	A reasonable explanation of how one or more projects meet a specific need(s) of a community to provide safe, clean, affordable and accessible water adequate for human consumption, cooking and sanitary purposes. (1 point)	D.6	1	0
3	Does the project address the critical needs and/or priorities of the IRWM region as identified in the IRWM plan?	A reasonable explanation of how the project addresses at least one goal(s) and/or objective(s) in the IRWM Plan. (1 point)	B.2	1	1
4	Is the project sufficiently justified by the description given in the narrative of Section D.1?	• A logical, reasonable, and clear project justification narrative in Section D.1 in the PIF. (1 point)	D.1	1	1
	Does the narrative include requisite referenced supporting documentation such as models, studies, engineering reports, etc.?	• The narrative includes requisite referenced supporting documentation such as models, studies, engineering reports, etc. (1 point; full points if N/A)		1	1
5	Does the project address and/or adapt to the effects of climate change? Does the project address the climate change vulnerabilities assessed in the IRWM Plan?	• A reasonable explanation of how the project addresses or adapts to climate change. (1 point)	B.4	1	1
		• A reasonable explanation of how the project addresses climate change vulnerabilities assessed in the IRWM Plan. (1 point)		1	1
6	Does the project sponsor have legal access rights, easements, or other access capabilities, to the property to implement the project? If not, does the project sponsor provide a clear and concise narrative and schedule to obtain the necessary access?	<ul style="list-style-type: none"> • Project Sponsor has legal access rights, easements, or other access capabilities to the property. (2 points) • Project Sponsor does not currently have legal access rights, easements, or other access capabilities to the property but provides a sufficient narrative with a reasonable schedule to obtain said access. (1 point) • Project Sponsor does not have legal access rights, easements, or other access capabilities to the property and does not provide a sufficient narrative with a reasonable schedule to obtain said access. (0 points) • Full points awarded if not applicable. 	D.10	2	2
7	Does the budget leverage funds with other private, Federal, or local fund sources?	• Project Budget contains non-state cost share and/or other fund sources. (1 point)	C.2	1	1
8	Does the project provide multiple (more than one) benefits?	Is a secondary benefit claimed that meets all of the physical or non-physical benefit criteria of Question 11 of DWR's scoring? (1 point)	D.2	1	1
9	Does the project provide benefits to more than one IRWM region and/or Funding Area?	A sufficient description of the benefits to more than one IRWM region and/or Funding Area. The description must include an explanation of the benefits to various IRWM regions and/or Funding Areas. (1 point)	D.3	1	0
10	If the proposed project addresses contamination per the requirements of AB1249, does the project provide safe drinking water to a small disadvantaged community?	• A reasonable explanation of how the project provides safe drinking water to a small disadvantaged community as defined in the 2019 IRWM Guidelines. Full points awarded, if the project does not have contaminant issues per AB1249 requirements. (1 point)	D.5	1	0
11	Does the proposed project employ new or innovative technology or practices?	A reasonable explanation of how a project employs new or innovative technology or practices, including, but not limited to: Decision Support Tools that support the integration of multiple jurisdictions, new and/or innovative business approaches, technology and partnerships etc. (1 point)	D.7	1	0
12	Does the project provide a benefit(s) to a DAC, EDA and/or Tribe (minimum 75%)?	A sufficient explanation of how the project provides a benefit to DAC, EDA and/or Tribe and how the project will address the needs of that community. (1 point)	D.8 / D.9	1	0



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San Luis Obispo, CA 93401
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June 3, 2019

San Simeon Community Services District
Board of Directors
111 Pico Avenue
San Simeon, CA 93452

Subject: Project Update – June 2019. San Simeon Community Services District Water Tank Project CEQA Review and Permitting

SSCSD Board:

Thank you for the opportunity to submit the following update for the San Simeon Community Services District (SSCSD) Water Tank Project CEQA review and permitting process. This memo is intended as a follow-up to the environmental review process and project permitting update presented to the SSCSD Board of Directors at the previous (May 2019) hearing.

As you recall, the SSCSD Water Tank project is considered a “project” under the California Environmental Quality Act (CEQA). After a preliminary review of the potential project environmental impacts and discussion with County staff, it was determined that the preparation of a Mitigated Negative Declaration (MND) would be the appropriate level of environmental review.

County Coordination

As previously reported, we met with County staff on March 27, 2019 to provide an update on the project MND progress and discuss the results of the technical surveys (see below) completed to-date and to get direction on the eventual land use permit process.

The project will trigger a Conditional Use Permit/Development Plan, which will require a hearing at the Planning Commission. The County provided guidance on what that process will entail and what information will be needed and noted that the CSD is meeting all of the information needs that they anticipate. The County also confirmed that they will support a Fee Waiver Request in order to waive permit fees up to \$5,000. If additional fees are needed, the CSD will have the option to request further waivers from the Board of Supervisors.

