

Gm

**Board of Directors – Regular Meeting
San Simeon Community Services District
AGENDA**

**Wednesday September 12, 2007
Regular Meeting 6:00 PM
Cavalier Banquet Room**

Note: All comments concerning any item on the agenda are to be directed to the Board Chairperson.

1. 6:00 PM- REGULAR SESSION

- A. Roll Call
- B. Pledge of Allegiance

2. PUBLIC COMMENT:

Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, provided the matter is not on the Board's agenda, or pending before the Board. Presentations are limited to three (3) minutes or otherwise at the discretion of the Chair.

- A. Sheriff's Report
- B. Public Comment

3. STAFF REPORTS

- A. General Manager Report
 - Current Project Report
 - (a) Curb painting
 - (b) Sewer pipe bridge integrity test
 - (c) Treatment Plant generator painting
 - (d) Camp fires on beach (Jurisdiction and Sign)
- B. Superintendent Report
 - (a) Water & Wastewater Operation Report
 - (b) CCC / EQ Basin improvements (update)
 - (c) Reservoir cleaning
 - (d) Collection system hot spot cleaning
- C. Other Reports
 - (a) District Financial Summary
- D. District Counsel Report

MAKE CLEAR THAT WE
WILL GO TERTIARY IF WE
GET GRANTS IF NOT WE
PAY FINE

4. ITEMS OF BUSINESS

- A. Approval of Minutes – August 8, 2007
- B. Approval of August 2007 Disbursements Journal (Warrants)

5. DISCUSSION/ACTION ITEMS

- A. Review / Approval of treatment plant paving quote
- B. Review / Approval of collection system smoke testing quote
- C. Review / Approve budget and scope of work for well head rehabilitation design - *WASVE FOR GENERAL DATE*
- D. Letter sent to Keshav Gupta 9450 Castillo Dr. regarding Oceanside
- E. Board Committee Reports
- F. Board Reports

6. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS

7. ADJOURNMENT



General Manager's Report September 12, 2007

A. Curb Painting

The curb painting was completed this year. As previously practiced the portions of curb that were red were re-painted red and portions of curb that were yellow were re-painted yellow.

Get OCTASUS
GF

B. Sewer Pipe Bridge Integrity Test

The sewer pipe bridge integrity test was performed we anticipate the report will arrive soon.

C. Treatment Plant Generator Painting

Three contractors have been contacted and thus far one has scheduled then rescheduled an inspection to prepare a quote. The remaining two are planning a site visit; we anticipate those visits will occur shortly.

D. Camp Fires on Beach (Jurisdiction and Sign)

Staff as well as Terry Lambeth and John Russell meet with Nick Franko of State Parks to discuss recent sightings of camp fires and to discuss who has jurisdiction of the beach west of Pico Bridge. The beach west of Pico Bridge is outside of the State Park's jurisdiction and within the Sheriff Department's jurisdiction. Nick stated he would contact the Sheriffs to discuss jurisdiction boundaries.

In addition a sign stating no camping / no camp fires has been ordered for placement at the west end of Pico Avenue.



San Simeon Community Services District

Superintendent's Report

August 2007

Superintendent's Report

August 2007

September 5, 2007

The Wastewater Treatment Plant performed well during the month and produced a good quality treated effluent. Based on lab results received so far we were in compliance throughout the month of August with no exceedances.

Based on depth readings taken at our wells, the water table has dropped nearly a foot and one-half (1 ½ feet) over the last month and the current average reading is at about 14.2 feet from the surface. As shown on Page 3 of this report, by comparison with average water depth for both wells last year at this time versus this year, the water table is down 2 ½ feet from last year at the end of August.

Update on Chlorine Contact Chamber – Equalization Basin Electrical & Instrumentation Improvement Project: All the components have been received. All but one new Flow Meter has now been installed and most of the conduit and wiring has been completed. Pacific States Electric & Instrumentation are now in the process of completing the installation and programming the electrical control units. We expect to be complete with this project by the end of September.

Reservoir Inspection and Cleaning – a contractor has now completed the inspection and cleaning of the water reservoir. There was very little settled material on the bottom to be removed and the condition of the reservoir was good. We will be receiving a full report with photographs.

Sewage Collection System “Hotspot” Cleaning was recently completed by Mark Funderburk from ECO Resources in Santa Paula. Mark also painted the curbs while he was here.

Some photos of current projects are included with this report. They include photos of the initial inspection of Well #3, Instrumentation Improvements in progress, Mark Funderburk with the sewer cleaning truck and painting curbs, and the reservoir inspection team. One of the photos shows Jerry Copeland with his head down in the new vault, installing the flow meter sensor.

Report prepared and submitted by Dan Daniels, Facility Manager, ECO Resources, Inc.

San Simeon Community Services District - Monthly Data Report - August 2007

	INPUT Wastewater Inf Meter Tot	CALCULATED Wastewater Daily Flow	INPUT Well 1 Readings	CALCULATED Well 1 Total Pumped	INPUT Well 2 Readings	CALCULATED Well 2 Total Pumped	CALCULATED Total Daily Water Produced	INPUT Well 1 level	INPUT Well 2 level	INPUT State Sewer Daily Flow
7/31/07	4413342		31715		49280					
8/1/07 Wed	4503275	89,933	31715	0	49356	56,848	56,848	13.1	-	11,997
8/2/07 Thurs	4578884	75,609	31848	99,409	49356	0	99,409	13.0	-	14,538
8/3/07 Fri	4648614	69,730	31848	0	49484	95,744	95,744	13.0	-	13,556
8/4/07 Sat	4747776	99,162	31985	102,925	49484	0	102,925	13.1	-	15,072
8/5/07 Sun	4866618	118,842	31985	0	49662	132,845	132,845	13.2	-	17,750
8/6/07 Mon	4943269	76,651	32179	145,187	49662	0	145,187	13.2	-	16,069
8/7/07 Tues	5039191	95,922	32308	96,193	49746	63,206	159,399	13.3	-	14,982
8/8/07 Wed	5135802	96,611	32308	0	49829	61,934	61,934	13.4	-	17,099
8/9/07 Thurs	5235660	99,858	32422	85,122	49833	2,768	87,890	13.4	-	14,894
8/10/07 Fri	5331798	96,138	32422	0	49944	83,178	83,178	13.4	-	16,741
8/11/07 Sat	5438140	106,342	32571	111,976	50038	70,387	182,362	-	Running	12,483
8/12/07 Sun	5538165	100,025	32671	74,800	50087	36,652	111,452	Running	-	17,542
8/13/07 Mon	5610984	72819	32726	41,065	50180	69,788	110,854	13.6	13.7	14,950
8/14/07 Tues	5707951	96,967	32857	97,464	50180	0	97,464	13.6	13.7	14,281
8/15/07 Wed	5805055	97,104	32857	0	50290	81,906	81,906	13.6	13.7	14,380
8/16/07 Thurs	5902805	97,790	32988	98,138	50291	1,197	99,334	13.6	13.7	14,416
8/17/07 Fri	5997160	94,355	33120	99,185	50392	75,398	174,583	13.6	13.7	13,124
8/18/07 Sat	6112483	115,323	33237	87,516	50392	0	87,516	13.8	14.0	12,440
8/19/07 Sun	6208737	96,254	33248	8,004	50505	84,599	92,602	Running	-	16,514
8/20/07 Mon	6290783	82,046	33375	94,846	50505	0	163,288	13.9	14.0	12,712
8/21/07 Tues	6377648	86,865	33375	0	50723	163,288	163,288	13.9	-	13,011
8/22/07 Wed	6461091	83,443	33542	124,991	50723	0	124,991	-	-	11,899
8/23/07 Thurs	6544694	83,603	33647	78,316	50725	1,346	79,662	13.9	14.0	12,352
8/24/07 Fri	6617341	72,647	33689	31,640	50725	0	31,640	14.0	14.1	11,233
8/25/07 Sat	6715618	98,277	33767	58,269	50840	86,095	144,364	Running	-	11,193
8/26/07 Sun	6803311	87,693	33834	50,116	50949	81,382	131,498	-	Running	13,944
8/27/07 Mon	6875327	72,016	33834	0	50982	24,759	24,759	14.1	14.2	12,241
8/28/07 Tues	6943202	67,875	33964	96,941	50982	0	96,941	14.1	14.2	9,958
8/29/07 Wed	7003234	60,032	34006	31,865	51081	74,127	105,992	14.0	14.2	9,130
8/30/07 Thurs	7036713	33,479	34121	85,571	51084	1,646	87,217	14.1	14.2	10,120
8/31/07 Fri	7091864	55,151	34121	0	51187	77,717	77,717	14.1	14.2	10,424
TOTALS		2,678,522		1,799,538		1,426,810	3,225,348			
Average		86,404	Average	58,050	Average	46,026	104,076	13.6	14.0	421,045
Min		33,479	Min	0	Min	0	24,759	13.0	13.7	13,582
Max		118,842	Max	145,187	Max	163,288	182,362	14.1	14.2	17,750

