

**Board of Directors
San Simeon Community Services District**



BOARD PACKET

**Wednesday, November 14, 2012
Regular Meeting 6:00 pm**

Cavalier Banquet Room
250 San Simeon Avenue
San Simeon, CA

AGENDA
SAN SIMEON COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Wednesday, November 14, 2012
6:00 pm

CAVALIER BANQUET ROOM
250 San Simeon Avenue
San Simeon, CA

Note; All comments concerning any item on the agenda are to be directed to the Board Chairperson

1. NO CLOSED SESSION

2. REGULAR SESSION: 6:00

- A. Roll Call
- B. Pledge of Allegiance

3. PUBLIC COMMENT:

Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, provided the matter is not on the Board's agenda, or pending before the Board. Presentations are limited to three (3) minutes or otherwise at the discretion of the chair.

- A. **Sheriff's Report** – Report for October
- B. LAFCO Presentation – David Church

4. STAFF REPORTS

A. General Manager's Report

- 1. **Staff Activity** – Report on Staff activities for the month of October.
- 2. **Grants, Loans and Partnership Opportunities** – Update on USDA Loan and Welcome Monument.
- 3. **Small Scale Recycled Water Project** – Verbal update on Status of project.
- 4. **Rip Rap** - Update
- 5. **NCAC representation**

B. Superintendent's Report

1. **Wastewater Treatment Plant** – Summary of operations and maintenance for October.
2. **Water Distribution Systems** – Distribution performance for the Month of October.
3. **District Streets Maintenance** – Summary of street maintenance.

C. District Financial Summary – Update on Monthly Financial Status for close of business October 31, 2012.

D. District Counsel's Report – Oral Report on current issues.

5. ITEMS OF BUSINESS

- A. **Approval of last month's minutes** - October 10, 2012.
- B. **Approval of Disbursements Journal** – November 14, 2012.

6. DISCUSSION/ACTION ITEMS

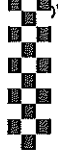
No Discussion Action Items this month.

7. Board Committee Reports – Oral Report from Committee Members.

8. Board Reports – Oral Report from Board Members on current issues.

9. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS

10. ADJOURNMENT



SPECIAL DISTRICT	REVENUE AMOUNT*	ALLOCATION FACTOR	AMOUNT DUE
ARROYO GRANDE CEMETERY	\$419,298	0.92%	\$1,350.24
ATASCADERO CEMETERY	370,794	0.81%	1,194.04
AVILA BEACH CSD	1,174,500	2.58%	3,782.17
CALIFORNIA VALLEY CSD	327,299	0.72%	1,053.98
CAMBRIA CEMETERY	164,215	0.36%	528.81
CAMBRIA HEALTHCARE DISTRICT	1,454,657	3.19%	4,684.34
CAMBRIA CSD	7,860,369	17.26%	25,312.25
CAYUCOS FIRE	300,153	0.66%	966.56
CAYUCOS SANITARY	2,230,414	4.90%	7,182.46
CAYUCOS-MORRO CEMETERY	428,513	0.94%	1,379.91
COASTAL SAN LUIS RES RCD	18,129	0.04%	58.38
CRESTON HILLS RANCH CSD	10,802	0.02%	34.79
GARDEN FARMS WATER	110,535	0.24%	355.95
GROUND SQUIRREL HALLOW CSD	145,742	0.32%	469.32
HERITAGE RANCH CSD	1,843,083	4.05%	5,935.16
INDEPENDENCE RANCH CSD	63,863	0.14%	205.65
LINNE CSD	60,474	0.13%	194.74
LOS OSOS CSD	5,350,135	11.75%	17,228.70
NIPOMO CSD	6,317,075	13.87%	20,342.48
OCEANO CSD	3,451,750	7.58%	11,115.45
PASO ROBLES CEMETERY	711,746	1.56%	2,291.99
PORT SAN LUIS HARBOR	4,092,031	8.98%	13,177.31
SAN MIGUEL CEMETERY	75,821	0.17%	244.16
SAN MIGUEL CSD	1,143,640	2.51%	3,682.79
SAN SIMEON ACRES CSD	553,482	1.22%	1,782.34
SANTA MARGARITA CEMETERY	36,924	0.08%	118.90
SANTA MARGARITA FIRE	77,327	0.17%	249.01
SHANDON CEMETERY	14,168	0.03%	45.62
SO SLO COUNTY SANITATION	2,867,799	6.30%	9,234.99
SQUIRE CANYON CSD	28,901	0.06%	93.07
TEMPLETON CEMETERY	136,424	0.30%	439.32
TEMPLETON CSD	3,632,935	7.98%	11,698.91
UPPER SALINAS/LAS TABLAS RCD	74,266	0.16%	239.15
Total	\$45,547,264	100.00%	\$146,673

To: Rene
 From: David L.
 927-0399

*REVENUE FROM STATE CONTROLLER'S SPECIAL DISTRICTS ANNUAL REPORT FY 09-10

GENERAL MANAGER'S REPORT
Charles Grace
Staff Activities for October

General Manager's Report November 14, 2012

1. **Staff Activity** – Report on Staff activities for the month of October. Along with billing and collections, Staff Worked with Phoenix Eng. on the USDA Bid Package. APT Staff has been attending WRAC meetings for possible grant distribution and represented the District at the last 2012 CSDA meeting. The District streets were cleaned during the County street cleaning, Hearst billing was prepared, and sidewalk repair was done on Avonne Avenue in front of the Oceanside inn tennis courts.

2. Grants, Loans and Partnership Opportunities –

USDA Loan:

Phoenix engineering is preparation of the construction bid package and will coordinate with Staff on the 15th to start the Bid process. The permit application has been completed and submitted to the County.

SLOCOG, Welcome Sign Monument:

Caltrans has completed their preliminary review of the Route 1 SLO North Coast Scenic Byway Community Gateway Monuments project. CAL Trans is requesting a letter of the District's commitment to maintain the monument once it is built. Construction is scheduled for the Summer of 2013.

3. Small Scale Recycled Water Project –

SSCSD received the approval recommendation from the CDPH. Staff meet with the RWQCB and in conjunction with the RWQCB, staff is preparing the draft master reclamation permit, to include a training program, operations manual and description of water use. The RWQCB next meeting date to approve the draft permit is January 31, 2013.

4. Rip Rap update –

Staff has received the proposal from Cathy Novak regarding the preparation of the questions required from the California Coastal Commission (CCC) on our Rip Rap application. Per last month's Board meeting, Staff was asked to wait until the CCC responded to the Morro Bay Rip Rap project before proceeding with answering the CCC questions.

5. NCAC Representation –

The NCAC Board contacted the District and would like to have San Simeon CSD Staff do a presentation at their monthly meeting regarding current District business. The General Manager or Administrator will gladly go the NCAC meetings to do the monthly presentation.



