

**Regular Meeting
Board of Directors
San Simeon Community Services District
AGENDA
Wednesday, June 12, 2002 – 5:30 PM
Cavalier Banquet Room**

1. 5:30 PM – CALL TO ORDER
 - 1.1 Roll Call
 - 1.2 Public Comment on Closed Session Items

2. ADJOURN TO CLOSED SESSION
 - 2.1 Personnel Issues: Pursuant to Government Code Section 54957:
Discussion Regarding Personnel Issues including one Public Employee,
specifically, District Counsel.

3. RECONVENE IN OPEN SESSION (6:30PM)
 - 3.1 Roll Call
 - 3.2 Pledge of Allegiance
 - 3.3 Report on Closed Session

4. PUBLIC COMMENT: (Any topic NOT on the Agenda may be presented, but please
observe the 3 Minute Time Limit)
 - 4.1 Sheriff's Report
 - 4.2 Public Comment

5. PUBLIC HEARING – Weed Abatement

6. STAFF REPORTS
 - 6.1 General Manager's Report
 - 6.2 Plant Superintendent's Report
 - 6.3 District Engineer's Report

7. ITEMS OF BUSINESS
 - 7.1 Approval of Minutes – May 8, 2002
 - 7.2 Approval of Warrants – May 1, 2002 – May 31, 2002

8. DISCUSSION/ACTION ITEMS
 - 8.1 Resolution No. 02-280 – Requesting Consolidation with the November 5, 2002
General Election
 - 8.2 Emergency Generator – General Discussion
 - 8.3 Air Distribution System Piping Replacement Project Update
 - 8.4 Preliminary Fiscal Year 2002 – 2003 Budget
 - 8.5 Board Committees
 - 8.6 Board Reports

9. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS
 - 9.1 Water Conservation

9. ADJOURNMENT

SAN SIMEON COMMUNITY SERVICES DISTRICT

SUPERINTENDENT'S REPORT FOR MAY 2002

FLOW COMPARISON - Water

MAY 2002 2,958,000 gallons	YTD 2002 12,733,000 gallons	MONTHLY USAGE COMPARISON: ANNUAL USAGE COMPARISON:	0.1% increase 6% increase
MAY 2001 2,955,000 gallons	YTD 2001 11,958,000 gallons	GROSS WATER PRODUCTION: NET WATER PRODUCTION: MONTHLY RECOVERY RATE:	2,619,000 gallons 2,360,014 gallons 90%

RAINFALL

MAY 2002 0.40 inches	01-02 YTD 20.50 inches	MONTHLY COMPARISON: ANNUAL COMPARISON:	0.40 inches more 2.05 inches more
MAY 2001 0.00 inches	00-01 YTD 18.45 inches		

WELL DEPTH COMPARISON

MAY 2002 10.85 feet	APR 2002 10.61 feet	MAY 2001 11.20 feet	MONTHLY COMPARISON: ANNUAL COMPARISON:	0.24 feet lower 0.3 feet higher
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CHLORIDE COMPARISON

MAY 2002 45 mg/l	APR 2002 45 mg/l	MAY 2001 36 mg/l	MONTHLY COMPARISON: ANNUAL COMPARISON:	CONSTANT HIGHER
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FLOW COMPARISON - District Wastewater Treated

MAY 2002 1,855,920 gallons	YTD 2002 8,950,400 gallons	MONTHLY USAGE COMPARISON: ANNUAL USAGE COMPARISON:	-21% increase 15% decrease
MAY 2001 2,343,820 gallons	YTD 2001 10,533,170 gallons		

FLOW COMPARISON - State Wastewater Treated

MAY 2002 294,960 gallons	YTD 2002 1,297,020 gallons	MONTHLY USAGE COMPARISON: ANNUAL USAGE COMPARISON:	-4% increase 15% decrease
MAY 2001 307,433 gallons	YTD 2001 1,525,803 gallons		

DISCHARGE REQUIREMENTS

EFFLUENT BOD:	4.8 mg/l	EFFLUENT SUSPENDED SOLIDS:	6 mg/l
INFLUENT BOD:	N/A mg/l	INFLUENT SUSPENDED SOLIDS:	N/A mg/l

BIOSOLIDS DISPOSAL

MAY:	12000 gallons	YTD:	90000 gallons
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SAN SIMEON COMMUNITY SERVICES DISTRICT

SUPERINTENDENT'S REPORT FOR MAY 2002

Airline Project: On May 15th the blowers were shut down for about 9 hours during the airline tie in. The change over went very well, with no major problems. The reduction in air leaks means we presently have only one 60hp blower running instead of a 60 hp and a 30 hp blower. The Variable Frequency Drive for the 30 hp blowers was started.

A new radiator was installed on the generator at the well field. Quarterly inspection of the generator was performed at the same time.

The Red Valve Diffusers for the Outfall Line were received this month. Underwater Resources has been contacted to schedule an installation date.

After reviewing the proposed changes to our Monitoring & Reporting Program included in the renewal of our Discharge Permit, I contacted the RWQCB staff to discuss the requirements. They were increasing the frequency of BOD and Suspended Solids testing from once a month to once a week, at an increased cost to the District of \$ 3100. They also increased the frequency of Chronic Toxicity testing from once a year to twice a year at an increased cost of \$ 2400. After further discussion, staff agreed to issue a Supplemental Sheet that would leave the testing requirements as they currently are now, thereby saving the District \$5500.

We replaced an incorrectly installed 45amp breaker in the Main Electrical Panel when the bid to replace it was \$800. Cost to the District for materials was less than \$400.

We also installed the extension to the Influent Line in the Equalization Tank required for better solids transfer when the bid price was \$700. Materials cost the District less than \$100.

San Simeon Community Services District

111 Pico Avenue, San Simeon, California 93452
Telephone: (805) 927-4778 Fax (805) 927-0399

Board of Directors

Bob McLaughlin, Loraine Mirabal-Boubion, Eric Schell, David Kiech, Carol Bailey-Wood

MEMORANDUM

DATE: June 12, 2002
TO: Board of Directors
FROM: Mark A. Bloodgood, General Manager
RE: General Manager's Report

1. **Public Broadcasting of Board Meetings** – No update.
2. **Internal Controls Program and Office Procedures** – No update.
3. **Budget Preparation for 2002-2003** – The committee has been very active and putting in a great deal of time and effort. The first pass is close to completion and will be discussed under Discussion/Action Item number 8.4.
4. **Facilities Plan/Wastewater Treatment Plant** – Ongoing – to be reported in District Engineer's report.
5. **Completion of the Action Plan** – The next Strategic Planning Session is set for August 5, 2002.
6. **Water Meter Replacement Project** – This topic was just reviewed at Tuesday's Budget Committee meeting. Ron Head is currently obtaining costs for the compound meters and once the meters are obtained staff will begin installing the new meters.
7. **National Pollutant Discharge Elimination System Permit** - The California Regional Water Quality Control Board awarded our National Pollutant Discharge Elimination System (NPDES) Permit for the District after their meeting on May 31, 2002. Plant Superintendent, Ron Head, was able to convince RWQCB staff to loosen their testing requirements saving the District the cost for additional testing. The will be discussed further in the Superintendent's Report

