

**Board of Directors  
San Simeon Community Services District**



**BOARD PACKET**

**Wednesday, August 9, 2017  
Regular Meeting 6:00 pm**

**Cavalier Banquet Room  
250 San Simeon Avenue  
San Simeon, CA**

Prepared by:



**GRACE**  
ENVIRONMENTAL SERVICES

**AGENDA**  
**SAN SIMEON COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING**  
**Wednesday, August 9, 2017**  
**6:00 pm**

**CAVALIER BANQUET ROOM**  
**250 San Simeon Avenue**  
**San Simeon, CA 93452**

**1. REGULAR SESSION: 6:00 PM**

- A. Roll Call
  
- B. Pledge of Allegiance

**2. PUBLIC COMMENT:**

Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, provided the matter is not on the Board's agenda. Presentations are limited to three (3) minutes or less with additional time at the discretion of the Chair. Your comments should be directed to the Board as a whole and not directed to individual Board members. The Brown Act restricts the Board from taking formal action on matters not published on the agenda.

A. **Sheriff's Report** – Report for July.

B. **Public comment on Sheriff's Report.**

**3. PRESENTATIONS AND ANNOUNCEMENTS FROM BOARD:**

**4. STAFF REPORTS**

A. **General Manager's Report** – Summary of July Activities.

B. **Superintendent's Report** - Summary of July Activities.

C. **District Financial Summary** – Update on Monthly Financial Status for close of business July 31, 2017.

D. **District Counsel's Report** – Summary of July activities.

**5. ITEMS OF BUSINESS**

A. **Consideration of approval of last month's minutes** – July 12, 2017.

B. **Consideration of approval of Disbursements Journal** – August 9, 2017.

## **6. DISCUSSION/ACTION ITEMS**

- A. Discussion of weed abatement including the services provided by CalFire and the option to request the Local Agency Formation Commission (LAFCO) activate the weed abatement power.**
- B. Consideration of introduction of an ordinance repealing District Ordinance No. 93 regarding abatement of hazardous weeds, trees and debris.**
- C. Discussion and Consideration to direct staff to select a consultant to perform the environment analysis pursuant to the California Environmental Quality Act (CEQA) for the water tank project.**
- D. Discussion and Consideration to direct staff to work with District Counsel on the preparation of a form response letter to will serve requests.**

**7. BOARD COMMITTEE REPORTS** – Oral Reports from Committee Members.

**8. BOARD REPORTS** – Oral Reports from Board Members on current issues.

**9. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS** – Requests from Board members to Staff to receive feedback, prepare information, and/or place an item on a future agenda(s).

## **10. CLOSED SESSION**

### **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to Paragraph (2) of Subdivision (d) and Paragraph (3) of Subdivision (e) of Section 54956.9: One potential case

**11. RECONVENE TO OPEN SESSION** – An announcement of any reportable action taken in closed session with be made in open session.

## **12. ADJOURNMENT**

All staff reports or other written documentation, including any supplemental material distributed to a majority of the Board within 72 hours of a regular meeting, relating to each item of business on the agenda are available for public inspection during regular business hours in the District office, 111 Pico Avenue, San Simeon. If requested, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. To make a request for a disability-related modification or accommodation, contact the District Administrator at 805-927-4778 as soon as possible and at least 48 hours prior to the meeting date. This agenda was prepared and posted pursuant to Government Code Section 54954.2.

**4A. GENERAL MANAGER'S REPORT**  
**Charles Grace**  
**Update for July 2017**

**4A. GENERAL MANAGER'S REPORT**  
**August 9, 2017**

**1. Staff Activity** – Report on Staff activities for the month of July

For the month of July, staff sent out billing along with the third quarter newsletter. The new rates that took effect on July 1<sup>st</sup> were updated in the RVS system. Staff continued to provide documentation to FEMA as part of our application process. Staff also continued working with a property owner on the removal of dead trees that are posing a public threat and need to be removed.

Staff was also in contact with a certified Traffic Control Planner regarding the public's inquiry about installation of crosswalks and sidewalks at various locations in the community.

**2. Update – Reservoir /Storage tank project.**

Phoenix Engineering is continuing progress toward 30% design. Visual impact from the Castle was reviewed and determined to be minimum to no impact according to San Simeon CSD General Manager and Hearst Corporation staff.

**3. Crosswalk Survey.**

Attached is a draft crosswalk survey proposal for comment, staff anticipates the arrival of one or two more proposals.

**4. Grant Updates** – Integrated Regional Water Management Grant (IRWM),  
PROP \*84 FUNDS

The DDW (Department of Drinking Water)/County has paid the District the first installment of the Prop 84 Grant Reimbursement for the RO Unit. Attached to the General Manager's report is a copy of the check for \$332,310.87.

There is a remaining balance of \$16,182 (retention amount) which will be forwarded once the DDW releases the final funds. There is no set date on the dissemination of the second payment. Staff continues to perform the quarterly reporting on the RO system usage to the DDW.

Total spent on the project to-date:

\$ 928,088.00  
-\$500,000.00 USDA Grant  
-\$348,492.87 DDW Grant  
\$ 79, 595.13 District cost

**PINNACLE TRAFFIC ENGINEERING**

9452 Telephone Road, #440  
Ventura, California 93004  
(805) 644-9260 • (831) 638-9260  
PinnacleTE.com

August 2, 2017

Mr. Charles Grace  
San Simeon Community Service District  
111 Pico Avenue  
San Simeon, CA 93452

RE: San Simeon Crosswalk Survey Project; San Luis Obispo County, California  
**DRAFT** Proposal to Provide Professional Traffic Engineering Services

Dear Mr. Grace,

Pinnacle Traffic Engineering (PTE) is pleased to submit a proposal for professional traffic engineering services. Information provided by your office indicates the San Simeon Community Service District (CSD) is interested in evaluating pedestrian access, circulation and safety within the community. The San Simeon community has numerous tourist oriented businesses on both sides of State Route 1 (SR 1). The local hotels and restaurants generate pedestrian traffic between these businesses and across SR 1 (San Simeon Lodge, San Simeon Beach Bar & Grill, Silver Surf Motel, Courtesy Inn, Big Sur California Café, Manta Rey Restaurant, Days Inn, Sunset Grill, Motel 6, Best Western, Cavalier Restaurant, Sands by the Sea, El Chorlito Restaurant, The Morgan at San Simeon, Sea Breeze Inn). The residential developments northeast of Avonne Avenue also generate pedestrian traffic within the community and across SR 1.

Based on our conversations, it is my understanding that the San Simeon CSD would like to conduct a survey of the existing pedestrian facilities to determine where future improvements could enhance pedestrian safety (e.g. additional sidewalk, crosswalk striping and signing, access ramps, and/or traffic control devices). The crosswalk survey would identify the locations of existing sidewalks and high pedestrian crossing locations. A list of recommendations would then be developed to provide a connected pedestrian circulation system, which could include the installation of missing sidewalk links and pedestrian crossing facilities (e.g. access ramps, crosswalk signing and striping, flashing beacons, etc). The initial focus would be on the sidewalk and street networks owned by the San Simeon CSD, with the secondary focus on the San Luis Obispo County and Caltrans facilities.

