

**Board of Directors – Regular Meeting  
San Simeon Community Services District  
AGENDA  
Wednesday December 14, 2005 6:30 PM  
Cavalier Banquet Room**

*Note: All comments concerning any item on the agenda are to be directed to the Board Chairperson.*

1. 6:30 PM – REGULAR SESSION
  - 1.1 Roll Call
  - 1.2 Pledge of Allegiance
  
2. PUBLIC COMMENT:

Any member of the public may address and ask questions of the Board relating to any matter within the Board’s jurisdiction, provided the matter is not on the Board’s agenda, or pending before the Board. Presentations are limited to three (3) minutes or otherwise at the discretion of the Chair.

  - 2.1 Sheriff’s Report
  - 2.2 Public Comment
  
3. STAFF REPORTS
  - 3.1 General Manager Report
    - 3.1.1 Current Project Report
      - 3.1.1.1 Collection System Repairs Update
      - 3.1.1.2 Web Page Design Update
      - 3.1.1.3 Curb & Valve Cover Painting
      - 3.1.1.4 Regional Water Quality Control Board Mandatory Minimum Penalty Order
      - 3.1.1.5 Immediate Wastewater Plant Repairs Proposals
    - 3.1.2 Superintendent Report
      - 3.1.2.1 Water & Wastewater Operation Report
    - 3.1.3 Other Reports
      - 3.1.3.1 District Financial Statement July through October 2005
  - 3.2 District Counsel Report
    - 3.2.1 Legal issues associated with water rate increase
    - 3.2.2 Update on California Costal Commission rip-rap permit
  
4. ITEMS OF BUSINESS
  - 4.1 Approval of Minutes – November 9, 2005
  - 4.2 Approval of Minutes – Special Meeting – November 22, 2005
  - 4.3 Approval of Warrants – November 1, 2005 – November 31, 2005
  
5. DISCUSSION/ACTION ITEMS





- 5.1 Discussion/Approval of Extension of Emergency Condition Exists Regarding the San Simeon Community Services District Wastewater Treatment Plant. (Schultz)
- 5.2 Discussion/Approval Ordinance 101 Establishing Water and Sewer Service Allocation Transfer Requirements.
- 5.3 Discussion/Approval of Resolution 05-309 Office of Emergency Services Designation of Agent to Provide on all Matters Pertaining to State Disaster Assistance.
- 5.4 Discussion/Approval of Boyle Task Order 7-05 Development of District Water Master Plan.
- 5.5 Discussion/Approval of Underwater Resources Proposal for Outfall Inspection as Required by RWQCB
- 5.6 Election of Board Chairperson and Vice Chairperson for 2006.
- 5.7 Discussion/Approval to Move Monthly Board Meetings to Thursdays
- 5.8 Board Committee Reports.
- 5.9 Board Reports.
  - 5.9.1 Letter from Board Chairperson recapping 2005 (Lambeth)

6. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS

7. ADJOURNMENT



## **SSCSD Board Meeting Notes For December 14, 2005**

Meeting started at 6:32 pm

All Board members were present.

Staff present – Tom O’Neill, Rob Schultz, Charlie Grace, Dan Daniels

Board approved Resolution 05-307 Extension of Emergency Condition. Motion by Russell second by Kiech – passed 5/0

Board approved Ordinance 101 Establishing Water Sewer Service Allocation Requirements once Exhibit B is attached listing Chevron property as the only known non-active service commitment an Exhibit C is attached listing those properties on the water wait list. Motion by Russell, second by Field approved 5/0

Board approved Resolution 05-309 Office of Emergency Services Designation of Agent for the SSCSD. Motion by Russell, second by Mirabal-Boubion, approved 5/0.

Minutes for Regulator meeting on 11-9-05 were approved without changes or corrections. Motion by Mirabal-Boubion, second by Russell, approved 5/0

Minutes for SSCSD Special meeting on 11-22-05 were approved without changes or corrections. Motion by Russell, second by Kiech, approved 4/1 Mirabal.Boubion Abstained because she was not present at the meeting.

Board approved warrant report for November without changes or corrections. Motion by Russell, second by Kiech, approved 5/0

Board approved Boyle Engineering Task Order 7-05 Development of a District Water Master Plan with direction to staff to remove Task 502 Water Evaluation from the scope of work. Board directed staff to bring back to next meeting recommendation on whether the Task Order can be paid from the water set aside fund that was established at the time of the water rate increase in 1996.

Board approved Underwater Resources’ proposal for the state mandated yearly outfall inspection. Motion by Mirabal-Boubion, second by Russell approved 5/0

SSCSD Attorney Schultz updated the Board regarding the rip-rap and new information regarding the Costal Commission. A recommendation from Mr. Schultz with concurrence from General Manager O’Neill was made to conclude the Districts relationship with Cannon Engineering on this matter and to contract with Boyle Engineering continue on where Cannon left off. This recommendation was made because the Coastal Commission has made it known that the District’s tertiary treatment plant upgrade permitting may be held up depending on the progress that has been made regarding the District’s rip-rap application. The Board was informed by Schultz and O’Neill that a meeting with the Costal Commission would be necessary and that



representation of the District by two engineering firms would not be cost effective or productive. A motion by Russell and a second by Field to accept staffs recommendation was approved 5/0.

Elections for Board Chairperson and Vice Chairperson were held. Terry Lambeth was the only nomination for Chairperson and John Russell was the only nomination for Vice Chair. Both were voted to those positions by 5/0 vote.

Staff presented the Board with two examples of proposed web designs for the SSCSD website. The Board, after some discussion, directed staff to go back to the designer and have a site designed with only the District's seal, Mission Statement, a link to the Chamber and to have the tabs for minutes, agendas.... Run down the side as opposed to along the top of the page. No other pictures were requested.

The Board gave approval to move forward with the painting of the curbs for a not to exceed price of \$1,500 plus paint. The Board also gave approval to have the sewer drains marked with "Flows to Ocean Do Not Dump" for an additional cost.

Staff is to bring back to next Board meeting information regarding the large difference between water production and sewage treated.

Approval to move Regular SSCSD Board meetings to the second Thursday at 6:00pm was pulled form the agenda. Staff was directed to talk to Mike Hanchett to determine what days the meeting may be available. Thursday was not available because the hotel had ongoing commitments for the meeting room on Thursdays

Meeting Adjourned at 8:45pm.



12-14-05

Time 6:32 pm

Board members in attendance:

Lambeth, Kiech, Mirabal-Boubrin, Russell, Field

Staff:

O'Neill      Schultz

Discussion/Action

5-1      Motion for  
Extension of Emergency Condition      Resolution 05-030

Motion by: Russell

Second by: Kiech

Vote:      5/0

5.2      Motion approving Ordinance 101 Establishing  
Water & Sewer Service Allocation Transfer Requirements  
to include Ex B for check on & Ex C established <sup>waiver</sup> list

Motion by: Russell

Second by: Kiech Field

Vote:      5/0

5.3      Approval of Resolution 05-309 OES designation  
of agent

Motion by: Russell

Second by: Lorie

Vote:      5/0

127

131

The first part of the report is devoted to a description of the  
 methods used in the investigation. The second part contains the  
 results of the experiments and a discussion of the factors which  
 influence the rate of reaction. The third part is a summary of the  
 work done during the course of the investigation.

The following table shows the results of the experiments.

The rate of reaction is found to be proportional to the concentration of the reactants.