Mark A. Bloodgood, General Manager

Robert W. Schultz, District Counsel


Administrator

Engineer

Ron Head, Plant Superintendent

Kim Allison, Office

John L. Wallace, District

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8. **Discussions with Marty Cepkauskas, Director of Real Estate, Sunical Land & Stock (Hearst Corp.)** – Mr. Cepkauskas has been contacted and we are waiting for his response in order to set up our next meeting.
 9. **Kirk Sturm, Museum Director-Superintendent of Hearst Castle** – A package was prepared for Mr. Sturm outlining the District's current and long range plans and needs. This package included a copy of our Action Plan along with an invitation to join our Facilities Committee.
 10. **District Web Page** – The District's Internet provider, Earthlink, offers the hosting of a website free of charge for subscribers. Our prototype website has already been developed and will be on-line very soon. This will indicate meeting dates, agendas, SSCSD information, water conservation tips, and other items of interest and will also allow e-mail contact with the District office. In the future we may be able to set up links to the Chambers site, Hearst Castle and other appropriate locations.
 11. **Water Conservation and the San Simeon Chamber of Commerce** – Eileen Putnam was able to attend the Chamber's meeting in May with the charge of brainstorming water conservation ideas with this group. Many of the businesses are currently implementing varying water conservation measures. The discussion will continue with the goal of developing some sort of joint educational program. (Water conservation signs, etc.) In addition to water conservation, the Chamber members discussed their upcoming San Simeon Beautification/Cleanup Day. There are several ways the District can participate, and we look forward to working with the Chamber in their endeavor.
 12. **Committees** – The Budget Committee, as mentioned above, has been very active over the last month, meeting almost weekly. Paul Reichardt, from the District Manager's office, is working with Director Mirabel-Boubion in launching the Water Committee. Eileen Putnam will be assisting Mr. Reichardt in contacting Facility Committee members this week to set up their first meeting.

Mark A. Bloodgood, General Manager

Robert W. Schultz, District Counsel

Ron Head, Plant Superintendent

Kim Allison, Office
Administrator

Engineer

John L. Wallace, District

San Simeon Community Services District



111 Pico Avenue, San Simeon, California 93452
(805) 927-4778 Fax (805) 927-0399

Board of Directors
Bob McLaughlin, Loraine Mirabal-Boubion, Eric Schell, David Kiech, Carol Bailey-Wood

MEMORANDUM

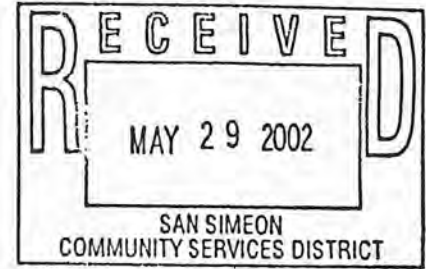
DATE: June 6, 2002
TO: Board of Directors
VIA: Mark A. Bloodgood, General Manager
FROM: Eileen M. Putnam, Assistant General Manager *EMP*
SUBJECT: Items of Information

Attached are three items of information.

1. An acknowledgment from Assemblyman Maldonado regarding the energy surcharges and their impact on our District.
2. A memo received from the San Simeon Chamber of Commerce regarding their upcoming meeting dates.
3. A legal opinion in regards to whether or not a Board Member's spouse is eligible to sit on Board Committees. The question was posed as to whether or not Mrs. Schell could serve on the Policy Committee when her husband is currently serving on the Board of Directors. As District Counsel indicated, there is no conflict and, indeed, Mrs. Schell could also serve on the Board of Directors.



May 28, 2002



San Simeon Community Services District
111 Pico Ave.
San Simeon, CA 93452

Attn.: Directors/EDA

Dear Directors and EDA:

As you may or may not be aware, the San Simeon Chamber of Commerce meets once a month. This meeting takes place on the third Wednesday of the month, at the Cavalier Plaza at 10:00 A.M.

We cordially invite any director or directors (bearing in mind the Brown Act) and any member from EDA to attend our meetings.

The following is a list of dates of meetings for the remainder of 2002:

June 19
July 17
August 21
September 18
October 16
November 20

The day before each meeting, I place a reminder call to each member. If any director/directors or EDA would like me to call them, please let me know and I would be more than happy to add them to my list.

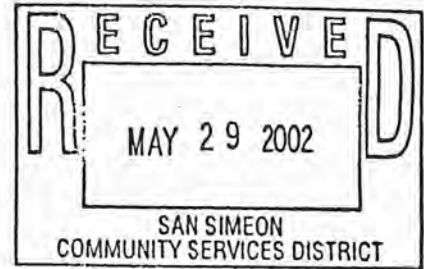
We look forward to seeing you at our meetings.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Dee Dee".



May 28, 2002



San Simeon Community Services District
111 Pico Ave.
San Simeon, CA 93452

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We look forward to seeing you at our meetings.

Very truly yours,

HUNT
& ASSOCIATES
Attorneys and Counselors at Law

MEMORANDUM

TO: MARK BLOODGOOD
DISTRICT MANAGER

DATE: MAY 29, 2002

FROM: ROBERT W. SCHULTZ
GENERAL COUNSEL *RWS*

CLT/MTR: SSCSD.MTRS
-- GENERAL MATTERS

SUBJECT: POSSIBLE CONFLICT OF INTEREST

This memorandum is in response to your inquiry as to whether or not there is a possible conflict of interest with regard to Sue Ellen Schell's position as a committee member on the District's Policy Committee. We are not aware of any conflict of interest law that would bar her position as a committee member. Simply because Sue Ellen Schell is a spouse of a Boardmember does not bar her from serving as a member of any Committee within the District. In fact, she could even serve on the Board.

Please do not hesitate to contact our office should you have any questions or concerns.


RWS

/vj
S:\rws/sscsd/MM.bloodgood\MO20529.Conflict



SAN SIMEON COMMUNITY SERVICES DISTRICT

111 Pico Avenue
San Simeon, California 93452
(805) 927-4778

DATE: June 12, 2002
TO: Board of Directors
VIA: Mark Bloodgood, District Manager
FROM: John L. Wallace, District Engineer 
SUBJECT: Engineer's Report - Project Status

SUMMARY OF ACTIVE PROJECTS:

1. Temporary Odor Control - Status.
2. Air Piping Replacement - Status.
3. Anodized Aluminum Railing Replacement - Completed.
4. Avonne / Castillo Loop - Rescheduled for Motel 6 Spring/Summer Operations.
5. Annual Road Improvements - Follow up soils testing.
6. Capital Improvement Project List/Descriptions and Estimated Costs FY 02/03 - Ongoing.
7. Pico Creek Wells - Flood proofing - Included in Proposed FY 2002-03 Budget.
8. Standby Power - Bids have been received.
9. Coastal Commission - Permit Application prepared.
10. State Revolving Fund Loan - Application to be made.
11. Facilities Plan to Address:
 - A. Facilities Plan
 - B. Equalization Basin Conversion
 - C. Recycling Water Supply
 - D. Safety Projects - Special District Risk Management Authority
 - E. Storage/Shop Building

DISCUSSION:

1. Odor Control;

The odor control facilities were reactivated upon use of the equalization basin in April. Staff will initiate discussions with State Parks personnel to investigate any cost sharing that may be agreed upon for the operation of the odor control equipment. Kennedy Jenks has been briefed on the status of the temporary odor control project and reviewed the existing system, for consideration as part of the facilities plan.

2. Air Line Replacement Project;

The system changeover to the new piping distribution system occurred on May 15th. The plant has been operating with one 60 Hp blower since the new piping has been in place, compared to both the 60 Hp and one 30 Hp . Preliminary information based on electric meter readings by plant personnel indicate an approximate 30% reduction in electricity consumption (and probably more). All exposed trenching has been backfilled and paved. The new aluminum handrails (included as a change order) have been installed. The variable frequency drives and associated transfer panels have been mounted in the electrical room. The drives and dissolved oxygen monitoring equipment are scheduled for startup the week of June 3rd.

3. Anodized Aluminum Railing Replacement;

This project was completed as a change order to the air piping project. All handrails have been installed.