## PROPOSED SCOPE OF WORK

The following is a brief description of tasks associated with the preparation of a Crosswalk Survey for the San Simeon CSD:

- 1.0 Project Coordination and CSD Board Meeting: This task includes the necessary coordination with the San Simeon CSD, and staff at San Luis Obispo County and Caltrans (if appropriate). An *“Optional” Sub-Task would include my attendance at a San Simeon CSD Board Meeting to discuss the project understanding and approach.* Any available mapping for the San Simeon community shall be provided by your office.
- 2.0 Area Site Visit and Sidewalk Survey: A visit to the San Simeon community will be conducted to review the overall street network and existing sidewalk facilities. The locations of existing lodging, restaurant and residential uses will be verified. The locations of existing sidewalks along Pico Avenue, Avonne Avenue, Castillo Drive, Otter Way, Hearst Drive, Vista Del Mar Avenue and Balboa Avenue will be recorded. The survey will also identify any existing pedestrian access facilities (e.g. ADA ramps) at the following intersections:

- Pico Avenue and Avonne Avenue
- Avonne Avenue and Otter Way
- Pico Avenue and Castillo Drive
- Castillo Drive and Otter Way
- Pico Avenue and Hearst Drive
- Hearst Drive and Vista Del Mar Avenue

During the site visit any physical and/or environmental constraints will be identified which may affect the construction of future sidewalk and/or crosswalk improvements.

- 3.0 Evaluation of Pedestrian Circulation System: This task includes an evaluation of the existing street network and sidewalk facilities. The existing pedestrian circulation patterns and high pedestrian crossing locations will be identified. Based on a review of the crosswalk survey data, a list of improvement recommendations will be developed to enhance pedestrian safety along the local streets and at the intersections owned by the San Simeon CSD. The list of recommendations will also identify improvements that should be considered by San Luis Obispo County and/or Caltrans. Potential improvements could include the following:

- Replacement of Existing Damaged Sidewalks
- Installation of New Sidewalks
- Installation of Pedestrian Access Ramps
- Installation of Crosswalk Signing and Striping
- Installation of Flashing Beacon Warning Systems
- Installation of LED Crosswalk Warning Systems

The appropriate exhibits will be prepared to illustrate the locations of the existing sidewalk facilities and recommended pedestrian circulation system improvements. An *“Optional” Sub-Task* would include the preparation of an Engineer’s Opinion of the Probable Construction Costs associated with the recommended improvements.

- 4.0 Prepare Crosswalk Survey Report: A draft report will be prepared to present the survey data and summarize the evaluation of the pedestrian circulation system. The draft report will also include the improvement recommendations and circulation system exhibits. The draft report will be forwarded to your office for initial review and comment. The appropriate revisions to the draft report will be performed as necessary to address any comments provided by your office and finalize the report for the Board’s consideration.

The proposed scope does not include the collection of any topographic survey or traffic count data (vehicular or pedestrian), an evaluation of traffic accident data, an evaluation of intersection “levels of service” (LOS), the layout or design of any improvements, attendance at more than one (1) San Simeon CSD Board Meeting (covered under an *Optional Sub-Task*), more than one (1) visit to the project area, or any other tasks not specifically outlined under the Proposed Scope of Work. Any work required beyond the budgeted amount for each specific task will be subject to additional compensation.

## **PROJECT SCHEDULE**

PTE is prepared to begin work upon receipt of written authorization to proceed and an executed “Agreement for Consultant Services” with the San Simeon CSD. The Board Meeting on August 9<sup>th</sup> will only be attended if authorized under the *Optional Sub-Task*. The Area Site Visit and Sidewalk Survey (Task 2.0) will be scheduled within 2-3 weeks of commencing work on the project. It is anticipated that the draft Crosswalk Survey Report will be completed and ready for your initial review within 3-4 weeks of completing the Area Site Visit and Sidewalk Survey (Task 2.0). Any revisions to the draft report required to address your initial comments and finalize the report for the CSD Board’s consideration will be completed within 5-10 working days.

## **PROFESSIONAL SERVICES FEE**

The “Not-to-Exceed” (NTE) fee for the proposed traffic engineering services is \_\_\_\_\_ thousand, \_\_\_\_\_ hundred and \_\_\_\_\_ dollars (\$x,xxx); which includes \$x,xxx for the attendance at one (1) CSD Board Meeting (*Optional Sub-Task*), and the Area Site Visit and Sidewalk Survey (Task 2.0). A detailed Project Budget Estimate is attached for your review. Progress billings for Time and Expenses (T&E) will be submitted by work task, as defined under the Proposed Scope of Work.



Mr. Charles Grace

San Simeon Crosswalk Survey

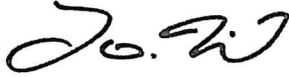
August 2, 2017

Page 4 of 4

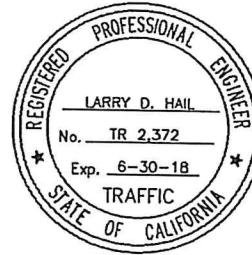
If the proposed scope, schedule and fee are acceptable, please forward my office a copy of the San Simeon CSD's "Agreement for Consultant Services" for my review and execution. The appropriate insurance certificates for PTE will be provided upon request (e.g. General Liability, Professional Liability, etc).

Please contact my office with any questions regarding the proposal contents.

Pinnacle Traffic Engineering



Larry D. Hail, CE, TE, PTOE  
President



ldh:msw

Attachment: Proposal Project Budget Estimate

VENDOR: SAN SIMEON CSD  
1000021003

Date: 07/21/2017

REFERENCE	DESCRIPTION	AMOUNT
PROP84:INV#1	Prop84: Impl Grant 2015.4600011487. Inv#1 / Prop84: Impl Grant 2015.4600011487. Inv#1. c attachd	332310.87



MOORE SECURITY MARK™ • MOORE SECURITY



County of San Luis Obispo  
Auditor-Controller-Treasurer-Tax Collector  
Post Office Box 1149  
San Luis Obispo, CA 93406-1149

Union Bank, N.A.

90-4150  
1222

No. 2547710

Date: 07/21/2017

THE TREASURER OF SAN LUIS OBISPO COUNTY WILL PAY EXACTLY:  
Three Hundred Thirty Two Thousand Three Hundred Ten And 87 /100 Dollars

AMOUNT: \*\*\*\$332310.87  
VOID AFTER 01/20/2018

TO THE ORDER: SAN SIMEON CSD  
111 PICO AVE  
SAN SIMEON CA 93452

*J. P. El*  
Auditor-Controller

VOID

⑈ 2547710 ⑆ ⑆ 122241501 ⑆ ⑆ 9080007237 ⑆

**4B. SUPERTINTENDENT'S REPORT**  
**Jerry Copeland**  
**Facilities Update for July 2017**

## 4B. SUPERINTENDENT'S REPORT

### Activities of July 2017

#### 1. Wastewater Treatment Plant

- All sampling, testing and reporting at the Wastewater Treatment Plant and the Recycled Water Facility was performed as required by the RWQCB. This included Annual and Semi-Annual samples.

#### 2. Water Distribution System

- All routine sampling and testing was performed. The monthly report was submitted to the State Water Resources Control Board (SWRCB), Division of Drinking Water (DDW).
- Staff attended a class on Leak Detection and Water Loss presented by the California Rural Water Association.
- Annual Fire Hydrant flushing and exercising was completed. Annual Valve exercising was started.
- Monthly water meter reading was performed.

#### 3. District and Equipment Maintenance

- Staff continues with all of the scheduled preventive maintenance for all the equipment at the facilities. We are recording all of these activities.