Min 11-9  
Russell / Lonic / All

11-22 Special Mtg  
Russell / Kiech / 4 / 1 absent  
Lonic

Warrants  
Russell / Kiech  
All

5.4 Appraisal of Boyle Task Order 7-05 Water Master Plan - bring back to Board on how to pay - General fund on Water Set aside  
Removal of alternative water sources  
Motion by: Russell  
Second by: Kiech  
Vote: 5/0

5.5 Appraisal of Underwater Resources proposal for outfall inspection  
Motion by: Lonic  
Second by: Russell  
Vote: 5/0

5.6 Election of SSCSD Board Chairperson & Vice Chair

Nominations  
Chair

Nominations  
V. Chair

- Tony Lambeth -  
Approved

John Russell

Vote 5/0

Vote 5/0

→ Motion to end relationship with Cannon on and begin with Boyle  
Russell  
Fields  
All  
Rip-Rap

Vertical line of text or markings on the left side of the page.

Main body of the page containing faint, illegible text and markings.

## Web Design

Mission Statement

Logo / Seal

Aerial Picture

SA.

Next

Seal

Mission Statement

Links on Side

31.13

OK to move forward with painting & sewer drain marking by Just Painting

Bring back to Board reasons for large differences between Well production & treated

Check on Board approval of not to exceed for immediate repairs at Sep or Oct Board mtg. If not need special meeting before end of year.

Petty Cash

Reserve

Get From Rob

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5:07 Approval ~~at~~ to move monthly SSCSD Board Mtgs to Second Thursday of the month and at 6:00 pm

Motion by: Pull - Bring Back  
Second by: in January with available  
Vote: days from Mike Hanchett

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Adjourn 8:45 pm



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**General Manager's Report  
for  
December 14, 2005  
SSCSD Board Meeting**

**3.1.1.1 Collection System Repairs Update-** Repairs on the collection system by Paulsell Consulting is approximately 50% completed. The balance of the repairs, which should take about 2 ½ weeks, will be completed as weather permits.

**3.1.1.2 Web Page Design Update-** Staff has had several discussions with M-29 regarding the design and look of the District's web page. Two of the preliminary designs are included in the Board packets. These designs are just to give the Board an idea of the types of designs staff is reviewing and to get feed back from the Board.

**3.1.1.3 Curb and Valve Cover Painting-** Staff received two proposals for the painting of the District's curbs and valve covers. The first proposal was rejected because pricing for the described work was in excess of \$7,000. The second proposal received was more in line with what staff was expecting. The proposal from Just Painting was for \$1,500 plus paint. Just Painting will also submit a proposal for marking the curb sewer drains with the message "Not For Disposal, Drains Directly to Ocean" if the Board so requests.

**3.1.1.4 RWQCB Mandatory Minimum Penalty-** The Regional Water Quality Control Board met on December 2, 2005 to consider Mandatory Minimum Penalty Order No. R3-2005-0120 (Order). The Board, without objection, accepted their staff's recommendation to allow the San Simeon Community Services District to apply \$19,500 of the \$24,000 penalty to the Supplemental Environmental Project (SEP), the Tertiary Treatment Upgrade, that is presently underway. The balance, \$4,500 is to be paid to the State Water Control Board. The SSCSD Board has already approved these payments, checks have been cut, signed and will be sent or deposited as directed by the Order. The balance in the District's SEP account including the \$19,500 is \$99,000. This money, by direction of the RWQCB, will be used in the construction stage of the Tertiary Upgrade.

**3.1.1.5 Immediate Wastewater Facility Repairs-** Staff has received two proposals one from R. Burke Corporation and one from Specialty Construction for the immediate plant repairs as outlined in Boyle Task Order 6-05 and Technical Memo. Both proposals were in the order of three to four times higher than the estimates from Boyle. Both proposals have been rejected and Boyle has begun exploring other approaches to having the work done. Those approached are, contacting other contractors to determine if there is an interest in proposing and exploring the possibility of a time and materials contract. Staff will keep the Board informed on developments. Once an alternative approach has been developed and we can determine when the work will begin and what the estimated completion date is we notify the RWQCB.













# San Simeon Services District

*Odio dignissimos ducimus qui blanditiis*

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At vero eos et  
accusamus  
et iusto odio dignissimos  
ducimus qui blanditiis  
praesentium voluptatum deleniti  
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quas molestias excepturi sint  
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et quas molestias [\[more...\]](#)



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blanditiis praesentium voluptatum  
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quas molestias [\[more...\]](#)



Dolores et quas molestias  
et iusto odio dignissimos ducimus qui  
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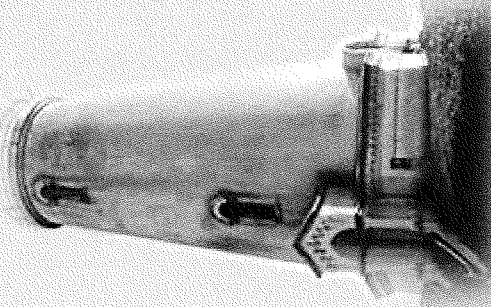
[Special Announcements](#)

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At vero eos et accusamus et iusto odio dignissimos ducimus qui blanditiis praesentium voluptatum deleniti atque corrupti quos dolores et quas molestias [more...]



*et iusto odio dignissimos ducimus qui blanditiis*













# California Regional Water Quality Control Board

## Central Coast Region



Alan C. Lloyd, Ph.D.  
Secretary for  
Environmental  
Protection

Internet Address: <http://www.swrcb.ca.gov/rwqcb3>  
895 Aerovista Place, Suite 101, San Luis Obispo, California 93401  
Phone (805) 549-3147 • FAX (805) 543-0397

Arnold Schwarzenegger  
Governor

December 5, 2005

Tom O'Neill, General Manager  
San Simeon CSD  
111 Pico Avenue  
San Simeon, CA 93452

Dear Mr. O'Neill:

### **ADOPTED STIPULATED MANDATORY MINIMUM PENALTY ORDER NO. R3-2005-0120, SAN SIMEON COMMUNITY SERVICES DISTRICT, SAN LUIS OBISPO COUNTY**

Attached is *Mandatory Minimum Penalty Order No. R3-2005-0120* (Order). The Regional Water Quality Control Board adopted the Order on December 2, 2005. The Order requires San Simeon Community Services District to submit **\$19,500** into your Tertiary Treatment Facilities Construction Account and **\$4,500** to the State Water Quality Control Board by **January 1, 2006**. Descriptions of the Tertiary Treatment Facilities Construction and payment instructions are found in the Order.

We appreciate your prompt attention to this matter. If you have questions, please contact **Matt Thompson** at **(805) 549-3159** or Harvey Packard at **(805) 542-4639**.

Sincerely,

Roger W. Briggs  
Executive Officer

Attachment: Stipulated Mandatory Minimum Penalty Order No. R3-2005-0120

cc:

Terry Lambeth, President  
San Simeon CSD  
P.O. Box 26  
San Simeon, CA 93452

Rob Schultz  
595 Harbor Street  
Morro Bay, California 93442

*California Environmental Protection Agency*



Recycled Paper





Steve Richardson  
ECO Resources  
5820 Stoneridge Mall Road, Suite 204  
Pleasanton, CA 94588

S:\NPDES\NPDES Facilities\San Luis Obispo Co\San Simeon\MMP No. R3-2005-0120\Adopted Order No. 05-0120\San Simeon Adopted Order Transmittal.doc



**CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD  
CENTRAL COAST REGION  
895 Aerovista Lane, Suite 101  
San Luis Obispo, California 93401**

**STIPULATED ORDER NO. R3-2005-0120**

**MANDATORY MINIMUM PENALTY  
IN THE MATTER OF  
SAN SIMEON COMMUNITY SERVICES DISTRICT  
WASTEWATER TREATMENT PLANT  
SAN LUIS OBISPO COUNTY**

The Regional Water Quality Control Board, Central Coast Region (Central Coast Water Board) finds the following:

