

**MINUTES**  
**SAN SIMEON COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS SPECIAL BOARD MEETING**  
**1350 MAIN STREET**  
**(Coast Unified Board Room)**  
**CAMBRIA, CA 93428**  
**Thursday, July 11, 2024**  
**6:00 p.m.**

**SPECIAL MEETING OF THE SAN SIMEON COMMUNITY SERVICE DISTRICT**  
**COUNCIL – MINUTES**

**1. CALL TO ORDER**

The Special Meeting of the San Simeon Community Service District Council was called to order at 6:00 p.m. by Chairperson Donahue.

**2. ROLL CALL**

Present: First Chair Mchael Donahue, Vice Chair Jaqueline Diamond,  
Director Karina Tiwana, Director Holly Le

Absent: None

Staff Present: Patrick Faverty, Ed.D., Interim General Manager  
Nubia Goldstein, District Counsel

**3. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by First Chair Donahue.

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA (6:02 p.m.- 6:07 p.m.)**

Bob Hather stated a comment regarding the Still Water Report that has been updated and revised with flow settings with statements that are cause for concern. As well as a concern with the San Simeon ratepayers paying a significantly higher rate effluent for the wastewater treatment plant and to request that the State make Hearst Castle a customer of the San Simeon water District

**4. CONSENT CALENDAR ITEMS (6:07 p.m. – 6:08 p.m.):**

**A. REVIEW AND APPROVAL OF MINUTES FOR THE MEETING ON**  
**JUNE 6, 2024**

## **B. REVIEW AND APPROVAL OF JUNE DISBURSEMENTS JOURNAL**

Director Tiwana made a motion to approve the disbursement journals and the consent calendar items. Vice Chair Diamond seconded the motion.

Vote was taken as follows:

AYES: Donahue, Diamond, Tiwana, Le

NOES: None

ABSTAIN: None

ABSENT: None

### **5. BUSINESS ACTION ITEMS (6:09 p.m.- 6:45 p.m.):**

#### **A. DISCUSSION, REVIEW AND APPROVAL OF A RESOLUTION EXTENDING THE WATER, SEWER, AND SERVICE ALLOCATIONS WAITLIST AND EXTENDING CURRENT ISSUED WILL SERVE LETTERS**

Interim General Manager provided context of the water waitlist ordinance that was passed and adopted in 2014, and the waitlist will contain the original waitlist members but allow for the extension of the waitlist and will-serve letters.

Director Tiwana commented a question regarding a concern brought before the board at a previous meeting

Interim General Manager commented that the water waitlist has been verified as accurate

First Chair Donahue commented a concern with a citizen on the waitlist who requested to be removed received their refund

District Counsel commented that no action was taken by the board

PUBLIC COMMENT FOR THIS ITEM

- None

Chair Donahue made a motion to approve the Resolution extending the water, sewer, and service allocations waitlist and extending the current issued will serve letters.

Director Tiwana seconded the motion.

Vote was taken as follows:

AYES: Donahue, Diamond, Tiwana, Le  
NOES: None  
ABSTAIN: None  
ABSENT: None

**B. DISCUSSION, REVIEW, AND APPROVAL OF A RESOLUTION  
APPROVING THE AGREEMENT WITH PARADISE TREE SERVICE  
REMOVAL**

Interim General Manager commented the severity of the impact of the pipe bridge log jam, and states that Paradise will performing the tree removal service and Padre the environmental organization that was consulted during of the construction of the pipe bridge, will supervise the removal of the logs.

First Chair Donahue asked for the cost of the project

Interim General Manager states \$75,000.