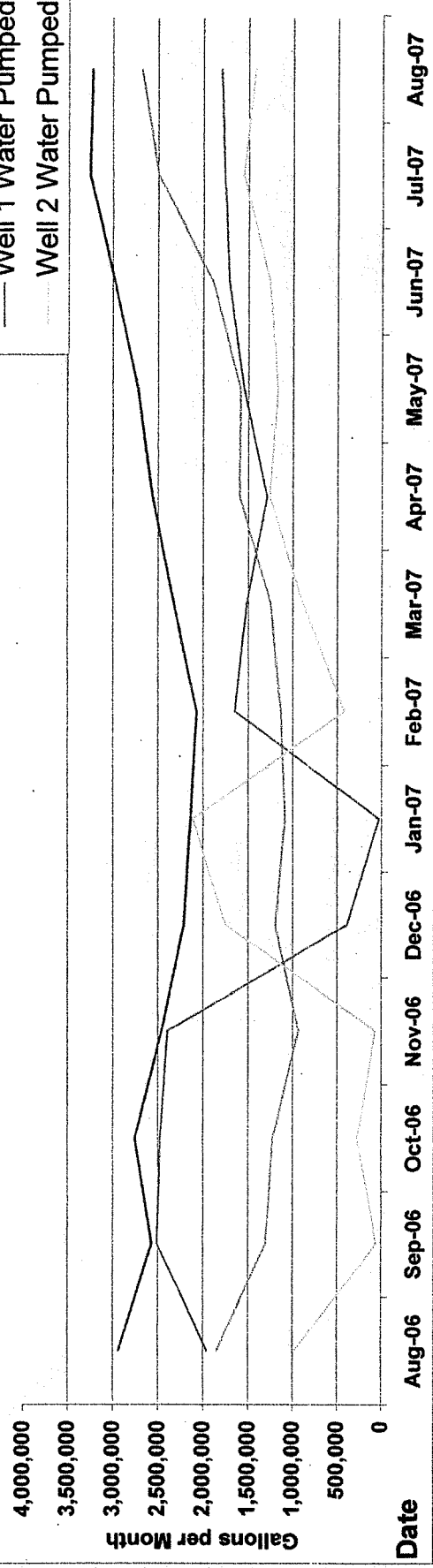
San Simeon Community Services District Data Summary Sheet July 2007

	Jan-06	Feb-06	Mar-06	Apr-06	May-06	Jun-06	Jul-06	Aug-06	Sep-06	Oct-06	Nov-06	Dec-06	Total for 2006
Wastewater Treated	1,271,275	1,363,034	1,512,445	1,969,983	1,449,000	1,539,298	1,798,204	1,849,711	1,307,276	1,229,498	936,304	1,199,886	17,423,914
Total Well Production	1,995,898	1,926,324	2,167,480	2,418,658	2,633,708	2,767,600	3,509,616	2,940,538	2,571,699	2,755,408	2,464,361	2,216,623	30,367,903
Well 1 Water Pumped	0	540,654	701,474	43,758	0	177,276	663,476	1,955,721	2,514,327	2,479,919	2,395,545	393,523	11,965,674
Well 2 Water Pumped	1,955,898	1,385,670	1,466,005	2,374,900	2,633,708	2,590,324	2,846,140	984,817	57,372	275,488	68,816	1,755,406	18,384,534
Water Well 1 Avg Depth to Water	10.4	10.5	10.1	9.8	10.5	10.9	10.8	11.4	11.4	11.7	11.8	11.1	10.9
Water Well 2 Avg Depth to Water	10.3	10.5	10.4	10.0	10.6	11.0	10.9	11.2	11.5	11.9	11.9	11.1	10.9
Average Depth of Both Wells	10.4	10.5	10.3	9.9	10.5	10.9	10.9	11.3	11.5	11.8	11.9	11.1	11.1
State Wastewater Treated	705,247	397,658	292,804	456,107	315,898	315,831	429,805	417,679	285,432	239,387	207,822	269,494	4,333,165
State % of Total WW Flow	55.48	29.17	19.36	23.15	21.80	20.52	23.90	22.58	21.83	19.47	22.20	22.46	25.16
Biosolids Removal (Gallons)	6,000	6,000	12,000	6,000	12,000	35,490	32,288	28,223	25,180	24,947	24,947	6,198	219,933
WW Permit Exceed, Revised 12-7-06	2	1	0	1	4	1	0	1	0	0	1	0	11
Constituents Exceeded	T Coliform	T Coliform	None	T Coliform	T Coliform	None	None	T Coliform	None	None	T Coliform	None	
Sample Limit	230	230	230	900	230	230	230	230	230	230	230	230	
Sample Result	240	500	900	900	300	1600	350	1600	350	350	350	350	
Constituents Exceeded	Tot CL2	Tot CL2	Tot CL2	Tot CL2	Tot CL2	Tot CL2	Tot CL2	Tot CL2	Tot CL2	Tot CL2	Tot CL2	Tot CL2	
Sample Limit	0.93	0.93	0.93	0.93	0.93	0.93	0.93	0.93	0.93	0.93	0.93	0.93	
Sample Result	7.1	82	82	82	82	82	82	82	82	82	82	82	