RON CHAPMAN, MD, MPH
Director

State of California—Health and Human Services Agency
California Department of Public Health



EDMUND G. BROWN JR.
Governor

October 10, 2012

Katie DiSimone
Central Coast Regional Water Quality Control Board
895 Aerovista Place, Suite 101
San Luis Obispo, CA 93401-7906

RE: San Simeon Community Services District – Small Scale Water Recycling Facility (SSWRF), Recycled Water System No. 4090014

Title 22 RECYCLED WATER ENGINEERING REPORT & PROJECT COMPLIANCE TESTING RESULTS

Dear Ms. DiSimone,

The California Department of Public Health, Drinking Water Field Operations Branch (CDPH-DWFOB) has reviewed the San Simeon Community Services District's (District) Title 22 Engineering Compliance Report dated February 10, 2012 and the Project Compliance testing results submitted to the CDPH on October 1, 2012, for the use of recycled water produced at the District's SSWRF. The District will be charged for the time spent reviewing and commenting on this project.

The District has provided sufficient testing of the new recycled water treatment equipment to satisfy the Title 22 Recycled Water criteria. CDPH recommends to the Regional Water Quality Control Board to approve the use of recycled water.

The District contracts with APT Water Inc. to oversee the management and operation of the wastewater collection and treatment system that serves the community of San Simeon located on the central coast of California. The District also accepts wastewater from the Hearst San Simeon State Historical Monument. The wastewater treatment plant provides secondary treatment and has a rated capacity of 0.2 MGD. The average daily flow is 80,000 GPD (55 GPM). The wastewater treatment process consists of head works that includes a bar screen for removing solids followed by aeration in 4 basins and clarification. The effluent travels through a chlorine contact chamber where it is disinfected. The effluent is discharged through an 800 foot long 8 inch diameter welded steel ocean outfall. The effluent is de-chlorinated prior to outfall to the ocean.

In 2012, the District constructed a Small Scale Water Recycling Facility (SSWRF) to treat the secondary effluent from the District's wastewater treatment plant to tertiary levels in order to utilize it for recycling purposes. APT Water Inc. will oversee the operation of SSWRF. The

District will implement the Phase 1 of the recycled water project which includes distribution and application of the recycled water via a dedicated non potable water truck or water trailer for unrestricted landscape irrigation. The recycled water will be surface applied by gravity flow in approved use areas by District's employees and no spray irrigation is proposed. The Phase 1 use areas are commercial retail spaces such as hotel/motel facilities that will utilize surface irrigation for their landscaping surrounding the onsite improvements (building, parking lots, etc.) Irrigation will occur when public is not present, early morning, before 8 am.

The SSWRF treatment system consists of a feed pump, Amiad AMF 36k filter, a HiPOx Ozone disinfection system, an influent (pre-filter) and an effluent (post filter) turbidity meter, chart recorder, two 2,500 gallon HDPE tanks for storing recycled water and three motorized valves. The normal operating flow of the SSWRF will be 25 GPM. The District performed compliance testing for approximately 5 weeks to demonstrate Amiad AMF 36k filter and HiPOx ozone disinfection system comply with the Title 22 Recycling criteria and CDPH requirements. The compliance test report describes the SSWRF operation and monitoring results and explains in the detail the reliability features built into the treatment facility for monitoring, alarms, operator response, shut downs and other features such as discharge of the out of compliance water to the wastewater treatment plant's equalization basin. The test included a tracer study to demonstrate compliance with the disinfection requirements. Baffling factor was determined to be 0.92 for an average flow of 25 GPM. The test demonstrated a CT of greater than 1.0 mg/l-min would meet the 5 log inactivation of virus criteria and the average ozone demand was determined to be 8.14 mg/l. The District reported that the system will be operated at a CT of 2.4 to 3.0 mg/l-min. The HiPOx system continuously monitors the CT set point, the ozone residual and flow rate and makes adjustments to the ozone being injected. The HiPOx system demonstrated 5 log reduction of poliovirus which equates to a 6.5 log reduction of MS2 coliphage. The AMIAD filtration system demonstrated compliance with the filtration rate requirement of 2.1 GPM/ft² and the effluent turbidity performance requirements. A few excursions of the influent turbidity to the SSWRF exceeding 5 NTU and 10 NTU were noted. The District attributed these high readings to wastewater treatment plant (clarifier) upset, normal cleaning operations of the wastewater treatment plant equipment and process, activated sludge process wasted from the clarifier resulting in sludge bulking that got into the clarifier effluent in the treatment plant. The District has adopted procedures/modifications to the wastewater treatment process to reduce the overall turbidity and optimize the system.

The District has plans to expand the recycled water system (Phase 2 & 3) in the future as funding becomes available. The expansion will include a distribution network for supplying recycled water to users in District's east and west service areas. The District will need to submit an updated Title 22 engineering report when the Phase 2 and 3 of the project are implemented.

The CDPH – DWFOB offers the following comments:

I. Treatment

1. The CDPH's criteria for the use of recycled water for landscape irrigation with unrestricted access, requires that the effluent be treated to a tertiary filtered – disinfected level that the effluent of the system cannot exceed 2.2 MPN/100ml based on a 7 day median, 23 MPN/100ml in more than one sample every 30 days and shall never exceed 240 MPN/100ml. Coliform analysis of tertiary filtered – disinfected recycled water shall be conducted daily when recycled water is being used at the use site areas. Sampling is not required if no use of recycled water occurs.

2. The SSWRF uses AMIAD AMF 36k filter and a HiPOx ozone disinfection system. Based on pilot study results performed by the District this technology is acceptable for recycled water use subject to the following requirements:
 - a) Filter Loading rate not to exceed 2.1 gpm/ft²,
 - b) Flow rate of less than or equal to 30 GPM. If flow exceeds 30 GPM the District will need to perform an additional tracer study and determine compliance with the disinfection requirements (CT).
 - c) Disinfection process compliant with Section 60301.23 (a 2) (Title 22), CT > 1.0 mg/l.min.
 - d) Turbidity performance in accordance with Sections 60301.32(a 2) & 60304(a) (Title-22),
 - e) Monitor the wastewater clarifier effluent on a continuous basis to ensure the influent turbidity to the SSWRF does not exceed 5 NTU for more than 15 minutes and never exceeds 10 NTU.
 - f) Adhere to operations and maintenance manual recommended procedures for the Amiad AMF filtration system and the HiPOx ozone disinfection system.
3. The HiPOx disinfection process shall provide a minimum CT of 1.0 mg/l.min with an ozone dose of approximately 18 mg/l necessary to meet the CT requirements. The CT tracer study determined a baffling factor to be 0.92 at a flow rate of 25 gpm. The flow rate and ozone residuals shall be monitored continuously and a low daily CT needs to be reported.
4. The turbidity levels of the filter influent and filter effluent should be continuously monitored and recorded. Calibration of the turbidity monitoring equipment should be performed in accordance with the manufacturer's recommendations.
5. The turbidity levels for filtered recycled water should not exceed any of the following:
 - (a) An average of 2 NTU within a 24-hour period;
 - (b) 5 NTU more than 5 percent of the time within a 24-hour period; and
 - (c) 10 NTU at any time.
6. An Operations Plan for the SSWRF needs to be developed and maintained that addresses the operation, maintenance, and optimization of the treatment system.
7. CDPH-DWFOB should be notified of treatment process failures and/or non-compliance with the above requirements by the same means and under the same conditions as the RWQCB. Any discharge of untreated or partially treated wastewater to the use area, and the cessation of same, shall be reported immediately by telephone to the RWQCB, CDPH-DWFOB, and the local County health officer.
8. Operating records and reports should be maintained by the District for all analyses specified in the reclamation criteria; records of operational problems, plant and equipment breakdowns, and diversions to head works of the treatment plant, corrective or preventive action taken, process or equipment failures triggering any alarms, time and cause of failure and corrective action taken.

