



Patrick Faverty, Ed.D.
Interim General Manager
San Simeon Community Services District
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April 4, 2024

Re: Scope of work and budget to revise Pico Creek Instream Flow Study Report and Stream Flow Management Plan

Dear Mr. Faverty,

Thank you for the opportunity to provide additional support for Pico Creek Instream Flow Study. Below you will find our scope and budget for addressing agency comments received on the Pico Creek Instream Flow Study Plan and the Stream Flow Management Plan. This includes time for meetings and coordination with the San Simeon Community Services District (District) and agencies (as appropriate) to guide revising the Pico Creek Instream Flow Report and updating the Management Plan. These revisions are in response to the comments submitted by the California Coastal Commission and the California Department of Fish and Game to the County on products from the District. Additional details are provided by task, along with a budget summary and proposed schedule.

Sincerely,

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Project Scope - Stillwater Sciences
Scope for Revising the Pico Creek Instream Flow Study Report and updating the Management Plan

TASKS

Task 1: Meetings and Coordination

This task covers time for two internal meetings with the District and one meeting with the resource agencies who have provided comments on the report and management plan. Internal meetings will be held via video conference to summarize updates to the report and management plan. One meeting with the resource agencies is included under this task to discuss the revisions to the Pico Creek Instream Flow Study Report and updates to the Pico Creek Streamflow Management Plan.

Assumptions:

- Includes time for attendance for up to 2 video conference calls with SSCSD.
- Includes time for attendance for up to 1 video conference calls with resource agencies.

Task 2: Revisions to Pico Creek Instream Flow Study Report

This task includes time to revise the Instream Flow Report to address comments submitted to the County by the California Coastal Commission and the California Department of Fish and Wildlife. Main revisions include adding assessment of wetland and riparian habitat conditions, describing groundwater basin recharge conditions, and updating the recommendations section to include additional monitoring.

Deliverables include one final draft of the Pico Creek Instream Flow Report

Task 3: Revisions to the Pico Creek Stream Flow Management Plan

This task covers time to revise the Stream Flow Management Plan to address agency comments. In addition, the plan will be updated to include a summary of pertinent information from the Groundwater Supply and Demand Report (Akel 2022) per comments received from California Coastal Commission.

Deliverables include one final draft of the Pico Creek Stream Management Plan

Table 1. Budget Summary

Task Number	Task Description	Budget
1	Meetings and Coordination	\$2,200
2	Report Revisions	\$4,500
3	Management Plan Revisions	\$3,200
Total Budget		\$9,900