	Jan-07	Feb-07	Mar-07	Apr-07	May-07	Jun-07	Jul-07	Aug-07	Total for 2007
Wastewater Treated	1,086,548	1,137,863	1,252,523	1,598,800	1,569,146	1,692,780	2,495,710	2,678,522	13,733,892
Total Well Production	2,140,776	2,076,298	2,329,571	2,565,490	2,722,870	2,981,528	3,254,024	3,226,348	21,296,905
Well 1 Water Pumped	28,349	1,651,734	1,519,338	1,295,835	1,548,360	1,714,640	1,761,839	1,799,538	11,319,633
Well 2 Water Pumped	2,112,427	424,565	891,018	1,269,655	1,174,510	1,266,888	1,557,486	1,426,810	10,123,359
Water Well 1 Avg Depth to Water	10.2	10.1	10.6	10.6	10.8	11.4	12.4	13.6	11.2
Water Well 2 Avg Depth to Water	10.3	10.2	10.7	10.7	10.9	11.4*	12.4*	14.0	10.6
Average Depth of Both Wells	10.3	10.2	10.7	10.7	10.9	11.4	12.4	13.8	10.9
Change in Average Well Depth from 2006	-0.1	-0.4	0.4	0.7	0.3	0.5	1.5	2.5	
State Wastewater Treated	191,904	230,939	210,820	286,505	255,666	302,289	414,765	421,045	1,478,123
State % of Total WW Flow	17.63	20.30	16.83	17.92	16.09	15.97	16.62	15.72	10.76
Biosolids Removal (Gallons)	0	6,523	5,933	6,487	12,309	6,000	12,500	18,686	68,438
WW Permit Limitation Exceeded	0	0	1	0	1	0	0	0	2
Constituents Exceeded	T Coliform	T Coliform	T Coliform	T Coliform	T Coliform	T Coliform	T Coliform	T Coliform	
Sample Limit	230	230	300	230	240	230	230	230	
Sample Result									

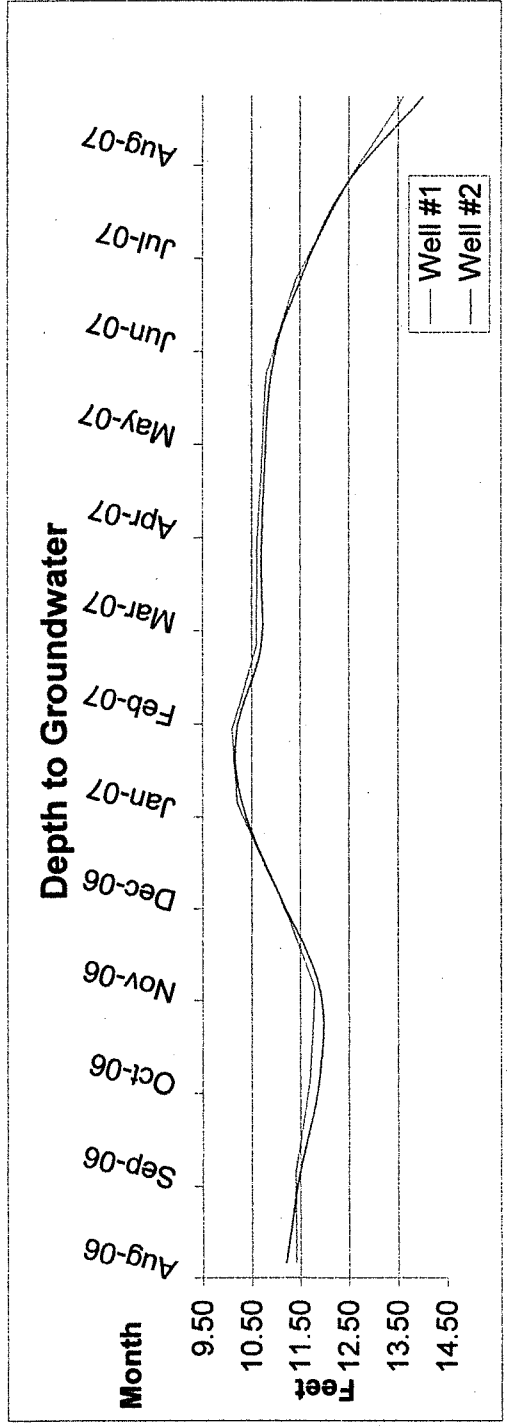
Production/Treatment - August 2007

- - - Wastewater Treated
 - - - Total Well Production
 - - - Well 1 Water Pumped
 - - - Well 2 Water Pumped



Month	Aug-06	Sep-06	Oct-06	Nov-06	Dec-06	Jan-07	Feb-07	Mar-07	Apr-07	May-07	Jun-07	Jul-07	Aug-07
Well 1 Avg Depth	11.40	11.40	11.7	11.8	11.1	11.1	10.2	10.1	10.6	10.6	11.4	12.4	13.6
Well 2 Avg Depth	11.20	11.50	11.9	11.9	11.1	10.3	10.2	10.7	10.7	10.9	11.5	12.4	14

Depth to Groundwater



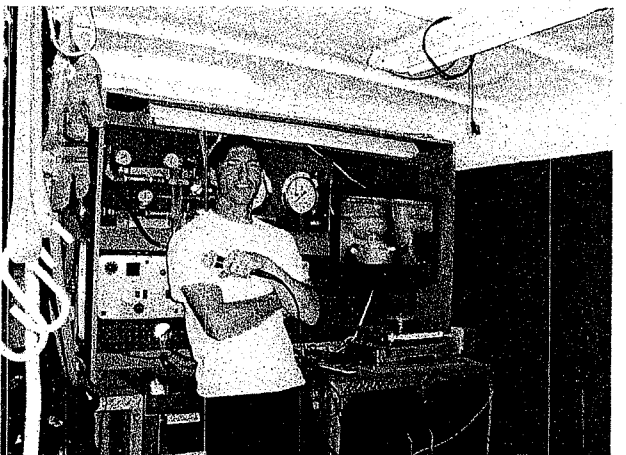
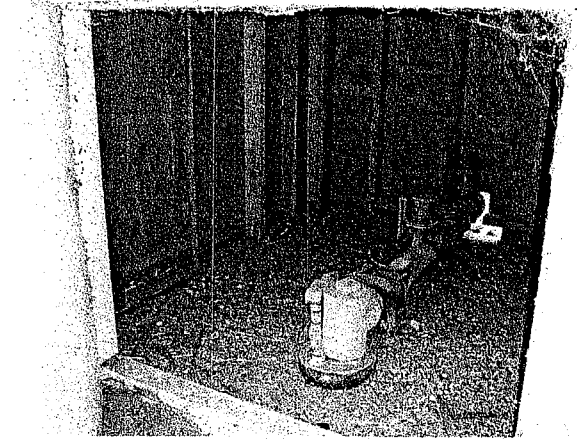
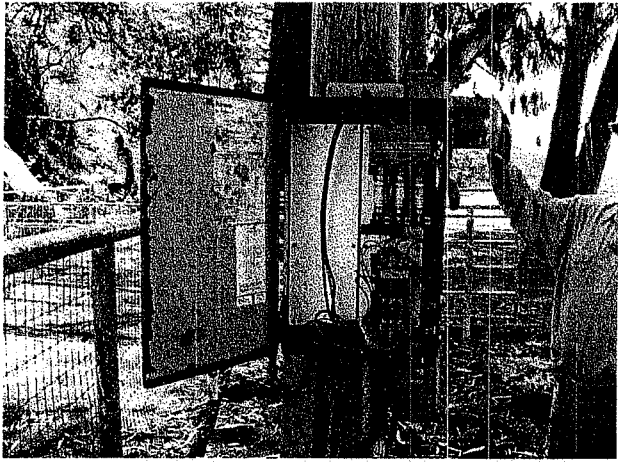
Comparison of Sales