9. A monthly treatment plant operations summary report to demonstrate compliance with filtration and disinfection requirements shall be submitted to RWQCB and CDPH-DWFOB.

II. Distribution and Use Area (Phase 1 Only)

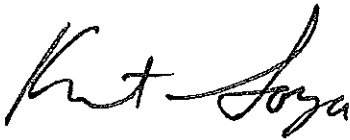
The distribution and use area requirements apply to only Phase 1 of the recycled water use project which includes supply/distribution of recycled water by dedicated non-potable water tanker. Additional requirements will apply when a conveyance system is constructed for distribution of recycled water (Phase 2 and 3).

1. For each new / proposed recycled water use area, a use site report that addresses compliance with the following use area requirements shall be submitted to RWQCB and CDPH-DWFOB for approval.
2. The use and distribution of recycled water shall comply with the CDPH-DWFOB's Water Recycling Criteria, Title 22.
3. The American Water Works Association's Guidelines for the Distribution of Non-Potable water needs to be followed.
4. Plans and maps showing recycled water use sites should be maintained.
5. Supervisors must be appointed for the recycled water use areas and their staff must be trained on the hazards of working with recycled water and periodically retrained.
6. Recycled water use areas shall be inspected yearly by the reclaimed water provider.
7. No impoundment of disinfected tertiary recycled water shall occur within 100 feet of any domestic water supply well.
8. No irrigation with disinfected tertiary recycled water shall take place within 50 feet of any domestic water supply well unless all of the following conditions have been met:
 - (a) A geological investigation demonstrates that an aquitard exists at the well between the uppermost aquifer being drawn from and the ground surface.
 - (b) The well contains an annular seal that extends from the surface into the aquitard.
 - (c) The well is housed to prevent any recycled water spray from coming into contact with the wellhead facilities.
 - (d) The ground surface immediately around the wellhead is contoured to allow surface water to drain away from the well.

- (e) The owner of the well approves of the elimination of the buffer zone requirement.
9. Any irrigation runoff shall be confined to the recycled water use area, unless the runoff does not pose a public health threat and is authorized by the regulatory agency. Spray, mist, or runoff shall not enter dwellings, designated outdoor eating areas, or food handling facilities. Drinking water fountains shall be protected against contact with recycled water spray, mist, or runoff.
10. Recycled water use should be limited to hours when public is not present.
11. All use areas that are accessible to the public shall be posted with signs that are visible to the public. The size shall be no less than 4-inches high by 8-inches wide, that include the following wording "RECYCLED WATER". Each sign shall display an international symbol similar to that shown in figure 60310-A, Title 22, CCR. Alternative signage and wording, or an educational program, may be acceptable on a case-by-case basis, provided the use site demonstrates to RWQCB and CDPH-DWFOB that the alternative approach will assure an equivalent degree of public notification. There shall be no public contact with the recycled water.
12. Water truck or tanker used for hauling recycled water shall be dedicated for recycled water use only and shall have signage of "RECYCLED WATER NON POTABLE" posted on them. If the water truck is used to deliver water from a supplement source (Irrigation well, domestic source, etc.) in event of SSWRF being offline an air gap shall be provided to fill the water truck.

If you have any questions, please contact Mir Ali at (805) 566-1326.

Sincerely,



Kurt Souza, P.E., Chief
Southern California Section
CDPH-DWFOB

CC: San Luis Obispo County Environmental Health Department

Charles Grace
San Simeon CSD
111 Pico Avenue
San Simeon, CA 93425

Jon Turner
Phoenix Civil Engineering
4532 Telephone Road, Ste. 113
Ventura, CA 93003

SUPERTINTENDENT'S REPORT
Jerry Copeland
Facilities Update for October

SAN SIMEON COMMUNITY SERVICES DISTRICT

Superintendent's Report

Activities of October 2012

Wastewater Treatment Plant

- The wastewater treatment plant performed well this month. Staff continued with the manufacturer's recommended preventive maintenance on the facility equipment.
- Staff performed all sampling, testing and reporting at the wastewater treatment plant as required by the RWQCB.
- Staff purchased and installed a new crane and winch at the side of the digester to raise and lower the decant pump. The crane and winch assembly is portable as well to assist with other lifting around the facilities.
- The pavement areas at the wastewater treatment plant that were affected by the excavation of the concrete pad for the SSWRF were repaved.
- Staff poured a separate concrete pad adjacent to the SSWRF main concrete pad to secure the liquid oxygen bottles in a safe manner.
- A repair was made to the discharge control valve outside of the sodium hypochlorite tank, inside of the secondary containment tank.

Water Distribution System

- All routine sampling and testing was performed.
- Monthly meter reading was performed.
- Annual valve exercising continued.

District and Equipment Maintenance

- Staff continues with all of the scheduled preventive maintenance for all the equipment at the facilities. We are recording all of these activities.
- Street weed and litter abatement was performed in various areas around the district.
- A section of sidewalk on the east side of Avonne Ave in front of the Oceanside in was replaced where it had been compromised by tree roots.