**San Simeon Community Services District      Superintendent's Report      July 2017**

**MONTHLY DATA REPORT**

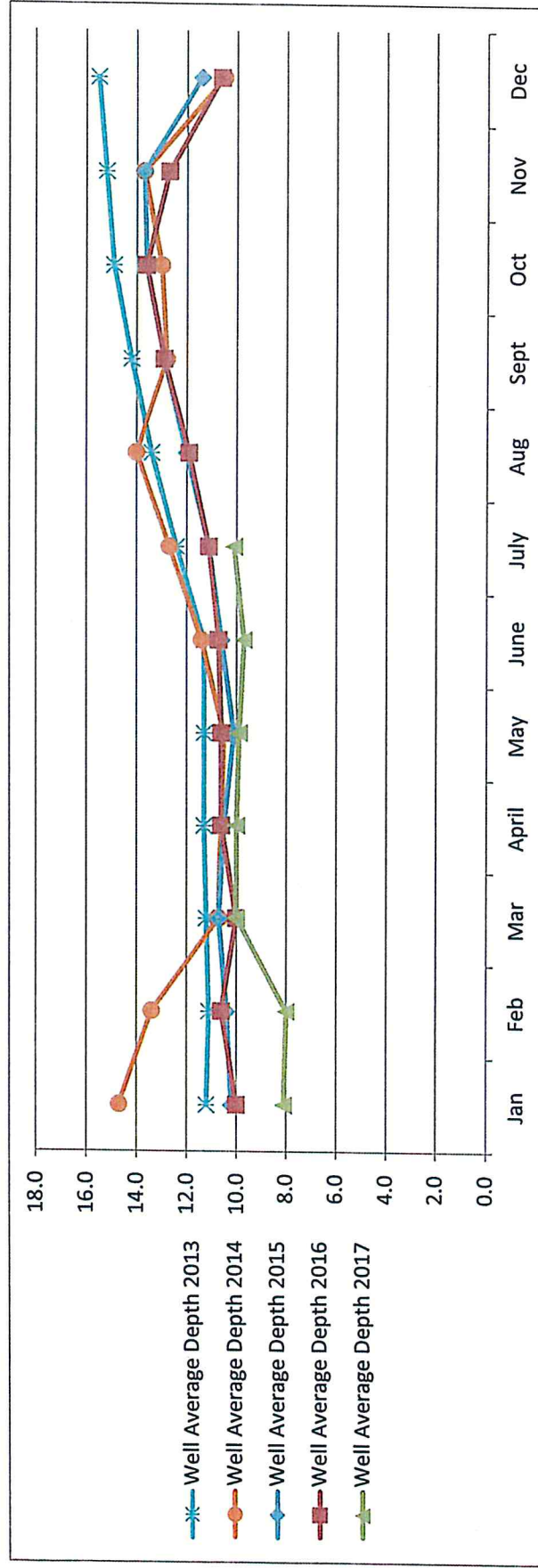
Date	Day	Wastewater Inflow	Wastewater Inflow Daily	Wastewater Effluent Daily Flow	Well 1 Total Daily Produced	Well 2 Total Daily Produced	Total Daily Water Produced	R.O. Daily Inflow	R.O. Daily Effluent Flow	R.O. Daily Brine Flow	Distribution Chloride	Chloride Wells 1	Chloride Wells 2	Recycled Water Distributed	Water Level Well 1	Water Level Well 2	Rainfall in Inches	State Inflow Daily Flow
07/01/17	Sat	111,938	111,050	111,050	0	86,394	86,394	0	0	0	-	-	-	0	9.6	9.9	0.00	15,549
07/02/17	Sun	123,663	124,600	124,600	0	89,087	89,087	0	0	0	-	-	-	0	9.8	10.1	0.00	27,072
07/03/17	Mon	122,679	117,780	117,780	0	107,263	107,263	0	0	0	-	-	-	0	9.8	10.1	0.00	27,745
07/04/17	Tue	102,995	95,050	95,050	0	58,718	58,718	0	0	0	-	-	-	0	9.9	10.2	0.00	26,271
07/05/17	Wed	108,404	97,020	97,020	1,197	116,389	117,586	0	0	0	75	51	65	0	9.8	10.1	0.00	18,124
07/06/17	Thu	98,095	86,920	86,920	0	57,746	57,746	0	0	0	-	-	-	0	9.8	10.1	0.00	14,433
07/07/17	Fri	97,434	84,080	84,080	673	126,711	127,384	0	0	0	-	-	-	0	9.8	10.1	0.00	16,751
07/08/17	Sat	113,453	103,270	103,270	0	65,001	65,001	0	0	0	-	-	-	0	-	-	0.00	15,323
07/09/17	Sun	95,327	88,710	88,710	0	56,698	56,698	0	0	0	-	-	-	0	9.9	10.2	0.00	18,465
07/10/17	Mon	98,975	87,250	87,250	0	95,968	95,968	0	0	0	-	-	-	0	9.8	10.1	0.00	16,826
07/11/17	Tue	87,823	78,750	78,750	0	84,225	84,225	0	0	0	-	-	-	0	9.9	10.2	0.00	15,198
07/12/17	Wed	96,952	84,900	84,900	0	56,025	56,025	0	0	0	74	-	74	0	9.9	10.2	0.00	11,084
07/13/17	Thu	99,823	89,000	89,000	0	82,355	82,355	0	0	0	-	-	-	0	9.9	10.2	0.00	16,156
07/14/17	Fri	99,468	88,140	88,140	0	126,711	126,711	0	0	0	-	-	-	0	9.9	10.2	0.00	16,220
07/15/17	Sat	116,843	103,700	103,700	0	67,320	67,320	0	0	0	-	-	-	0	9.9	10.2	0.00	15,928
07/16/17	Sun	103,716	95,020	95,020	0	58,269	58,269	0	0	0	-	-	-	0	9.9	10.2	0.00	21,063
07/17/17	Mon	101,413	88,970	88,970	0	88,788	88,788	0	0	0	-	-	-	0	10.0	10.3	0.00	17,269
07/18/17	Tue	94,832	86,600	86,600	823	100,082	100,905	0	0	0	65	-	65	0	10.0	10.3	0.00	14,270
07/19/17	Wed	107,247	96,420	96,420	0	76,520	76,520	0	0	0	-	-	-	0	10.0	10.3	0.00	17,531
07/20/17	Thu	107,907	96,650	96,650	0	100,456	100,456	0	0	0	-	-	-	0	10.1	10.3	0.00	17,492
07/21/17	Fri	102,895	88,860	88,860	598	83,178	83,776	0	0	0	-	-	-	0	10.2	10.4	0.00	18,485
07/22/17	Sat	111,458	103,040	103,040	0	91,106	91,106	0	0	0	-	-	-	0	10.1	10.4	0.00	13,704
07/23/17	Sun	106,943	99,930	99,930	0	76,446	76,446	0	0	0	-	-	-	0	10.1	10.4	0.00	20,504
07/24/17	Mon	102,590	93,040	93,040	0	52,061	52,061	0	0	0	-	-	-	0	10.0	10.3	0.00	17,628
07/25/17	Tue	92,750	86,090	86,090	1,646	123,944	125,589	0	0	0	65	47	74	0	10.0	10.3	0.00	16,381
07/26/17	Wed	106,025	93,230	93,230	0	57,222	57,222	0	0	0	-	-	-	0	10.0	10.3	0.00	18,214
07/27/17	Thu	103,738	90,720	90,720	0	97,838	97,838	0	0	0	-	-	-	0	10.0	10.3	0.00	20,453
07/28/17	Fri	98,655	89,620	89,620	1,122	93,949	95,071	0	0	0	-	-	-	0	10.0	10.3	0.00	17,849
07/29/17	Sat	110,882	103,440	103,440	0	75,174	75,174	0	0	0	-	-	-	0	10.2	10.5	0.00	17,848
07/30/17	Sun	101,061	90,880	90,880	0	110,031	110,031	0	0	0	-	-	-	0	10.2	10.5	0.00	20,980
07/31/17	Mon	122,993	111,100	111,100	0	31,117	31,117	0	0	0	-	-	-	0	10.2	10.4	0.00	32,387
<b>TOTALS</b>		<b>3,248,977</b>	<b>2,953,830</b>	<b>2,953,830</b>	<b>6,059</b>	<b>2,592,792</b>	<b>2,598,851</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>70</b>	<b>49</b>	<b>70</b>	<b>0</b>	<b>10.0</b>	<b>10.2</b>	<b>0.00</b>	<b>573,303</b>
<b>Average</b>		<b>104,806</b>	<b>95,285</b>	<b>95,285</b>	<b>195</b>	<b>83,638</b>	<b>83,834</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>70</b>	<b>49</b>	<b>70</b>	<b>0</b>	<b>10.0</b>	<b>10.2</b>	<b>0.00</b>	<b>18,494</b>
<b>Minimum</b>		<b>87,823</b>	<b>78,750</b>	<b>78,750</b>	<b>0</b>	<b>31,117</b>	<b>31,117</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>65</b>	<b>47</b>	<b>65</b>	<b>0</b>	<b>9.6</b>	<b>9.9</b>	<b>0.00</b>	<b>11,084</b>
<b>Maximum</b>		<b>123,663</b>	<b>124,600</b>	<b>124,600</b>	<b>1,646</b>	<b>126,711</b>	<b>127,394</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>75</b>	<b>51</b>	<b>74</b>	<b>0</b>	<b>10.2</b>	<b>10.5</b>	<b>0.00</b>	<b>32,387</b>