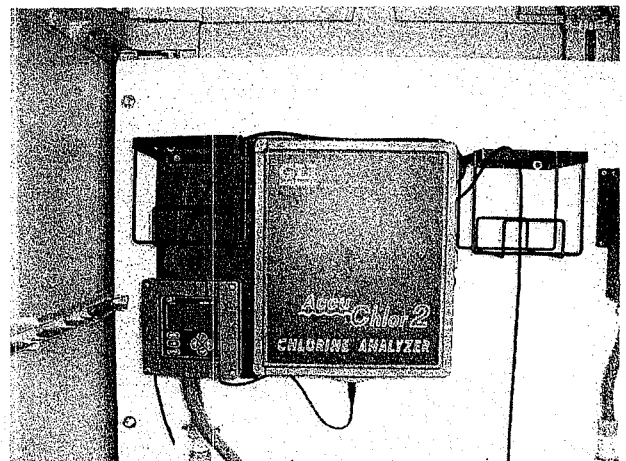
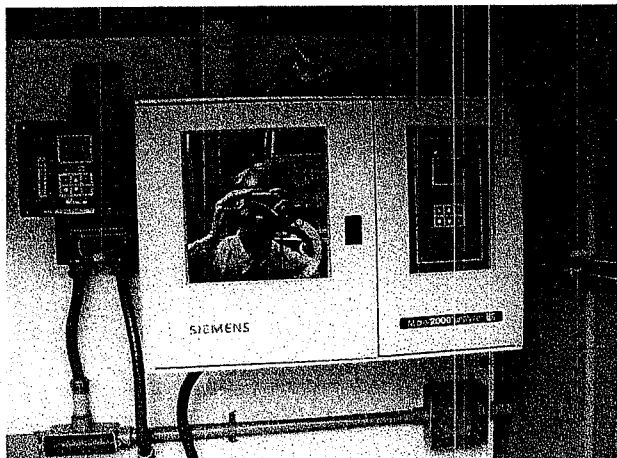
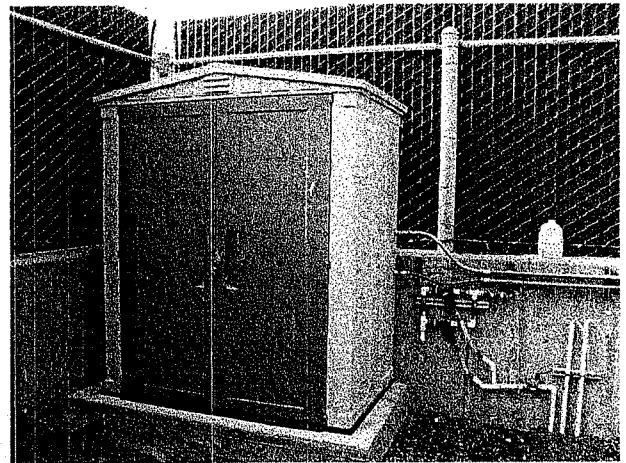
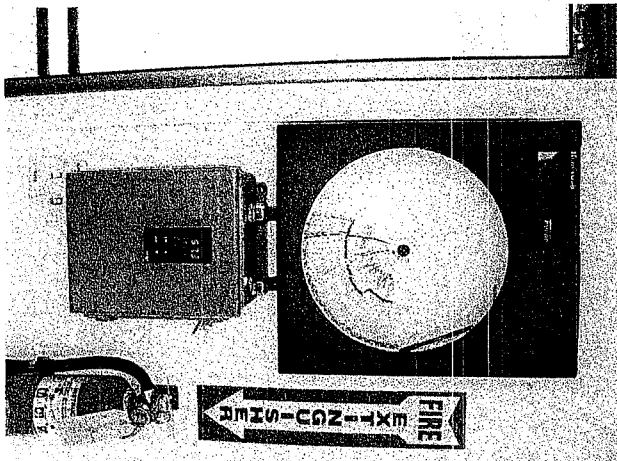
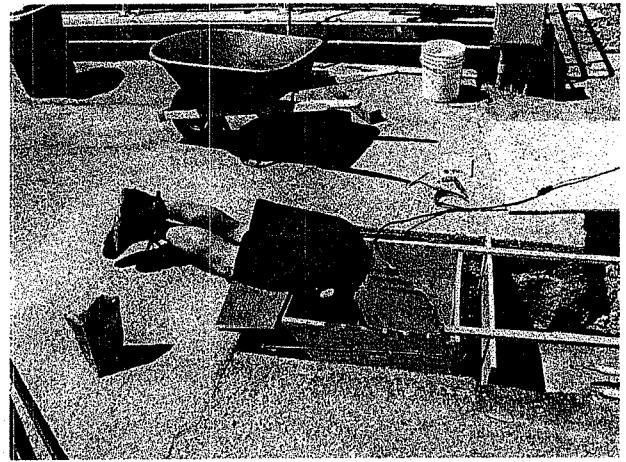
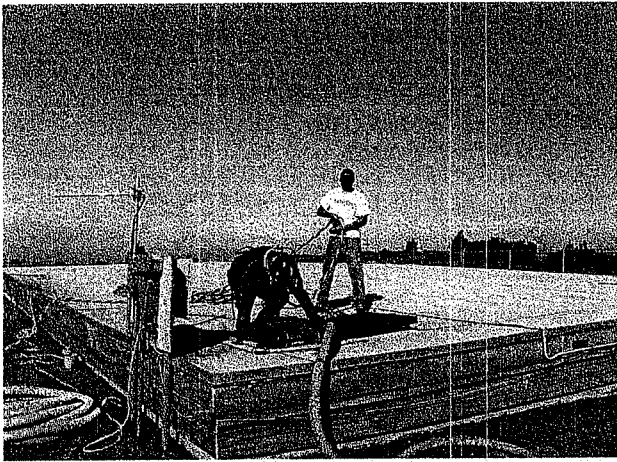
	January	February	March	April	May	June	July	August	September	October	November	December
Water Sales (Dollars)	\$12,025		\$13,396	\$14,661	\$15,951		\$18,566	\$22,159		\$16,502	\$17,224	\$11,593
2005												
Water Sales (Dollars)	\$11,701	\$12,630	\$11,913	\$13,342	\$14,784	\$14,747	\$26,542	\$30,958	\$17,753	\$16,789	\$26,277	\$12,577
% +/- from 2005	0.97		0.89	0.91	0.93	1.43	1.40			1.02	1.53	1.06
Water Sales (Dollars)	\$12,781	\$13,154	\$11,913	\$13,342	\$16,078							
% +/- from 2006	1.09	1.04	1.00	1.00	1.09							