Vice Chair Diamond requested if a claim can be made for this because it was a winter storm that caused the log jam could be compensated

PUBLIC COMMENT FOR THIS ITEM

- None

**C. DISCUSSION, REVIEW, AND APPROVAL OF A RESOLUTION  
APPROVING THE AGREEMENT WITH PADRE ASSOCIATES, INC.  
FOR PERMITTING SUPPORT**

Interim General Manager commented that the Resolution is the second part of the Paradise tree removal agreement

PUBLIC COMMENT FOR THIS ITEM

- Hank Kruzick stated his difficulty with hearing the audio

Chair Donahue made a motion to approve the agreement with Padre Associates, Inc for permitting support. Vice Chair Diamond seconded the motion.

Vote was taken as follows:

AYES: Donahue, Diamond, Tiwana, Le  
NOES: None

ABSTAIN: None

ABSENT: None

#### **D. DISCUSSION AND ACTION TO CHANGE THE DATE OF THE AUGUST AND SEPTEMBER 2024 MEETING**

Interim General Manager stated that currently there are no substantial pending items to be brought to the Board's attention therefore he suggested for a change of the August and September meeting dates. Changing the meeting from Thursday August 1, 2024, to Thursday August 29, 2024, which allows the budget to be approved by the September deadline.

Vice Chair Diamond commented a concern with the date change

Director Le commented a concern with the date change and budget approval

Director Tiwana commented a concern regarding the status of the budget's completion

Interim General Manager stated that the budget would not be completed for the board's review by the August 1<sup>st</sup> meeting

Chair Donahue stated a comment regarding the August meeting date

##### **PUBLIC COMMENT FOR THIS ITEM**

- Julie Tacker her concern with the development and appropriate posting of the budget to be made to the public

Director Le made a motion to schedule an August 08, 2024, Special meeting, and an August 29, 2024, special meeting and resume the Regular meeting on September 05, 2024. Vice Chair Diamond seconded the motion.

Vote was taken as follows:

AYES: Donahue, Diamond, Tiwana, Le

NOES: None

ABSTAIN: None

ABSENT: None

#### **6. DISTRICT STAFF & COMMITTEE REPORTS (6:46 p.m. – 7:06 p.m.):**

##### **A. STAFF REPORTS:**

- i. **FRM Operations Report** – Not available to state the report at the meeting but provided a packet for the Board regarding a Summary of June Activities.
- ii. **Interim General Manager’s Report** – Stated a Summary of June Activities, including updates with RGS and LAFCO dissolution process

Director Tiwana commented on her concern and requested clarification on the Interim General Manager’s Report.

Interim General Manager commented and stated a clarification

Director Tiwana commented a concern with District record keeping and requested further information

- iii. **District Financial Summary** – Stated a Summary of June Financials including disbursement journals and RGS contract expiration

Vice Chair Diamond commented a concern with the RGS contract expiration and the audit

Interim General Manager stated RGS was wanting to extend their contract if they were included on the district dissolution process

Interim General Manager stated that all previous financials are up to date

Chair Donahue commented on a question asking if the pause on the LAFCO dissolution is due to the audit.

- iv. **District Counsel’s Report** – Stated there was nothing to report for the month of June

PUBLIC COMMENT FOR THIS ITEM

- None

**7. NON-DISTRICT REPORTS (7:06 p.m.- 7:07 p.m.)**

**A. Sheriff’s Report** – Not present to state a report

**8. BOARD COMMENTS (7:07 p.m.-7:11 p.m.):**

Director Le commented a question regarding providing service to Hearst Castle and the amount Hearst is paying the district

Vice Chair Diamond wanted to know if a claim or compensation can be filed due to the damage the log jam caused from the previous winter storm

Director Tiwana suggested that the June 6, 2024, LAFCO letter from the county and regarding the details surrounding the pause on the dissolution process and suggests that staff consult with district counsel surrounding the letter

Chair Donahue requests that the Interim General Manager consult with Rob Fitzroy to discuss and receive a timeline estimate for the dissolution process

**9. ADJOURNMENT (7:12 p.m.):**

The Special Meeting of the San Simeon Community Service District adjourned at 7:12 p.m.