San Simeon Community Services District - Monthly Data Report - September 2012

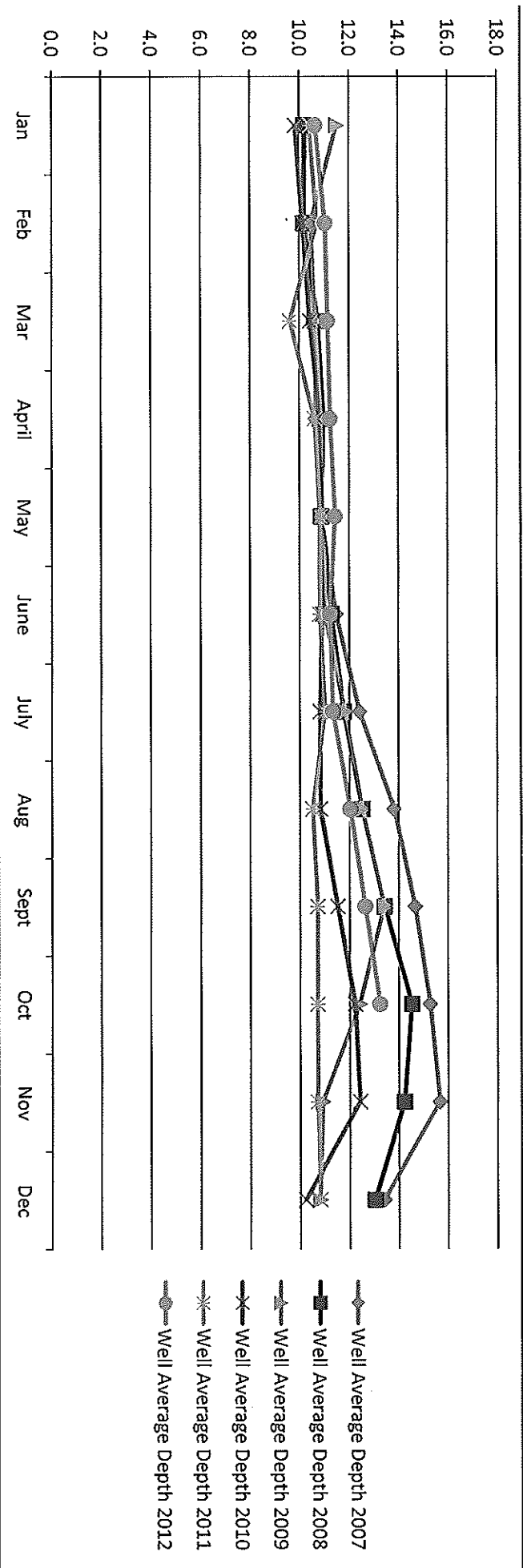
Date	Day	Wastewater Influent Daily flow	Wastewater Effluent Daily Flow	CALCULATED Well 1 Total Pumped	CALCULATED Well 2 Total Pumped	CALCULATED Total Daily Water Produced	Water Level Well 1	Water Level Well 2	Rainfall in Inches	INPUT State Sewer Daily Flow
10/01/12	Mon	83,150	90,770	83,776	23,188	106,964	12.7	12.8	0.00	9,666
10/02/12	Tue	82,281	83,210	46,152	55,352	101,504			0.00	11,128
10/03/12	Wed	84,538	86,290	29,247	56,250	85,496			0.00	11,658
10/04/12	Thu	88,046	88,110	72,332	0	72,332	13.0	13.1	0.00	8,399
10/05/12	Fri	84,731	87,555	0	66,946	66,946	12.9	13.0	0.00	10,539
10/06/12	Sat	109,032	112,605	75,623	23,263	98,886	12.9	13.0	0.00	10,088
10/07/12	Sun	85,920	93,070	0	64,328	64,328			0.00	12,583
10/08/12	Mon	88,505	99,560	79,213	23,113	102,326	12.9	13.0	0.00	10,584
10/09/12	Tue	73,842	85,710	0	52,136	52,136			0.00	11,663
10/10/12	Wed	69,197	76,180	77,418	0	77,418			0.00	9,328
10/11/12	Thu	66,610	70,960	0	69,040	69,040	13.0	13.1	0.30	2,571
10/12/12	Fri	83,712	79,140	71,284	19,149	90,433	13.0	13.1	0.10	2,935
10/13/12	Sat	96,851	92,530	25,582	55,876	81,457			0.00	7,949
10/14/12	Sun	76,848	86,200	61,860	0	61,860			0.00	11,566
10/15/12	Mon	76,703	82,620	0	73,902	73,902	13.1	13.2	0.00	8,746
10/16/12	Tue	73,968	77,470	71,359	0	71,359	13.1	13.2	0.00	9,662
10/17/12	Wed	73,559	76,730	0	68,218	68,218	13.1	13.2	0.00	9,609
10/18/12	Thu	76,916	76,820	69,340	0	69,340	13.1	13.2	0.00	9,702
10/19/12	Fri	85,342	84,550	0	71,060	71,060	13.1	13.2	0.00	10,835
10/20/12	Sat	94,751	98,090	77,268	13,913	91,181	13.1	13.2	0.00	8,727
10/21/12	Sun	84,431	91,480	0	72,481	72,481			0.00	10,630
10/22/12	Mon	71,294	86,280	71,135	0	71,135	13.2	13.3	0.00	9,973
10/23/12	Tue	70,381	74,260	69,190	3,815	73,005	13.2	13.3	0.30	9,049
10/24/12	Wed	70,223	78,480	0	64,253	64,253	13.2	13.3	0.00	7,551
10/25/12	Thu	64,845	68,980	67,769	0	67,769	13.2	13.3	0.00	9,628
10/26/12	Fri	66,467	65,420	61,560	14,287	75,847	13.3	13.4	0.00	6,176
10/27/12	Sat	80,731	74,270	0	66,796	66,796	13.4	13.5	0.00	7,602
10/28/12	Sun	77,427	79,110	68,592	0	68,592	13.4	13.5	0.00	8,405
10/29/12	Mon	59,054	65,970	0	60,364	60,364	13.4	13.5	0.00	6,858
10/30/12	Tue	58,260	54,290	64,403	0	64,403	13.4	13.5	0.00	5,649
10/31/12	Wed	55,927	68,990	0	47,797	47,797	13.5	13.5	0.00	6,275
TOTALS		2,413,542	2,535,700	1,243,101	1,065,526	2,308,627			0.70	275,734
Average		77,856	81,797	40,100	34,372	74,472	13.1	13.2	0.02	8,895
Minimum		55,927	54,290	0	0	47,797	12.7	12.8	0.00	2,571
Maximum		109,032	112,605	83,776	73,902	106,964	13.5	13.5	0.30	12,583