The following is a brief update for each of the previously identified milestones.

Prepare Technical Reports (Archaeological, Biological Resource Assessment, Visual Simulations)

The archaeological report is complete and no pre-historic resources were discovered. The visual

simulations have been finalized as of December. It has been confirmed that the proposed water tanks would be almost completely blocked from views along Highway 1 by intervening topography and vegetation. The biological assessment has been completed, confirming the presence of native coastal terrace habitat and identifying mitigation measures to address any impacts.

In-Season (springtime) Rare Plant Survey: The local agencies (County of SLO, Coastal Commission, CDFW) prefer for seasonal surveys to be done prior to issuing a MND in order to rule out any impacts upfront.

The initial blooming season survey was completed on April 25th. An additional survey will be completed this week (June 6th or 7th). After which a report will be issued for inclusion in the project MND. Biological impacts and mitigation measures to reduce impacts to less than significant levels will be included in the final report and incorporated into the MND.

Issue Tribal Consultation Invitation per the Requirements of AB 52

As required by State law, a notice has been sent to the Tribal Representatives in the project area identified by the Native American Heritage Commission. Additional comments have been received and noted and we will work with the County to ensure compliance.

Prepare Draft MND

Preparation of the Draft MND has already been initiated. However, publication of the Final MND will be timed with the preparation of seasonally timed (final survey in June) rare plant surveys.

Once reviewed, a Final MND will be printed and published through the State Clearinghouse for the required 30-day public review period. Any comments received will be noted and presented to the SSCSD Board during the hearing for Certification and Adoption of the MND. Please note that the timing for this task is subject to change.

Prepare Final MND

To be initiated upon final review of the Draft MND.

Publish MND and Notice of Availability

To be completed upon preparation of the Final MND. The Final MND will be printed and published with the State Clearinghouse for the 30-day public review period.

Public Review (30 Days)

To be initiated upon publication of the Final MND.

Consideration of MND for Certification by SSCSD Board

Once the public review period is complete, the MND will be considered for Certification and Adoption by the SSCSD Board.

File Notice of Determination with County Clerk

To be completed within 5 working days after Board Certification.

Submit Permit Application to County

To be completed upon filing of the NOD with the County. It is expected that the project will trigger the need for a Conditional Use Permit from the County. We will work with the County to waive any project permit fees possible. CEQA review will have been completed already, which should speed up the County's review process.

County Permit Hearing

The project Land Use Permit will require a public hearing, to be scheduled by the County, for project approval.

Thank you for the opportunity to provide a brief project update. Please feel free to contact me if you have any questions.

Sincerely,



Jeff Oliveira, Principal Environmental Planner
Oliveira Environmental Consulting LLC

3. A. iv. DISTRICT FINANCIALS
Cortney Murguia
May 31, 2019

SAN SIMEON COMMUNITY SERVICES DISTRICT



3.A.iv FINANCIAL SUMMARY

Billing May 31, 2019

April Billing Revenue	\$ 84,436.76
May Billing Revenue	\$ 70,138.86
Past Due (31 to 60 days)	\$ 503.16
Past Due (60 days)	\$ 338.45

ENDING BANK BALANCES

May 31, 2019

RABOBANK SUMMARY:

Well Rehab Project/USDA Checking Account \$ 49.00

PACIFIC PREMIER BANK:

Money Market Account Closing Balance April 30, 2019 \$ 923,196.00

Interest for May \$ 1,917.87

Money Market Account Closing Balance May 31, 2019 \$ 925,113.87

Reserve Fund (250,000.00)

Wait-list Deposits (69,750.00)

Customer Deposits (9,250.00)

