

MINUTES
SAN SIMEON COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Thursday, June 21, 2012
6:00 pm

CAVALIER BANQUET ROOM
250 San Simeon Avenue
San Simeon, CA

1. NO CLOSED SESSION

2. REGULAR SESSION@ 6:02

A. Roll Call

Chairperson Ricci – present
Vice-Chairperson McAdams – present
Director Fields- present
Director Price-present

Also Present

General Manager – Charles Grace
District Counsel – Robert Schultz
Sheriff Representative – Sr. Deputy Steeb

B. Pledge of Allegiance

3. PUBLIC COMMENT: None

A. Sheriff's Report – Report for May from Sr. Deputy Steeb

There were 58 calls for service for the month of May (medical emergencies, vandalism, incomplete 911 calls).

The Sheriff's Administration is currently in discussion with Cambria to have a report writing station in Cambria. No emergency service, just an office where the public can schedule a meeting with a Deputy if needed. It will make it more convenient for the North Coast public so they don't have to go all the way into San Luis Obispo. At this time, both parties are still in negotiations.

4. STAFF REPORTS

A. General Manager's Report

- 1. Staff Activity** – Report on Staff activities for the month of May. Along with billing and collections, Worked with counsel on USDA engineer contracts. Worked with Phoenix Engineering and Olivera Consulting on beach accesses. Hosted a CSDA meeting on behalf

of SSCSD profiling the Small Scale Recycled Water Project. Staff provided project management and labor for the SSRWP. Performed weed abatement and curb painting.

2. Grants, Loans and Partnership Opportunities –

USDA Loan Update: Engineering Contracts have been submitted to the USDA. Staff is waiting for the USDA staff and Engineer to look over the contracts. If contracts are accepted, USDA will issue the final tasks for our Staff.

Beach Accesses: Staff is getting cost quotes for construction from Engineering and permitting process in order to continue the grant process. In order to be able to receive the grant, the access as to be ADA compliant which have increased costs significantly.

3. Small Scale Recycled Water Project –

The Small Scale Recycled Water Project is on schedule. We have received all the equipment. The AMIAD, HiPoX, the two storage Tanks are in place and have been plumbed in. Pacific States is currently working on the instrumentation and electrical. We hope to do start up on the 26th.

4. Rip Rap Application – Report by Cathy Novak

Meeting with the Coastal Commission staff Daniel Robinson and Jonathan Bishop on June 13th.

1. Daniel is the new planner for the San Simeon area. Jonathan has moved to Oil Spill Response work but, will be available to answer questions that Daniel may have.
2. We started with a brief overview of what has happened and where we are at right now. Jonathan wanted to give Daniel his background knowledge and mentioned that a staff report was prepared a couple of years ago. However, this report was not published so nothing has been given to the Commission.
3. Staff informed me that the Coastal Commission is now approving and issuing permits for seawalls with a 20 year life that also includes repair and maintenance (R & M) under the same permit. There are specific items that qualify under the R & M so that applicant's will not need to go back to the Commission for these items. Daniel will be sending me copies of the R & M items that are now being included in the permits. After the 20 years, the applicant will need to return to the Commission to prove the seawall is still necessary and request another approval.
4. Daniel has done some preliminary research on the events from 1983 and will continue this to see if the Commission files reflect any approvals from those dates. Apparently the Commission was swamped by applicants from those storm events and the Commission had allowed some projects without permits. We will continue to pursue this to see if we can locate additional information regarding the permit from 1983.
5. We discussed the analysis the Above Grade Engineering had done regarding the temporary access road to the plant site, impacts to the community for both financial concern

with building a new project and other impacts created by a new project. The Staff had questions regarding the access road proposed and wanted more information about alternatives such as using equipment with beach style tires to negotiate the beach rather than building a road. I will follow up with Above Grade to get more information about this equipment and is there really a possibility that this type of equipment can be utilized. We also discussed the differences between seawalls and rip rap for their intended use, potential problems such as scouring, visual impacts and failures.

6. The Staff has a keen interest in gaining more public access points and especially the pedestrian bridge over the creek. They said that the bridge most certainly would be a good mitigation measure. We talked briefly about another access point via the State Park property to the south.

7. Staff stated that sand supply mitigation is still a concern. Basically the sand supply mitigation is a formula that is used for calculating the loss of beach material that would have been deposited on to the beach had there not been any armoring and the natural erosion would have placed material back on the beach. This is also combined with the loss or encroachment of a wall or rip rap onto the beach for access. There is somewhat of a complicated formula that is used to quantify this dollar amount. I do not have a number at this time but, this will be worked out with the Staff as more information is collected and their analysis is done.

8. The Staff asked me to provide additional information on the outfall pipe and the footprint of a vertical seawall versus the rip rap.

9. Daniel will be leaving on vacation soon and will return in early July so, we will submit the actual application upon his return. I will work on this additional information I have mentioned in the interim so that he will have what he needs to continue his review. We should expect a letter from him approximately 30 days after we file the application.