DATA SUMMARY SHEET

	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Total for 2012
Wastewater Final Effluent (Month Cycle)	2,282,400	2,013,230	2,330,795	2,716,990	2,525,450	2,715,470	3,502,920	3,227,160	2,616,130	2,535,700			26,466,245
Wastewater Influent	2,374,670	2,135,421	2,402,116	2,798,195	2,575,428	2,749,696	3,298,298	3,082,906	2,634,002	2,413,542			26,464,274
Adjusted Wastewater Influent (- State Flow) *	2,100,280	1,917,729	2,145,425	2,464,553	2,269,629	2,380,258	2,801,758	2,634,075	2,297,669	2,137,808			23,145,184
Water Produced (month cycle)	1,981,790	1,852,198	1,796,370	2,288,880	2,390,907	2,672,903	3,132,146	3,061,993	2,542,115	2,308,627			24,027,929
Sewer Influent/Water Produced Ratio	1.15	1.15	1.34	1.19	1.07	1.03	1.05	1.01	1.04	1.05			N/A
Adjusted Sewer/Water Ratio	1.06	1.04	1.19	1.08	0.95	0.89	0.90	0.86	0.90	0.93			N/A
Total Well Production	1,981,790	1,852,197	1,796,370	2,288,880	2,390,907	2,672,903	3,132,146	3,061,993	2,542,115	2,308,627			24,027,929
Well 1 Water Pumped	1,811,620	753,161	1,202,260	920,938	1,572,371	1,793,255	2,823,774	2,469,672	1,302,044	1,243,101			15,892,196
Well 2 Water Pumped	170,170	1,099,036	594,110	1,367,942	818,536	879,648	308,372	592,321	1,240,072	1,065,526			8,135,733
Water Well 1 Avg Depth to Water	10.6	10.9	11.0	11.1	11.3	11.2	11.2	11.9	12.5	13.1			N/A
Water Well 2 Avg Depth to Water	10.7	11.0	11.1	11.2	11.4	11.2	11.3	12.0	12.6	13.2			N/A
Average Depth of Both Wells	10.7	11.0	11.1	11.2	11.4	11.2	11.3	12.0	12.6	13.2			N/A
Change in Average Well Depth from 2011	-0.2	-0.3	-1.5	-0.6	-0.6	-0.4	-0.3	-1.5	-1.9	-2.5			N/A
State Wastewater Treated	274,390	217,692	256,691	333,642	309,799	369,438	496,540	448,831	336,333	275,734			3,319,090
State % of Total WW Flow	12%	10%	11%	12%	12%	13%	15%	15%	13%	11%			N/A
Biosolids Removal (Gallons)	6,000	0	6,000	6,000	6,000	6,000	6,000	6,000	6,000	0			48,000
WW Permit Limitation Exceeded	0	0	0	0	0	0	0	0	0	0			0
Constituent Exceeded	None	None	None	None	None	None	None	None	None	None			N/A
Sample Limit	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A			N/A
Sample Result	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A			N/A
2011													
Wastewater Influent	2,751,319	2,612,956	3,533,336	2,489,112	2,448,333	2,789,621	3,220,512	3,224,824	2,760,550	2,635,506	2,383,662	2,337,981	33,187,712
Adjusted Wastewater Influent (- State Flow) *	2,391,844	2,225,772	3,067,170	2,182,733	2,136,474	2,444,591	2,748,834	2,768,508	2,441,709	2,365,703	2,154,301	2,089,086	29,016,535
Water Produced (month cycle)	1,767,449	1,521,806	1,554,527	2,091,782	2,300,004	2,542,228	3,134,419	3,130,978	2,710,594	2,335,032	1,796,995	1,465,182	26,350,996
Sewer Influent/Water Produced Ratio	1.56	1.60	2.27	1.19	1.07	1.10	1.03	1.03	1.02	1.13	1.30	1.60	N/A
Adjusted Sewer/Water Ratio	1.35	1.70	1.97	1.14	0.93	0.96	0.88	0.88	0.90	1.01	1.20	1.43	N/A
Average Depth of Both Wells	10.5	10.7	9.6	10.6	10.8	10.8	11.0	10.5	10.7	10.7	10.7	10.8	N/A
Change in Average Well Depth from 2010	-0.7	-0.6	+0.8	+0.2	0.0	+0.1	-0.3	+0.3	+0.8	+1.5	+1.7	-0.6	N/A
State Wastewater Treated	359,675	284,731	466,166	306,379	311,859	345,030	471,678	456,316	318,841	269,803	228,361	248,885	4,067,774
State % of Total WW Flow	13%	13%	13%	12%	13%	12%	15%	14%	12%	10%	10%	11%	N/A
Biosolids Removal (Gallons)	6,000	6,000	6,000	6,000	6,000	6,000	0	12,000	6,000	6,000	6,000	0	66,000
WW Permit Limitation Exceeded	1	None	None	None	None	None	None	None	None	None	None	None	1
Constituent Exceeded	Coliform	0	0	0	0	0	0	0	0	0	0	0	N/A
Sample Limit	2400	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Sample Result	3000	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

The formula for calculation of "State % of total WW Flow" compares the State Wastewater Treated to the Wastewater Influent Flow.

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Well Average Depth 2007	10.3	10.2	10.7	10.7	10.9	11.5	12.4	13.8	14.7	15.3	15.7	13.4
Well Average Depth 2008	10.2	10.2	10.7	11.0	10.9	11.3	11.8	12.5	13.4	14.5	14.2	13.0
Well Average Depth 2009	11.5	10.5	10.6	10.8	10.9	11.0	11.8	12.5	13.4	12.4	10.9	10.8
Well Average Depth 2010	9.8	10.1	10.4	10.8	10.8	10.9	10.8	10.8	11.5	12.2	12.4	10.2
Well Average Depth 2011	10.4	10.7	9.6	10.6	10.8	10.8	11.0	10.5	10.7	10.7	10.7	10.8
Well Average Depth 2012	10.6	11.0	11.1	11.2	11.4	11.2	11.3	12.0	12.6	13.2		



DISTRICT FINANCIALS
Renee Lundy

October 31, 2012

*** Financial Summary**

*** Balance Sheet**

*** Water Sales & Production**

SAN SIMEON COMMUNITY SERVICES DISTRICT

FINANCIAL SUMMARY

BILLING

October 31, 2012

September Billing Revenue	\$ 61,739.54
October Billing Revenue	\$ 54,071.72
Past Due (31 to 60 days)	\$ 168.17
Past Due (60 days)	\$ 364.64

RABOBANK SUMMARY
Ending Balances October 31, 2012

Money Marketing Account

Closing Balance	\$ 409,156.87
Reserve Fund	(\$250,000.00)
Hook up Deposits	(\$ 43,470.00)
Available Funds	\$ 115,686.87

General Checking Account	\$ 140,853.69
Well Rehab Project/USDA Checking Account	\$ 100.00
SEP Checking Account	\$ 6,836.09