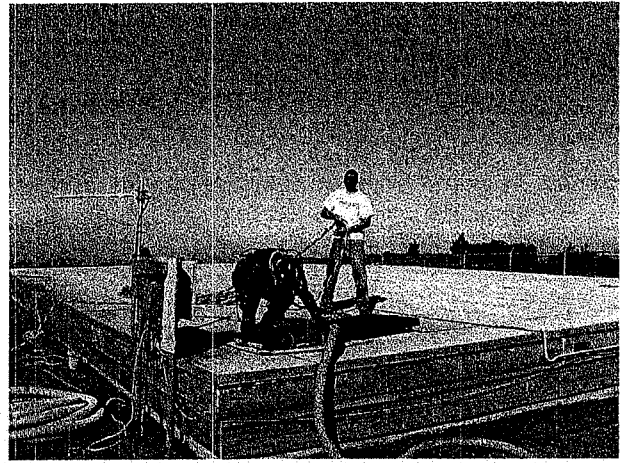
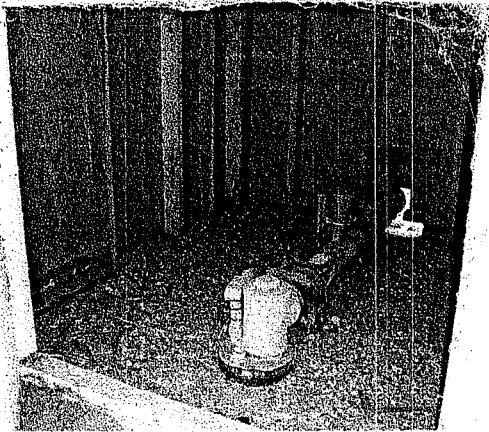
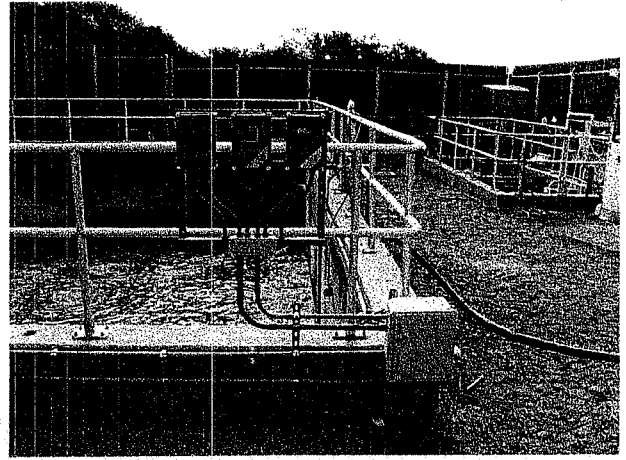
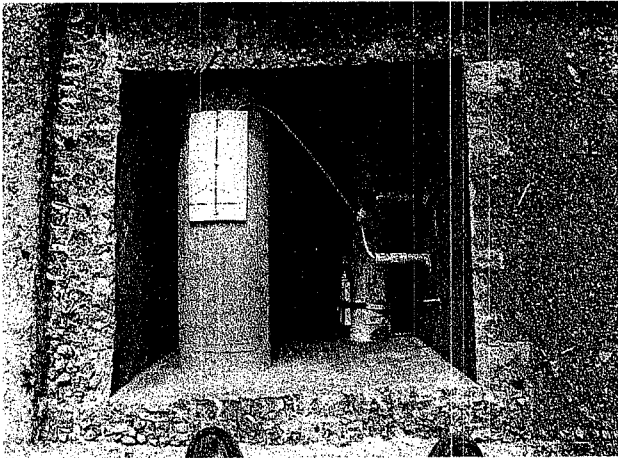
	January	February	March	April	May	June	July	August	September	October	November	December
Amount Water Sold (cu ft)	259,424	317,559	292,318	316,279	327,339		379,201	453,232	402,325		350,631	238,106
2005												
Amount Water Sold (cu ft)	242,900	261,269	247,461	276,898	305,006	305,006	541,198	630,400	360,280	343,995	333,258	258,977
% +/- from 2005	0.94	0.82	0.85	0.88	0.93		1.43	1.39	0.90		0.95	1.09
Amount Water Sold (cu ft)	263,799	272,449	243,280	372,462	327,790	386,672	423,236					
% +/- from 2006	1.09	1.04	0.98	1.35	1.07							

	January	February	March	April	May	June	July	August	September	October	November	December
Water Produced - Month Cycle (cu ft)					423,911	419,684	629,460	494,829	384,412	376,639	349,027	280,741
2005												
Water Produced - Meter Cycle (cu ft)												
2006	266,850	257,550	289,792	323,375	352,127	370,028	469,236	393,150	343,836	368,398	329,485	296,362
Water Produced - Meter Cycle (cu ft)	286,221	277,601	311,440	342,980	364,020	398,630	435,000	450,190				
2007	303,720	299,230	243,280	387,580	340,070	400,730	436,390	431,330				
Water Produced - Meter Cycle (cu ft)	1,07	1.08	1.07	1.06	1.03	1.08	0.93	1.15				
% +/- from 2006	13.14	8.95	1.56	3.90	3.61	3.51	3.01	9.24				
*Water Loss												

*Percentage of Water Produced vs. Net Water Sold







San Simeon

Hot Spot Report

8/13/07

Prepared by: Eco Resources



August 17, 2007

Reference: HOT SPOT CLEANING REPORT

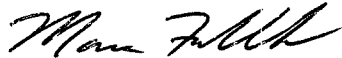
ECO Resources is submitting to the City of San Simeon the Collection System Report for complete 100% Hot Cleaning, the Total Footage cleaned is 3,932 feet.

On the Date 8/13/07 complete line HOT SPOT cleaning was performed.
This Report includes:

- Hot Spots List
- Hot Spots cleaned
- Sewer Line Map

If you need additional information or the City would like to pursue activities in addition to the line cleaning already performed, please contact us at (805) 933-2712.

Sincerely,



Marc Funderburk
ECO Resources, Facility / Collections Operator

SAN SIMEON HOT SPOT LIST

- MH#1 to MH#2 – Cleaned Semi-Annually.
- MH#2 to MH#3 – Cleaned Semi-Annually.
- MH#3 to MH#4 – Semi-Annually.
- MH#4 to MH#6 – Semi-Annually.
- MH#6 to MH#8 – Semi-Annually.
- MH#14 to MH#15 – Semi-Annually.
- MH#15 to MH#16 – Semi-Annually.
- MH#18 to MH#19 – Semi-Annually.
- MH#30 to MH#31 – Semi-Annually.
- MH#31 to MH#32 – Semi-Annually.

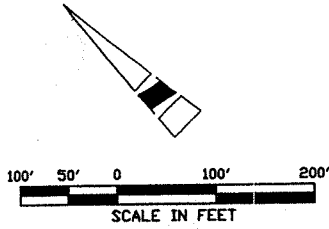
HOT SPOT CLEANING SUMMARY

The hotspots for San Simeon have been placed on a semi-annual cleaning schedule. All hot spots were 100% cleaned on August 13, 2007 for a total footage of 3,932 feet. On Manhole #1 and Manhole #2 on Pico Ave. the chain frail attachment was used to remove root ball.

SEWER LINE MAP SUMMARY

During the hot spot cleaning the following corrections to the Master Plan Map For Existing Sewer Pipelines Recommended for Improvements developed by Boyle Engineering were discovered. Please refer to the attached map with circled corrections.

- 50 feet North of SSMH #4 is an addition of a manhole for future connections
- 347 feet east of SSMH #16 and 509 feet west of SSMH # 12 is an addition of a manhole.