4. Avonne - Castillo Waterline Loop;

Staff has worked with Accor/Motel 6, to resolve their objections to the construction of the pipeline through their parking lot between Easter and Labor Day. The project's advertisement has been rescheduled for late summer so construction work will start after Labor Day.

5. Annual Road Improvements (Avonne Avenue and Otter Way);

Soils testing was performed to determine existing conditions and appropriate new structural sections of the roads to be improved. The structural properties of the sub-grade were also tested. Due to the wide range of existing structural sections that were discovered, staff is currently coordinating follow up activities with the soils engineer to identify both reconstruction and overlay design criteria for this project.

6. Capital Improvement Projects Priority List;

(See proposed Fiscal Year 2002 - 2003 Budget)

7. Pico Creek Wells;

No Further Updates at this time.


8. Emergency Standby Power;

Staff solicited bids for natural gas, liquid propane and diesel standby generators in both 80 kW (minimal plant operations) and 150 kW (plant operations with spare capacity) sizes. Staff has solicited final comments from Board members, and the electrical engineer. Recommendations on the generator selection are to be made at the Board meeting of June 12th.

9. Coastal Commission Notice of Violation - Treatment Plant Rip Rap

Staff has been in communication with the Coastal Commission regarding the District's intent to resolve this issue and received a time extension for submitting the requested materials.

On February 8th staff received correspondence from the California Coastal Commission indicating that rip rap previously placed on the beach in front of the plant was without an "approved coastal development permit". Staff responded to these concerns and received another letter from the Commission dated March 27, 2002 responding to the information the District provided to satisfy coastal requirements. The Commission will require an "after the fact" Coastal Development Permit (CDP). Staff is completing the CDP and will include the Geologist's Report from Cleath and Associates to be submitted by the June 30, 2002 deadline.



Because the 1981 permit issued to the District showed rip-rap, staff is still working with Coastal to not require a new permit on the presumption that it was included in that permit.

10. State Revolving Fund (SRF) Program;

Staff investigated potential loan funding for wastewater projects through the State Revolving Fund which provides loans at a low interest rate (approximately 2.5 to 3%). Because of the potential to construct several different improvements with SRF funds, a "general project" application has been submitted as a "place holder" for the SWRCB to consider. A project application will be submitted in accordance with Facilities Plan recommendations.

11. Facilities Plan:

A. Facilities Plan;

The facilities plan project was implemented in late March 2002, and development of the plan is ongoing at this time. A draft report is anticipated in July 2002.

B. Equalization Basin Conversion;

Kennedy Jenks staff, Steve Tanaka of JLWA and Ron Head met at the treatment plant on June 5, 2002, and recommendations on the EQ basin will be incorporated into the overall facilities plan.

C. Recycling Water Supply;

The study was completed in August 2001, and grant reimbursement of 50% of the cost of the study has been received. Further refinement of an acceptable project and a determination of property owners willing to take the water should be done in conjunction with the development of the Facilities Plan.

D. Safety Projects;

(To be identified as part of the Facilities Plan)

E. Shop / Storage Building;

Recommendations for the building will be addressed as part of the Facilities Plan. No further update at this time.

12. Video Inspection Services;

This work was completed in April. Staff has the results of the inspection and is including sewer line repairs as part of the FY 2002-03 Budget.

13. Ocean Outfall Repair;

Plant Superintendent Ron Head has received 4 diffusers and has scheduled installation with Underwater Resources Inc., of San Francisco.

**REGULAR BOARD OF DIRECTORS MEETING
SAN SIMEON COMMUNITY SERVICES DISTRICT**

Date: Wednesday, May 8, 2002
Location: Cavalier Banquet Room

MINUTES

1.0 CALL TO ORDER

The Board convened at 6:32 p.m.

1.1 Roll Call:

Directors Present: Carol Bailey-Wood, David Kiech, Bob McLaughlin and Eric Schell and Loraine Mirabel-Boubion

Staff Present: District Managers Mark Bloodgood and Eileen Putnam, District Engineer John Wallace, District Counsel Robert Schultz and Plant Operator Mike Hassett (substituting for Superintendent Ron Head)

1.2 Pledge of Allegiance:

Chairperson Bailey-Wood led the Pledge of Allegiance.

2.0 PUBLIC COMMENT

2.1 Sheriff's Report:

Lt. Basti reported that the Sheriff's Department had investigated the reported graffiti painting. He reiterated the need to contact the dispatcher whenever suspicious behavior or actions are observed. Lt. Basti also reported that the Sheriff Department's manpower resources are being re-allocated to include coverage at the airport. As a result, the Department will be short-staffed until June.

2.2 Public Comment:

There were no comments from members of the public.

3.0 STAFF REPORTS:

3.1 General Manager's Report:

Mr. Bloodgood reported that staff had no additional comments on the PEG Needs Assessment Report, however, a letter was submitted regarding the distribution of existing PEG Trust Funds to unincorporated districts, highlighting the unique situation San Simeon is in. Staff recommended that the monies collected from San Simeon residents be distributed in the form of a block grant so that the District can utilize the monies in ways the District will benefit from. Mr. Bloodgood also reported that Bob Rauch had been contacted and is available on August 5, 2002, the Board's next proposed Strategic Planning Session. Staff will be forwarding information to Mr. Rauch in order to bring him up to date on the District's achievements since last fall.

Mr. Bloodgood also stated that staff would like to initiate the water meter replacement project. Direction is needed from the Board regarding who will do the actual replacement since, at one time, the Board had discussed having staff complete the project. The other option would be to put the project out to bid. Mike Hassett said that he and Superintendent Head differed on the subject and that Mr. Hassett feels that the replacements could be done by staff. District Engineer Wallace stated that when this project was last discussed, there was a lot going on at the plant, including the railing replacement project. If the remaining installation of the railings is contracted outside, it would be possible for staff to handle the water meter installations. Mr. Hassett stated that a couple of the meters are quite old and may take a little more time and, perhaps, some outside assistance. He did feel though that staff could handle the workload. Mr. Bloodgood went on to report that another service request, this time in writing, had been submitted to PG&E to fix the street lights reported as being out. Any resident who notes a light out of service is asked to contact PG&E directly, reporting the pole number and the nearest street address. Mr. Bloodgood also

announced that the CRWQCB will hold a public meeting to obtain public comment relating to the NPDES Permit for SSCSD and Local Sewering Entity of Hearst San Simeon Historical Monument on May 31, 2002 at 8:30 am at the agency's San Luis Obispo office. Mr. Wallace indicated that staff had responded to the permit draft and that all changes had been incorporated into the final document. As a result, the permit is on the consent agenda.

Paul Reichardt, with the assistance of Seth Southerland, gave an encore overview of GIS and its capabilities and uses. Director Bailey-Wood requested that they remain available until the end of the meeting in order to discuss the system in more detail with interested individuals.

3.2 Plant Superintendent's Report:

Operator Mike Hassett gave the Superintendent's Report. Rainfall totals mirrored this time last year. The wells are in good shape at this time. The well in Pico Creek that was drilled approximately 16 years ago and was never used will be abandoned. The Health Department had concerns that it might potentially contaminate the water supply. It needs to be plugged. Proposals for the work are under review. Staff ordered 30 gallons of Ferric Chloride for use at the State Parks Visitor's Center Pump Station. This should last 2 – 3 months, depending on the actual visitor load. This is an ongoing maintenance item that should be discussed with State Parks by the General Manager. Mr. Bloodgood indicated that he would contact Kirk Sturm to discuss the matter.