LAIF Closing Balance October 31, 2012 **\$ 516.20**

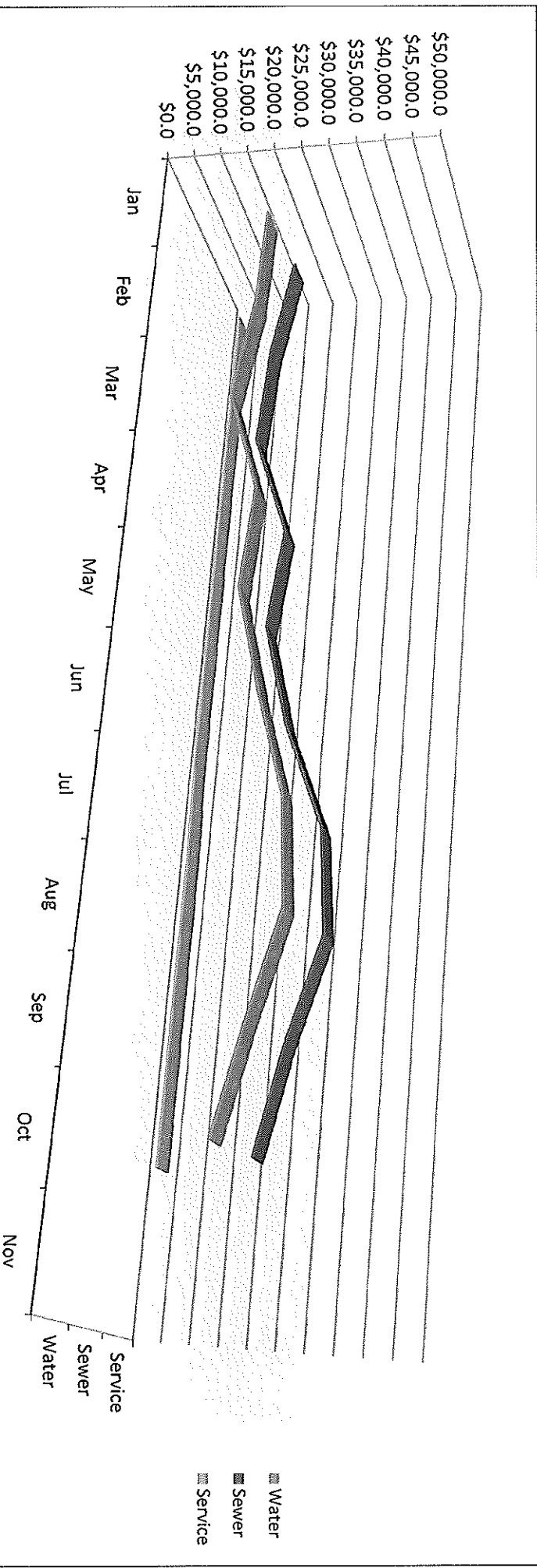
Accounts Payable (As of October 31, 2012) **\$ 12,782.86**

SAN SIMEON COMMUNITY SERVICES DISTRICT
Balance Sheet
As of October 31, 2012

	Oct 31, 12
ASSETS	
Current Assets	
Checking/Savings	
1010 · Petty cash	150.00
1020 · General checking	140,853.69
1021 · SEP Funds checking	6,836.09
1022 · USDA checking	100.00
1040 · Cash in county treasury	10.82
1050 · LAIF - non-restricted cash	515.28
1060 · Money Market Account 9548643039	409,156.87
Total Checking/Savings	557,622.75
Other Current Assets	
1200 · Accounts receivable	50,047.30
1220 · A/R - Hearst Castle	21,846.13
1300 · Prepaid expenses	4,129.20
Total Other Current Assets	76,022.63
Total Current Assets	633,645.38
Fixed Assets	
1400 · Fixed assets	
1420 · Building and structures	395,874.73
1500 · Equipment	316,747.53
1540 · Major water projects	158,616.22
1580 · Sewer plant	1,488,555.08
1600 · Water system	550,390.00
1620 · WWTP expansion	299,565.92
1630 · Tertiary Project	244,791.09
1640 · Wellhead project	5,568.92
Total 1400 · Fixed assets	3,460,109.49
1690 · Accumulated depreciation	(1,804,755.47)
Total Fixed Assets	1,655,354.02
TOTAL ASSETS	2,288,999.40
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts payable	12,782.86
Total Accounts Payable	12,782.86
Other Current Liabilities	
2100 · Payroll liabilities	66.50
2500 · Customer security deposits	10,458.13
2510 · Connect hookup wait list	43,470.00
Total Other Current Liabilities	53,994.63
Total Current Liabilities	66,777.49
Total Liabilities	66,777.49
Equity	
3200 · Fund balance	2,183,002.39
Net income	39,219.52
Total Equity	2,222,221.91
TOTAL LIABILITIES & EQUITY	2,288,999.40

2012 WATER SALES AND PRODUCTION

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
Water	\$18,368.8	\$17,712.9	\$14,752.5	\$20,943.1	\$19,569.8	\$24,471.6	\$30,164.0	\$31,860.6	\$27,236.4	\$23,180.2			\$228,259.73
Sewer	\$19,403.2	\$16,370.8	\$15,243.1	\$22,112.6	\$20,266.8	\$25,270.9	\$32,911.6	\$34,733.9	\$29,563.0	\$25,730.9			\$241,606.87
Service	\$4,251.5	\$4,272.0	\$4,251.5	\$4,251.5	\$4,251.5	\$4,292.4	\$4,792.3	\$4,792.3	\$4,815.4	\$4,815.4			\$44,785.80
Total	\$42,023.5	\$38,355.7	\$34,247.2	\$47,307.2	\$44,088.1	\$54,034.9	\$67,867.9	\$71,386.8	\$61,614.7	\$53,726.5			\$514,652.4
Water Sold Cu Ft	248582	225987	201323	285397	264824	329516	361479	380540	324880	279621			2902149
Water Sold Acre ft	5.71	5.19	4.62	6.55	6.08	7.56	8.30	8.74	7.46	6.42			66.62



DISTRICT REVENUE

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YET
Water	\$18,368.8	\$17,712.9	\$14,752.5	\$20,943.1	\$19,569.8	\$24,471.6	\$30,164.0	\$31,860.6	\$27,236.4	\$23,180.2			\$228,259.7
Sewer	\$19,403.2	\$16,370.8	\$15,243.1	\$22,112.6	\$20,266.8	\$25,270.9	\$32,911.6	\$34,733.9	\$29,563.0	\$25,730.9			\$241,606.9
Service	\$4,251.5	\$4,272.0	\$4,251.5	\$4,251.5	\$4,251.5	\$4,292.4	\$4,792.3	\$4,792.3	\$4,815.4	\$4,815.4			\$44,785.8
Late Fees	\$509.5	\$66.6	\$177.6	\$204.2	\$268.6	\$195.6	\$106.6	\$170.8	\$131.8	\$94.7			\$1,926.0
State Billing			\$12,350.99			\$14,482.23			\$21,846.13				\$48,679.35
County Prop Tax	\$619.54	\$1,594.90	\$5,291.08	\$18,294.18	\$765.20	\$349.85	\$528.42	\$1,346.94	\$1,576.52	\$3,775.02			\$34,141.65
TOTAL	\$43,152.57	\$40,017.17	\$52,066.87	\$65,805.54	\$45,121.80	\$69,062.60	\$68,502.96	\$72,904.50	\$85,169.16	\$57,596.18	\$0.00	\$0.00	\$599,399.35