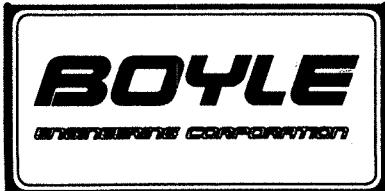
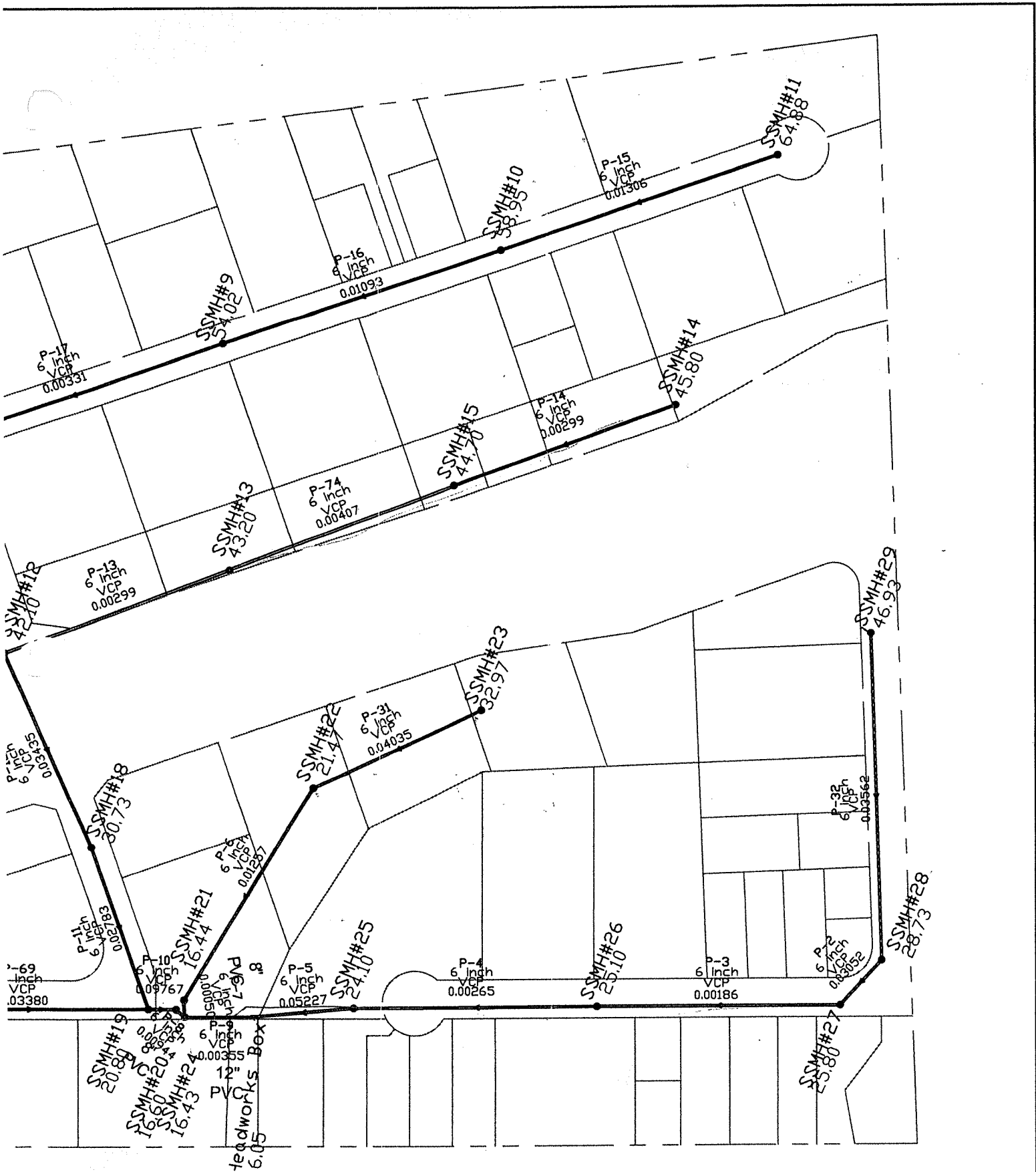


Legend

= 6" (existing)

size" PVC = upgrade

* All existing pipe sizes are 6" VCP



SAN SIMEON COMMUNITY SERVICE DISTRICT
EXISTING SEWER PIPELINES RECOMMENDED FOR IMPROVEMENTS

BEC PROJECT NO.
 20020.03

FIGURE
11-2



Other Reports
District Financials Summary

District Financials

July 2007 Billings	\$43,179.32
August 2007 Billings	\$41,578.43
August Past Due (31-60 days)	\$ 363.04
LAIF Account (July 2007)	\$798,441.30
SEP Account 1 (July)	\$86,145.53
SEP Account 2 (July)	\$20,722.97
Accounts Payable (As of July 31, 2007)	\$73,338.59
Checking Account Balance (As of July 31, 2007)	\$79,487.47



**Board of Directors – Regular Meeting
San Simeon Community Services District
MINUTES
Wednesday, August 8, 2007
Regular Meeting 6:00 P.M.
Cavalier Banquet Room**

1. 6:00 P.M. – REGULAR SESSION

Roll Call – All Directors present
Pledge of Allegiance

2. Public Comment: No comment from public.

A. Sheriff's Report: No Representative present.

3. STAFF REPORTS:

A. General Manager's Report (Charlie Grace)

(a) Quarterly Newsletter: The second Quarterly Newsletter was distributed. Suggestions were given on Newsletter and will be implemented in next Newsletter.

(b) Sewer Pipe Bridge integrity test: Approved at last regular meeting, July 7, 2007. Quote was included in August 8, 2007 Board Packet. Advantage is scheduled to come in one week to perform test.

(c) Collection system smoke testing quotes: Staff is proceeding with getting quotes. So far, there is limited response. Director Fields asked if there was going to be a time limit on getting quotes. Mr. Grace assured Director Fields that testing would not be prolonged, and anticipates getting several quotes soon. Testing needs to be done before the rainy season.

(d) Treatment Plant generator painting: Currently looking for contractors and quotes. Quote will include generator at the Treatment Plant and Well site.

B. Superintendent's Report: Facility Manager, Dan Daniels, presented the report. General Manager's report was reviewed as attached to the Board packet. Waste Water Treatment Plant performed well during the month of July and produced good quality treated effluent. Based on lab results, plant was in compliance throughout the month of July, with no exceedances. Most of the components for instrumentation improvements have been received and the remainder will be received by August 20th. Installation has already begun. Most of the work will be done in-house to keep costs down. A pump and pressure tank will need to be installed at a later date. The area still needs to be paved. The paving has been put off until everything is finished.

Vice-Chair Russell asked if any water conservation has been met since initiating the stage 2 alert. Mr. Grace noted that at this time it was too soon to tell, while hotels are in high occupancy.

Base readings at wells, water table has dropped about 1 foot over last month. Current average reading is about 12.4. Mr. Grace had a current reading average of 13.3 over last two weeks. As per Boyle report, historically when you pump table down to 2 feet above sea level, you start to get saltwater intrusion. Since we measure from the ground down, the figure is at 13.5. Mr. Grace noted that sea level is at 15.7, and at 13.5 we have seen conductivity increase, which is a way to measure the salinity. Plant has begun running chloride and salinity tests on both wells.

Mr. Daniels asked Mike Hanchett if historically when wells were pumped below 2 foot mark, would you expect to see a problem or not until rough seas and swells. Mike's response was that they did not have intrusion, but subject to "slop over". Chairperson Lambeth mentioned that if intrusion begins, Well #3 could be used in case of an emergency. Well #3 belongs to the Hearst Corporation, and is not in current use and would need to be surveyed. The District is waiting to hear back from the Hearst Corporation on the approval of the use of the Well.

The issue of the Laundry facility in Cambria being closed was brought up by Vice-Chair Russell. Being that there is a Laundry facility at the Courtesy Inn, can Cambrian's come and use this facility, and won't it effect the water bill? A member of the community wanted to know if the Laundromat at the Courtesy Inn was even legal. Director Ricci mentioned that she thought the laundry facility was supposed to be for Courtesy Inn guests only, but that other residents use the facility as well. Director Fields pointed out that it would be nearly impossible for the Courtesy Inn to keep all others out of the facility. Director Ricci also pointed out that at a past meeting she had mentioned that the Courtesy Inn had increased the washers and dryers and that nothing was done about it. Mr. Grace mentioned that he would look into the matter.

Director Russell mentioned that in order to help conservation, if it was possible to ban water softeners? Mr. Grace noted that there is history of offering incentives rather than banning them.