Available Funds \$ 596,113.87

General Checking Account May 31, 2019 \$ 92,577.71

LAIIF Closing Balance May 31, 2019 \$ 543.02

Interest Money Market Account 2018 \$ 5,473.10

Interest Money Market Account Year to Date \$ 9,050.91

SAN SIMEON COMMUNITY SERVICES DISTRICT

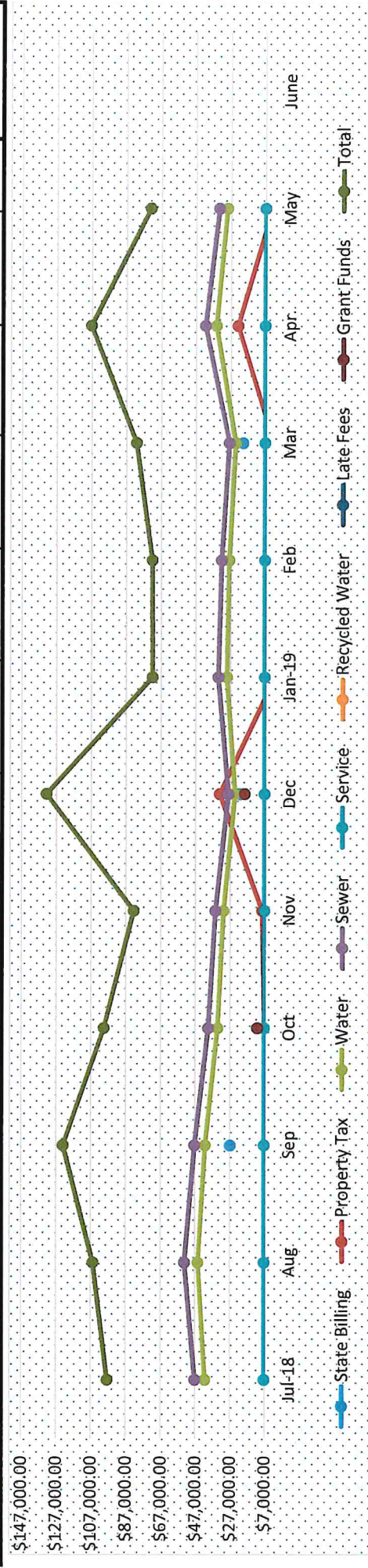
Balance Sheet

As of May 31, 2019

	<u>May 31, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
1010 · Petty cash	150.00
1015 · Pacific Prem - General Checking	92,343.01
1017 · Pacific Premier-Money Market	925,113.87
1022 · USDA checking	164.00
1040 · Cash in county treasury	108.33
1050 · LAIF - non-restricted cash	536.39
Total Checking/Savings	<u>1,018,415.60</u>
Other Current Assets	
1200 · Accounts receivable	69,371.85
1300 · Prepaid expenses	825.13
Total Other Current Assets	<u>70,196.98</u>
Total Current Assets	<u>1,088,612.58</u>
Fixed Assets	
1400 · Fixed assets	
1420 · Building and structures	395,874.73
1500 · Equipment	316,747.53
1540 · Major Water Projects	190,360.90
1560 · Pipe bridge	28,075.58
1580 · Sewer plant	1,488,555.08
1600 · Water system	550,390.00
1620 · WWTP expansion	299,565.92
1630 · Tertiary Project	262,932.67
1640 · Wellhead Rehab Project	450,827.53
1650 · Walkway access projects	21,511.00
1660 · RO Unit	931,966.97
1670 · Reservoir	153,765.54
1680 · Generator	29,101.14
Total 1400 · Fixed assets	<u>5,119,674.59</u>
1690 · Accumulated depreciation	-2,433,930.17
Total Fixed Assets	<u>2,685,744.42</u>
TOTAL ASSETS	<u><u>3,774,357.00</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2500 · Customer security deposits	9,150.00
2510 · Connect hookup wait list	69,750.00
2520 · USDA Loan	451,436.07
Total Other Current Liabilities	<u>530,336.07</u>
Total Current Liabilities	<u>530,336.07</u>
Total Liabilities	530,336.07
Equity	
3200 · Fund balance	3,238,681.99
Net Income	5,338.94
Total Equity	<u>3,244,020.93</u>
TOTAL LIABILITIES & EQUITY	<u><u>3,774,357.00</u></u>

