

**AGENDA**  
**SAN SIMEON COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING**  
**Thursday, February 11, 2021**  
**6:00 pm**

Pursuant to Governor Gavin Newsom's Executive Order N-29-20 dated March 17, 2020 and the San Luis Obispo County Local Emergency Order and Regulation regarding COVID-19 dated March 18, 2020, this meeting shall occur as a virtual teleconference using the Zoom app. Members of the public cannot physically attend this meeting.

**Internet Meeting Location**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/9270537206?pwd=RDNNcTErb2E1TmswRG51WGNEZVJLQT09>**

**Meeting ID:** 927 053 7206

**Password:** 114376

One tap mobile

+1 669 900 9128, 9270537206# US (San Jose)

+1 346 248 7799, 9270537206# US (Houston)

**Time:** **February 11, 2021 6:00 PM Pacific Time**

**NOTE:** On the day of the meeting, the virtual meeting room will be open beginning at 5:30 PM. If you are unable to access the meeting please contact the District office at (805) 400-7399 prior to the 6:00 PM meeting start time and staff can assist you in accessing the meeting. Should you have any questions related to the information on this agenda or if you wish to submit public comment in the written format you can email Cortney Murguia at [admin@sansimeoncsd.org](mailto:admin@sansimeoncsd.org). Members of the public can also contact the District office at (805) 927-4778 with any questions or concerns related to this agenda or accessing the meeting.

**1. REGULAR SESSION: 6:00 PM**

**A. Roll Call**

**2. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:**

**Public Comment** - Any member of the public may address the Board relating to any matter within the Board's jurisdiction, provided the matter is not on the Board's agenda.

Presentations are limited to three (3) minutes or less with additional time at the discretion of the Chair. Your comments should be directed to the Board as a whole and not directed to individual Board members. The Brown Act restricts the Board from taking formal action on matters not published on the agenda.

**3. SPECIAL PRESENTATIONS AND REPORTS:**

**A. STAFF REPORTS:**

- i. **Sheriff's Report** – Report for January.
- ii. **Superintendent's Report** – Summary of January activities.
- iii. **General Manager's Report** – Summary of January Activities.
- iv. **District Financial Summary** – Summary of January Financials.
- v. **District Counsel's Report** – Summary of January Activities.

**B. PUBLIC COMMENTS ON SPECIAL PRESENTATIONS AND REPORTS:**

**Public Comment** - This public comment period provides an opportunity for members of the public to address the Board on matters discussed during Agenda Item #3 – Special Presentations and Reports. If a member of the public wishes to speak at this time, Public Comment is limited to three (3) minutes.

**4. CONSENT AGENDA ITEMS:**

**Public Comment** - Members of the public wishing to speak on consent agenda items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, Public Comment is limited to three (3) minutes.

**A. Review and approval of Minutes for the Regular Meeting on January 14, 2021.**

**B. Review and approval of Disbursements Journal.**

**C. Review of authorization of powers to the General Manager awarded under Resolution 20-419.**

**D. Adoption of Resolution 21-430 regarding the Voter's Right Act.**

**5. BUSINESS ACTION ITEMS:**

**Public Comment** – Public comment will be allowed for each individual business item. Members of the public wishing to speak on business items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, Public Comment is limited to three (3) minutes per person for each business item.

**A. Consideration of Review of Draft District Audit 2019-2020 presented Adam Guise from Moss, Levy & Hartzheim, LLP.**

**B. Consideration of updates to the policy & procedures manual.**

**C. Chair appointment of standing committee members per District policy # 13.00.02.**

**D. Direction to staff regarding the responses from the request for proposal related to the Coastal Hazard Response Plan (CHRP).**

**E. Authorization for District Staff to obtain Alpha Electric to install a new Blower Variable Feed Drive (VFD) not to exceed the amount of \$8,000.00.**

**F. Discussion and direction to staff repair or replacement of Waste Water Treatment Plant (WWTP) blower 5 motor.**

**G. Consideration of request from Robert Hather for an intent to serve letter 013-091-027.**

**6. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS** – Requests from Board members to Staff to receive feedback, prepare information, and/or place an item on a future agenda(s).

**7. ADJOURNMENT**

All staff reports or other written documentation, including any supplemental material distributed to a majority of the Board within 72 hours of a regular meeting, relating to each item of business on the agenda are available for public inspection during regular business hours in the District office, 111 Pico Avenue, San Simeon. If requested, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. To make a request for a disability-related modification or accommodation, contact the District Administrator at 805-927-4778 as soon as possible and at least 48 hours prior to the meeting date. This agenda was prepared and posted pursuant to Government Code Section 54954.2.