

MINUTES
SAN SIMEON COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Wednesday, September 12, 2012
6:00 pm

CAVALIER BANQUET ROOM
250 San Simeon Avenue
San Simeon, CA

Note; All comments concerning any item on the agenda are to be directed to the Board Chairperson

1. NO CLOSED SESSION

2. REGULAR SESSION@6:08 pm

A. Roll Call:

Chairperson Ricci – present
Vice-chair McAdams – present
Director Fields– present
Director Williams – present
Director Price – present

Also present:

Charles Grace – General Manager
Robert Schultz – District Counsel
Sgt. Rasmussen – Sheriff Administration

B. Pledge of Allegiance

3. PUBLIC COMMENT:

Mary Giacoletti: Spoke on her concerns about smoke from fire places and BBQ's and feels she has the right to speak against fire places and BBQ's.

Mike Hanchett: Spoke about the harassment and rude comments received at his business, employees and customers via phone calls and flyers. He stated that he has spoke to all County jurisdictions about the fire places in his business and all meet County requirements.

Jane Copeland: Spoke as a resident that has been harassed by flyers and phone calls regarding their fire place. The fire place is their only source of heat and is a legal fire place and up to county code.

District Counsel Schultz said that it is not illegal to use your fire place or BBQ. The right or whether or not that rule should be changed is not within the San Simeon CSD authority. This subject should not to be discussed at a San Simeon CSD board meeting because it is not within the Board's jurisdiction. All issues regarding this subject should be directed to the County Board of Supervisors or Air Quality Control District. If letters, flyers and phone calls continue to be received by the District, the District has the right to post in the newsletter public rights.

A. Sheriff's Report – Report for August

There were 73 calls for service in the month of August. (medical alerts, petty theft).

Director Williams asked if there was a problem with break-in of vehicles in this area. Sgt. Rasmussen stated that there was not a problem on the coast, that it is mostly at the trail heads.

4. STAFF REPORTS

1. Staff Activity – Report on Staff activities for the month of August. Along with billing and collections, Staff Worked with counsel on USDA engineer contracts. APT Staff has been providing project coordination and labor for the SSRWP. Staff has repainted the District office along with weed and hedge maintenance.

2. Grants, Loans and Partnership Opportunities –

USDA Loan:

The USDA has approved all engineering contracts and has forwarded the Bid Process to Phoenix Engineering to commence.

3. Small Scale Recycled Water Project –

Staff has completed compliance sampling. We have put together a letter to the CRWQCB and the CDPH asking for their acceptance so we can move on to the permit process. We intend to obtain a Water Discharge Requirement (WDR). Since we have a NPDES permit, Mathew Keeling, our CRWQCB representative, felt that we should have a WDR as well since it is a small scale recycled water project.

4. PG&E Street Light update

Staff has contacted PG&E regarding the replacement pole program. PG&E projects start date around November or December. They will contact us when they have a schedule in place.

5. Rip Rap update – Cathy Novak

Ms. Novak has received word that the California Coastal Commission (CCC) will be giving us back the application, due to legal requirements (need more information). She has sent a response back to the CCC to see if she can set up a phone meeting to discuss what is needed. She has yet received a response.

B. Superintendent's Report

1. Wastewater Treatment Plant

- The wastewater treatment plant performed well this month. Staff continued with the manufacturer's recommended preventive maintenance on the facility equipment. Quarterly maintenance was performed on Blower #4.
- Staff performed all sampling and testing at the wastewater treatment plant as required by the RWQCB.
- Staff continued with sampling and testing protocol for the HiPOx equipment. The discharge line and hydrant were installed for the recycled water project. Various trenches around the construction areas were backfilled.
- One load of sludge was hauled away.

2. Water Distribution System

- All routine sampling and testing was performed.
- Monthly meter reading was performed.
- The magnetic coil on the motor starter for well pump #2 failed. It was removed and replaced and is back online.

3. District and Equipment Maintenance

- Staff continues with all of the scheduled preventive maintenance for all the equipment at the facilities. We are recording all of these activities.

C. District Financial Summary – Update on Monthly Financial Status for close of business August 31, 2012.

July Billing Revenue	\$ 67,974.54
August Billing Revenue	\$ 71,555.26
Past Due (31 to 60 days)	\$ 0.00
Past Due (60 days)	\$ 364.64

RABOBANK SUMMARY
Ending Balances August 31, 2012

Money Marketing Account

Closing Balance	\$ 408,838.92
Reserve Fund	(\$250,000.00)
Hook up Deposits	(\$ 43,470.00)
Available Funds	\$ 115,368.92

SEP ACCOUNT 3

(transferred to SEP Checking)

General Checking Account	\$ 97,589.03
Well Rehab Project/USDA Checking Account	\$ 100.00
SEP Checking Account	\$ 6,836.09
LAIF Closing Balance August 31, 2012	\$ 515.28
Accounts Payable (As of August 31, 2012)	\$ 1,418.27

D. District Counsel's Report –

Besides general District Counsel duties, Counsel has been working with the USDA Engineer contracts, which have been completed.

Counsel has been working on the issue regarding the "smoke issue", the flyers and speaking with County Offices to identify jurisdictions.

Counsel has determined that a PROP 218 does not need to be initiated in order to create the rates for the recycled water distribution.

5. ITEMS OF BUSINESS

A. Approval of last month's minutes - August 16, 2012.

Minutes approved as is.

Motion by: Director Fields

2nd: Director Price

All in: 5/0

B. Approval of Disbursements Journal – September 12, 2012.

Disbursements approved as is.

Motion by: Directors Price

2nd: Vice-Chairman McAdams

All in: 4/1

6. DISCUSSION/ACTION ITEMS

No Discussion Action Items for the month of September

7. Board Committee Reports – None

8. Board Reports – None

9. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS: None

10. ADJOURNMENT@6:55 pm