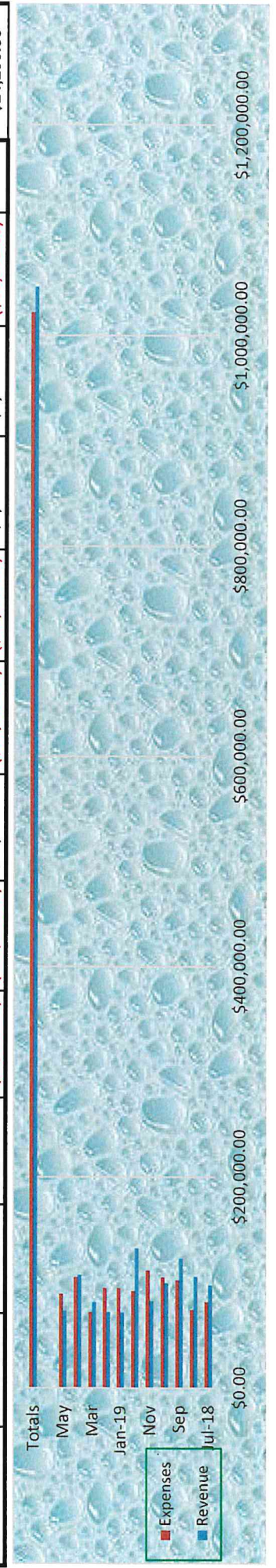
DISTRICT REVENUE FY 2018/2019

	Jul-18	Aug	Sep	Oct	Nov	Dec	Jan-19	Feb	Mar	Apr.	May	June	Totals
State Billing			\$26,723.91			\$20,971.00			\$19,858.71				\$67,553.62
Property Tax	\$1,288.59	\$0.00	\$169.19	\$7,205.82	\$8,542.19	\$33,187.58	\$1,319.32	\$4,888.55	\$2,227.01	\$22,928.34	\$3,062.24		\$84,818.83
Water	\$41,336.59	\$45,279.14	\$41,178.74	\$34,050.67	\$30,760.16	\$24,353.21	\$29,009.60	\$27,745.06	\$24,146.67	\$35,445.24	\$29,158.01		\$362,463.09
Sewer	\$47,258.33	\$53,156.35	\$47,379.43	\$39,628.31	\$35,491.84	\$28,149.21	\$34,169.78	\$32,181.86	\$27,850.19	\$41,666.62	\$33,854.74		\$420,786.66
Service	\$7,111.73	\$7,113.60	\$7,113.60	\$7,113.60	\$7,079.40	\$7,079.40	\$7,147.80	\$7,079.40	\$7,079.40	\$7,079.40	\$7,045.20		\$78,042.53
Recycled Water													\$0.00
Late Fees	\$461.43	\$201.49	\$290.08	\$168.71	\$600.53	\$135.60	\$178.43	\$146.51	\$126.87	\$177.46	\$111.54		\$2,598.65
Grant Funds				\$11,367.00		\$18,753.05							\$30,120.05
Total	\$97,456.67	\$105,750.58	\$122,854.95	\$99,534.11	\$82,474.12	\$132,629.05	\$71,824.93	\$72,041.38	\$81,288.85	\$107,297.06	\$73,231.73		\$1,046,383.43
Water Sold Cu Ft	334631	367360	332914	275609	243491	195107	236456	227602	197397	288979	236030		2935576
Water Sold Acre ft	7.68	8.43	7.64	6.33	5.59	4.48	5.43	5.23	4.53	6.63	5.42	0.00	67.39



REVENUE VS EXPENSES

	Jul-18	Aug	Sep	Oct	Nov	Dec	Jan-19	Feb	Mar	Apr.	May	June	Totals
Revenue	\$97,456.67	\$105,750.58	\$122,854.95	\$99,534.11	\$82,474.12	\$132,629.05	\$71,824.93	\$72,041.38	\$81,288.85	\$107,297.06	\$73,231.73		\$1,046,383.43
Expenses	\$81,495.91	\$74,250.58	\$102,279.81	\$104,990.12	\$111,554.79	\$92,037.25	\$94,850.91	\$94,625.06	\$71,744.58	\$105,016.25	\$89,244.32		\$1,022,089.58
Balance	\$15,960.76	\$31,500.00	\$20,575.14	(\$5,456.01)	(\$29,080.67)	\$40,591.80	(\$23,025.98)	(\$22,583.68)	\$9,544.27	\$2,280.81	(\$16,012.59)		\$24,293.85



**SAN SIMEON COMMUNITY SERVICES
HISTORICAL FISCAL REVIEW**

FY 2015 / 2016

Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Fiscal Total
State Billing			\$7,200.02			\$8,584.90			\$11,992.94			\$10,529.30	\$38,307.16
Property Tax	\$1,299.10	\$78.29	\$89.78	\$6,473.88	\$5,162.73	\$31,035.95	\$732.82	\$3,907.74	\$4,380.61	\$20,311.05	\$670.65	\$812.49	\$74,955.09
Water	\$32,179.33	\$35,048.63	\$31,023.24	\$30,062.47	\$23,260.87	\$19,903.42	\$28,833.61	\$24,410.65	\$22,300.83	\$24,943.58	\$27,395.80	\$29,375.50	\$328,737.93
Sewer	\$38,340.31	\$41,800.72	\$36,517.90	\$35,482.63	\$27,568.63	\$23,716.44	\$33,983.50	\$28,929.28	\$26,405.46	\$29,496.09	\$31,742.13	\$34,065.24	\$388,048.33
Service	\$6,052.80	\$6,081.90	\$6,111.00	\$6,111.00	\$6,111.00	\$6,111.00	\$6,169.20	\$6,111.00	\$6,140.10	\$6,140.10	\$6,111.00	\$6,111.00	\$73,361.10
Recycled Water			\$1,359.75			\$854.07							\$2,213.82
Late Fees	\$118.83	\$71.20	\$72.27	\$239.83	\$386.63	\$99.38	\$153.29	\$138.82	\$86.36	\$485.53	\$657.24	\$418.39	\$2,927.77
Total Revenue	\$77,990.37	\$83,080.74	\$82,373.96	\$78,369.81	\$62,489.86	\$90,305.16	\$69,872.42	\$63,497.49	\$71,306.30	\$81,376.35	\$66,576.82	\$81,311.92	\$908,551.20
Total Expense	\$56,735.48	\$80,703.14	\$62,573.67	\$62,460.00	\$90,307.21	\$78,261.91	\$62,999.58	\$69,646.10	\$68,440.42	\$78,744.51	\$62,608.05	\$60,034.80	\$833,514.87
Water Sold Cu Ft	311247	338869	297896	288860	223460	191579	276707	234583	213757	239168	260907	278,453	3,155,486
Water Sold Acre ft	7.15	7.78	6.84	6.63	5.13	4.40	6.35	5.39	4.91	5.49	5.99	6.39	72.44