5. Special District Calendar of Election Events –

Staff has attached the County calendar of events regarding county election activity timelines and deadlines. The Resolution for election consolidation is under Discussion Action Item C.

6. Receipt of Reimbursement from Cal Pers -

The District has received a reimbursement of \$641.20 from Cal Pers. The District met its mark on the Medicare Part D subsidy program entitling the District for the refund.

B. Superintendent's Report - Activities for May 2012

Wastewater Treatment Plant

- The wastewater treatment plant performed well this month. Staff continued with the manufacturer's recommended preventive maintenance on the facility equipment.
- Staff broke ground on the Small Scale Water Recycling Facility (SSWRF). We formed and poured the concrete pad. We dug, formed and poured the concrete pump vault. We received the HiPOx disinfection and the Amiad filter equipment.
- One load of sludge was hauled away.

Water Distribution System

- All routine sampling and testing was performed.
- Monthly meter reading was performed.
- Staff painted the fire hydrants throughout the District.

District and Equipment Maintenance

- Staff continues with all of the scheduled preventive maintenance for all the equipment at the facilities. We are recording all of these activities.
- Annual curb painting throughout the District was performed.
- Staff continued with weed and brush abatement throughout the District and the facilities.

C. District Financial Summary – FINANCIAL SUMMARY, BILLING May 31, 2012

April Billing Revenue	\$ 47,318.52
May Billing Revenue	\$ 44,166.86
Past Due (31 to 60 days)	\$ 77.88
Past Due (60 days)	\$ 331.87

RABOBANK SUMMARY
Ending Balances May 31, 2012

Money Marketing Account

Closing Balance	\$408,363.22
Reserve Fund	(\$250,000.00)
Hook up Deposits	(\$ 43,470.00)
Available Funds	\$114,893.22

SEP ACCOUNT 3	\$ 6,008.81
General Checking Account	\$ 118,332.96
Well Rehab Project/USDA Checking Account	\$ 100.00
SEP Checking Account	\$116,562.99

LAIF Closing Balance May 31, 2012	\$ 515.28
Accounts Payable (As of May 31, 2012)	\$ 127,609.49

D. District Counsel's Report – Oral Report on current issues.

Along with general duties, counsel was working on the settle agreement with SWWC and tentative agreement. Counsel was also working on the election and resignation of the Chair.

5. ITEMS OF BUSINESS

A. Approval of last month's minutes - May 17, 2012.

Motion to approve minutes as is.

Motion By: Director Price
2nd By: Vice Chair McAdams
All in : 4 /0

B. Approval of Disbursements Journals – June 21, 2012.

Motion to approve disbursements as is.

Motion By: Director Price
2nd By: Director Fields
All in : 4 /0

6. DISCUSSION/ACTION ITEMS

A. Appointment of new Board of Director.

Motion was made to appoint Vice-Chair McAdams to complete Terry Lambeth's two year term.

Motion By: Director Price
2nd By: Chairperson Ricci
All in: 3 /1

Staff has been updating the Board with all applications received during the past two weeks. Applications were received by Jane Copeland, Dan Williams and Mary Giacoletti. Vote went as follows:

Chairperson Ricci – Jane Copeland

Vice-Chair McAdams – Jane Copeland

Director Fields – Dan Williams

Director Price – Dan Williams

Because of the tie, a motion was made to keep the vacant position open until November.

Motion By: Director Fields
2nd By: Director Price
All in : 4 /0

B. PG&E Street Light Program change out

The PG&E project management coordinator has been in contact with SSCSD Staff. PG&E is currently replacing certain "centerbore wood poles" (street lamps) on the west side of the highway with metal poles. The wood poles are reaching the end of their useful lives. They are not replacing all of the street lights, only certain ones on the west-side of the highway (see peach coding on attached worksheet). Attached are the 3 choices the District can choose from. The Series PL is the closest match to all the other street lights in the District that will not be replaced.

If the SSCSD decides they would like more than just the above mentioned poles replaced, the District could purchase street lights from PG&E at the cost of about \$10,000 per pole. The poles that can be replaced are green coded on the attached worksheet. The street lights that cannot be replaced are shown in blue on the attached worksheet.

Motion for the Series PL Street light to be the replacement light.

Motion By: Vice Chair McAdams
2nd By: Chairperson Ricci
All in : 3/1

C. Resolution No. 12-351, Consolidation of District Election

The County has given a Resolution for the District to pass in order for the District's November 2012 election to be consolidated on the County Election Ballot. Staff recommends approval of Resolution No. 12-351.

Motion By: Director Fields
2nd By: Vice-Chair McAdams
All in : 4 /0

7. Board Committee Reports – None

8. Board Reports – Oral Report from Board Members on current issues.

Director Fields asked if Staff could contact Cal Trans to clean up the vegetation over by the Pico Street Bridge Bench.

9. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS : None

10. ADJOURNMENT@6:53 pm