San Simeon Community Services District

Superintendent's Report

July 2017

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Well Average Depth 2013	11.2	11.1	11.2	11.3	11.3	11.3	12.4	13.4	14.2	14.9	15.2	15.5
Well Average Depth 2014	14.7	13.4	10.7	10.6	10.5	11.4	12.7	14.0	12.8	13.0	13.7	10.5
Well Average Depth 2015	10.2	10.4	10.7	10.5	10.1	10.6	11.1	12.0	12.9	13.6	13.7	11.4
Well Average Depth 2016	10.0	10.6	10.0	10.6	10.6	10.7	11.1	11.9	12.9	13.6	12.7	10.6
Well Average Depth 2017	8.1	8.0	10.0	10.0	9.9	9.7	10.1					



**4C. DISTRICT FINANCIALS**  
**Cortney Murguia**  
**July 31, 2017**



**SAN SIMEON COMMUNITY SERVICES DISTRICT**

**Balance Sheet**

As of July 31, 2017

Accrual Basis

**Jul 31, 17**

**ASSETS**

**Current Assets**

**Checking/Savings**

1010 · Petty cash	150.00
1015 · Heritage Oaks- General Checking	83,095.85
1016 · Heritage Oaks-Wellhead	6.34
1017 · Heritage Oaks-Money Market	840,687.95
1022 · USDA checking	100.05
1040 · Cash in county treasury	108.33
1050 · LAIF - non-restricted cash	523.77

**Total Checking/Savings** 924,672.29

**Other Current Assets**

1200 · Accounts receivable	102,610.82
1300 · Prepaid expenses	8,384.45

**Total Other Current Assets** 110,995.27

**Total Current Assets** 1,035,667.56

**Fixed Assets**

**1400 · Fixed assets**

1420 · Building and structures	395,874.73
1500 · Equipment	316,747.53
1540 · Major water projects	170,674.84
1560 · Pipe bridge	28,075.58
1580 · Sewer plant	1,488,555.08
1600 · Water system	550,390.00
1620 · WWTP expansion	299,565.92
1630 · Tertiary Project	262,932.67
1640 · Wellhead Rehab Project	449,767.53
1650 · Walkway access projects	21,511.00
1660 · RO Unit	928,088.35
1680 · Generator	29,101.14

**Total 1400 · Fixed assets** 4,941,284.37

**1690 · Accumulated depreciation** -2,209,538.96

**Total Fixed Assets** 2,731,745.41

**TOTAL ASSETS** 3,767,412.97

**LIABILITIES & EQUITY**

**Liabilities**

**Current Liabilities**

**Other Current Liabilities**

2100 · Payroll liabilities	218.40
2500 · Customer security deposits	9,808.13

SAN SIMEON COMMUNITY SERVICES DISTRICT

Balance Sheet

As of July 31, 2017

Accrual Basis

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	Jul 31, 17
2510 · Connect hookup wait list	45,750.00
2520 · USDA Loan	427,585.00
Total Other Current Liabilities	483,361.53
Total Current Liabilities	483,361.53
Total Liabilities	483,361.53
Equity	
3200 · Fund balance	2,908,927.89
3900 · Suspense	24,004.15
Net Income	351,119.40
Total Equity	3,284,051.44
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>3,767,412.97</b>

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**SAN SIMEON COMMUNITY SERVICES DISTRICT**



**4C. FINANCIAL SUMMARY**

**BILLING**  
**July 31, 2017**

June Billing Revenue	\$ 72,908.04
July Billing Revenue	\$ 80,196.01
Past Due (31 to 60 days)	\$ 336.35
Past Due (60 days)	\$ 201.69

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**ENDING BANK BALANCES**  
**July 31, 2017**

**RABOBANK SUMMARY:**

Well Rehab Project/USDA Checking Account \$ 10.05

**HERITAGE OAKS BANK:**

Money Marketing Account Closing Balance June 30, 2017 \$ 507,979.65

Interest for July \$ 85.84

Prop 84 Grant Reimbursement Payment \$ 332,310.87

Money Marketing Account Closing Balance July 31, 2017 \$ 840,454.30

Reserve Fund (\$ 250,000.00)

Wait-list Deposits (\$ 45,750.00)

Customer Deposits (\$ 9,708.00)

**Available Funds \$ 534,996.30**

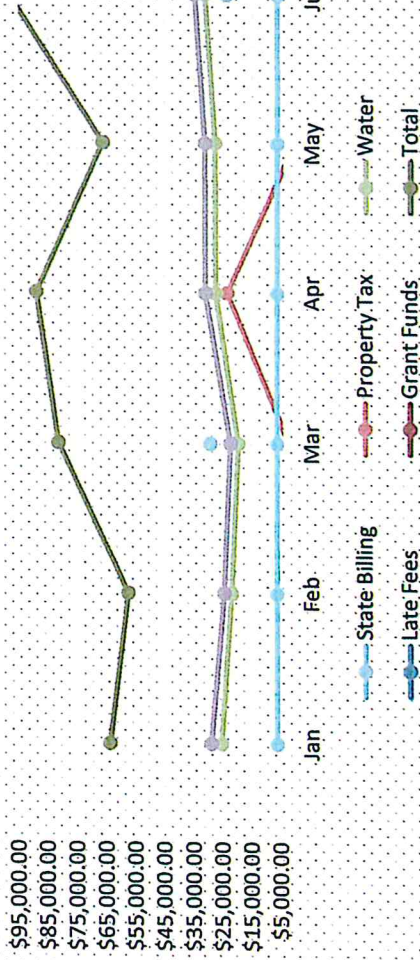
General Checking Account July 31, 2017 \$ 84,998.02