C. Other Reports

(i) District Financial Summary:

June 2007 Billings	\$ 39,660.55
July 2007 Billings	\$ 43,179.32
July Past Due (31 to 60 days)	\$ 2,831.26
LAIF Account	\$788,108.93
SEP Account 1 (June)	\$ 85,788.08
SEP Account 2 (June)	\$ 20,636.98
Accounts Payable	\$ 47,436.07
Checking Account Balance	\$ 87,602.46

D. District Counsel Report: Mr. Shultz informed the Board that he was working on a 7 page letter (which was not included in the Board Package), to the Regional Water Quality Control Board (RWQCB) regarding the SEP Account 3. The intent of the letter

is to let the RWQCB know that we would like to go forward with a Tertiary Treatment Project, and asked for a 4 ½ year extension to finish the project. Letter was received and RWQCB has agreed to the 4 ½ year extension. Meeting is on September 7th with the RWQCB.

4. ITEMS OF BUSINESS:

A. Approval of Minutes – July, 2007

Motion Made: Vice Chair Russell
Second: Director Ricci
Approved: 5-0 as Amended

B. Approval of Warrants – July 1 – July 31, 2007

Director Ricci noted that in the Warrant Report check # 5592 was missing. Mr. Grace noted that he would check with GBP&B on the status of the check.

Motion Made: Vice Chair Russell
Second: Director Ricci
Approved: 5-0

5. DISCUSSION/ACTION ITEMS:

A. Approval of Ordinance No. 103 adopting CPI rate increase

All letters of protest against rate increase were given to counsel.

Motion Made: Vice Chair Russell
Second: Director Ricci
Approved: 5-0 Approved

B. Year Ending 2007 Annual Audit Quotes

Motion Made: Vice Chair Russell
Second: Director Mc Adams
Approved: 5-0 Approved as is

C. 2007 - 2008 Annual Budget Resolution 07-315

Motion Made: Vice Chair Russell
Second: Director Ricci
Approved: 5-0 Approved

D. Board Committee Reports: No Report

E. Board Reports: No Report

6. **BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS:**
Discussed problem with Mr. Grace as to outstanding bill with Nick Franco. The Board has provided an audit and all documentation with regard to this matter.

Board will discuss water softener and other water saving issues with Water Committee.

Director Russell wants to put up signs that say no campfires or overnight camping on the beach.

7. **ADJOURNMENT: 7:45 pm**

SAN SIMEON COMMUNITY SERVICES DISTRICT
Disbursements Journal
September 6, 2007

Type	Date	Num	Name	Memo	Paid Amount	Paid Amount	Balance
1020 - General checking							
Bill Pmt -Check	09/06/2007	5697	ALAN M FIELDS	Monthly Board Service		-100.00	104,207.23
Bill Pmt -Check	09/06/2007	5698	American Temps	H. Johnson services		-940.50	104,107.23
			Boyle Engineering Corporation	Task order 3-05 tertiary upgrade	-2,419.20		103,166.73
			Boyle Engineering Corporation	Task order 7-05 capacity evaluation	-6,350.40		
Bill Pmt -Check	09/06/2007	5699	Boyle Engineering Corporation	Monthly billing		-8,769.60	94,397.13
Bill Pmt -Check	09/06/2007	5700	CalPERS	Cross connection -admin cost		-178.11	94,219.02
Bill Pmt -Check	09/06/2007	5701	County of San Luis Obispo	Audit financial statements		-102.68	94,116.34
Bill Pmt -Check	09/06/2007	5702	Crosby & Cindrich Inc	Monthly Board Service		-364.00	93,752.34
Bill Pmt -Check	09/06/2007	5703	DEEDEE RICCI	Monthly Board Service		-100.00	93,652.34
Bill Pmt -Check	09/06/2007	5704	ECO Resources Inc	Yard and ground services by Mike Rice		-4,616.00	89,036.34
Bill Pmt -Check	09/06/2007	5705	GBP&B	Services		-1,200.00	87,836.34
Bill Pmt -Check	09/06/2007	5706	Hach Company	Electrica instrumentation		-811.73	87,024.61
Bill Pmt -Check	09/06/2007	5707	JOHN K. RUSSELL	Monthly Board Service		-100.00	86,924.61
Bill Pmt -Check	09/06/2007	5708	McMaster Carr	One-hole strap- in scope		-102.51	86,822.10
Bill Pmt -Check	09/06/2007	5709	OSH Orchard Supply Hardware	6117 703 9		-407.54	86,414.56
			Pacific States Electrical	Basin level controls	-14,473.00		
			Pacific States Electrical	Install related to basin pump well alarm	-1,436.20		
			Pacific States Electrical	Install related to influent pump	-1,162.58		
			Pacific States Electrical	Install fixtures for the tool shed	-1,950.96		
Bill Pmt -Check	09/06/2007	5710	Pacific States Electrical	Street Lighting		-19,022.74	67,391.82
Bill Pmt -Check	09/06/2007	5711	PG&E	Legal expense		-672.56	66,719.26
Bill Pmt -Check	09/06/2007	5712	ROBERT W SCHULTZ ESQ.	Annual maintenance for EZ Reader		-2,610.00	64,109.26
Bill Pmt -Check	09/06/2007	5713	Significant Digits, Inc.	Monthly Board Service		-550.00	63,559.26
Bill Pmt -Check	09/06/2007	5714	TERRY LAMBETH	monthly maintenance fee		-100.00	63,459.26
Bill Pmt -Check	09/06/2007	5716	Bytes and Sites	Operations management		-275.00	63,184.26
Bill Pmt -Check	09/06/2007	5718	ECO Resources Inc	Refund		-36,280.56	26,903.70
			USA Blue Book	Grayline	550.00		
			USA Blue Book	Grayline level controller	-3342.50		
			USA Blue Book	Grayline AVFM-II	-1521.59		
			USA Blue Book	Monthly Board Service	-2795.00		
Bill Pmt -Check	09/06/2007	5719	USA Blue Book	Monthly Board Service		-7,109.09	19,794.61
			RALPH MCADAMS			-100.00	19,694.61
						-84,512.62	19,694.61
Total 1020 - General checking							19,694.61



Discussion / Action Item September 12, 2007

A. Review / Approval of treatment plant paving quote

The existing pavement in and around the structures at the Wastewater Treatment Plant has been in a state of disrepair for some time. During the 2006 significant facility repair effort, the pavement (blacktop) suffered further damaged due to the need for excavation. Excavation was necessary to repair / install items such as storm drains, abandoned air pipes, and replacement piping. Staff recommends the Board of Directors approves the attached quote and authorizes the pavement repair.

B. Review / Approval of collection system smoke testing quote

Two quotes of three quotes requested to perform collection system smoke testing are included for your review. Smoke testing is an attempt to locate system leaks and illegal sewer system connections or rule out existence of leaks and illegal connections as a possible source of inflow and infiltration into the collection system. The two quotes provided are from Mainline Utility Company and L.R. Paulsell Consulting. Mainline Utility's rate is \$1,500 per day based on \$187.50 per hour for an 8 hour work day. L.R. Paulsell's rate is \$1,575.00 per day based on \$196.88 per hour for an 8 hour work day. Both agencies charge a mobilization and de-mobilization fee although L.R. Paulsell was the only agency to list that cost upon submittal of the quote. In light of the extensive knowledge of the San Simeon system and extensive knowledge of inflow and infiltration sourcing, staff recommends L.R. Paulsell to perform the collection system smoke testing.

C. Review / Approve budget and scope of work for well head rehabilitation design

The Water committee is prepared to provide comment regarding the need for wellhead rehabilitation and thus the need for a budget and specifications.