1. On May 31, 2002, the Central Coast Water Board adopted *Waste Discharge Requirements Order No. R3-2002-0046, NPDES Permit No. CA0047961, for San Simeon Community Services District* (hereafter Discharger) and *Local Sewering Entity of Hearst San Simeon State Historical Monument, San Luis Obispo County* (Order No. R3-2002-0046).
2. California Water Code section 13385(h)(1) requires the Central Coast Water Board to assess a mandatory penalty of three thousand dollars (\$3,000) for each serious violation.
3. California Water Code section 13385(h)(2) provides a serious violation occurs if the discharge exceeds the effluent limitations for a Group II pollutant by 20 percent or a Group I pollutant by 40 percent or more. Group I and II pollutants are specified in Appendix A to section 123.45 of Title 40 Code of Federal Regulations.
4. California Water Code Section 13385.1(c) states that for the purposes of section 13385.1(a)(1), section 13385(f)(2), (h), (i) and (j), "effluent limitation" means a numeric or numerically expressed narrative restriction on the quantity, discharge rate, concentration, or toxicity units of a pollutant or pollutants authorized to be discharged from a location that is specified in waste discharge requirements. An effluent limitation may be final or interim, and may be expressed as a prohibition. An effluent limitation, for those purposes, does not include a receiving water limitation, a compliance schedule, or a best management practice."
5. California Water Code section 13385(i) requires the Central Coast Water Board to assess a mandatory penalty of three thousand dollars (\$3,000) for each violation, not counting the first three violations, if the discharger does any of the following four or more times in a consecutive six-month period:
  - a) Violates a waste discharge requirement effluent limitation;
  - b) Fails to file a report pursuant to Section 13260;
  - c) Files an incomplete report pursuant to Section 13260; or
  - d) Violates a toxicity effluent limitation contained in the applicable waste discharge requirements where the waste discharge requirements do not contain pollutant-specific effluent limitations for toxic pollutants.
6. California Water Code section 13385(l) states that "(1) In lieu of assessing penalties pursuant to subdivision (h) or (i), the...regional board, with the concurrence of the discharger, may direct a portion of the penalty amount to be expended on a supplemental environmental project in accordance with the enforcement policy of the state board. If the penalty amount exceeds fifteen thousand dollars (\$15,000), the portion of the penalty amount that may be directed to be expended on a supplemental environmental



project may not exceed fifteen thousand dollars (\$15,000) plus 50 percent of the penalty amount that exceeds fifteen thousand dollars (\$15,000).”

7. Order No. R3-2002-0046 includes in part the following:

Effluent Limitation No. 2:

“Effluent shall not exceed the following limits:

Constituent	Units	30-Day Average	7-Day Average	Daily Maximum
Settleable Solids	mL/L	1.0	1.5	3.0

Effluent Limitation No. 4:

“Effluent shall not exceed the following limits:

Constituent	Units	6-Month Median	Daily Maximum	Instantaneous Maximum
Total Chlorine Residual	mg/L	0.23	0.93	6.96
Total Coliform Bacteria	MPN/100 mL	--	230	2400

8. Settleable Solids is a Group I Pollutant. Total Chlorine Residual is a Group II Pollutant. Effluent containing constituent values that are greater than serious thresholds (limit + 40% for Group I pollutants, limit + 20% for Group II pollutants) are serious violations. Total Coliform Bacteria is neither a Group I nor Group II Pollutant; therefore serious violations do not apply to Total Coliform Bacteria.
9. A chronic violation occurs when effluent contains a constituent concentration that is less than the serious threshold but greater than the permit limit.
10. According to monitoring reports submitted by the Discharger, the Discharger committed the following violations of effluent limitations of Order No. R3-2002-0046 in the period January 1, 2005, through June 30, 2005. The three violations listed prior to January 1, 2005, are included for the purpose of enumerating chronic violations subject to mandatory penalties:

#	Violation Date	Constituent	Permitted Limit	Reported Value	Violation Type
--	12/18/04	Total Coliform	230 MPN/100 mL Daily Maximum	500 MPN/100 mL	Chronic
--	12/23/04	Total Coliform	230 MPN/100 mL Daily Maximum	500 MPN/100 mL	Chronic
--	12/29/04	Total Coliform	230 MPN/100 mL Daily Maximum	1600 MPN/100 mL	Chronic
1	1/7/05	Total Coliform	230 MPN/100 mL Daily Maximum	300 MPN/100 mL	Chronic
2	1/18/05	Total Coliform	230 MPN/100 mL Daily Maximum	300 MPN/100 mL	Chronic
3	1/25/05	Total Coliform	230 MPN/100 mL Daily Maximum	300 MPN/100 mL	Chronic
4	3/1/05	Total Coliform	230 MPN/100 mL Daily Maximum	>1600 MPN/100 mL	Chronic
5	3/26/05	Total Chlorine Residual	0.93 mg/L Daily Maximum	8 mg/L	Serious
6	5/13/05	Total Chlorine Residual	0.93 mg/L Daily Maximum	6.80 mg/L	Serious
7	6/7/05	Total Coliform	230 MPN/100 mL Daily Maximum	300 MPN/100 mL	Chronic
8	6/28/05	Settleable Solids	1.5 mL/L 7-Day Average	1.75 mL/L	Chronic

11. According to Finding No. 10, the Discharger committed two serious violations in the period January 1, 2005, through June 30, 2005. The amount of the mandatory penalty for the serious violations is six thousand dollars (\$6,000) (2 x \$3,000).



12. According to Finding No. 10, the Discharger committed six chronic violations in the period January 1, 2005, through June 30, 2005. California Water Code section 13385(i) requires the Central Coast Water Board to assess a mandatory minimum penalty of three thousand dollars (\$3,000) for each violation, not counting the first three, occurring in a consecutive six-month period. In this case, at least three effluent violations occurred in the six months prior to the first violation listed in Finding No. 10, therefore none of these chronic violations are exempt from mandatory penalty. The mandatory penalty for the above chronic violations (6 x \$3,000) is eighteen thousand dollars (\$18,000).
13. The total amount of the mandatory penalty for violations occurring in the period January 1, 2005, through June 30, 2005, is twenty-four thousand dollars (\$24,000) (\$6,000 + \$18,000).
14. The Executive Officer of the Central Coast Water Board issued Mandatory Penalty Complaint No. R3-2005-0120 on September 19, 2005, pursuant to California Water Code Section 13385. The Complaint proposed imposing a mandatory penalty in the amount of twenty-four thousand dollars (\$24,000).
15. According to California Water Code section 13385(l), the portion of the mandatory penalty amount that may be directed to a supplemental environmental project (SEP) may not exceed nineteen thousand five hundred dollars (\$19,500).
16. In a letter dated October 12, 2005, the Discharger requested that \$19,500 of the mandatory penalties be directed towards an SEP to install tertiary treatment facilities to produce recycled water and eliminate portion of their discharge to the Pacific Ocean. Installation of tertiary treatment facilities will cost at least \$200,000. The Central Coast Water Board previously directed \$79,500 to this SEP, through adoption of Mandatory Penalty Order No. R3-2005-0032 on March 24, 2005. That order requires completion of the SEP by September 25, 2007.
17. This project qualifies as an SEP in accordance with the State Water Resources Control Board's *Water Quality Enforcement Policy*, Resolution No. 2002-0040. The SEP goes above and beyond the obligations of the Discharger (the Discharger is obligated by Order No. R3-2002-0046 to produce secondary-treated and disinfected wastewater, not tertiary-treated wastewater) and is not an action required of the Discharger by any rule or regulation of any entity. The SEP will benefit water quality. The SEP will not directly benefit Central Coast Water Board functions or staff.
18. In a letter dated October 14, 2005, the Discharger provided copies of two checks to demonstrate preparedness to settle the matter. The letter states:

"Attached are copies of two checks, one in the amount of \$4,500.00 and the second in the amount of \$19,500.00. The San Simeon Community Services District is prepared to deposit the check for \$19,500 into an SEP account established at Mid State Bank in Cambria, Ca. We are also prepared to deliver the \$4,500.00 check to the State Regional Water Quality Control Board. Both of these checks will be issued on adoption of the RWQCB order."