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LAIF Closing Balance July 31, 2017 \$ 525.98

2017 DISTRICT REVENUE

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
State Billing			\$29,440.40			\$23,960.29							\$53,400.69
Property Tax	\$2,456.74	\$2,966.66	\$2,421.97	\$23,540.38	\$415.92	\$1,111.78	\$1,282.43						\$34,195.88
Water	\$25,600.49	\$22,112.4	\$19,816.90	\$27,563.35	\$27,763.55	\$31,331.40	\$34,880.43						\$189,068.48
Sewer	\$29,037.7	\$24,590.4	\$22,440.87	\$31,022.32	\$31,228.75	\$34,851.59	\$38,495.46						\$211,667.07
Service	\$6,503.02	\$6,503.02	\$6,503.02	\$6,503.02	\$6,564.66	\$6,626.30	\$6,820.12						\$46,023.16
Recycled Water													\$0.00
Late Fees	\$366.84	\$1,387.73	\$735.52	\$202.87	\$187.94	\$804.03	\$628.24						\$4,313.17
Grant Funds													\$332,310.87
Total	\$63,964.81	\$57,560.13	\$81,358.68	\$88,831.94	\$66,160.82	\$98,685.39	\$414,417.55						\$870,979.32
Water Sold Cu Ft	232048	200704	179990	249876	249279	282352	299369						1693618
Water Sold Acre ft	5.33	4.61	4.13	5.74	5.72	6.48	6.87						38.88



REVENUE VS EXPENSES

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
Revenue	\$63,964.81	\$57,560.13	\$81,358.68	\$88,831.94	\$66,160.82	\$98,685.39	\$414,417.55						\$870,979.32
Expenses	\$62,761.73	\$67,745.25	\$113,198.05	\$72,818.66	\$77,431.81	\$73,885.95	\$94,660.34						\$562,501.79
Balance	\$1,203.08	-\$10,185.12	-\$31,839.37	\$16,013.28	-\$11,270.99	\$24,799.44	\$319,757.21						\$308,477.53





## **5. ITEMS OF BUSINESS**

- A. Consideration of approval of last month's minutes – July 12, 2017.**
  
- B. Consideration of approval of Disbursements Journal – August 9, 2017.**

**MINUTES**  
**SAN SIMEON COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING**  
**Wednesday, August 9, 2017**  
**6:00 pm**

**CAVALIER BANQUET ROOM**  
**250 San Simeon Avenue**  
**San Simeon, CA 93452**

**1. REGULAR SESSION: 6:02 PM**

**A. Roll Call:**

Chairperson Williams – Present  
Vice-Chair Fields – Present  
Director Patel – Present  
Director Russell – Present  
Director McGuire – Absent

General Manager, Charles Grace  
District Counsel, Heather Whitham  
Sheriff Representative, Commander Voge

**B. Pledge of Allegiance**

**2. PUBLIC COMMENT:**

Leroy Price commented on the number of gallons for fire protection that was referenced in the newsletter mailed to residents.

Charles Grace responded to this question. He remarked that there is a difference between the amount of water needed for buildout and what is needed for fire protection.

Director Patel recused himself. He passed out a letter to the Board of Directors. He asked that the Board make a determination on his claim against the District for the damage that occurred on his property.

Julia Stanert asked about when she could comment on the crosswalks.

Amanda Rice said that the Coastal Commission would be in Cambria on September 13-15, 2017. She stated that the Cambria CSD would be pleased if the San Simeon CSD would participate in this event.

**A. Sheriff's Report for July**

There were a total of 20 calls for San Simeon. Additionally, Commander Voge reported on the following items:

Included in these calls was an IRS phone scam and a disturbing the peace call.

On 7/14/17 Paul Humphries was observed attempting to hug an underage teenage girl. He was driving a maroon Ford Expedition with Texas plates.

On 7/14/17 on the 4900 block of San Simeon Creek Rd. an adult male assaulted 2 family members and was arrested for battery and domestic violence charges.

On 7/15/17 the Sheriff responded to a call for assistance from State Parks at the San Simeon Motel for a small vehicle fire. The owner of the vehicle was arrested for being intoxicated in public.

## **B. Public comment on Sheriff's Report**

Ken Patel asked about receiving assistance from different agencies for certain types of calls.

Commander Voge responded by answering his questions.

## **3. PRESENTATIONS AND ANNOUNCEMENTS FROM BOARD:**

None

## **4. STAFF REPORTS**

### **A. General Manager's Report**

#### **1. Staff Activity** – Report on Staff activities for the month of July.

For the month of July, staff sent out billing along with the third quarter newsletter. The new rates that took effect on July 1<sup>st</sup> were updated in the RVS (billing software) system. Staff continued to provide documentation to FEMA as part of our application process. Staff also continued working with a property owner on the removal of dead trees that are posing a public threat and need to be removed.

Staff was also in contact with a certified Traffic Control Planner regarding the public's inquiry about installation of crosswalks and sidewalks at various locations in the community.

#### **2. Update – Reservoir /Storage tank project.**

Phoenix Engineering is continuing progress toward 30% design. Visual impact from the Castle was reviewed and determined to be minimal to none, according to San Simeon CSD General Manager and Hearst Corporation staff.

John Richardson commented that the one year anniversary of the Chimney fire was three days away. He shared his concerns about when the tank project would be completed and requested a timeline of project completion dates.

Director Williams responded that the District needed to find sources of funding in order to pay for this project. The costs associated with funding would be several million dollars.

Julia Stanert remarked about the flag being visible from her home.

Charlie Grace responded that staff was currently working towards the creation of a visual mockup that would include the view from several vantage points. He also explained that there were several options that could be explored for mitigation issues.

Gwen Kellas asked if they could install three smaller tanks rather than two large tanks to help reduce the visual impact of the tanks.

#### **3. Crosswalk Survey.**

Attached is a draft crosswalk survey proposal for comment, staff anticipates the arrival of one or two more proposals.

Julia Stanert inquired as to whether the public would have the opportunity to be involved in the decision process of any crosswalk installation.



**4. Grant Updates** – Integrated Regional Water Management Grant (IRWM),  
PROP \*84 FUNDS

The DDW (Division of Drinking Water)/County has paid the District the first installment of the Prop 84 Grant Reimbursement for the RO Unit. Attached to the General Manager’s report is a copy of the check for \$332,310.87.

There is a remaining balance of \$16,182 (retention amount) which will be forwarded once the DDW releases the final funds. There is no set date on the dissemination of the second payment. Staff continues to perform the quarterly reporting on the RO system usage to the DDW.

Total spent on the project to-date:

\$ 928,088.00  
-\$500,000.00 USDA Grant  
-\$348,492.87 DDW Grant  
\$ 79,595.13 District cost

**B. Superintendent’s Report Summary of July Activities**

**1. Wastewater Treatment Plant**

- All sampling, testing and reporting at the Wastewater Treatment Plant and the Recycled Water Facility was performed as required by the RWQCB. This included Annual and Semi-Annual samples.

**2. Water Distribution System**

- All routine sampling and testing was performed. The monthly report was submitted to the State Water Resources Control Board (SWRCB), Division of Drinking Water (DDW).
- Staff attended a class on Leak Detection and Water Loss presented by the California Rural Water Association.
- Annual Fire Hydrant flushing and exercising was completed. Annual Valve exercising was started.
- Monthly water meter reading was performed.