FY 2016/2017

Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Fiscal Total
State Billing			\$12,485.00			\$13,996.07			\$29,440.40			\$23,960.29	\$79,881.76
Property Tax	\$1,161.69		\$1,184.42	\$6,789.01	\$6,970.82	\$28,878.98	\$2,456.74	\$2,966.66	\$2,421.97	\$23,540.38	\$415.92	\$1,111.78	\$77,898.37
Water	\$36,292.1	\$36,746.52	\$31,241.74	\$29,953.03	\$22,549.49	\$19,445.8	\$25,600.5	\$22,112.36	\$19,816.90	\$27,563.35	\$27,763.55	\$31,331.40	\$330,416.71
Sewer	\$41,862.8	\$43,190.60	\$36,386.89	\$35,106.74	\$25,574.57	\$21,817.9	\$29,037.7	\$24,590.36	\$22,440.87	\$31,022.32	\$31,228.75	\$34,851.59	\$377,111.12
Service	\$6,559.5	\$6,472.20	\$6,472.20	\$6,472.20	\$6,626.30	\$6,533.8	\$6,503.0	\$6,503.02	\$6,503.02	\$6,503.02	\$6,564.66	\$6,626.30	\$78,339.28
Recycled Water						\$216.4							\$216.35
Late Fees	\$485.7	\$97.52	\$595.71	\$316.72	\$353.70	\$1,587.7	\$366.8	\$1,387.73	\$735.52	\$202.87	\$187.94	\$804.03	\$7,121.95
Total Revenue	\$86,361.78	\$86,506.84	\$88,365.96	\$78,637.70	\$62,074.88	\$92,476.61	\$63,984.81	\$57,560.13	\$81,358.68	\$88,831.94	\$66,160.82	\$98,685.39	\$950,985.54
Total Expense	\$127,105.89	\$72,035.48	\$114,268.09	\$71,273.31	\$75,340.87	\$66,017.87	\$71,441.43	\$72,822.48	\$152,049.21	\$62,994.78	\$77,525.44	\$71,657.28	\$1,034,532.13
Water Sold Cu Ft	324654	324654	281207	269907	203338	175391	232048	200704	179990	249876	249279	282352	2,973,400
Water Sold Acre ft	7.45	7.45	6.46	6.20	4.67	4.03	5.33	4.61	4.13	5.74	5.72	6.48	68.26

FY 2017/2018

Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Fiscal Total
State Billing			\$24,606.31			\$21,914.14			\$21,542.66			\$23,690.87	\$91,753.98
Property Tax	\$1,282.43		\$121.78	\$3,983.38	\$11,222.22	\$31,099.09	\$7,506.90	\$2,750.02	\$640.94	\$22,168.20	\$1,686.05	\$771.97	\$83,232.98
Water	\$34,880.43	\$36,192.33	\$31,137.52	\$27,999.25	\$26,930.07	\$19,762.53	\$22,551.64	\$25,457.70	\$16,741.07	\$28,408.76	\$27,795.23	\$36,075.95	\$333,932.48
Sewer	\$38,495.46	\$39,770.86	\$33,836.96	\$30,919.58	\$29,421.68	\$21,164.32	\$25,021.12	\$28,652.26	\$19,108.33	\$32,900.73	\$31,492.38	\$40,773.70	\$371,557.38
Service	\$6,820.12	\$6,950.95	\$6,821.63	\$6,659.98	\$6,886.29	\$6,886.29	\$6,789.30	\$6,853.96	\$6,724.64	\$6,724.64	\$6,724.64	\$6,724.64	\$81,567.08
Recycled Water													\$0.00
Late Fees	\$628.24	\$379.06	\$292.61	\$241.85	\$221.14	\$159.01	\$113.69	\$197.92	\$487.09	\$284.43	\$202.63	\$179.47	\$3,387.14
Total Revenue	\$82,106.68	\$83,293.20	\$96,816.81	\$69,804.04	\$74,681.40	\$100,985.38	\$61,982.65	\$63,911.86	\$65,244.73	\$90,486.76	\$67,900.93	\$108,216.60	\$965,431.04
Total Expense	\$94,660.34	\$87,503.06	\$104,489.98	\$71,763.52	\$62,490.35	\$85,613.60	\$88,196.48	\$73,251.65	\$109,510.66	\$70,856.21	\$80,363.24	\$80,743.66	\$1,009,442.75
Water Sold Cu Ft	299369	310960	266284	241692	232942	169355	194345	217741	144425	244412	237414	308832	2,867,771
Water Sold Acre	6.87	7.14	6.11	5.55	5.35	3.89	4.46	5.00	3.32	5.61	5.45	7.09	65.84

4. CONSENT AGENDA

A.

