

MINUTES
SAN SIMEON COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Wednesday, September 11, 2019
6:00 pm

CAVALIER BANQUET ROOM
250 San Simeon Avenue
San Simeon, CA 93452

1. REGULAR SESSION @ 6:04 PM

- | | |
|--|---------------------------------------|
| A. Chairperson Kellas – Present | General Manager, Charlie Grace |
| Vice-Chairperson McGuire – Present | District Counsel, Natalie Frye Laacke |
| Director Russell – Present | |
| Director Stanert – Present | |
| Director Carson – Absent | |

2. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

Public Comment – None

3. SPECIAL PRESENTATIONS AND REPORTS:

A. STAFF REPORTS:

- i. Sheriff’s Report** – Commander Nelson reported 71 calls for the month of August.
- ii. Superintendent’s Report** – Jerry Copeland provided a summary of August activities.
- iii. General Manager’s Report** – Charlie Grace provided a summary of August activities.
- iv. District Financial Summary** – Cortney Murguia provided a summary of the District financials.
- v. District Counsel’s Report** – Natalie Frye Laacke provided a summary of August activities.

There was discussion between Natalie Frye Laacke and the Board members regarding the Fair Political Practices Commission (FPPC) and potential conflicts related to the Board members and decisions related to the movement of the waste water treatment plant.

B. BOARD OF DIRECTORS AND COMMITTEE REPORTS:

No reportable activity.

C. SPECIAL PRESENTATION:

- i. Presentation by Simply Clear Marketing & Media related to the website.**
(This item was presented after the Superintendents report.) Simply Clear Marketing presented a brief visual presentation on the new website.

D. PUBLIC COMMENTS ON SPECIAL PRESENTATIONS AND REPORTS:

Public Comment – None

4. CONSENT AGENDA ITEMS:

Public Comment – None

- A. Review and approval of Minutes for the Regular Meeting on August 14, 2019.
- B. Review and approval of Disbursements Journal.

Cortney Murguia asked that the name of the Commander listed in the September sheriff report section be updated in the minutes to reflect “Officer Slaughter”.

A motion was made to approve the consent agenda items 4A and 4B.

Motion by: Director Russell
2nd: Chairperson Kellas
All in: 4 /0
Absent: Director Carson

5. BUSINESS ITEMS:

Public Comment – None

A. Approval of Resolution 19-413 Conflict of Interest Code.

A motion was made to approve Resolution 19-413.

Motion by: Chairperson Kellas
2nd: Vice-Chairperson McGuire
All in: 4 /0
Absent: Director Carson

Chairperson Kellas: YES
Vice-Chairperson McGuire: YES
Director Russell: YES
Director Stanert: YES

Director Carson: ABSENT

B. Discussion regarding moving the start time of the regular Board meeting time from 6 pm to 5 pm.

There was a discussion among the Board members about moving the start time of the Board meetings.

A motion was made to move the start time of the Board meeting from 6pm to 5pm and to reevaluate the time in March 2020.

Motion by: Chairperson Kellas
2nd: Vice-Chairperson McGuire
All in: 3 /1
Abstain: Director Stanert
Absent: Director Carson

C. Review of draft Mitigated Negative Declaration for District water tank project.

Jeff Oliveira was present and provided information on the MND and the review process.

Vice-Chairperson McGuire noted a change on page 43 in the second paragraph. Second to the last sentence should read "would not change".

Director Stanert discussed the infrastructure piping and inquired about the location of the pipes.

Jeff Oliveira responded that the new piping would not be installed in previously undisturbed areas.

There was a discussion between Director Stanert, Director Russell and Jeff Oliveira related to nighttime lighting plan, the Highway 1 view corridor, mitigation related to these topics.

There was no action taken on this item.

D. Discussion regarding amendment of harassment policy in the Policy & Procedures Manual.

Chairperson Kellas introduced the item. She asked that District staff and legal counsel review the draft version of the harassment policy.

A motion was made to direct staff and legal counsel to further review the policy and provide their findings to the Board.

Motion: Director Russell
2nd: Chairperson Kellas
All in: 3/1
No: Vice-Chairperson McGuire
Absent: Director Carson

E. Discussion and approval for Staff to install a portable generator external power connection for the RO building booster pump and accessory items not to exceed \$15,000.

Chairperson Kellas introduced the item.

Director Russell and Charlie Grace discussed the overall price and how many quotes had been obtained.

A motion was made to direct staff to move forward with the pump and accessory items not to exceed \$15,000.00.

Motion by: Chairperson Kellas
2nd: Director Stanert
All in: 4 /0
Absent: Director Carson

F. Discussion and approval for Staff to purchase a 15kW generator not to exceed \$8,000.

A motion was made to direct staff to move forward with the purchase of the generator not to exceed \$8000.00.

Motion by: Chairperson Kellas

2nd: Director Stanert

All in: 4 /0

Absent: Director Carson

6. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS –None

7. ADJOURNMENT @ 7:27 PM