Additional samples were sent for analysis as part of the Kennedy/Jenks Facilities Plan study. On April 22, there was a power outage in the District, resulting in the plant being offline for approximately four hours and the well field for approximately 14 hours. According to PG&E, the main line crossing Pico Creek broke due to a corroded connector.

On April 23, WWTP staff shut down 2 of the 4 wastewater plants for 8 hours in order to core holes in the concrete to accept the new air lines.

Vern Jones from RWQCB made a site inspection on April 25th. He toured the plant, check the lab logs and records to be sure everything was up to date. No violations were noted and Mr. Jones indicated that the plant was running exceptionally well.

3.3 District Engineer's Report:

Mr. Wallace reported that the odor control measures were reactivated. The odor emanates primarily from the State Parks flow, due to the length of time the flow is in the lines. The poor circulation in the equalization tank also contributes to the problem. The Avonne – Castillo waterline loop project will be re-advertised later this summer. The project construction/bid schedule has been revised such that peak tourist season isn't encumbered. In regards to the Avonne Avenue / Otter Way road project, soils testing was performed to determine existing conditions and appropriate new structural sections of the roads to be improved. The structural properties of the subgrades were also tested. Due to the wide range of existing structural sections that were discovered, staff is currently coordinating with the soils engineer to determine the precise testing locations to evaluate the proposed structural sections and to further define the limits of the improvements. A tentative bid/construction schedule was distributed to the Board. In regards to the Emergency Standby Generator, staff has a handout for the Board showing the results of the bids received for diesel, propane and natural gas generators. Staff plans to solicit final comments from members of the Board, the electrical engineer and the public prior to making final recommendations. As had been directed at a prior meeting, Mr. Wallace contacted Director Kiech who will assist in the review process and final determination. In regards to the State Revolving Fund Program, the District has received notification that we have received the requested "place-holding". A project application will be submitted in accordance with the Facilities Plan recommendations. The Facilities Plan is moving along on schedule. Staff is also awaiting the final report on the video inspection services, which was completed in April. In regards to the Outfall line repair, Superintendent Head has ordered the 4 diffusers and when conditions warrant, installation will be scheduled with Underwater Resources. A discussion followed regarding removal of the old outfall line. Underwater Resources will be consulted for a recommendation prior to any action being taken. The feeling is that bulldozing the old line could potentially damage the new line. Discussion followed.

4.0 ITEMS OF BUSINESS

4.1 Approval of Minutes – April 10, 2002

A motion was made by Director McLaughlin and seconded by Director Mirabel-Boubion to approve the minutes of April 10, 2002. The motion carried unanimously.

4.2 Approval of Warrants – April 1, 2002 through April 30, 2002

A motion was made by Director Bailey-Wood and seconded by Director Mirabel-Boubion to approve the warrants for April 1 – 30, 2002. The motion carried unanimously.

4.3 Quarterly Investment Report

The interest earned on the Local Investment Agency Fund (LAIF) for the quarter ending March 31, 2002 amounted to \$11, 531.11. The interest rate for the quarter had dropped again, to 2.96%. A discussion regarding options for other potential investment avenues followed and whether it would be feasible to move the District's monies.

5.0 DISCUSSION/ACTION ITEMS

5.1 2002 Weed Abatement – Resolution No. 02-279 – A Resolution of the San Simeon Community Services District Declaring Public Nuisance Within the San Simeon Community Services District and Directing Staff to Clear the Weeds

A motion was made by Director Mirabel-Boubion and seconded by Director Kiech to adopt Resolution No. 02-279, declaring a Public Nuisance with the SSCSD and directing staff to clear the weeds. A roll call vote was held with Director's Kiech, McLaughlin, Schell, Mirabel-Boubion and Bailey-Wood all voting in the affirmative. The motion carried unanimously.

5.2 Air Distribution System Piping Replacement Project Update

Brian French of John L. Wallace & Associates reported that trenching operations revealed several corroded electrical conduits under the concrete that essentially crumbled when touched. The inactive services have been removed. Some of the clarifier drives were still in operation, but many of the spares are in bad shape. A bid was solicited from D-Kal to complete these repairs. The specific work is outlined in Proposed Work Directive #2 – Electrical Repairs. Director Kiech addressed the conduit that is okay at this time and a discussion was held relative to using zinc chromate or electrical tape to further protect it. Mr. French also discussed the utility chase to bring the plant to full upgrade. This will not be done at this time though, since it is a costly undertaking and could run as high as \$10,000. Mr. French also outlined the proposal for having D-Kal Engineering complete the installation of the railings at the plant at a cost of \$4,600, which will also add 5 days to the contract time. Finally, at the time the project was designed, the sewer line that was to remain was assumed to be adequate. Upon excavation, it was determined to be distorted between the point of transition between the older/newer material connection and the point of connection identified in this project. Hence, the final propose work directive is for upgrading this portion of the sewer line, which will also allow the contractor to improve the slope of the line and slightly increase its depth as it is currently only about 3" below grade. A motion was made by Director McLaughlin and seconded by Director Mirabel-Boubion to approve Change Order No. 2 consisting of Work Directive No. 2 – Electrical Repairs at \$1,760.00; Work Directive No. 3 – Installation of the Guardrails at \$4,600.00; and Work Directive No. 4 – Installation of new gravity sewer line at \$600.00, for a total Change Order Cost of \$6,960.00. The motion carried unanimously. A motion was made by Director Mirabel-Boubion and seconded by Director Kiech to approve Progress Payment No. 1 in the amount of \$34,318.80. The motion carried unanimously.

5.3 California Coastal Commission – Riprap Permitting

District Engineer Wallace reported that staff had been in contact with specialists, who had been referred, and that staff has a strategy it is pursuing with regards to the permitting process. Mr. Wallace thanked Ms. Putnam for her research into the historical data. Staff is currently in contact with County Planning to determine mean high tide as this will assist in determining who has jurisdiction. Staff will continue to keep the Board informed.

5.4 Board Committee Reports

Budget Committee: Director Schell reported that the committee had met. Director Schell was elected Chair. He, along with Director Kiech, Mike Hanchett Jr. and staff discussed ideas and began addressing three phases of the budget – Revenue – Expenses – Capital Improvements. The plan is to hold weekly meetings every Tuesday at 10AM in the District Office. The goal is to have a tentative budget ready for the June meeting. Individual members of the committee have each been assigned specific tasks.

Policy Committee: Director Bailey-Wood reported that the committee had not yet met as one member is currently out of the country. Policy books will be distributed to each of the committee members and the topics to be addressed will be prioritized.

Facilities Committee: This committee will commence meetings once the Facilities Plan has been completed.

Water Committee: Director Mirabel-Boubion reported that she and Mr. Reichardt had made initial contact and will begin strategizing in the near future.

5.5 Board Reports

There were no board reports.

6.0 BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS

6.1 Water Conservation

A discussion was held relative to the need for more water conservation education. Director Bailey-Wood stressed the need for all members of the community to work together and asked that the Board consider working in concert with the San Simeon Chamber of Commerce to develop an education campaign. Director Mirabel-Boubion suggested sending warnings to individuals and businesses that ignore conservation mandates. Terry Lambeth, representing the Chamber of Commerce, stated that he would put the topic of Water Conservation and Education on the upcoming agenda. Mike Hanchett Jr., stated that the Cavalier Inn has water conservation pamphlets in each of its guest rooms. A discussion followed on how the District might address the issue further.

6.2 Delegate for CSDA – SLO Chapter Annual Meeting – May 31, 2002

Chairperson Bailey-Wood announced that the annual meeting of the SLO – CSDA would be held on Friday, May 31, 2002 in Los Osos. A motion was made by Director Mirabel-Boubion and seconded by Director McLaughlin to appoint Director Bailey-Wood as the SSCSD representative to the annual SLO-CSDA meeting. The motion carried unanimously.