The Discharger also submitted a signed waiver of hearing form on October 26, 2005.

19. Issuance of this Order is exempt from the provisions of the California Environmental Quality Act (Public Resources Code section 21000, et seq.), in accordance with Section 15321, Chapter 3, Title 14, California Code of Regulations.
20. Central Coast Water Board staff spent approximately 30 hours responding to these violations and preparing this Order. Accordingly, expended Central Coast Water Board staff costs are \$2,250.

**IT IS HEREBY ORDERED**, pursuant to California Water Code Section 13385, that San Simeon Community Services District is assessed a Mandatory Penalty in the amount of twenty-four thousand dollars (\$24,000).





San Simeon Community Services District shall submit written proof of payment to its Tertiary Treatment Facilities Construction Account in the amount of nineteen thousand, five hundred dollars (\$19,500) to the *Regional Water Quality Control Board, Attn: Matt Thompson, 895 Aerovista Place, Suite 101, San Luis Obispo, California, 93401*, by **January 1, 2006, 5:00 P.M.** The Tertiary Treatment Facilities Construction Account shall be utilized solely for construction of tertiary treatment facilities, not planning, design, or permitting. Written proof may consist of an approved Administrative Officer's report and Budget Amendment Request, or equivalent, to transfer funds to the Tertiary Treatment Facilities Construction Account. If proof of payment to the Tertiary Treatment Facilities Construction Account is not submitted by January 1, 2006, 5:00 P.M., the suspended liability shall be immediately due and payable to the State Water Resources Control Board.

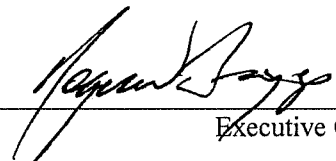
San Simeon Community Services District shall complete construction of tertiary treatment facilities as soon as possible, but no later than **September 25, 2007**. San Simeon Community Services District shall submit written certification of completion of the tertiary treatment facilities construction and a post-project accounting of expenditures related to the project **no later than 30 days after completion of the project, but no later than October 25, 2007**. If this project completion report is not submitted by **October 25, 2007, 5:00 P.M.**, the entire suspended liability plus interest shall be immediately due and payable to the State Water Resources Control Board. If the final total cost of the project is less than ninety-nine thousand dollars (\$99,000), San Simeon Community Services District shall remit the difference to State Water Resources Control Board **no later than 30 days after completion of the project**. Upon request of the Discharger, the Executive Officer may extend any of these due dates if the Executive Officer determines that the delays are beyond the Discharger's reasonable control.

San Simeon Community Services District shall submit semiannual reports on the progress of tertiary treatment facilities construction to the Executive Officer by January 31<sup>st</sup> and July 31<sup>st</sup> of each year. The Progress Reports shall denote the current balance of the Tertiary Treatment Facilities Construction Account. Progress reports may be submitted with regular monthly monitoring reports.

San Simeon Community Services District shall also submit a check payable to State Water Resources Control Board in the amount of four thousand, five hundred dollars (\$4,500) to *SWRCB Accounting, Attn: Enforcement, P.O. Box 100, Sacramento, California 95812-0100* by **January 1, 2006, 5:00 P.M.** A copy of the check shall also be submitted to *Regional Water Quality Control Board, Attn: Matt Thompson, 895 Aerovista Place, Suite 101, San Luis Obispo, California 93401* by **January 1, 2006, 5:00 P.M.**

Any person affected by this action of the Central Coast Water Board may petition the State Water Resources Control Board to review the action in accordance with California Water Code Section 13320, and Title 23, California code of Regulations, Section 2050. The State Water Resources Control Board, Office of Chief Counsel, P.O. Box 100, Sacramento, CA 95812, must receive the petition by January 1, 2006. Copies of the law and regulations applicable to filing petitions will be provided upon request

I, **Roger W. Briggs**, Executive Officer, do hereby certify the foregoing is a full, true, and correct copy of an Order adopted by the California Regional Water Quality Control Board, Central Coast Region, on December 2, 2005.



Executive Officer









#### October System Activities

1. Discussed potential backflow at well site with County Environmental Health Services and ordered Backflow Prevention Device to eliminate concerns about potential backsiphonage (backflow) from horse watering trough. I will install the device as soon as it comes in and will have it tested as required.
2. Received price quotation new Cla-Val brand valve for Well # 1. Quote based on estimate of labor involved to install new valve was \$1,352.89 for the main valve body and \$1,320 for labor, for a total estimate of \$2,682.00. The total does not appear to include sales tax.
3. I am in the process of making arrangements to have the outfall line inspected by divers.
4. Regional Water Quality Control Board visited the plant on Thursday, October 20, 2005. We have not received a report from them regarding their inspection as of this date.
5. Contractor has started repairs to collection system.
6. Installed wood baffle on outlet weir for Chlorine Contact Chamber to redirect flow away from final effluent sample point. Pictures are attached.

#### Immediate Future Activities

1. Outfall line inspection.
2. Continued repairs to collection system.
3. Flow chart graph will be further refined to reflect the actual flow characteristics. The flow chart needs a newer updated chip which has been ordered.
4. Cla-Val valve will be replaced at Well # 1
5. Backflow prevention device will be installed at Well # 1
6. Work towards developing list of water meter repairs, replacements that are needed and begin implementing repairs/replacement as needed.
7. Continue progress for completion of action items.
8. Continue to follow up on progress of Boyle Engineering's work defined as "Immediate Improvements Needed at WWTP."

#### November System Activities

1. Outfall line inspection: Contractor planned on doing inspection week of Nov. 6 through 12 but boat operator in Morrow Bay had mechanical problems. Work is tentatively scheduled for next week (Nov. 14 - 18).
2. Flow meter for plant influent has been calibrated.
3. Problems developed on Thanksgiving day when we experienced a power interruption of short duration. Pump controls at plant failed to re-start pumps from Equalization Basin and the basin filled up and began to back up and overflow through cleanouts. Fortunately, the relief plant operator on duty for that weekend arrived at the plant in time and was able to avoid any major discharge. The alarm dialer did not send out an alarm and we were unable to determine the cause of the alarm failure but have had the unit checked by an electrician and all phone wiring to the unit has been replaced in order to insure wiring integrity.
- We have had the Variable Frequency Drives reprogrammed and re-wired so that they will automatically re-start the essential motors in the event of a future power interruption.
4. Cla-Val for Well #1 is on order and should be delivered within the next week.
5. Backflow prevention device was ordered and received to eliminate County Health Department concern about possible contamination from watering trough at well site. Before I could install the unit, noticed that trough and hose feeding trough has been removed.



6. Continue progress for completion of action items.
7. Continue to follow up on progress of Boyle Engineering's work defined as "Immediate Improvements Needed at WWTP."
8. Lab results for November 3rd indicated a result for Total Coliform from Final Effluent to be 300. This sample was taken from the point that the State insists on us taking final effluent samples from although we feel that sample point is subject to contamination of samples. The lab results for the chlorinated sample, taken a few feet higher than the Final Effluent sample showed Total Coliform results of 11. There is indication that the sample was somehow contaminated and was not representative of actual Coliform counts present in the treated final effluent.