**3. District and Equipment Maintenance**

- Staff continues with all of the scheduled preventive maintenance for all the equipment at the facilities. We are recording all of these activities.

**C. District Financial Summary**

<b>June Billing Revenue</b>	<b>\$ 72,908.04</b>
<b>July Billing Revenue</b>	<b>\$ 80,196.01</b>
Past Due (31 to 60 days)	\$ 336.35
Past Due (60 days)	\$ 201.69

**ENDING BANK BALANCES**

**July 31, 2017**

**RABOBANK SUMMARY:**

<b>Well Rehab Project/USDA Checking Account</b>	<b>\$ 10.05</b>
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**HERITAGE OAKS BANK:**

<b>Money Marketing Account Closing Balance June 30, 2017</b>	<b>\$ 507,979.65</b>
<b>Interest for July</b>	<b>\$ 85.84</b>
<b>Prop 84 Grant Reimbursement Payment</b>	<b>\$ 332,310.87</b>

<b>Money Marketing Account Closing Balance July 31, 2017</b>	<b>\$ 840,454.30</b>
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Reserve Fund	(\$ 250,000.00)
Wait-list Deposits	(\$ 45,750.00)
Customer Deposits	(\$ 9,708.00)
<b>Available Funds</b>	<b>\$ 534,996.30</b>

<b>General Checking Account July 31, 2017</b>	<b>\$ 84,998.02</b>
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<b>LAIF Closing Balance July 31, 2017</b>	<b>\$ 525.98</b>
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**D. District Counsel's Report Summary of July activities**

Heather Whitham reported that counsel had assisted staff with providing the analysis related to the weed abatement item. Correspondence from a San Simeon resident was reviewed and a conference call occurred. The closed session memorandum was prepared. They also assisted with the preparation of the Board meeting packet for July.

**5. ITEMS OF BUSINESS**

**A. Consideration of approval of last month's minutes – July 12, 2017.**

A motion was made to approve the minutes with the corrections recommended by Director Russell and Cortney Murguia (Water Committee Portion).

Motion by: Director Russell  
2<sup>nd</sup>: Vice-Chair Fields  
Director McGuire was absent.  
All in: 4 / 0

**B. Consideration of approval of Disbursements Journal – August 9, 2017.**

A motion was made to accept the Disbursements Journal.

Motion by: Director Russell  
2<sup>nd</sup>: Chairperson Williams  
Director McGuire was absent.  
All in: 4 / 0

**6. DISCUSSION/ACTION ITEMS**

**A. Discussion of weed abatement including the services provided by CalFire and the option to request the Local Agency Formation Commission (LAFCO) activate the weed abatement power.**

CalFire Captain Tony Gomes was present to answer any questions regarding this item.

Chairperson Williams inquired if CalFire had the authority to ask the owners of vacant parcels that are adjacent to improved parcels, to clear their lots.

Captain Gomes responded that CalFire had no authority over vacant parcels.

Heather Whitham clarified that San Luis Obispo County does not have an ordinance that requires weed abatement on unimproved (vacant) parcels.

Director Patel asked if the District had this authority.

Heather Whitham explained that in order for the District to have authority they would need to obtain weed abatement power from Local Agency Formation Commission) LAFCO.

Director Williams inquired if there was the possibility of the County creating an ordinance for weed abatement authority on vacant parcels.

John Richardson stated that he thought it would be a good idea to gather more information about this power.

A motion was made to direct staff to bring back more information outlining the process and costs involved with activating weed abatement power with LAFCO.

Motion by: Chairperson Williams

2<sup>nd</sup>: Director Russell

Director McGuire was absent.

All in: 4 / 0

**B. Consideration of introduction of an ordinance repealing District Ordinance No. 93 regarding abatement of hazardous weeds, trees and debris.**

Heather Whitham explained that the ordinance was unenforceable.

A motion was made to introduce an ordinance repealing District Ordinance No. 93 regarding abatement of hazardous weeds, trees and debris.

Motion by: Director Russell

2<sup>nd</sup>: Director Patel

No: Director Fields

Director McGuire was absent.

All in: 3 / 1

**C. Discussion and Consideration to direct staff to select a consultant to perform the environment analysis pursuant to the California Environmental Quality Act (CEQA) for the water tank project.**

Charlie Grace noted that the wording of the item should be to direct staff to obtain bids only and not to select a consultant.

A consensus was reached to direct staff to obtain bids from consultants related to the CEQA portion of the tank project.

All in: 4 / 0

**D. Discussion and Consideration to direct staff to work with District Counsel on the preparation of a form response letter to will serve requests.**

Chairperson Williams was in favor of this item. Director Patel abstained. Vice-Chair Fields and Director Russell were not in favor of this item. No motion was made and no action was taken regarding this item.

**7. BOARD COMMITTEE REPORTS**

None

**8. BOARD REPORTS**

None

**9. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS**

None

**10. CLOSED SESSION**

**CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to Paragraph (2) of Subdivision (d) and Paragraph (3) of Subdivision (e) of Section 54956.9: One potential case

**11. RECONVENE TO OPEN SESSION**

This report out is made pursuant to Government Code Section 54957.1(a)(4). As to the claim filed by Ken Patel against the District regarding the failure of a storm drain pipe under the Quality Inn property, Directors Williams, Fields and Russell voted 3 to 0 to reject the claim. Director Patel recused himself from closed session and Director McGuire was absent.