SAN SIMEON COMMUNITY SERVICES DISTRICT
Disbursements Journal
 June 2019

Type	Date	Num	Name	Memo	Paid Amount
Bill Pmt -Check	05/21/2019	1805	Beverly Kline	Sec Dep Ref #338	-50.00
<i>Additional payments Disbursed in May (not included on May Disbursement Journal listing).</i>					
<i>June Disbursements</i>					
Paycheck	06/01/2019	1806	GWEN KELLAS	Board Service May 2 through June 1, 2019.	-92.35
Paycheck	06/01/2019	1807	JOHN K RUSSELL	Board Service May 2 through June 1, 2019.	-92.35
Paycheck	06/01/2019	1808	JULIA A GREENAN	Board Service May 2 through June 1, 2019.	-92.35
Paycheck	06/01/2019	1809	MARY M McGUIRE	Board Service May 2 through June 1, 2019.	-92.35
Bill Pmt -Check	06/12/2019	1810	Adamski Moroski Madden Cumberland & Green	Legal services regarding general matters through 4/30/19. Inv 47083 dated 5/15/19.	-2,717.46
Bill Pmt -Check	06/12/2019	1811	Adamski Moroski Madden Cumberland & Green	Legal services regarding policy manuals through 4/30/19. Inv 47084 dated 5/15/19.	-64.50
Bill Pmt -Check	06/12/2019	1812	California Rural Water Association	Membership Dues, July 2019 - July 2020. Invoice due date 05/31/19.	-422.00
Bill Pmt -Check	06/12/2019	1813	Filtration Technology	1 Harnsco muni filter vessel and 6 cartridge filters. Inv 7939 dated 5/14/19.	-11,762.03
Bill Pmt -Check	06/12/2019	1814	Harrington Industrial Plastics, LLC	Muni water filter - 30-3/4" - quantity 1. Inv 013A8437 dated 04/29/19.	-605.74
Bill Pmt -Check	06/12/2019	1815	Harrington Industrial Plastics, LLC	O-Ring EPDM for water filtration - quantity 1. Inv 013A8511 dated 05/02/19.	-195.75
Bill Pmt -Check	06/12/2019	1816	Kathleen Fry Bookkeeping Services	Bookkeeping Services May 2019. Inv 2019-05 dated 05/31/19.	-1,200.00
Bill Pmt -Check	06/12/2019	1817	New Times	Public Hearing Notice re: Capacity Fees. Inv 297972 dated 5/23/19.	-106.00
Bill Pmt -Check	06/12/2019	1818	Phoenix Civil Engineering, Inc	Prof Svcs on Reservoir Project through April 30, 2019. Inv 19-122 dated 05/19/19.	-6,902.50
Bill Pmt -Check	06/12/2019	1819	Rhythm & Roots Landscaping Company	Landscaping service along roads in San Simeon. Inv 1-SS-Sign dated 5/21/19.	-1,237.50
Bill Pmt -Check	06/12/2019	1820	SDRMA	Liability Insurance Policy: Property & Equipment, General Liability, Auto Liability for 2019-2020	-10,162.86
Bill Pmt -Check	06/12/2019	1821	Grace Environmental	Operations Management and Maintenance Fees June 2019. Inv # 1290 dated 06/01/2019.	-51,892.67
Check	06/25/2019	Elec Pymt	CalPERS Fiscal Services Division	Unfunded Accrued Liability only - prepaid for July 2019. Cust. ID # 7226734344.	-1,132.64
Check	06/25/2019	Elec Pymt	CalPERS Fiscal Services Division	Retiree Health monthly premium for July 2019.	-362.07
Liability Check	06/25/2019	Elec Pymt	United States Treasury (US Treasury)	Payroll tax payment for paychecks dated 06/01/19.	-61.20

TOTAL

-89,244.32

5. A. Business Items



BUSINESS ACTION ITEM STAFF REPORT

Item 5.A. Discussion on Draft Budget FY 2019/2020.

A draft version of the 2019-2020 budget will be presented. Additionally, a special meeting will be held on June 24, 2019 at 9:30 am to approve the final version of the budget.

5.B. BUSINESS ITEMS



BUSINESS ACTION ITEM STAFF REPORT

Item 5.B. Discussion regarding the proposed rate increases in water and wastewater.