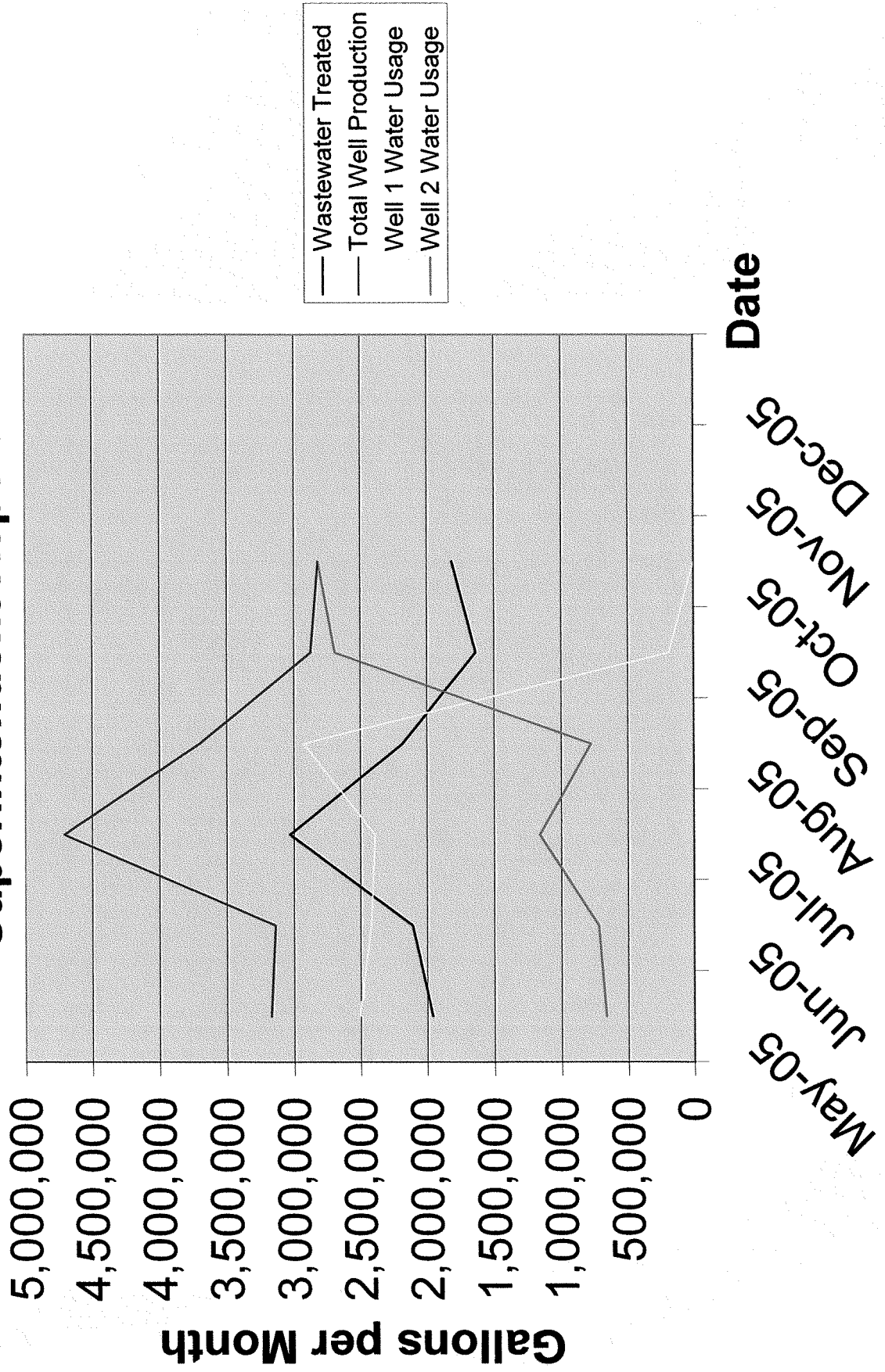
## Superintendent Monthly Data Report

Check on what  
 15 consisting  
 of excess fees

	May-05	Jun-05	Jul-05	Aug-05	Sep-05	Oct-05	Nov-05	Dec-05	Total
Wastewater Treated	1,959,370	2,110,710	3,029,130	2,181,570	1,635,780	1,813,846	1,474,817		14,205,223
Total Well Production	3,170,611	3,139,000	4,708,000	3,701,039	2,875,184	2,817,043	2,610,520		23,021,397
Well 1 Water Usage	2,507,555	2,419,000	2,390,000	2,925,464	186,327	1,346	444,104		10,840,793
Well 2 Water Usage	663,056	720,000	1,159,000	775,575	2,688,858	2,815,696	2,199,419		11,021,604
Water Well 1 Avg Depth to Water	10.70	10.63	11.64	12.00	11.86	12.38	12.39		82
Water Well 2 Avg Depth to Water	10.70	12.23	13.97	13.00	11.62	12.20	12.51		
State Wastewater Treated		336,721	560,945	763,748	428,914	300,558	445,552		2,836,438
State % of Total WW Flow	0.00	15.95	18.52	35.01	26.22	16.57	30.21		
Biosolids Removal	12,566	21,000	36,324		24,000	36,000	18,000		147,890
Wastewater Permit Exceedances		1	2	1	3	0			7
<b>Constituent</b>		T Coliform	T Coliform	T Coliform	T Coliform	T Coliform	T Coliform		
Sample Limit		230	230	230	230	0			
Sample Result		300	900 / 500	1600	1600	0			
<b>Constituent</b>					Tot Chlorine	0			
Sample Limit					0.93	0			
Sample Result					2.5	0			