2012

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YET
Water	\$14,079.9	\$14,436.8	\$14,580.3	\$15,978.4	\$17,181.9	\$20,045.1	\$29,080.9	\$30,541.4	\$24,905.3	\$23,664.7	\$18,603.5	\$18,224.2	\$241,322.4
Sewer	\$14,010.9	\$14,599.5	\$13,759.0	\$16,248.7	\$17,077.0	\$20,232.7	\$30,694.0	\$32,170.1	\$26,341.4	\$24,926.1	\$19,583.4	\$19,169.6	\$248,812.4
Service	\$3,820.5	\$3,838.8	\$3,802.2	\$3,802.2	\$3,820.5	\$3,802.2	\$4,272.0	\$4,231.1	\$4,251.5	\$4,251.5	\$4,251.5	\$4,272.0	\$48,416.1
Late Fees	\$175.71	\$157.43	\$209.24	\$328.45	\$927.82	225.80	\$356.68	\$101.30	\$843.71	\$104.57	\$630.80	\$98.08	\$3,933.8
State Billing			\$11,953.63			\$13,715.07			\$15,046.67			\$14,638.77	\$55,354.1
County Prop Tax	\$1,477.22		\$5,052.73	\$19,947.64	\$1,010.56	\$455.35	\$2,191.03	\$15.30	\$1,449.09	\$2,573.45	\$8,150.50	\$25,373.46	\$67,696.3
TOTAL	\$33,564.21	\$33,032.51	\$49,357.12	\$66,305.40	\$40,017.76	\$68,250.42	\$66,594.53	\$67,059.19	\$72,837.69	\$55,520.40	\$51,219.72	\$81,776.15	\$665,535.10

2011

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YET
Water	\$14,655.9	\$12,301.9	\$12,308.1	\$17,354.2	\$16,361.6	\$23,235.2	\$23,422.1	\$24,495.2	\$24,323.5	\$18,281.7	\$17,712.1	\$13,309.5	\$217,760.9
Sewer	\$14,474.7	\$12,023.6	\$11,960.2	\$17,100.5	\$15,949.3	\$22,296.5	\$21,589.4	\$22,706.9	\$22,330.6	\$16,837.1	\$17,839.7	\$13,259.2	\$208,367.6
Service	\$3,498.7	\$3,498.7	\$3,481.9	\$3,498.7	\$3,498.7	\$3,481.9	\$3,835.7	\$3,820.5	\$3,802.2	\$3,802.2	\$3,802.2	\$3,857.1	\$43,878.5
Late Fees	\$214.07	\$130.07	\$132.54	\$158.48	\$754.55	\$291.27	\$870.23	\$578.79	\$96.79	\$55.83	\$254.46	\$260.05	\$3,797.1
State Billing			\$15,319.73			\$18,674.54			\$12,346.08			\$12,156.15	\$58,496.5
County Prop Tax	\$3,215.01	\$268.85	\$6,014.92	\$16,244.84	\$1,289.79	\$672.32	\$3,103.65	\$29.75	\$958.44	\$707.60	\$8,316.76	\$27,270.18	\$68,092.1
TOTAL	\$36,058.42	\$28,223.10	\$49,217.37	\$54,356.62	\$37,853.86	\$68,651.72	\$52,821.03	\$51,631.13	\$63,857.66	\$39,684.38	\$47,925.31	\$70,112.12	\$600,392.7

2010

ITEMS OF BUSINESS

*** Minutes – October 10, 2012**

*** Disbursements Journal – November 14, 2012**

MINUTES
SAN SIMEON COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Wednesday, October 10, 2012
6:00 pm

CAVALIER BANQUET ROOM
250 San Simeon Avenue
San Simeon, CA

1. NO CLOSED SESSION

2. REGULAR SESSION@ 6:03

A. Roll Call:

Chairperson Ricci – present
Vice-chair McAdams – present
Director Fields– present
Director Williams – present
Director Price – present

Also present:

Charles Grace – General Manager
Robert Schultz – District Counsel

B. Pledge of Allegiance

3. PUBLIC COMMENT:

A. Mary Giacoletti complained that her flyers were removed from mail boxes. She mentioned that the Air Quality Control District told her that she could address her smoke issues neighbor by neighbor if she wanted to. She has reviewed the Board DVD's and feels that whenever the word "she" was mentioned that she felt that it was being directed at her.

B. Director Fields would like Cal Fire to address the multiple fire issues that we have had in the past month here in the District.

C. Sheriff's Report – No report for September

4. STAFF REPORTS

A. General Manager's Report

1. Staff Activity – Report on Staff activities for the month of September.

Along with billing and collections, Staff Worked with Phoenix Eng. on the USDA Bid Package. APT Staff has been attending California Department of Public Health (CDPH) meetings and preparing the compliance report for submittal to the CDPH and Regional

Water Quality Control Board (RWQCB). Staff has prepared and submitted the Small Scale Recycled Water Project Completion Report to the RWQCB. Staff is coordinating with a concrete contractor to do some sidewalk repair on Avonne Avenue.

2. Grants, Loans and Partnership Opportunities –

USDA Loan:

Staff is working with the USDA and Phoenix engineering in preparation of the construction bid package.

3. Small Scale Recycled Water Project –

The District received comments from the CDPH on the draft compliance reports. Staff then met with the CDPH on September 27th and resubmitted a compliance report.

4. Rip Rap update – Verbal Report from Cathy Novak.

Ms. Novak has received the comments on the returned application (sea level rise, erosion rates and life span of the project, etc.) from the California Coastal Commission (CCC). The CCC would like an evaluation done regarding their comments and concerns.

Ms. Novak will get a proposal together on the costs of getting the evaluation done.

B. Superintendent's Report

1. Wastewater Treatment Plant

- The wastewater treatment plant performed well this month. Staff continued with the manufacturer's recommended preventive maintenance on the facility equipment.
- Staff performed all sampling and testing at the wastewater treatment plant as required by the RWQCB.
- Staff continued with sampling and testing protocol for the HIPOx equipment.
- One load of sludge was hauled away.

2. Water Distribution System

- All routine sampling and testing was performed.

- Monthly meter reading was performed.
- Annual valve exercising has begun.

3. District and Equipment Maintenance

- Staff continues with all of the scheduled preventive maintenance for all the equipment at the facilities. We are recording all of these activities.
- Street weed abatement was performed in various areas around the district.

C. District Financial Summary – Update on Monthly Financial Status for close of business September 30, 2012.

BILLING

August Billing Revenue	\$ 71,555.26
September Billing Revenue	\$ 61,739.54
Past Due (31 to 60 days)	\$ 65.49
Past Due (60 days)	\$ 364.64

RABOBANK SUMMARY Ending Balances September 30, 2012

Money Marketing Account

Closing Balance	\$ 408,986.01
Reserve Fund	(\$250,000.00)
Hook up Deposits	(\$ 43,470.00)
Available Funds	\$ 115,516.01
General Checking Account	\$ 122,988.95
Well Rehab Project/USDA Checking Account	\$ 100.00
SEP Checking Account	\$ 6,836.09

LAIF Closing Balance September 30, 2012	\$ 515.28
Accounts Payable (As of September 30, 2012)	\$ 900.04

D. District Counsel's Report – Oral Report on current issues.

Besides monthly duties, Counsel has been assisting Staff with some resident issues and assisted with the minutes.

5. ITEMS OF BUSINESS

A. Approval of last month's minutes - September 12, 2012.

Motion to approve minutes with amendments.

Motion by: Director Fields

2nd by: Director Price

All in: 5/0

B. Approval of Disbursements Journal – October 10, 2012.

Motion to approve disbursements as is.