D. Letter sent to Keshav Gupta 9450 Castillo Dr. regarding Oceanside

Recently it has come to the attention of the General Manager that the Oceanside Inn has significantly expanded their seemingly temporary occupancy laundry facility into a commercial Laundromat open to the public. Such expansion and change of use requires the owner to obtain a Will Serve permit (letter) from the San Simeon Community Services District (SSCSD). No Will Serve letter was obtained by the landlord or lesser prior to the laundry facility expansion and change of use. Subsequently a letter was sent requiring the Oceanside Inn to demonstrate receipt of a Will Serve letter from the SSCSD and to demonstrate receipt of San Luis Obispo County permit to construct and operate a commercial Laundromat. Failure to provide proof of proper documentation would result in termination of service by October 1, 2007. The letter is included as part of the Board Packet for your review and comment.



Serving You Since 1972

B.J.&J. Construction Co. Inc.

P.O.Box 1596 Morro Bay, CA 93442
CA License 275656

Date: 9-05-2007

To: Dan Daniels
San Simeon CSD
San Simeon, Ca
805.431.3206
805.927.1484 FAX

From: Jim Williams
B.J.&J. Construction Co. Inc.
P.O. Box 1596
Morro Bay, Ca 93442
805.772.2112
805.772.2797 FAX

Re: **Patching @ Sewer Plant**

We will Patch areas discussed with you with hot asphalt. This will include prep work (base and compaction).

The total for the job will be **\$5629.00.**

Feel free to call if you have any questions.

Jim Williams

B.J.&J. Construction Co. Inc.

L. R. PAULSELL CONSULTING
CONSTRUCTION MANAGEMENT and INSPECTION
PIPELINE VIDEO INSPECTION

July 5, 2007

ECO Resources
905 Corporation Street
Santa Paula, CA 93060

Attn: Mr. Charles Grace

Subject: Proposal for San Simeon Sewer Smoke Testing.

Gentlemen:

Thank you for your request to provide quality Pipeline Services on the above project. I understand this project consists of smoke testing 9,000 lineal feet of sewers located throughout the Community. As we discussed the smoke will be inserted at various points along the sewers. Small marker flags will then be placed at any locations where the smoke escapes and those locations will be digitally photographed. A summary sheet will be provided listing all flagged locations by sewer segment. Sewer bypass pumping equipment will be on hand should it be necessary to plug sewer sections to perform the smoke test. We have estimated the work will take approximately 10 working days. Smoke testing can be somewhat disruptive to the community and requires notification of the local Fire Department. We will be using a liquid smoke agent that poses no fire hazard. We recommend that the work be performed after the summer tourist season ends.

Sewer Smoke Testing:	Lump Sum	\$15,750.00
Mobilization and Demobilization:	Lump Sum	\$2,250.00
		<hr/>
	Total Cost	\$18,000.00

At this time the work can be scheduled for the middle to the end of September. Please call me if you have any questions.

Very truly yours,

Robin Paulsell S.E.T.

P. O. Box 816, Crockett, CA 94525
Office (510) 245-7037 Fax (510) 245-7038

Charlie Grace

From: Mainline Utility Co. [mainlineutility@msn.com]
To: Charlie Grace
Cc:
Subject: Smoke Testing
Attachments:

Sent: Tue 8/14/2007 4:52 PM

Charlie,

We spoke Friday regarding smoke testing, and the services we provide. For the smoke testing job I will need a bit more information. Please forward any information regarding this particular job. I believe we spoke briefly about point repair as well. Please also forward any information applicable to point repair jobs.

In general we charge \$187.50 per hour, plus a mobilization fee for smoke testing. With further information I will be happy to provide you with a proposal.

Our other services include (not including mobilization):

Hydrovac...\$187.50 per hour with 2 hour minimum, or by the foot.
Line location...\$200.00 per hour
Video Inspection...\$187.50 per hour with 2 hour minimum, or by the foot
CIPP point repairs...by the job
Pipe Bursting...by the job

I look forward to working with you,

Mike MacEachern

Mainline Utility Co.
1305 North H St., Suite A
PMB #316
Lompoc, CA 93436
805.434.5015
mainlineutility@msn.com

San Simeon Community Services District



111 Pico Avenue, San Simeon, California 93452
(805) 927-4778 Fax (805) 927-0399

August 31, 2007

Keshav Gupta
9450 Castillo Drive
San Simeon CA. 93452

Reference: 9490 Avonne Ave, (APN No. 013-091-034), Commercial Laundromat

Dear Mr. Gupta:

It has come to the attention of the San Simeon Community Services District (SSCSD) that a commercial Laundromat has been installed in a structure on your property located at 9490 Avonne Avenue, also known as the Oceanside Inn. SSCSD records do not reflect that a Will Serve letter was obtained from the SSCSD prior to this installation. In addition we have no record of permits being issued to you from the San Luis Obispo County Planning Department for the operation of a commercial Laundromat at the above referenced location.

This letter is written to inform you that water service will be terminated at 9490 Avonne Avenue (Oceanside Inn) on October 1, 2007 until such time that it is demonstrated to the SSCSD that a Will Serve letter and appropriate County permits were in fact obtained.

It is our understanding that you have multiple water accounts located within the SSCSD, therefore each of those accounts will be reviewed to ensure appropriate water use is taking place.

If you wish to demonstrate that the appropriate SSCSD and County approvals were obtained prior to the installation of the commercial Laundromat located at 9490 Avonne Avenue, please contact me at 805 927-4778.

Sincerely,

A handwritten signature in black ink, appearing to be "Charles Grace", followed by a horizontal line.

Charles Grace
General Manager
San Simeon Community Services District

CC. Rob Schultz, District Council
SSCSD Board of Directors
SLO County Planning / Code Enforcement

4/12/07

Discussions/Action Items:	A. Approval of treatment plant PAVING QUOTE
Motion	John Russee
Second	Dee Dee Rice
Vote	All
Discussions/Action Items:	B. Review / Approval of collection system smoke testing
Motion	Russee John Russee
Second	Joseph Ralph Mc Adams
Vote	
Discussions/Action Items:	C. Review / Approval budget and scope of work for well
Motion	Dee Dee consensus re next meeting
Second	
Vote	
Discussions/Action Items:	D. Letter sent to Keshav Gupta QUSO Castle Dr. regarding
Motion	Dee Dee - staff directed to prepare letter to hotels
Second	recommendations items that will prevent the
Vote	use of laundry facilities by the public.
Next Meeting Agenda Items:	
1	General discussion that Susan starts presentation want master plan
2	
3	
4	
Notes:	
Adjournment Time:	

hadn
↳ relaxation
Dee Dee

Dee Dee

Notes

Meeting Date:	9/12/07
Meeting Type:	REGULAR
Call to Order Time:	6:05 pm
Director Roll Call:	
P=Present A= Absent	
Lambeth	P
Ricci	P
Russell	P
Fields	P
McAdams	P
Staff:	
Grace	P
Schultz	P
Facility Manager	P
District Manager	P
Other	
Approval of Minutes for:	
Motion	AUGUST 8, 2007
Second	ALAN ESPEROS
Vote	DOE DOE RICCI ALL IN FAVOR
Approval of Minutes for:	
Motion	SEPTEMBER 6, 2007
Second	John Russell DOE DOE RICCI
Vote	ALL IN FAVOR
Approval of Warrants for:	
Motion	John Russell
Second	DOE DOE RICCI
Vote	ALL IN FAVOR