# Superintendent Report

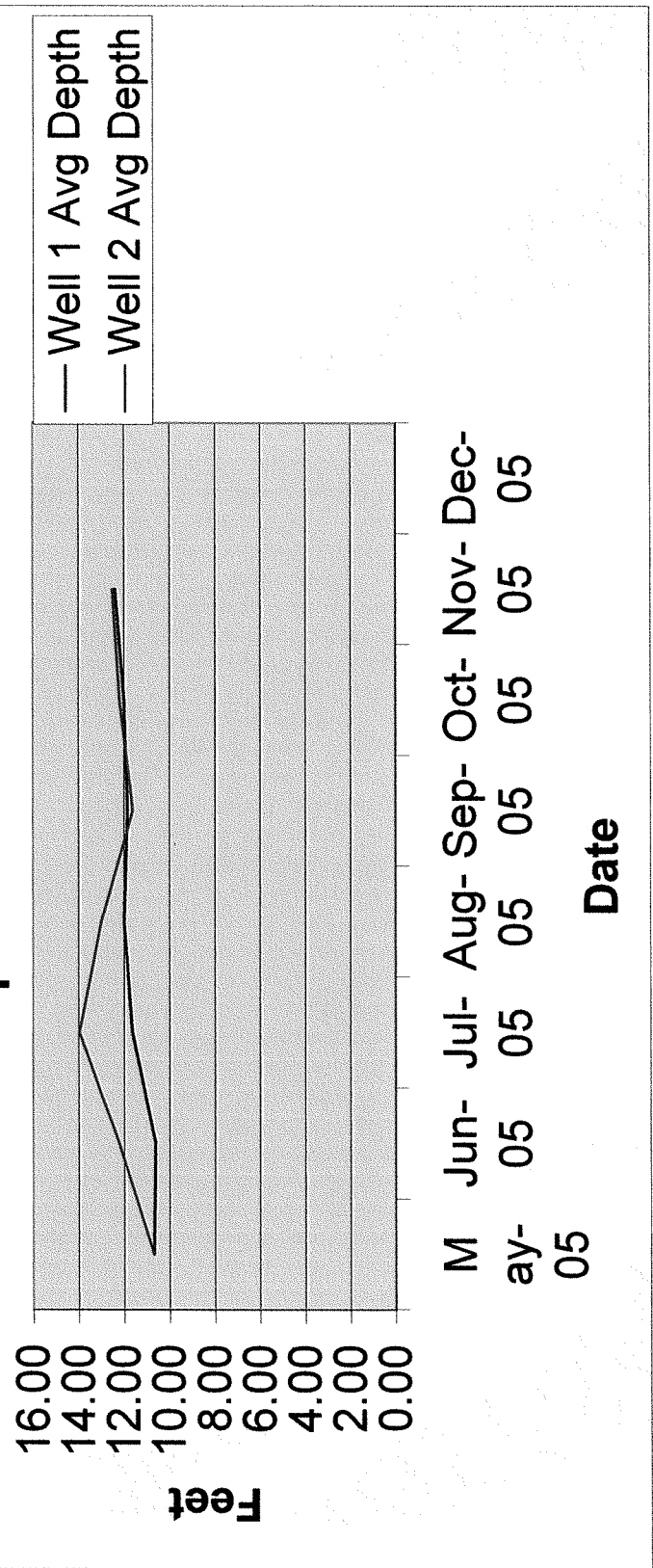




May-05	Jun-05	Jul-05	Aug-05	Sep-05	Oct-05	Nov-05	Dec-05
10.70	10.63	11.64	12.00	11.86	12.00	12.39	
10.70	12.23	13.97	13.00	11.62	12.20	12.51	

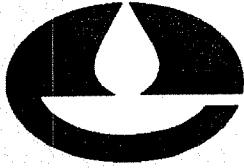
Well 1 Avg Depth  
Well 2 Avg Depth

### Depth to Groundwater



May-05 Jun-05 Jul-05 Aug-05 Sep-05 Oct-05 Nov-05 Dec-05  
Date





# ECO Resources, Inc.

Date: 12/09/05

California Regional Water Quality Control Board  
Central Coast Region  
Attn: Monitoring and Reporting Review Section  
895 Aerovista Place, Suite 101  
San Luis Obispo, CA 93401

Dear Mr. Briggs:

**Facility Name:** San Simeon Community Services District  
Wastewater Treatment Plant

**Revised October Monitoring Report**

The monitoring report has been revised to include Effluent pounds of BOD, percent BOD removal as well as Effluent pounds of Total non-filterables and Effluent Total non-filterable percent removal.

**Address:** 9245 Balboa Avenue  
San Simeon, CA 93452

**Contact person:** Dan Daniels  
**Job Title:** Facility Manager  
**Phone number:** 805 431-3206

**WDR\NPDES Order Number:** R3-2002-0046  
**WDID Number:** 3 400110001

**Type of Report (circle one):** Monthly [**Quarterly**] Semi-Annual Annual

**Month(s) (circle applicable months\*):** JAN FEB MAR APR MAY JUN  
JUL AUG SEP **OCT** NOV DEC

\*Annual Reports (circle the first month of the reporting period)

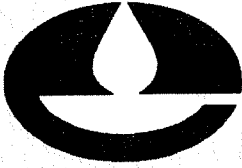
**Year:** \_\_\_\_\_

**Violation(s)** (Place an X by the appropriate choice):  No (there are no violations to report)  Yes

*If Yes is marked (complete a-g):*







# ECO Resources, Inc.

**a) Parameter(s) in Violation:** \_\_\_\_\_

**b) Section(s) of WDR/NPDES Violated:** \_\_\_\_\_

**c) Reported Value(s)** \_\_\_\_\_

**d) WDR/NPDES Limit/Condition:** \_\_\_\_\_

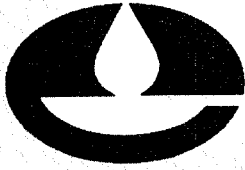
**e) Dates of Violation(s):** \_\_\_\_\_  
(reference page of report/data sheet):

**f) Explanation of Cause(s):** On October 22 and 23, 2005 the logged CL2 values are 5.0 and 17.6 respectively. These samples were pulled from a location other than the designated "Final Effluent" Sampling location. As a result the CL2 residual values obtained are not representative of the Final Effluent; therefore, values for that constituent are being reported as not available (NA). Please refer to the "EFFLUENT CL2 RESIDUAL" column of the San Simeon Monitoring Report. The correct sampling location has been re-labeled and operations staff has been directed as to the correct "Final Effluent" sampling location.

**g) Corrective Action(s):** \_\_\_\_\_

In accordance with the Standard Provisions and Reporting Requirements, I certify under penalty of law that this document and all attachments were prepared under my direction or supervision following a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my knowledge of the person(s) who manage the system or those directly responsible for data gathering, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment.





ECO Resources, Inc.

If you have any questions or require additional information, please contact me at the number provided above.

Sincerely,

A handwritten signature in cursive script, which appears to read "Dan Daniels".

Name: Dan Daniels

Title: Facility Manager









# San Simeon Monitoring Report

REQUIREMENT #3	INST. MAX 6.96					
TIMES EXCEEDED	0					



San Simeon Monitoring Report

FACILITY I.D.#	MO/DAY/YR		MO/DAY/YR		MO/DAY/YR		MO/DAY/YR		MO/DAY/YR		MO/DAY/YR		MO/DAY/YR		MO/DAY/YR		MO/DAY/YR		
	3400110001	BEGINNING	10/1/2005	ENDING:	10/31/2005	CCC Effluent	CCC Effluent	CCC Effluent	CCC Effluent	CCC Effluent	CCC Effluent	CCC Effluent	CCC Effluent	CCC Effluent	CCC Effluent	CCC Effluent	CCC Effluent	CCC Effluent	
STATION	DOWNCOAST	DOWNCOAST	DOWNCOAST	DOWNCOAST	DOWNCOAST	DOWNCOAST	DOWNCOAST	DOWNCOAST	DOWNCOAST	DOWNCOAST	DOWNCOAST	DOWNCOAST	DOWNCOAST	DOWNCOAST	DOWNCOAST	DOWNCOAST	DOWNCOAST	DOWNCOAST	
CONSTITUENT	T COLIFORM	F COLIFORM	F COLIFORM	T COLIFORM	T COLIFORM	T COLIFORM	T COLIFORM	T COLIFORM	T COLIFORM	T COLIFORM	T COLIFORM	T COLIFORM	T COLIFORM	T COLIFORM	T COLIFORM	T COLIFORM	T COLIFORM	T COLIFORM	
UNITS	MPN/100ML	MPN/100ML	MPN/100ML	MPN/100ML	MPN/100ML	MPN/100ML	MPN/100ML	MPN/100ML	MPN/100ML	MPN/100ML	MPN/100ML	MPN/100ML	MPN/100ML	MPN/100ML	MPN/100ML	MPN/100ML	MPN/100ML	MPN/100ML	
SAMPLE TYPE	Grab	Grab	Grab	Grab	Grab	Grab	Grab	Grab	Grab	Grab	Grab	Grab	Grab	Grab	Grab	Grab	Grab	Grab	
FREQUENCY	Once Weekly	Once Weekly	Once Weekly	Once Weekly	Once Weekly	Once Weekly	Once Weekly	Once Weekly	Once Weekly	Once Weekly	Once Weekly	Once Weekly	Once Weekly	Once Weekly	Once Weekly	Once Weekly	Once Weekly	Once Weekly	
MONTH	October	October	October	October	October	October	October	October	October	October	October	October	October	October	October	October	October	October	
10/1/2005																			
10/2/2005																			
10/3/2005																			
10/4/2005																			
10/5/2005																			
10/6/2005																			
10/7/2005																			
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10/29/2005																			
10/30/2005																			
10/31/2005																			
MONTHLY AVERAGE	3		3		ND		0.04		22		ND		ND		7		4		4
MONTHLY HIGH	4		4		19		0		8		14		14		8		5		5
MONTHLY LOW	2		2		50		0		23		14		14		7		2		2
REQUIREMENT #1					DAILY MAX 230										MINIMUM 6.0		30-D AVG 7.5		
TIMES EXCEEDED					1										0		0		0
REQUIREMENT #2					INST MAX 2400										MAXIMUM 9.0		MAX 225		
TIMES EXCEEDED					1										0		0		0