On May 24, 2019 staff mailed a public hearing notice on proposed water & sewer rate increases and fees to local residents. A copy of the mailed notice is included with this report. A total of 208 notices were mailed to both the property owner and utility customer of record. At the public hearing scheduled for July 12, 2019, the District must determine whether a “majority” protests exists. A majority protest exists if a protest is received from 50% + 1 of the parcels served. If a majority protest exists, the Board may not implement the rate increase. If no majority protest exists, the Board may consider implementation of the rate increase.

The number of parcels served is as follows:

Water: 186 parcels served. Majority = $93 + 1 = 94$.

Wastewater: 174 parcels served (12 irrigation meters) = $87 + 1 = 88$

There will be a public hearing and another presentation on the proposed rate increase during the July 12, 2019 Board meeting.

Enc: Copy of proposed rate increase notice that was mailed to customers.



San Simeon Community Services District
111 Pico Avenue
San Simeon, CA 93452

Address Service Requested

**Notice of a Public Hearing on Proposed Water & Sewer
Rate Increases and Fees**

Hearing Date and Time: July 10, 2019, at 6:00 pm
**Hearing Location: Cavalier Business Plaza • 250 San Simeon
Avenue • San Simeon, CA 93452**

Si necesita una traducción al español contacte a la oficina del distrito.

The San Simeon Community Services District (SSCSD) is proposing a five-year water, wastewater, and service rate program adjustment for all customers. The proposal will be considered by the Board of Directors at a Public Hearing on **July 10, 2019**. If approved, the water, wastewater, and service rate adjustments will commence August 25, 2019 and appear on the utility bills mailed on September 25, 2019. You are receiving this notification in compliance with California Constitution Article XIII D Section 6 (Proposition 218) requirements that all impacted property owners are mailed notice of proposed rate changes at least 45 days prior to a public hearing. Proposition 218 also establishes a protest process for the public to follow if they wish to oppose the proposed rates.

About Proposition 218

In November 1996, California voters approved Proposition 218. As a result, California agencies must comply with its requirements when setting utility rates. One provision requires that a noticed public hearing on utility rates be held and that rates not be increased if a majority of affected property owners protest the increased rates in writing.

Basis and Reasons for the Proposed Rate Increase

The proposed rate increases are necessary for the SSCSD to protect public health and safety, to reliably convey and treat water & wastewater, and to ensure regulatory compliance. Costs that must be recovered through rate revenue include electricity, equipment and supplies, treatment chemicals, debt service, operations, and management. Additionally, revenues generated from the water and wastewater rates are used to finance the maintenance, repair, and renovation of aging water and wastewater infrastructure and capital improvement projects. The proposed rate increases are based on an operating flow of funds analysis and preparation of a ten-year pro forma profit/loss and financial plan. The water master plan identifies \$12.6 million dollars in water system capital improvements that are needed within our community to address existing deficiencies. Among these projects are new water storage tanks for fire flow/fire protection and upgrades to our infrastructure.

Given the size of our community the District must and will continue to pursue grant and loan opportunities for large scale capital improvement projects within our community.

Community Input & Written Protest Procedures

Utility customers, property owners, and community members are invited to attend the Public Hearing and provide input. Property owners and utility customers of record may submit written protests against the proposed increase. Written protests must be filed with the San Simeon Community Services District (SSCSD). Written protests may be hand delivered or mailed to the District Clerk at 111 Pico Avenue, San Simeon, California 93452.

To be valid, written protests must include: (1) the original signature of the water, wastewater and service customer of record or property owner; (2) identify the parcel(s) (by assessor's parcel number(s) or street address); (3) whether you are the owner of the parcel or the person receiving the service for which the fee is charged; and (4) your statement of the specific rate changes (water and/or wastewater) or service) for which you protest the increase in the fee. Written protests may also be submitted up to the conclusion of the public testimony at the public hearing on **July 10, 2019**.

Verbal protests, protests submitted by e-mail, facsimile, or other electronic means will not be accepted as in accordance with Government Code section 53755. The proposed surcharges cannot be adopted if written protests are received from a majority of the affected property owners or utility customers of record prior to the end of the Public Hearing. Only one protest per parcel is allowed. The number of parcels served by the District on the date of the public hearing is used to determine whether a majority protest exists. To achieve a majority protest, 50% + 1 of the parcels served is required. A report on the number of parcels served will be given at the time of the public hearing.

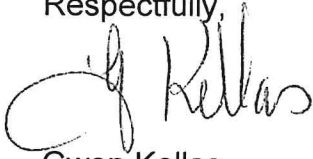
WATER & SEWER RATES

In FY19-20, a 5.8% increase is proposed on all rates. At the beginning of each fiscal year (July 1) thereafter for four (4) years the then current water, wastewater, and service fee will be increased by the Consumer Price Index (CPI) as published by the U.S. Department of Labor, Bureau of Labor Statistics for Los Angeles, Anaheim, and Long Beach using the annual CPI for the previous calendar year, plus three percent (3.0%).