7.0 ADJOURNMENT

A motion was made by Director McLaughlin and seconded by Director Mirabel-Boubion to adjourn the meeting. The meeting was adjourned at approximately 8:15.m.

SAN SIMEON COMMUNITY SERVICES DISTRICT
WARRANT REPORT
 May 1 through May 31, 2002

<u>DATE</u>	<u>NUM</u>	<u>NAME</u>	<u>WARRANT #</u>	<u>MEMO</u>	<u>AMOUNT</u>
5/1/02	3768	PG&E	0205-001	ELECTRICITY	\$7,902.39
5/1/02	3769	EDA	0205-002	GEN. MGMT. SERVICES FOR FEB. 2002	\$5,887.40
5/1/02	3770	STATE COMP. INS. FUND	0205-003	WORKERS COMP INS. 3/20/02-4/20/02	\$1,069.80
5/13/02	3771	PACIFIC BELL	0205-004	TELEPHONE	\$189.17
5/13/02	3772	AT&T	0205-005	TELEPHONE	\$58.17
5/13/02	3773	BASIC CHEMICAL SOLUTIONS	0205-006	SODIUM HYPOCHLORITE & BISULFITE	\$1,346.19
5/13/02	3774	DHS-OCP	0205-007	WATER OP. CERTIF. RENEWAL-HEAD	\$60.00
5/13/02	3775	FLUID SOLUTIONS COMPANY	0205-008	CLEAN OUT ELECTRICAL FEEDERS	\$360.00
5/13/02	3776	GROENIGER & COMPANY	0205-009	STEEL PIPE & ELBOW	\$352.85
5/13/02	3777	MISSION COUNTRY DISPOSAL	0205-010	RUBBISH FOR MAY	\$218.33
5/13/02	3778	MISSION UNIFORM SERVICE	0205-011	TOWELS & COVERALLS	\$116.44
5/13/02	3779	ROSSI & CARR ELECTRICAL	0205-012	REPAIR TWO BLOWER MOTORS AT WWTP	\$755.52
5/13/02	3780	SCHULTZ TRANSPORTATION	0205-013	MONTHLY CONTAINER RENTAL	\$80.00
5/13/02	3781	U.S.A. TRANSPORT INC.	0205-014	SLUDGE DISPOSAL	\$1,063.29
5/13/02	3782	ELEANOR BENECKE	0205-015	SEC. DEP. REFUND LESS FINAL BILL #1139	\$13.57
5/13/02	3783	STACEY STOWE	0205-016	SEC. DEP. REFUND LESS FINAL BILL #1145	\$2.34
5/13/02	3784	WILLIAM COLEMAN	0205-017	SEC. DEP. REFUND LESS FINAL BILL #1153	\$33.97
5/13/02	3785	HUNT & ASSOCIATES	0205-018	ATTORNEY FEES FOR JANUARY 2002	\$5,570.38
5/15/02	3786	KIMBERLY ALLISON	0205-019	PAYROLL 5/1/02-5/15/02	\$469.97
5/15/02	3787	MICHAEL HASSETT	0205-020	PAYROLL 5/1/02-5/15/02	\$1,283.36
5/15/02	3788	RONALD HEAD	0205-021	PAYROLL 5/1/02-5/15/02	\$1,717.69
5/30/02	3789	PUBLIC EMP. RET. SYSTEM	0205-022	HEALTH INSURANCE FOR JUNE 2002	\$842.58
5/30/02	3790	CAMBRIA HARDWARE	0205-023	LUMBER, FUSES, CONDUIT, BLADES ETC.	\$334.97
5/30/02	3791	FGL ENVIRONMENTAL	0205-024	INORGANIC ANALYSIS	\$170.00
5/30/02	3792	STATE COMPENSATION FUND	0205-025	WORKER'S COMP FOR 4/20/02-5/20/02	\$1,058.15
5/30/02	3793	A BETTER BEEP	0205-026	PAGER	\$78.73
5/30/02	3794	CELLULAR ONE	0205-027	CELL PHONE	\$20.62
5/30/02	3795	U.S.A. TRANSPORT INC.	0205-028	SLUDGE DISPOSAL	1059.42
5/30/02	3796	CAROL BAILEY-WOOD	0205-029	MONTHLY BOARD SERVICE FOR MAY 2002	\$75.00
5/30/02	3797	DAVID KIECH	0205-030	MONTHLY BOARD SERVICE FOR MAY 2002	\$75.00
5/30/02	3798	ROBERT MCLAUGHLIN	0205-031	MONTHLY BOARD SERVICE FOR MAY 2002	\$75.00
5/30/02	3799	LORAIN MIRABAL-BOUBION	0205-032	MONTHLY BOARD SERVICE FOR MAY 2002	\$75.00
5/30/02	3800	ERIC SCHELL	0205-033	MONTHLY BOARD SERVICE FOR MAY 2002	\$75.00
5/30/02	3801	U.S.A. BLUE BOOK	0205-034	WATER LEVEL INDICATOR	\$382.80
5/30/02	3802	VIKING OFFICE PRODUCTS	0205-035	BINDERS, PRINTER & COPIER CARTRIDGE	187.91
5/30/02	3803	MID-STATE BANK	0205-036	GAS & OIL	\$292.47
5/30/02	3803	MID-STATE BANK	0205-036	TOOLS, CELL PHONE, TRUCK WASH ETC.	\$224.62
5/31/02	3804	KIMBERLY ALLISON	0205-037	PAYROLL 5/16/02-5/31/02	\$503.30
5/31/02	3805	MICHAEL HASSETT	0205-038	PAYROLL 5/16/02-5/31/02	\$1,352.11
5/31/02	3806	RONALD HEAD	0205-039	PAYROLL 5/16/02-5/31/02	\$1,758.79
5/31/02		TOTAL			\$37,192.30

RESOLUTION NO. 02-280

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN SIMEON COMMUNITY SERVICES DISTRICT
REQUESTING THEIR BIENNIAL ELECTION BE CONSOLIDATED WITH THE
NOVEMBER 5, 2002 GENERAL ELECTION

WHEREAS, an election shall be conducted for this district pursuant to the Uniform District Election Law commencing with Election Code Section 10500, on November 5, 2002; and

WHEREAS, pursuant to Section 10555 of the Elections Code, said election may be consolidated with other elections to be held on the same day pursuant to Chapter 3, Part 3, Division 10 of the Elections Code (commencing with Section 10400); and

WHEREAS, the Board of Directors requests that the San Luis Obispo County Board of Supervisors consolidate this District's General District Election with any other election which may be held on the same date and involving the same territory or in territory that is in part the same;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors as follows: The Board of Supervisors of San Luis Obispo County is hereby requested to consolidate the General District Election of this district to be held on November 5, 2002, with all other elections held on the same date and involving all or a portion of the territory of the district. This request is made pursuant to Section 10555 and 10400, et seq of the Elections Code. The Board of Directors agrees to reimburse the County of San Luis Obispo in full for the services performed relating to this election upon presentation of a bill to the district.

On a motion of Board Member _____, seconded by Board Member _____, and on the following vote to wit:

AYES:

NOES:

ABSENT:

the foregoing resolution is hereby adopted on this 12th day of June, 2002.