San Simeon Monitoring Report

FACILITY I.D.#	MO/DAY/YR		MO/DAY/YR		MO/DAY/YR		MO/DAY/YR	
	BEGINNING	10/1/2005	ENDING:	10/31/2005	BOD	MG/L	24-HR COMP	MONTHLY
STATION	EFFLUENT	DIS OXYGEN	INFLUENT	EFFLUENT	BOD	MG/L	24-HR COMP	MONTHLY
CONSTITUENT	TURBIDITY	MG/L	BOD	BOD	MG/L	24-HR COMP	MONTHLY	October
UNITS	NTU	MG/L	MG/L	MG/L	MG/L	24-HR COMP	MONTHLY	October
SAMPLE TYPE	CALCULATION	GRAB	8-HR COMP	8-HR COMP	8-HR COMP	8-HR COMP	8-HR COMP	8-HR COMP
FREQUENCY	7-DAY/AVG	WEEKLY	JA/AP/JY/OCT	JA/AP/JY/OCT	JA/AP/JY/OCT	JA/AP/JY/OCT	JA/AP/JY/OCT	JA/AP/JY/OCT
MONTH	October	October	October	October	October	October	October	October
10/1/2005								
10/2/2005								
10/3/2005								
10/4/2005		7.6						
10/5/2005								
10/6/2005								
10/7/2005	4.90							
10/8/2005								
10/9/2005								
10/10/2005								
10/11/2005		4.9						
10/12/2005								
10/13/2005								
10/14/2005	4.20				5		2.7	8
10/15/2005								
10/16/2005								
10/17/2005								
10/18/2005		4.4						
10/19/2005								
10/20/2005								
10/21/2005	1.80							
10/22/2005								
10/23/2005								
10/24/2005								
10/25/2005		6.2						
10/26/2005								
10/27/2005			170				170	
10/28/2005	3.20							
10/29/2005								
10/30/2005								
10/31/2005								
MONTHLY AVERAGE		5.8			5			8
MONTHLY HIGH		7.6			5			8
MONTHLY LOW		4.4			5			8
REQUIREMENT #1	7-D AVG 100				30-D AVG 30		30-D AVG 50	30-D AVG 30
TIMES EXCEEDED	0	0			0		0	0
REQUIREMENT #2					7-D AVG 45		7-D AVG 75	7-D AVG 45
TIMES EXCEEDED					0		0	0



San Simeon Monitoring Report

REQUIREMENT #3 TIMES EXCEEDED				MAX 90			MAX 90				MAX 90
				0			0				0



San Simeon Monitoring Report

FACILITY I.D.# 3400110001		EFFLUENT	EFFLUENT
STATION	CONSTITUENT	TNF RESIDUE	TNF RESIDUE
UNITS		LBS/DAY	PERCENT
SAMPLE TYPE		CALCULATION	CALCULATION
FREQUENCY		MONTHLY	J/A/P/J/O/C/T
MONTH		October	October
10/1/2005			
10/2/2005			
10/3/2005			
10/4/2005			
10/5/2005			
10/6/2005			
10/7/2005			
10/8/2005			
10/9/2005			
10/10/2005			
10/11/2005			
10/12/2005			
10/13/2005			
10/14/2005		4.6	
10/15/2005			
10/16/2005			
10/17/2005			
10/18/2005			
10/19/2005			
10/20/2005			
10/21/2005			
10/22/2005			
10/23/2005			
10/24/2005			
10/25/2005			
10/26/2005			
10/27/2005			95
10/28/2005			
10/29/2005			
10/30/2005			
10/31/2005			
MONTHLY AVERAGE			
MONTHLY HIGH			
MONTHLY LOW			
REQUIREMENT #1		30-D AVG 50	85% REMOVAL
TIMES EXCEEDED		0	0
REQUIREMENT #2		7-D AVG 75	
TIMES EXCEEDED		0	





San Simeon Monitoring Report

REQUIREMENT #3	D-MAX-150	
TIMES EXCEEDED	0	









1:49 PM

12/06/05

Accrual Basis

## San Simeon Community Services District Overall Budget vs. Actual July through October 2005

	Jul - Oct 05	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4000 · Services</b>				
4005 · Services - waste	85,650.21	221,000.00	-135,349.79	38.8%
4010 · Services - water	90,390.43	215,000.00	-124,609.57	42.0%
4025 · Meter charge - water	11,097.00	31,000.00	-19,903.00	35.8%
4050 · State of CA - Hearst Castle	27,955.94	68,000.00	-40,044.06	41.1%
<b>Total 4000 · Services</b>	<u>215,093.58</u>	<u>535,000.00</u>	<u>-319,906.42</u>	<u>40.2%</u>
<b>4100 · Property tax</b>				
4110 · Property tax current secured	1,930.68	54,000.00	-52,069.32	3.6%
4120 · Prop tax current secured supp	1,192.58	2,900.00	-1,707.42	41.1%
4130 · Prop tax current unsecured	0.00	1,800.00	-1,800.00	0.0%
4140 · Prop tax current unsec suppl	0.54	12.00	-11.46	4.5%
4150 · Prop tax prior secured	-166.82	55.00	-221.82	-303.3%
4160 · Property tax prior secured supp	-2.83	0.00	-2.83	100.0%
4170 · Prop tax prior unsecured	47.94	96.00	-48.06	49.9%
4180 · Prop tax prior unsec suppl	12.80	24.00	-11.20	53.3%
4190 · Penalties and interest prop tax	9.33	5.00	4.33	186.6%
4230 · Prop tax admin fee SB2557	0.00	-1,700.00	1,700.00	0.0%
4240 · Electric dereg settlement	0.00	50.00	-50.00	0.0%
4280 · State aid - homeowners	362.31	500.00	-137.69	72.5%
4290 · Educ rev augmentation	0.00	-52,502.00	52,502.00	0.0%
<b>Total 4100 · Property tax</b>	<u>3,386.53</u>	<u>5,240.00</u>	<u>-1,853.47</u>	<u>64.6%</u>
<b>4900 · Late fees and adjustments</b>	5,932.26	5,000.00	932.26	118.6%
<b>Total Income</b>	<u>224,412.37</u>	<u>545,240.00</u>	<u>-320,827.63</u>	<u>41.2%</u>
<b>Expense</b>				
6000 · Accounting	0.00	3,400.00	-3,400.00	0.0%
6020 · Bank fees	5.00			
6025 · Bookkeeping	4,800.00	14,400.00	-9,600.00	33.3%
6030 · Directors fee	2,000.00	6,000.00	-4,000.00	33.3%
6035 · Dues and subscriptions	0.00	500.00	-500.00	0.0%
6045 · Electrical power	1,199.33	0.00	1,199.33	100.0%
6050 · Election expenses	0.00	0.00	0.00	0.0%
6060 · Engineering	22,813.41	20,000.00	2,813.41	114.1%
6065 · Equipment rental	718.70	1,000.00	-281.30	71.9%
6075 · Insurance - health	407.14	1,650.00	-1,242.86	24.7%
6080 · Insurance - liability	0.00	7,500.00	-7,500.00	0.0%
6095 · LAFCO budget allocation	2,427.00	2,200.00	227.00	110.3%
6100 · Legal fees	6,300.00	18,900.00	-12,600.00	33.3%
6105 · Licenses and permits	4,264.20	6,000.00	-1,735.80	71.1%
6110 · Memberships and seminars	0.00	1,000.00	-1,000.00	0.0%
6120 · Office expenses	75.21	0.00	75.21	100.0%
6125 · Operations management	115,115.05	340,832.00	-225,716.95	33.8%
6150 · Non-regular equipment maint	0.00	17,500.00	-17,500.00	0.0%
6200 · Violations	4,500.00	0.00	4,500.00	100.0%
<b>Total Expense</b>	<u>164,625.04</u>	<u>440,882.00</u>	<u>-276,256.96</u>	<u>37.3%</u>
<b>Net Ordinary Income</b>	<u>59,787.33</u>	<u>104,358.00</u>	<u>-44,570.67</u>	<u>57.3%</u>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
8020 · Interest - money market	1,035.88			
8030 · Interest - LAIF	9,836.71	20,600.00	-10,763.29	47.8%
<b>Total Other Income</b>	<u>10,872.59</u>	<u>20,600.00</u>	<u>-9,727.41</u>	<u>52.8%</u>
<b>Other Expense</b>				
9010 · Depreciation expense	28,613.68	82,000.00	-53,386.32	34.9%
<b>Total Other Expense</b>	<u>28,613.68</u>	<u>82,000.00</u>	<u>-53,386.32</u>	<u>34.9%</u>
<b>Net Other Income</b>	<u>-17,741.09</u>	<u>-61,400.00</u>	<u>43,658.91</u>	<u>28.9%</u>
<b>Net Income</b>	<u>42,046.24</u>	<u>42,958.00</u>	<u>-911.76</u>	<u>97.9%</u>



