

AGENDA
SAN SIMEON COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Wednesday, March 8, 2017
6:00 pm

CAVALIER BANQUET ROOM
250 San Simeon Avenue
San Simeon, CA 93452

1. REGULAR SESSION: 6:00 PM

A. Roll Call

B. Pledge of Allegiance

2. PUBLIC COMMENT:

Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, provided the matter is not on the Board's agenda. Presentations are limited to three (3) minutes or less with additional time at the discretion of the Chair. Your comments should be directed to the Board as a whole and not directed to individual Board members. The Brown Act restricts the Board from taking formal action on matters not published on the agenda.

A. **Sheriff's Report** – Report for February.

B. **Public comment on Sheriff's Report.**

3. PRESENTATIONS AND ANNOUNCEMENTS FROM BOARD:

4. STAFF REPORTS

A. General Manager's Report

1. **Staff Activity** – Report on Staff activities for the month of February.

2. **Update** – Reservoir / Storage tank project.

3. **Communication with Fair Political Practice Commission (FPPC) regarding Grace Environmental.**

B. Superintendent's Report

1. **Wastewater Treatment / Collection Systems** – Summary of operations and maintenance for February.

2. **Water / Distribution Systems** – Distribution performance for the month of February.

3. **District Maintenance** – Summary of District maintenance for February.

C. District Financial Summary – Update on Monthly Financial Status for close of business February 28, 2017.

D. District Counsel's Report – Summary of February activities.

5. ITEMS OF BUSINESS

A. Consideration of approval of last month's minutes – February 8, 2017.

B. Consideration of approval of Disbursements Journal – March 8, 2017.

6. DISCUSSION/ACTION ITEMS

A. Consideration of approval of Tech Bunnie's warranty, maintenance and payment plan for website services.

B. Consideration of approval of David Crye General Engineering Contractor Inc. bid for Emergency Repair, Pico Avenue Slope Protection for the Pico Avenue Bluff in the amount of \$33,857.

C. Consideration of approval of Phoenix Engineering Master Plan Update Proposal in the amount of \$25,390 for Task 1 – 6, or \$30,184 to include optional Task 7.

D. Board Chair nomination of new Water Committee Member.

E. Review/discussion of process/procedures/policy for the public to ask for items to be added onto the agenda.

F. Discussion of standing Committees and how they operate.

7. BOARD COMMITTEE REPORTS – Oral Reports from Committee Members.

8. BOARD REPORTS – Oral Reports from Board Members on current issues.

9. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS – Requests from Board members to Staff to receive feedback, prepare information, and/or place an item on a future agenda(s).

10. ADJOURNMENT

All staff reports or other written documentation, including any supplemental material distributed to a majority of the Board within 72 hours of a regular meeting, relating to each item of business on the agenda are available for public inspection during regular business hours in the District office, 111 Pico Avenue, San Simeon. If requested, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. To make a request for a disability-related modification or accommodation, contact the District Administrator at 805-927-4778 as soon as possible and at least 48 hours prior to the meeting date. This agenda was prepared and posted pursuant to Government Code Section 54954.2.