ATTEST:

Carol Bailey-Wood, Board Chairperson

Mark A. Bloodgood, Secretary of the Board



office *of*/the county clerk - RECORDER

COUNTY OF SAN LUIS OBISPO

1144 MONTEREY ST. STE. A

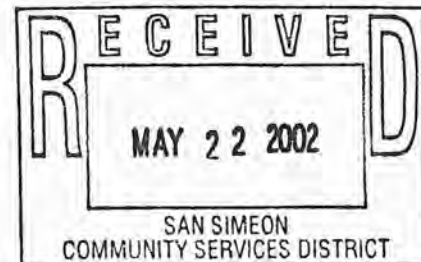
SAN LUIS OBISPO, CALIFORNIA 93408 • AC/805 781-5228

JULIE L. RODEWALD
COUNTY CLERK-RECORDER

JANET HALEY
CHIEF DEPUTY
REGISTRAR OF VOTERS

May, 15, 2002

San Simeon Community Services District
District Secretary
111 Pico Ave.
San Simeon, CA 93452



Dear District Secretary:

Pursuant to Elections Code Section 1303(b), your district's biennial election will be held on Tuesday, November 5, 2002. In connection with this election the items listed below must be acted upon by the district board and submitted to our office by the deadlines set out in the enclosed calendar.

1. Notice to County Elections Official - Elective Offices to be Filled (form enclosed)
2. A map of your district's boundaries (even if they haven't changed from last election)
3. A resolution by your district board requesting consolidation with the November 5, 2002 General Election (sample resolution enclosed).

As indicated in the enclosed calendar Items 1 and 2 above shall be filed with our office by **July 3, 2002**, and Item 3 above shall be filed no later than **August 9, 2002**, with the Board of Supervisors and a copy with our office.

Our records indicate that your district has 2 full terms to be filled at the November 5, 2002 General Election. Please let us know immediately if this is incorrect. Thank you!

Sincerely,

JULIE L. RODEWALD, County Clerk-Recorder

By *Janet Haley*, Deputy

Encl:

*** SHORT TERM IS TWO YEARS AND FULL TERM IS FOUR YEARS**

**SAN LUIS OBISPO COUNTY ACTIVITY SCHEDULE FOR PLACING A MEASURE ON THE
BALLOT FOR THE NOVEMBER 5, 2002 CONSOLIDATED GENERAL ELECTION**


JULY 10, 2002 (118 Days) EC Sec 9140, 9342, 9400	LAST DAY for Governing Boards to submit a copy of their Resolution calling for and placing a measure on the General Election Ballot. The FULL TEXT OF THE MEASURE and the EXACT FORM OF THE QUESTION (75 words maximum) as it is to appear on the ballot must be set out in this resolution. If the question itself is the Full Text of the Measure, this needs to be stated in the Resolution. File the original Resolution with the Board of Supervisors and a copy with the Elections Official.
JULY 19, 2002 (109 Days) EC Sec 9163, 9316, 9502	ELECTIONS OFFICIAL to publish the Notice of Election calling for submission of arguments FOR or AGAINST the measure.
JULY 29, 2002 (99 Days) EC Sec 9161-63, 9315-16, 9501-02, 9601	PRIMARY ARGUMENTS DUE. File with the County Clerk. LAST DAY for proponent(s) to withdraw primary argument. Date set by County Clerk.
JULY 29, 2002 EC Sec 9160, 9313, 9401	IMPARTIAL ANALYSIS DUE from County Counsel/LAFCO. FISCAL IMPACT STATEMENT DUE from Auditor (if applicable). TAX RATE STATEMENT DUE (Bond Elections)
JULY 30 - AUG 8, 2002 (98 - 89 Days) EC Sec 9290, 9380	PUBLIC EXAMINATION PERIOD.
AUGUST 8, 2002 (89 Days) EC Sec 9167, 9317, 9600-9601	REBUTTAL ARGUMENTS DUE (if applicable, file with County Clerk). LAST DAY for proponent(s) to withdraw rebuttal argument.
AUG 9 - AUG 19, 2002* (88 - 78 Days)	PUBLIC EXAMINATION PERIOD (rebuttals only)
AUGUST 9, 2002 ** (88 Days) EC Sec 10402-03	LAST DAY for Governing Boards to file their Resolution requesting consolidation of their election with the November 5, 2002 Consolidated General Election. File the original resolution with the Board of Supervisors and a copy with the Elections Official. Resolution must include the exact form of the question.
OCT 7 - OCT 29, 2002 (29 - 7 Days) EC Sec 3001	ABSENTEE BALLOT PERIOD.
OCTOBER 21, 2002 (15 Days) EC Sec 2102, 2107	CLOSE OF REGISTRATION.

* If the deadline falls on a holiday or weekend it is extended to the next business day - EC Sec 15

** Cities set their own deadlines for arguments, but we must have Full Text, Analysis & Arguments, etc. no later than AUGUST 9, 2002 - the sooner the better.

SAN SIMEON COMMUNITY SERVICES DISTRICT

111 Pico Avenue
San Simeon, California 93452
(805) 927-4778

DATE: June 12, 2002
TO: Board of Directors
VIA: Mark Bloodgood, District Manager
FROM: John L. Wallace, District Engineer 
SUBJECT: Generator Engine Comparative Analysis

RECOMMENDATIONS:

Staff recommends the Board:
Review report and provide direction to staff

FUNDING:

Funds in the amount of \$34,000 will need to be included in the District's FY 2002-2003 Budget under Sewer System Improvements for a 150 kW diesel engine.

Funds in the amount of \$60,000 will need to be included in the District's FY 2002-2003 Budget under Sewer System Improvements for a 150 kW natural gas or liquid propane engine.

DISCUSSION:

As directed by the Board on February 13, 2002, staff has solicited quotations from various suppliers for diesel, natural gas and liquid propane (LP) driven generators. Staff has prepared the attached generator system cost comparison summary for Board review and consideration. Please note, these costs do not include engineering design, construction administration and permitting.

Diesel powered engines have a greater torque than gas driven engines and require less cubic engine displacement. Therefore, the diesel powered engines are less costly. In addition, diesel powered generators are "stand alone" units and include auxiliary fuel tanks.

If a natural gas engine is selected, the Southern California Gas Company offers service from an existing main in Balboa Avenue. This gas main would need to be extended to the plant prior to operation. The estimated cost to extend the gas main to the plant is \$3,500. In addition, Southern California Gas Company charges approximately \$250 per year for this service. This charge does not include gas. Design engineering and administrative costs are also not included.

If a disaster such as an earthquake were to happen and power was cut off, the natural gas supply line typically is isolated or shut off. This scenario could interrupt emergency use of the natural gas powered unit.

Liquid propane driven engine would require a separate 250 gallon LP tank installed at least 20 feet from the engine. Currently, Delta Liquid Energy could provide the services of LP delivery. The District could purchase the LP tank for approximately \$950. The regulator and service line to the engine is estimated at \$550.

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GENERATOR SELECTION PROS AND CONS

Diesel Pros:

- Stand alone, no need to rely on other utility companies during an emergency
- Less expensive
- Diesel fuel readily available
- Compatible w/ District's water well generator system

Diesel Cons:

- Needs special filter (Inc. w/ cost est.)
- Requires APCD permit

Liquid Propane Pros:

- Cleaner Burning

Liquid Propane Cons:

- More expensive
- May require APCD permit
- Stored in a residential neighborhood
- Fuel stored minimum 20-feet away from engine.