**12. ADJOURNMENT @ 7:48 PM**

**SAN SIMEON COMMUNITY SERVICES DISTRICT**  
**Disbursements Journal**

August 1, 2017

Type	Date	Num	Name	Memo	Paid Amount	Balance
Paycheck	08/01/2017	1426	John K Russell		\$ 92.35	\$ 83,095.85
Paycheck	08/01/2017	1428	Mary M McGuire		\$ 92.35	\$ 83,003.50
Paycheck	08/01/2017	1424	Alan Fields		\$ 92.35	\$ 82,911.15
Paycheck	08/01/2017	1425	Daniel Williams		\$ 92.35	\$ 82,818.80
Paycheck	08/01/2017	1427	Kaushik Patel		\$ 92.35	\$ 82,726.45
E-Payment	08/01/2017	ET	CalPERS	Unfunded Accrued Liability	\$ 931.39	\$ 81,792.71
E-Payment	08/01/2017	ET	CalPERS	Health Insurance	\$ 713.27	\$ 80,989.44
Bill Pmt -Check	08/01/2017	1404	Carmel & Nacassha. LLP	Legal Services July 2017	\$ 2,144.83	\$ 78,844.61
Bill Pmt -Check	08/01/2017	1405	County of San Luis Obispo	Cross Connection-Admin Cost, IN0109448	\$ 40.40	\$ 78,804.21
Bill Pmt -Check	08/01/2017	1406	ERA A Water Company	Dissolved Oxygen, # 834527	\$ 189.13	\$ 78,615.08
Bill Pmt -Check	08/01/2017	1407	Grace Environmental	Operations and Management Svc for August 2017	\$ 51,102.33	\$ 27,512.75
Bill Pmt -Check	08/01/2017	1408	Marina Michel	2016 CCR Preparation	\$ 100.00	\$ 27,412.75
Bill Pmt -Check	08/01/2017	1409	OLIVEIRA ENVIRONMENTAL CONSULTING	SSCSD Pico Ave Staircase Land Use, Rip Rap	\$ 1,142.50	\$ 26,270.25
Bill Pmt -Check	08/01/2017	1410	Phoenix Civil Engineering, Inc	Reservoir Design, PHOE17-156	\$ 10,956.43	\$ 15,313.82
Bill Pmt -Check	08/01/2017	1411	Rabobank	Deposit to Well Rehab Account	\$ 134.00	\$ 15,179.82
Bill Pmt -Check	08/01/2017	1412	Robert Stilts, CPA	July Bookkeeping	\$ 1,200.00	\$ 13,979.82
Bill Pmt -Check	08/01/2017	1413	Significant Digits, Inc.	Annual License Fee, # 17H-179-181	\$ 550.00	\$ 13,429.82
Bill Pmt -Check	08/01/2017	1414	SLOACTTC	LAFCO 2017-18	\$ 3,241.17	\$ 10,188.65
Bill Pmt -Check	08/01/2017	1415	The Tribune	Notice of Final Budget, # 347875	\$ 1,490.72	\$ 8,697.93
Bill Pmt -Check	08/01/2017	1416	Underground Service Alert	CA Flat Fee, # 165357	\$ 155.60	\$ 8,542.33
Bill Pmt -Check	08/01/2017	1417	Grace Environmental	Electricity overage owed to GES-January 21, 2016 to June 30, 2017	\$ 4,912.05	\$ 3,630.28
Bill Pmt -Check	08/01/2017	1418	Phoenix Civil Engineering, Inc	Reservoir Design Topo Survey, PHOE17-156	\$ 3,400.50	\$ 229.78
Bill Pmt -Check	08/01/2017	1419	Grace Environmental	State Mandated Additional Sampling	\$ 475.65	\$ (245.87)
Bill Pmt -Check	08/01/2017	1420	Phoenix Civil Engineering, Inc	RO Filtrations System, PHOE 17-114	\$ 594.50	\$ (840.37)
Bill Pmt -Check	08/01/2017	1421	Grace Environmental	Water filter sys turbidity meter, Pico stairs, S. Avonme sidewalk	\$ 9,274.12	\$ (10,114.49)
Bill Pmt -Check	08/01/2017	1422	Phoenix Civil Engineering, Inc	Storm Drain Failure Analysis, Phoe17-115	\$ 930.00	\$ (11,044.49)
Bill Pmt -Check	08/01/2017	1423	Phoenix Civil Engineering, Inc	SSCSD Master Plan Update, PHOE17-160	\$ 520.00	\$ (11,564.49)
					\$ 94,660.34	\$ (11,564.49)

## **6. DISCUSSION ACTION ITEMS**

- A. Discussion of weed abatement including the services provided by CalFire and the option to request the Local Agency Formation Commission (LAFCO) activate the weed abatement power.**
- B. Consideration of introduction of an ordinance repealing District Ordinance No. 93 regarding abatement of hazardous weeds, trees and debris.**
- C. Discussion and Consideration to direct staff to select a consultant to perform the environment analysis pursuant to the California Environmental Quality Act (CEQA) for the water tank project.**
- D. Discussion and Consideration to direct staff to work with District Counsel on the preparation of a form response letter to will serve requests.**

## 6. DISCUSSION/ACTION ITEMS

August 9, 2017

### A. Discussion of weed abatement including the services provided by CalFire and the option to request the Local Agency Formation Commission (LAFCO) activate the weed abatement power.

Since the last Board meeting, staff spoke with several employees of Cal Fire as well as County Code Enforcement. Currently, there is not a County-wide weed abatement ordinance that allows Cal Fire to clear vacant lots. Cal Fire currently operates under Public Resources Code Section 4291, which is limited to improved parcels only. The lack of a County-wide weed abatement ordinance means Cal Fire cannot enforce weed abatement on vacant lots. A representative from Cal Fire will be present at the meeting to respond to questions regarding weed abatement.

If the District desires to commit to providing weed abatement services to San Simeon, it will need to request and obtain permission from the Local Agency Formation Commission (LAFCO) to activate the weed abatement power. The District would then be responsible to provide weed abatement services to San Simeon. Weed abatement involves compliance with a complex statutory process set forth in Health and Safety Code Section 14875 et seq.

Staff has been in contact with David Church from LAFCO to discuss invoking the weed abatement power. Staff recommends that if the District is interested in pursuing the weed abatement authority, the Board direct staff to come back with an item outlining the process and costs involved.

### B. Consideration of introduction of an ordinance repealing District Ordinance No. 93 regarding abatement of hazardous weeds, trees and debris.

On February 9, 2000, the District Board of Directors adopted Ordinance No. 93 that provides for a procedure to abate weeds, dead trees and other debris that is accumulated on private property. The ordinance was adopted pursuant to Government Code Section 61623.5 and Health and Safety Code Sections 14875 through 14922. Government Code Section 61623.5, which was repealed effective January 1, 2006, provided that community service districts that were authorized to provide fire protection services had the authority to perform weed abatement pursuant to the Health and Safety Code. Section 61623.5 has been replaced by Government Code Section 61100(t), which provides weed abatement authority for community services districts that have such authority. The District currently has the following active powers: road maintenance, water, sewer and street lighting. The District does not currently have fire protection or weed abatement powers. As such, the District doesn't have the authority to abate weeds in accordance with the Health and Safety Code. Therefore, staff is recommending repealing Ordinance No. 93.

The District does have the authority to require the removal of any hazards that threaten the District's roads or facilities through a process separate and apart from the procedures set

forth in the Health and Safety Code. In addition, Cal Fire has weed abatement authority over properties with structures that are located in San Simeon.

**C. Discussion and Consideration to direct staff to select a consultant to perform the environmental analysis pursuant to the California Environmental Quality Act (CEQA) for the water tank project.**

At the last Board meeting, the Board acting upon a recommendation of the Water Committee, directed staff to include an item to consider hiring a consultant to perform the environmental analysis in compliance with CEQA for the water tank project. Staff is requesting direction from the Board to retain a consultant and start the CEQA process.

**D. Discussion and Consideration to direct staff to work with District Counsel on the preparation of a form response letter to will serve requests.**

At the last Board meeting, the Board acting upon a recommendation of the Water Committee, directed staff to include an item regarding the preparation of a form response letter to will serve requests. Staff is requesting direction from the Board to work with District Counsel on the preparation of a form response letter to will serve requests.





Cortney Murguia &lt;cmurguia@graceenviro.com&gt;

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**Follow up to our conversation**

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**Peters, Alan@CALFIRE** <Alan.Peters@fire.ca.gov>  
To: Cortney Murguia <cmurguia@graceenviro.com>

Wed, Jul 26, 2017 at 1:42 PM

Cortney,

To clarify, CAL FIRE has authority under PRC 4291 to require 100' of defensible space from structures within SRA. The 100' is required at all times "but not beyond the property line". San Simeon is within SRA, therefore PRC 4291 applies, but only to parcels with a "building or structure" and only to the property line, not on to adjacent property. CAL FIRE has no authority in San Simeon for weed abatement on undeveloped parcels.

[http://leginfo.legislature.ca.gov/faces/codes\\_displaySection.xhtml?lawCode=PRC&sectionNum=4291](http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=PRC&sectionNum=4291)

***Alan Peters***

SLU Unit Forester

805-903-3406 (Cell)

805-593-3406 (Desk)

**From:** Cortney Murguia [mailto:cmurguia@graceenviro.com]  
**Sent:** Wednesday, July 26, 2017 11:36 AM  
**To:** Peters, Alan@CALFIRE <Alan.Peters@fire.ca.gov>  
**Subject:** Follow up to our conversation

[Quoted text hidden]



## Activation of Powers Community Services Districts

Any district wishing to exercise a latent power is required to receive LAFCO approval prior to providing the service (GC 56824.10-56824.14). The CSD law provides that LAFCO approval is required to perform certain services.

