

**MINUTES**  
**SAN SIMEON COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING**  
**Wednesday, November 13, 2019**  
**5:00 pm**

**CAVALIER BANQUET ROOM**  
**250 San Simeon Avenue**  
**San Simeon, CA 93452**

**1. REGULAR SESSION: @ 5:00 PM**

- |           |                                    |                                       |
|-----------|------------------------------------|---------------------------------------|
| <b>A.</b> | Chairperson Kellas – Present       | General Manager, Charlie Grace        |
|           | Vice-Chairperson McGuire – Present | District Counsel, Natalie Frye Laacke |
|           | Director Russell – Present         |                                       |
|           | Director Carson – Present          |                                       |

**2. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:**

**Public Comment** – None

**3. SPECIAL PRESENTATIONS AND REPORTS:**

**A. STAFF REPORTS:**

- i. Sheriff’s Report** – Deputy Haydock presented the report for October.
  - ii. Superintendent’s Report** – Jonathan Weise provided a summary of October activities.
  - iii. General Manager’s Report** – Charlie Grace provided a summary of October activities.
  - iv. District Financial Summary** – Cortney Murguia provided a summary of the District financials.
  - v. District Counsel’s Report** – Natalie Frye Laacke provided a summary of October Activities.
- B. BOARD OF DIRECTORS AND COMMITTEE REPORTS:** Vice-Chairperson McGuire provided a summary of the budget committee meeting. She stated that the committee was looking at different scenarios related to financing of Phase 1 Master Plan Projects.

**C. SPECIAL PRESENTATION:** None

**D. PUBLIC COMMENTS ON SPECIAL PRESENTATIONS AND REPORTS:**

**Public Comment** – None

**4. CONSENT AGENDA ITEMS:**

**Public Comment** - None

A motion to approve the minutes with the changes recommended by Chairperson Kellas and Vice-Chairperson McGuire.

- A.** Review and approval of Minutes for the Regular Meeting on October 9, 2019.
- B.** Review and approval of Disbursements Journal.

Motion by: Director Russell  
2<sup>nd</sup>: Vice-Chairperson McGuire  
All in: 4 /0

**5. BUSINESS ITEMS:  
Public Comment –**

**A. Discussion regarding the water moratorium, as it relates to water quality.**

(This item was moved to after the Sheriff's report.) Chairperson Kellas introduced the item and asked for public comment.

Robert Hather commented that he was a property owner and was on the water waitlist. He explained why he believed that California Environmental Quality Act (CEQA) was not needed.

Director Russell and Natalie Frye Laacke discussed existing case law relating to CEQA and water moratoriums.

Jeff Oliveira (OEC) provided an explanation related to the need for the District to perform a CEQA analysis.

David Sansone, Mary Giacoletti, Mike Hanchett, and Sheri Stuckey commented on the CEQA process.

A motion was made to direct staff to move forward with a solicitation for proposals to move forward with the CEQA process.

Motion by: Chairperson Kellas  
2<sup>nd</sup>: Director Russell  
Ayes: 3 /1  
No: Director Carson

**B. Discussion regarding adoption of Ordinance No. 120 Water and Wastewater Capacity Fee Charges.**

Vice-Chairperson McGuire, Director Russell, Charlie Grace & Natalie Frye Laacke discussed the offer from David Sansone to have a third party review the capacity fee schedule.

David Sansone commented that he thought the fees should be higher, not lower.

A motion was made to accept the capacity fee schedule as is and adopt ordinance 120.

Motion by: Chairperson Kellas  
2<sup>nd</sup>: Director Carson  
All in: 4/0

After the break was over Chairperson Kellas presented the item. A motion was made to waive the first reading.

Motion by: Chairperson Kellas  
Motion: Chairperson Kellas

2<sup>nd</sup>: Director Russell

All in: 4/0

**C. Discussion and approval for Staff to repair the well generator not to exceed the amount of \$ 6,772.00.**

Chairperson Kellas presented the item.

Director Russell and Vice-Chairperson McGuire directed Charlie Grace to email the Coastal Commission and let them know about the repair.

A motion was made to authorize staff to repair the well generator not to exceed the amount of \$6772.00.

Motion by: Chairperson Kellas

2<sup>nd</sup>: Vice-Chairperson McGuire

All in: 4/0

**D. Discussion regarding audiotaping of Committee Meetings.**

Chairperson Kellas presented the item.

A motion was made not to audiotape the committee meetings.

Motion by: Vice-Chairperson McGuire

2<sup>nd</sup>: Chairperson Kellas

All in: 4/0

**E. Authorization for the General Manager to obtain SUSP to perform a Median Household Income (MHI) Survey not to exceed the amount of \$12,750.00.**

Chairperson Kellas presented the item.

There was discussion among Director Russell, Vice-Chairperson McGuire, and staff related to obtaining the needed information from the residents, staff reviewing any documents that SUSP sends to people and the importance of the disadvantaged community status classification for the community.

A motion was made allowing SUSP to perform a Median Household Income Survey not to exceed the amount of \$12,750.00.

Motion by: Chairperson Kellas

2<sup>nd</sup>: Director Russell

All in: 4 /0

**F. Discussion regarding the activation of solid waste power from the Local Agency Formation Commission (LAFCO).**

Chairperson Kellas presented the item.

A motion was made for staff to move forward with obtaining trash service authority from LAFCO.

Motion by: Chairperson Kellas

2<sup>nd</sup>: Director Russell

All in: 4 /0

**G. Consideration of approval of Resolution 19-415 Reimbursement Agreement for the Proposition 1 Integrated Regional Water Management Round 1 Implementation Grant.**

Chairperson Kellas presented the item.

A motion was made to approve Resolution 19-415.

Motion by: Vice-Chairperson McGuire

2<sup>nd</sup>: Chairperson Kellas

Roll call:

Chairperson Kellas: YES

Vice-Chairperson McGuire: YES

Director Russell: YES

Director Carson: YES

**H. Consideration of approval of Resolution 19-416 Policy on Discontinuance of Residential Water Service.**

Chairperson Kellas presented the item.

A motion was made to approve Resolution 19-416.

Motion by: Director Russell

2<sup>nd</sup>: Chairperson Kellas

Roll call:

Chairperson Kellas: YES

Vice-Chairperson McGuire: YES

Director Russell: YES

Director Carson: YES

**I. Discussion regarding the Hazard Mitigation Plan \$33,000 matching funds for the California Coastal Commission (CCC) Local Coastal Plan (LCP) Grant application for the CCC mandated, WWTP Coastal Hazard Mitigation Plan.**

Chairperson Kellas presented the item.

A motion was made authorize matching funds in the amount of \$33,000.00.

Motion by: Chairperson Kellas

2<sup>nd</sup>: Vice-Chairperson McGuire

All in: 4/0

- J. Discussion on Procedure to Fill the Vacancy on the San Simeon Community Services District Board of Directors Created by the Resignation of Director Julia Stanert; Direction to Staff to Post Notice of Vacancy pursuant to Gov't Code 1780; Schedule meeting at which candidates will be considered and the appointment made.**

Chairperson Kellas presented the item.

A motion was made to appoint a new Board member at the January 8, 2020 Board meeting.

Motion by: Chairperson Kellas

2<sup>nd</sup>: Director Russell

All in: 4/0

- 6. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS** – Change the time of the Board meetings and information on the FEMA Grant.

- 7. ADJOURNMENT – @ 7:00 PM**