Natural Gas Pros:

- Cleaner Burning

Natural Gas Cons:

- More expensive
- Gas may be isolated during an emergency
- Ongoing gas company service charges
- May require APCD permit

San Simeon Community Services District

Generator System Comparison

ITEM	QTY	UNIT	ITEM DESCRIPTION	San Luis Powerhouse		Cummins West		United Rentals		Quinn Engine		Central Cal	
				TOTAL PRICE	TOTAL PRICE	TOTAL PRICE	TOTAL PRICE	TOTAL PRICE	TOTAL PRICE	TOTAL PRICE	TOTAL PRICE		
1	1	EA	80 kW Diesel Generator	\$23,800	\$20,668	\$22,356	\$21,642	\$20,355					
2	1	EA	80 kW LP Gas Generator	\$0	\$19,422	\$0	\$0	\$20,550					
3	1	EA	80 kW N Gas Generator	\$0	\$19,205	\$0	\$0	\$21,548					
4	1	EA	150 kW Diesel Generator	\$0	\$26,980	\$26,180	\$0	\$30,400					
5	1	EA	150 kW LP Gas Generator	\$0	\$44,738	\$0	\$0	\$47,300					
6	1	EA	150 kW N Gas Generator	\$0	\$40,050	\$0	\$0	\$47,300					

\$0 = No Quotation Submitted - Not Available

DistrictEngineerGeneratorSummary.xls

San Simeon Community Services District

Generator System Cost Comparison Summary Utilizing Gas Fuels

LP Gas Construction Cost Estimate = \$1,500.00
 Natural Gas Construction Cost Estimate = \$3,500.00

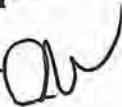
Base Bid

ITEM	QTY	UNIT	ITEM DESCRIPTION	Cummins West		Central Cal	
				TOTAL PRICE	TOTAL PRICE	TOTAL PRICE	TOTAL PRICE
1	1	EA	80 kW Diesel Generator	\$20,668	\$20,668	\$20,355	\$20,355
2	1	EA	80 kW LP Gas Generator w/ Service Connection	\$19,422	\$20,922	\$20,550	\$22,050
3	1	EA	80 kW N Gas Generator w/ service Connection	\$19,205	\$22,705	\$21,548	\$25,048
4	1	EA	150 kW Diesel Generator	\$26,980	\$26,980	\$30,400	\$30,400
5	1	EA	150 kW LP Gas Generator w/ service Connection	\$44,738	\$46,238	\$47,300	\$48,800
6	1	EA	150 kW N Gas Generator w/ Service Connection	\$40,050	\$43,950	\$47,300	\$50,800

DistrictEngineerGasGeneratorSummary.xls

SAN SIMEON COMMUNITY SERVICES DISTRICT

111 Pico Avenue
San Simeon, California 93452
(805) 927-4778

DATE: June 12, 2002
TO: Board of Directors
VIA: Mark Bloodgood, District Manager
FROM: John L. Wallace, District Engineer 
SUBJECT: Air Piping Project Update Status - Progress Payment No. 2, Contract Change Order No. 3

RECOMMENDATIONS:

Staff recommends the Board:

1. Review the attached documentation and approve attached Change Order No. 3 in the amount of \$732.00.
2. Review and approve the attached Progress Payment No. 2 in the amount of \$67,828.01.

FUNDING:

The original contract amount is \$131,540.00. With the approval of Contract Change Order No's. 1, 2 and 3, the total adjusted contract amount would be \$139,684.45.

A 10 percent retention fund in the amount of \$11,349.65 is being withheld as part security for fulfillment of the Contract by the Contractor.

DISCUSSION:

Construction is approximately 93 percent complete as of May 31, 2002. The system changeover from the old air piping to the new air distribution system occurred on May 15th. The plant has been operating with one 60 hp blower since the new piping has been in place. In the past, both 60 hp and 30 hp ran continuously. Preliminary information based on electric meter readings by plant personnel indicate more than a 30% reduction in power consumption. Once the plant operations is fine tuned, it is expected that the new air piping and variable frequency drive equipment will further reduce the amount of electricity used.

All exposed trenching has been backfilled and paved. The new aluminum handrails have also been installed. The variable frequency drives and associated transfer panels have been mounted in the electrical room. The drives and dissolved oxygen monitoring equipment are scheduled for startup the week of June 3rd.

Work Directive Change No. 6 represents the removal of broken concrete adjacent to the aeration basins. The concrete was removed and paved in conjunction with the trench resurfacing portion of the project to create a safer working environment. The attached Contract Change Order No. 3 represents this change for removal of the old concrete and re-paving the removed sections.

N:\084-SSCSD\084-001 District Engr\Board Meetings_Staff Reports\June_2002\Air Piping Project Update - Change Order #3.wpd

D-KAL ENGINEERING
GENERAL ENGINEERING CONTRACTORS

P.O. Box 247
 Nipomo, CA 93444
 Phone (805) 489-9001~ Fax (805) 489-9009

June 4, 2002

San Simeon Community Services District
 c/o John Wallace and Associates

REFERENCE: Air Distribution System Piping Upgrade, San Simeon, CA
 ATTENTION: Mr. Craig Taylor, Project Engineer
 INVOICE: 02-67-02

ITEM	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	% COMP.	TOTAL
1	1	LS	Mobilization	\$ 4,000.00	100%	\$ 4,000.00
2	1	LS	Underground FRP Piping	\$53,800.00	95%	\$ 51,110.00
3	1	LS	Concrete Repairs/Resurfacing	\$ 3,500.00	100%	\$ 3,500.00
4	1	LS	Dissolved Oxygen Equipment	\$20,200.00	30%	\$ 6,060.00
5	1	EA	30 HP VSD	\$15,440.00	80%	\$ 12,352.00
6	1	EA	60 HP VSD	\$26,600.00	80%	\$ 21,280.00

ADDITIVE BID SCHEDULE

ITEM	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	% COMP.	TOTAL
1	1	LS	4 Inch Sewer Force Main	\$ 3,800.00	75%	\$ 2,850.00
2	1	LS	8 Inch Sewer Line	\$ 4,200.00	100%	\$ 4,200.00

Change Order No. 1	\$ 452.40
Change Order No. 2	\$ 6,960.05
Change Order No. 3	\$ 732.00

ADJUSTED CONTRACT AMOUNT \$139,684.45

TOTAL AMOUNT TO DATE \$113,496.45

LESS 10% RETAINER \$ 11,349.65

LESS PREVIOUS PAYMENTS \$ 34,318.80

TOTAL AMOUNT DUE THIS INVOICE \$ 67,828.01

SAN SIMEON COMMUNITY SERVICES DISTRICT

PROGRESS PAYMENT No. 2

AIR DISTRIBUTION SYSTEM PIPING UPGRADE

PROJECT NO. 0084.0002.(0031)
For work accomplished through May 31, 2002

Schedule of Values							
Item	Qty	Unit	Item Description	Unit Price	Bid Amount	% Comp.	Amount Due
1	1	LS	Mobilization	\$4,000	\$4,000	100%	\$4,000
2	1	LS	Underground Header and Distribution System FRP Piping	\$53,800	\$53,800	95%	\$51,110
3	1	LS	Concrete Repair and Resurfacing	\$3,500	\$3,500	100%	\$3,500
4	1	LS	Dissolved Oxygen Monitoring Equipment	\$20,200	\$20,200	30%	\$6,060
5	1	LS	30 HP VFD	\$15,440	\$15,440	80%	\$12,352
6	1	LS	60 HP VFD	\$26,600	\$26,600	80%	\$21,280
ADD Bid 1	1	LS	4 inch C-900 PVC Sewer Force Line. EQ Electrical	\$3,800	\$3,800	75%	\$2,850
ADD Bid 2	1	LS	Replace 8" Gravity Sewer	\$4,200	\$4,200	100%	\$4,200
TOTAL PAYMENT REQUEST							\$105,352.00