Service Fee	Current Rates	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Per Month - Per Meter	\$34.20	\$36.18	\$37.27	\$38.39	\$39.54	\$40.72
**CPI + % increase		5.8%	CPI + 3.0%	CPI + 3.0%	CPI + 3.0%	CPI + 3.0%
Water Rates						
*Per 100cf Water Used						
All Users	\$12.22	\$12.93	\$13.32	\$13.72	\$14.13	\$14.55
**CPI + % increase		5.8%	CPI + 3.0%	CPI + 3.0%	CPI + 3.0%	CPI + 3.0%
Irrigation Meters	\$20.47	\$21.65	\$22.30	\$22.97	\$23.66	\$24.37
**CPI + % increase		5.8%	CPI + 3.0%	CPI + 3.0%	CPI + 3.0%	CPI + 3.0%
Sewer Rates						
*Per 100cf Water Used						
Hotels	\$14.93	\$15.79	\$16.27	\$16.75	\$17.26	\$17.77
**CPI + % increase		5.8%	CPI + 3.0%	CPI + 3.0%	CPI + 3.0%	CPI + 3.0%
Residences	\$9.19	\$9.72	\$10.01	\$10.31	\$10.62	\$10.94
**CPI + % increase		5.8%	CPI + 3.0%	CPI + 3.0%	CPI + 3.0%	CPI + 3.0%
Restaurants	\$23.12	\$24.46	\$25.19	\$25.95	\$26.73	\$27.53
**CPI + % increase		5.8%	CPI + 3.0%	CPI + 3.0%	CPI + 3.0%	CPI + 3.0%
Commercial	\$9.19	\$9.72	\$10.01	\$10.31	\$10.62	\$10.94
**CPI + % increase		5.8%	CPI + 3.0%	CPI + 3.0%	CPI + 3.0%	CPI + 3.0%
<i>*100cf = 748 gallons = 1 unit of water (accounts are billed in units) **CPI + (The dollar amounts shown above for FY 2021 to 2024 include the proposed percentage increase. CPI is added when the Bureau of Labor Statistics publishes CPI).</i>						

Please contact the District office if you have any questions about this notice. The number is (805) 927-4778.

Respectfully,

A handwritten signature in black ink that reads "Gwen Kellas". The signature is written in a cursive style with a large, looping initial "G".

Gwen Kellas
Board Chairperson
San Simeon Community Services District

5.C. BUSINESS ITEMS



BUSINESS ACTION ITEM STAFF REPORT

Item 5.C. Discussion on Procedure to Fill the Vacancy on the San Simeon Community Services District Board of Directors Created by the Failure of Director Hunter Smith to Attend Three Consecutive Board Meetings; Direction to Staff to Post Notice of Vacancy pursuant to Gov't Code 1780; Schedule meeting at which candidates will be considered and the appointment made.

Section 2.04 of the District's policy and procedures manual reads:

2.04 Vacancy. A vacancy shall occur if any member ceases to discharge the duty of his/her office for the period of three (3) consecutive months except as authorized by the Board of Directors.

Director Smith has had three unexcused absences. Thus, the Board will need to make a decision to hold an election, or appoint a new director. As in previous similar situations, holding an election for the replacement of one Board member would be a costly procedure for the District and would leave the Board with only four (4) members November 2019.

Staff is requesting the Board follow the appointment process to fill the vacant director position, and direct Staff to post notice of the vacancy. The notice of vacancy can also be mailed to members of the public who reside in San Simeon. The goal is to appoint the new Board member at the July 10, 2019 or August 14, 2019 Board meeting.

5.D. BUSINESS ITEMS



BUSINESS ACTION ITEM STAFF REPORT

Item 5.D. Approval of Chairperson's appointment of a Board member to the Budget Committee.

As previously mentioned, Director Smith has had three unexcused absences. Director Smith was a member of the budget committee.

Section 2.04 of the District's policy and procedures manual reads:

2.04 Vacancy. A vacancy shall occur if any member ceases to discharge the duty of his/her office for the period of three (3) consecutive months except as authorized by the Board of Directors.

Section 13.02 of the District's policy and procedures manual reads:

13.02 General Rules Governing Committees. The Chairperson of the Board of Directors shall appoint one (1) or two (2) Board members and three (3) to five (5) members of the public to serve on the Standing Committees subject to Board approval. The Chairperson of the Board of Directors shall publicly announce the members of the standing committees for the ensuing year at the next regular Board meeting following the appointment of the Chairperson of the Board of Directors. Committees shall be governed by the following policies and rules.

Staff is suggesting that the Board Chairperson may wish to appoint a new member to this committee.