

**MINUTES**  
**SAN SIMEON COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING**  
**Wednesday, September 12, 2018**  
**6:00 pm**

**CAVALIER BANQUET ROOM**  
**250 San Simeon Avenue**  
**San Simeon, CA 93452**

**1. REGULAR SESSION @ 6:00 PM**

**A. Roll Call**

Chairperson Williams – present	General Manager, Charles Grace
Vice-Chairperson McGuire – present	District Counsel, Natalie Frye Laacke
Director Russell – present	
Director Kellas – absent	
Director Stanert – absent	

**2. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:**

Henry Krzciuk provided the Board with a handout regarding the UPPCA. He commented on the material referenced in our handout.

Leroy Price commented on the electricity bills for the mobile home park.

**3. SPECIAL PRESENTATIONS AND REPORTS: NONE**

**A. STAFF REPORTS:**

**i. Sheriff's Report – Report for August.**

Sergeant Odom provided the report for the community. Three suspicious suspects, four (4) domestic disturbances. There was one notable incident regarding a suspect who had failed to report to his parole officer. The suspect was taken into custody without incident.

**ii. General Manager's Report – Summary of August Activities.**

Charlie Grace provided a recap of the August General Manager's Report.

Chairperson Williams asked a question about bold language used in the Manager's report related to the District waitlist and staying in the same relative order.

Natalie Frye Laacke replied that if a waitlist position were to be sold that the waitlist position number would remain the same per Ordinance 84.

Henry Krzciuk inquired about the water usage related to the EDU calculations. He also provided a scenario regarding a waitlist position being sold to a different parcel.

Natalie Frye Laacke responded to Mr. Krzciuk's question stating that because it was a hypothetical situation she would need to further research this matter in order to provide an answer to his question.

**iii. Superintendent's Report - Summary of August Activities.**

Jerry Copeland provided a recap of the August activities.

Director Russell inquired about the meter repair for State Parks and asked how the District was going to prepare the quarterly billing without accurate meter reads.

Staff replied that the District was still waiting for the meter to be repaired and estimated usage was based on prior meter reads.

Director Russell asked about missing numbers from Page 2 of the Superintendent's report under the effluent, influent column. These numbers would be from the repicking of the RO.

Staff responded that these numbers would be updated and provided during the next Board meeting.

**iv. District Financial Summary –**

Cortney Murguia provided an update on the Monthly Financial Status for August.

A motion was made to transfer \$30,000.00 from the general checking account to the money market account.

Motion by: Vice-Chairperson McGuire

2<sup>nd</sup>: Director Russell

All in: 3 /0

Absent: Director Kellas & Director Stanert

Charlie Grace provided information on changes that had been made to the balance sheet regarding account descriptions.

**v. District Counsel's Report – Summary of August activities.**

Natalie Frye Laacke provided a recap of August's activities including review of the agenda, updates to policy and procedures manual, and items related to the riprap matter.

**B. BOARD OF DIRECTORS AND COMMITTEE REPORTS: NONE**

**C. SPECIAL PRESENTATION: NONE**

**D. PUBLIC COMMENTS ON SPECIAL PRESENTATIONS AND REPORTS:**

**Public Comment - NONE**

**4. CONSENT AGENDA ITEMS:**

**Public Comment –**

Leroy Price asked about the payment to San Luis Powerhouse related to the annual maintenance of the generator.

Staff replied that this item would be further researched.

**A.** Review and approval of Minutes for the Regular Meeting on August 8, 2018.

**B.** Review and approval of Disbursements Journal.

A motion was made to approve consent agenda items with the changes recommended by Vice-Chairperson McGuire 4A – 4B.

Motion by: Director Russell

2<sup>nd</sup>: Chairperson Williams

All in: 3 /0

Absent: Director Kellas & Director Stanert

**5. BUSINESS ITEMS: NONE**

**Public Comment** - None

**6. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS –**

Vice-Chairperson McGuire reminded everyone about the ECOSLO Trash Pick Up in San Simeon.

Director Russell addressed the District procurement policy and asked that District Counsel provide a response to Mr. Krzciuk’s concerns related to this matter.

**7. PUBLIC COMMENT –**

Mr. Krzciuk commented that he would like to see the District provide updates related to the Coastal Commission.

**8. CLOSED SESSION – 7:01 PM**

**A. Conference with Legal Counsel – Anticipated Litigation.** Decide whether to initiate litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: Number of case(s): 1.

**9. RECONVENE TO OPEN SESSION – 7:55 PM**

No reportable action was taken regarding this matter.

**10. ADJOURNMENT @ 7:55 PM**