ORIGINAL CONTRACT AMOUNT \$131,540.00
 Contract Change Order No. 1 (ADDITIONAL) \$452.40
 Contract Change Order No. 2 (ADDITIONAL) \$6,960.05
 Contract Change Order No. 3 (ADDITIONAL) \$732.00

ADJUSTED CONTRACT AMOUNT \$139,684.45
 Total Earned To Date \$113,496.45
 Less 10% Retention \$11,349.65
 Less Previous Payments \$34,318.80

TOTAL AMOUNT DUE THIS PROGRESS PAYMENT \$67,828.01

Amount Remaining on Contract \$26,188.00
 Percentage of Time Elapsed Through May 31, 2002 93%
 Percentage of Construction Completed To Date 81%

6/3/02
Date

By: David Seyma
D-Kal Engineering

Payment of the above AMOUNT DUE THIS APPLICATION is recommended

6-4-02
Date

By: Craig R. Zbor
John L. Wallace & Associates

CHANGE ORDER

Contract Changer Order No. 3	Date
	Engineer's No. 084-02
CONTRACT TITLE: AIR DISTRIBUTION SYSTEM PIPING UPGRADE	
CONTRACTOR: D-Kal Engineering	
DESCRIPTION OF CHANGES	NET CHANGE
Work Directive Change #6 – Remove concrete and pave. (0 days)	\$ 732.00
NET CHANGE IN CONTRACT PRICE (ADDITIONAL)	\$ 732.00
Original Contract Amount	\$ 131,540.00
Total Previous Changes	\$ 7,412.45
Amount of this Change (ADDITIONAL)	\$ 732.00
New Contract Total	\$ 139,684.45
Change in Contract Time <u>0 Days</u>	

This document will become a supplement to the contract and all provisions will apply hereto.

Craig R. Taylor
Recommended by ENGINEER

6-3-02
Date

David Layman
Approved by CONTRACTOR

6/3/02
Date

Approved by District

Date

WORK DIRECTIVE CHANGE
(Instructions on reverse side)

No. 6

DATE: _____

PROJECT: **AIR DISTRIBUTION SYSTEM PIPING UPGRADE**

CONTRACTOR: **D-Kal Engineering**

ENGINEER: **JOHN L. WALLACE & ASSOCIATES** (Project No. 084-02)

You are directed to proceed promptly with the following change(s):

Description:

Remove remaining concrete and pave area as indicated on attached site plan.

Attachments:

SK-1 Partial Site Plan

If a claim is made that the above change(s) have affected Contract Price or Contract Time, any claim for a Change Order based thereon will involve one of the following methods of determining the effect of the change(s).

Change in Contract Time: 0 Days

Change in Contract Price: \$732.00

RECOMMENDED:

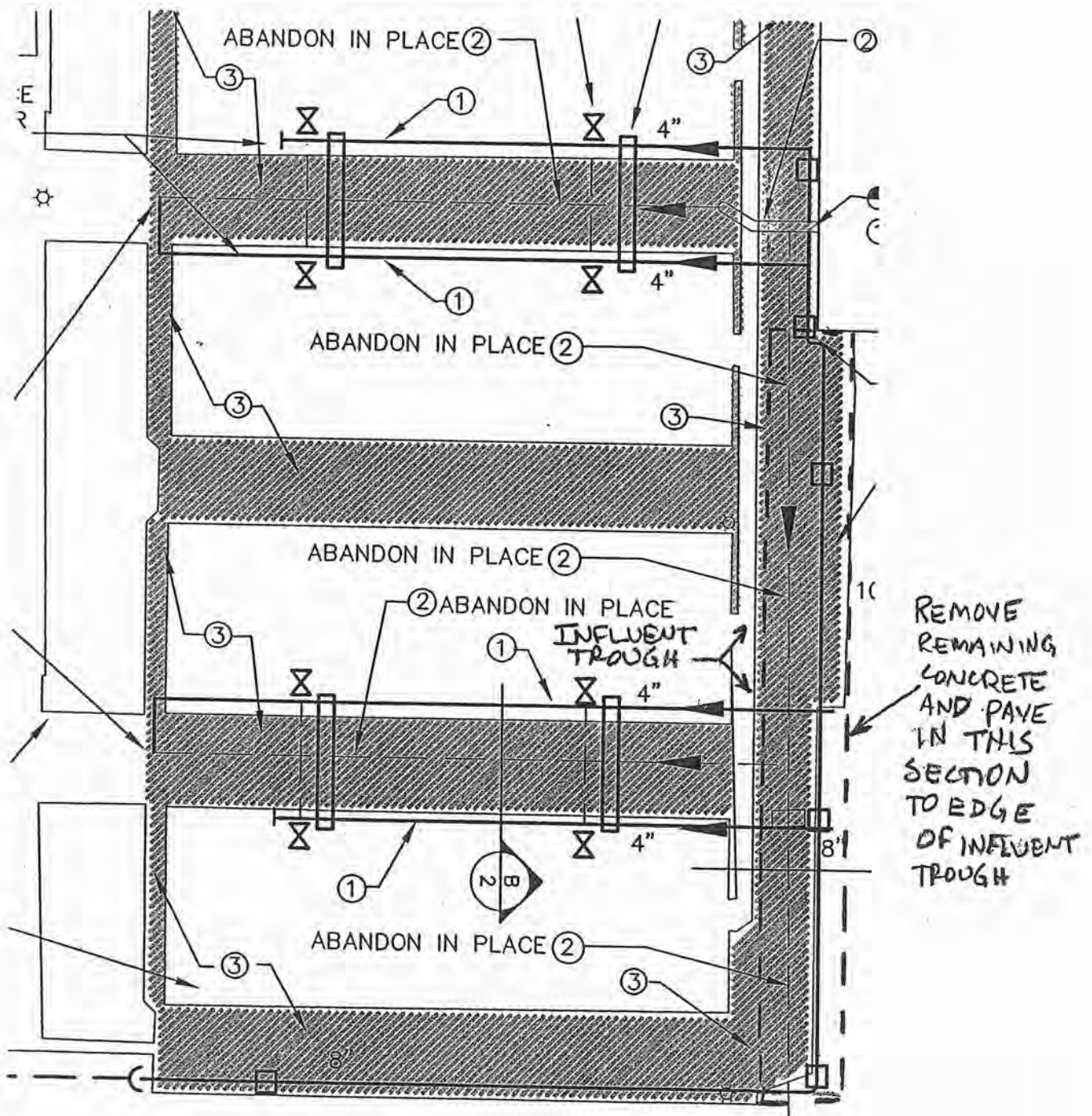
By [Signature]

Title PROJECT ENGINEER

AUTHORIZED:

By [Signature]

Title [Signature]
MAS



SK-1 Partial Site Plan

549-9704
TO: EILEEN P., EDA
FROM: BRIAN F., JLWA

FACSIMILE TRANSMISSION

D-KAL ENGINEERING

P.O. Box 247
Nipomo, CA 93444

phone (805) 489-9001
fax (805) 489-9009

DATE: May 16, 2002
TO: John Wallace and Associates
FROM: David Loughran
REFERENCE: Air Distribution Piping Upgrade, San Simeon
FAX: 544-4294
ATTENTION: Brian French

MESSAGE:

Brian,

Regarding the final paving surfaces at the treatment plant. Financially, I can not swap out the balance of the removal of concrete and pave as you propose the other day.

- Option 1-I will patch ^{Asphalt.} removed portions of concrete per Contract-no cost
- Option 2-Remove balance of concrete sidewalk, valve box and pave entire area=122 s.f.
Remove and dispose=\$244.00
Prep and Pave=\$488.00

Please let me know a.s.a.p. as we are now ready to perform this work.

NUMBER OF PAGES: 1(including this page)

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