### **Purpose**

To activate a latent or inactive power for a Community Services District. A CSDs active powers are determined by LAFCO. Government Code 61100 lists all the services that a CSD can provide to a community. Services/Powers that are latent must be activated through the LAFCO process as identified in the Cortese-Knox-Hertzberg Act.

### **Governing Body**

The Community Services District Board of Directors

### **Activation of a Latent Power**

1. A resolution of application adopted by a district that contains:
  - a. all the information specified for a petition (56700)
  - b. a plan for services pursuant to GC 56653
  - c. Must provide a 21 day notice prior to hearing
2. Once the resolution is filed with the LAFCO application and fees, the activation of the District latent power will follow the process described in the CKH Act.
  - a. Application Review: funding and budget, service provision, boundaries,
  - b. If approved by LAFCO, the activation is subject to Protest Process.

### **Plan for Services**

Plan for Services discusses the costs of service, the financing plan, the level and range of services, and alternatives to having the District perform this service.. To activate a latent power includes the following information pursuant to Government Code Sections 56824.12 and 56653:

1. Description of Service(s)
  - a. Description of the services to be extended to the affected territory. Include the level and range of services to be provided
  - b. Indicate when services can be extended to the affected area(s)

- c. An indication of any improvement of structures, roads, sewer or water facilities, or other conditions the local agency would require within the affected territory if the latent power is activated.
2. An identification of existing providers, if any, of the new or different function or class of services proposed to be provided and the potential fiscal impact to the customers of those existing providers.
3. A written summary of whether the new or different function or class of services to provide particular functions or classes of services, within all or part of the jurisdictional boundaries of a special district, pursuant to subdivision (b) of Section 56654, will involve the activation of the power to provide a particular service or services, service function or functions, or class of service or services.
4. A plan for financing the establishment of the new or different function or class of services within the special district's jurisdictional boundaries.
  - a. The total estimated cost to provide the new or different function or class of services within the special district's boundaries.
  - b. The estimated cost of the new or different function or class of services to customers within the special district's jurisdictional boundaries. The costs may be identified by customer class.
  - c. Identify and describe the revenue sources. Discuss the stability of the revenue sources and future availability.
  - d. Provide an initial budget that describes anticipated expenses associated with the service to be provided
  - e. Indicate if a prop 218 action will be required.
  - f. Other information with respect to how services will be financed.
5. Alternatives for the establishment of the new or different functions or class of services within the special district's jurisdictional boundaries.

### **Recent Activations**

- Ground Squirrel Hollow CSD - Activation of Solid Waste Function-Approved, 2014
- Nipomo CSD – Activation of Parks and Recreation Function Conditionally Approved - 218 vote failed power was not activated
- Templeton CSD – Activation of Cemetery Function – 2006

**SAN SIMEON COMMUNITY SERVICES DISTRICT  
ORDINANCE SUMMARY**

**A PROPOSED ORDINANCE OF THE BOARD OF DIRECTORS  
OF THE SAN SIMEON COMMUNITY SERVICES DISTRICT  
REPEALING ORDINANCE NO. 93 REGARDING ABATEMENT  
OF HAZARDOUS WEEDS, TREES AND DEBRIS**

This Ordinance Summary is published in accordance with the provisions of Government Code Section 25124. On September 13, 2017, the San Simeon Community Services District will consider adopting an ordinance repealing Ordinance No. 93 regarding abatement of hazardous weeds, trees and debris. The meeting will be held at 6:00 p.m. at the Cavalier Banquet Room, located at 250 San Simeon Avenue, San Simeon, California.

In accordance with Government Code Section 25124, a copy of the complete Ordinance is available for review at the District office located at 111 Pico Avenue, San Simeon, California. For more information, contact the District office at (805) 927-4778.

Cortney Murguia

Publish 1T, The Tribune \_\_\_\_\_, 2017

**ORDINANCE NO. 17-XXX**

**AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE SAN SIMEON  
COMMUNITY SERVICES DISTRICT REPEALING ORDINANCE NO. 93  
REGARDING ABATEMENT OF HAZARDOUS WEEDS, TREES AND DEBRIS**

**WHEREAS**, the San Simeon Community Services District ("District") is a community services district duly formed under Government Code Section 61000 et seq. to provide community services within the District's service area; and

**WHEREAS**, on February 9, 2000, the District Board of Directors adopted Ordinance No. 93 that provides for a procedure to abate weeds, dead trees and other debris that is accumulated on private property; and

**WHEREAS**, the ordinance was adopted pursuant to Government Code Section 61623.5 and Health and Safety Code Sections 14875 through 14922; and

**WHEREAS**, Government Code Section 61623.5, which was repealed effective January 1, 2006, provided that community service districts that were authorized to provide fire protection services had the authority to remove flammable material, weeds etc. pursuant to the Health and Safety Code; and

**WHEREAS**, Section 61623.5 has been replaced by Government Code Section 61100(t), which provides weed abatement authority for community services districts that have such authority; and

**WHEREAS**, the District currently has the following active powers as authorized by the Local Agency Formation Commission: road maintenance, water, sewer and street lighting;

**WHEREAS**, the District does not have fire protection or weed abatement powers; and

**WHEREAS**, as such, the District does not have fire protection or weed abatement authority to proceed in accordance with Health and Safety Code Sections 14875 through 14922; and

**WHEREAS**, therefore, the District seeks to repeal Ordinance No. 93.

**NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE SAN SIMEON COMMUNITY SERVICES DISTRICT ORDAINS AS FOLLOWS:**

**SECTION 1. Recitals.**

The above recitals are true and correct and are incorporated herein by this reference.

**SECTION 2. Repeal of Ordinance No. 93.**

This Ordinance repeals Ordinance No. 93.

**SECTION 3. Severability.**

If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional, ineffective or in any manner in conflict with the laws of the United States, or the State of California, such decision shall not affect the validity of the remaining portions of this Ordinance. The District Board hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional, ineffective, or in any manner in conflict with the laws of the United States or the State of California.

**SECTION 4. Effective Date.**

This Ordinance shall take effect thirty days after its adoption.

**SECTION 5. Publication.**

A summary of this Ordinance shall be published in a newspaper of general circulation and a certified copy of the full text of the proposed Ordinance shall be posted in the office of the District at least five days prior to the meeting at which the proposed Ordinance is to be adopted. Within fifteen days after adoption of the Ordinance, the governing body shall publish a summary of the Ordinance with the names of those members voting for and against the ordinance and shall post in the office of the district a certified copy of the full text of the adopted Ordinance along with the names of those members voting for and against the Ordinance.

This Ordinance was passed and adopted at a meeting of the Board of Directors of the San Simeon Community Services District on \_\_\_\_\_, 2017; Upon motion by Director \_\_\_\_\_ and seconded by Director \_\_\_\_\_, by the following roll call vote:

Chairperson Williams:	Vice-Chair Fields:	Director Patel:
Director Russell:	Director McGuire:	

\_\_\_\_\_  
Daniel Williams, Chairperson

ATTEST:

\_\_\_\_\_  
Charles Grace  
Secretary/General Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
Heather K. Whitham  
District Counsel