Motion by: Director Fields

2nd by: Vice-Chair Mc Adams

All in: 5/0

6. DISCUSSION/ACTION ITEMS

A. Discussion to work with Terry Lambeth as a consultant to the District.

Terry Lambeth is significantly involved with entities surrounding the community. Please find the attached letter from Mr. Lambeth. Maintaining the relationship with Mr. Lambeth on an as needed consultant basis could be beneficial to the District.

Motion was made to approve the letter from Terry Lambeth and keep on reserve until needed.

Motion by: Vice-Chair Mc Adams

2nd by: Director Williams

All in: 4/1

B. Discussion of Vacant Water Committee seat.

The Water Committee has had a vacant seat for a year. The committee is soliciting interested board members.

Motion to Appoint Director Williams to the Water Committee.

Motion by: Chairperson Ricci

2nd by: Vice-Chair McAdams

All in: 5/0

C. Discussion of the Central Coastal California Seismic Imaging Project. – Verbal by Counsel Schultz.

Morro Bay and Los Osos asked our Board to look into passing a resolution against Seismic testing on the San Luis Obispo Central Coast because of the dangers to the fish and wildlife.

Motion made to write Resolution 12-354, opposing the Central Coastal California Seismic imaging project. (Completed resolution is attached to minutes).

Motion by: Chairperson Ricci

2nd by: Vice-Chair McAdams

All in: 3/2

7. Board Committee Reports – Oral Report from Committee Members.

8. Board Reports – Oral Report from Board Members on current issues.

9. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS

10. ADJOURNMENT @7:32 PM

RESOLUTION NO.12-354

RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SAN SIMEON COMMUNITY SERVICES DISTRICT
OPPOSING THE CENTRAL COASTAL CALIFORNIA
SEISMIC IMAGING PROJECT

WHEREAS, the Central Coastal California Seismic Imaging Project proposes to perform seismic testing in and around the waters of Central Coast; and,

WHEREAS, the San Simeon Community Services District is concerned with the impacts from the seismic testing; and,

WHEREAS, those concerns included the short-term, long-term and permanent effects on fish, fishing, and fish stocks; the short-term, long-term and permanent effects on marine mammals; a portion of the seismic project boundary being located within a highly rich Marine Protected Area; and, the inability for vessels to leave and enter the Morro Bay Harbor; and,

WHEREAS, the project has not taken into consideration the land side impacts related to fishing that include, but are not limited to, reduced fish landing and processing activity, fuel docks, fish availability for restaurants, tourism and other environmental issues; and,

WHEREAS, the project has not identified an adequate mitigation and claims process for those affected; and,

WHEREAS, the project does not include an adequate monitoring plan for assessing fish stock recovery in either the short or long term periods.

NOW, THEREFORE, BE IT RESOLVED, that the San Simeon Community Services District opposes the Central Coastal California Seismic Imaging Project being proposed by Pacific Gas and Electric.

PASSED AND ADOPTED by the BOARD OF DIRECTORS of the San Simeon Community Services District at a regular meeting thereof held on the 10th of October 2012, by the following vote:

Upon motion of Chairperson Ricci, seconded by Vice-Chair McAdams, and on the following roll call vote to wit:

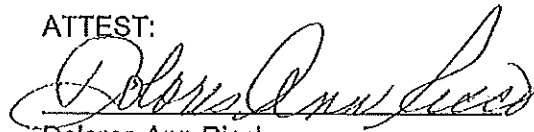
AYES: 3

NOES: 2

ABSTAIN:

ABSENT:

ATTEST:



Dolores Ann Ricci

Chairperson of the Board of Directors

ATTEST:



Charles Grace

General Manager/Secretary SSCSD

SAN SIMEON COMMUNITY SERVICES DISTRICT
SEP Disbursements Journal
 November 1, 2012

1021 - SEP Funds checking

Type	Date	Num	Name	Memo	Amount	Balance
				Balance forward 10/31/12		6,836.09
Bill Pmt	11/01/2012	1030	APTwater, Inc	Milestone #4 Final billing	-6,836.09	0.00
					-6,836.09	0.00
					<u>-6,836.09</u>	<u>0.00</u>

SAN SIMEON COMMUNITY SERVICES DISTRICT
Disbursements Journal
 October 6 through November 9, 2012

Type	Date	Num	Name	Memo	Amount	Balance
Bill Pmt	10/15/2012		Deluxe Business Checks and Solutions	Check stock	-172.59	
Bill Pmt	10/09/2012	6737	LAFCO	District Shared Cost	-1,782.34	
Balance forward 10/31/12						140,853.69
Check	11/01/2012	6738	Grady Bryant	Acct: 106, 529 Casa Del mar	-50.00	140,803.69
Check	11/01/2012	6739	APTwater, Inc	Milestone #4 Final billing remainder	-70.81	140,732.88
Paycheck	11/01/2012	6740	ALAN FIELDS	Board service	-94.35	140,638.53
Paycheck	11/01/2012	6741	DAN WILLIAMS	Board service	-94.35	140,544.18
Paycheck	11/01/2012	6742	DOLORES RICCI	Board service	-94.35	140,449.83
Paycheck	11/01/2012	6743	LEROY E PRICE	Board service	-94.35	140,355.48
Paycheck	11/01/2012	6744	RALPH N MCADAMS	Board service	-94.35	140,261.13
Bill Pmt	11/08/2012	6745	Above Grade Engineering Inc.	CCC documentation and preparation	-300.00	139,961.13
Bill Pmt	11/08/2012	6746	Advanced Concrete & Construction, Inc.	Avonne Avenue sidewalk repair	-3,350.00	136,611.13
Bill Pmt	11/08/2012	6747	APTwater, Inc	Operations management	-38,360.45	98,250.68
Bill Pmt	11/08/2012	6748	California Special Districts Assoc	2013 Membership dues	-1,232.00	97,018.68
Bill Pmt	11/08/2012	6749	CATHY NOVAK CONSULTING	Consulting on seawall project	-550.00	96,468.68
Bill Pmt	11/08/2012	6750	Glenn Burdette	Services	-1,200.00	95,268.68
Bill Pmt	11/08/2012	6751	Michael O'Neill	Monthly maintenance fee	-275.00	94,993.68
Bill Pmt	11/08/2012	6752	Phoenix Civil Engineering, Inc	Engineering services-Wellhead Task 101	-1,305.00	93,688.68
Bill Pmt	11/08/2012	6753	ROBERT W SCHULTZ ESQ.	Services	-1,725.00	91,963.68
Bill Pmt	11/08/2012	6754	SWRCB	Annual permits	-5,011.00	86,952.68
Bill Pmt	11/08/2012	6755	The Cambrian	Subscription	-39.00	86,913.68
Bill Pmt	11/08/2012	6755	Phoenix Civil Engineering, Inc	Engineering services-Wellhead Task 101	-435.00	86,478.68
					-56,329.94	86,478.68
					-56,329.94	86,478.68

DISCUSSION & ACTION ITEMS

No Action Items for November