1:48 PM  
 12/06/05  
 Accrual Basis

## San Simeon Community Services District Water Budget vs. Actual July through October 2005

	Jul - Oct 05	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4000 · Services				
4010 · Services - water	90,390.43	215,000.00	-124,609.57	42.0%
4025 · Meter charge - water	11,097.00	31,000.00	-19,903.00	35.8%
<b>Total 4000 · Services</b>	<u>101,487.43</u>	<u>246,000.00</u>	<u>-144,512.57</u>	<u>41.3%</u>
<b>Total Income</b>	101,487.43	246,000.00	-144,512.57	41.3%
<b>Expense</b>				
6000 · Accounting	0.00	850.00	-850.00	0.0%
6025 · Bookkeeping	1,200.00	3,600.00	-2,400.00	33.3%
6030 · Directors fee	900.00	2,700.00	-1,800.00	33.3%
6035 · Dues and subscriptions	0.00	150.00	-150.00	0.0%
6060 · Engineering	2,043.20	4,000.00	-1,956.80	51.1%
6065 · Equipment rental	359.35	500.00	-140.65	71.9%
6080 · Insurance - liability	0.00	750.00	-750.00	0.0%
6095 · LAFCO budget allocation	606.75	550.00	56.75	110.3%
6100 · Legal fees	2,100.00	6,237.00	-4,137.00	33.7%
6105 · Licenses and permits	18.54	3,000.00	-2,981.46	0.6%
6125 · Operations management	40,290.26	119,291.20	-79,000.94	33.8%
6150 · Non-regular equipment maint	0.00	7,875.00	-7,875.00	0.0%
<b>Total Expense</b>	<u>47,518.10</u>	<u>149,503.20</u>	<u>-101,985.10</u>	<u>31.8%</u>
<b>Net Ordinary Income</b>	53,969.33	96,496.80	-42,527.47	55.9%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
9010 · Depreciation expense	0.00	0.00	0.00	0.0%
<b>Total Other Expense</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
<b>Net Other Income</b>	0.00	0.00	0.00	0.0%
<b>Net Income</b>	<u><u>53,969.33</u></u>	<u><u>96,496.80</u></u>	<u><u>-42,527.47</u></u>	<u><u>55.9%</u></u>





1:49 PM

12/06/05

Accrual Basis

## San Simeon Community Services District Sewer Budget vs. Actual July through October 2005

	Jul - Oct 05	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4000 · Services</b>				
4005 · Services - waste	85,650.21	221,000.00	-135,349.79	38.8%
4050 · State of CA - Hearst Castle	27,955.94	68,000.00	-40,044.06	41.1%
<b>Total 4000 · Services</b>	<u>113,606.15</u>	<u>289,000.00</u>	<u>-175,393.85</u>	<u>39.3%</u>
<b>Total Income</b>	113,606.15	289,000.00	-175,393.85	39.3%
<b>Expense</b>				
6000 · Accounting	0.00	850.00	-850.00	0.0%
6025 · Bookkeeping	1,200.00	3,600.00	-2,400.00	33.3%
6030 · Directors fee	900.00	2,700.00	-1,800.00	33.3%
6035 · Dues and subscriptions	0.00	250.00	-250.00	0.0%
6060 · Engineering	19,205.24	16,000.00	3,205.24	120.0%
6065 · Equipment rental	359.35	500.00	-140.65	71.9%
6080 · Insurance - liability	0.00	4,500.00	-4,500.00	0.0%
6095 · LAFCO budget allocation	606.75	550.00	56.75	110.3%
6100 · Legal fees	2,100.00	6,426.00	-4,326.00	32.7%
6105 · Licenses and permits	3,026.53	3,000.00	26.53	100.9%
6125 · Operations management	69,069.03	204,499.20	-135,430.17	33.8%
6150 · Non-regular equipment maint	0.00	7,875.00	-7,875.00	0.0%
6200 · Violations	4,500.00	0.00	4,500.00	100.0%
<b>Total Expense</b>	<u>100,966.90</u>	<u>250,750.20</u>	<u>-149,783.30</u>	<u>40.3%</u>
<b>Net Ordinary Income</b>	12,639.25	38,249.80	-25,610.55	33.0%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
9010 · Depreciation expense	0.00	0.00	0.00	0.0%
<b>Total Other Expense</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
<b>Net Other Income</b>	0.00	0.00	0.00	0.0%
<b>Net Income</b>	<u><u>12,639.25</u></u>	<u><u>38,249.80</u></u>	<u><u>-25,610.55</u></u>	<u><u>33.0%</u></u>



**San Simeon Community Services District**  
**General Budget vs. Actual**  
 July through October 2005

	Jul - Oct 05	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4100 · Property tax</b>				
4110 · Property tax current secured	1,930.68	54,000.00	-52,069.32	3.6%
4120 · Prop tax current secured supp	1,192.58	2,900.00	-1,707.42	41.1%
4130 · Prop tax current unsecured	0.00	1,800.00	-1,800.00	0.0%
4140 · Prop tax current unsec suppl	0.54	12.00	-11.46	4.5%
4150 · Prop tax prior secured	-166.82	55.00	-221.82	-303.3%
4160 · Property tax prior secured supp	-2.83	0.00	-2.83	100.0%
4170 · Prop tax prior unsecured	47.94	96.00	-48.06	49.9%
4180 · Prop tax prior unsec suppl	12.80	24.00	-11.20	53.3%
4190 · Penalties and interest prop tax	9.33	5.00	4.33	186.6%
4230 · Prop tax admin fee SB2557	0.00	-1,700.00	1,700.00	0.0%
4240 · Electric dereg settlement	0.00	50.00	-50.00	0.0%
4280 · State aid - homeowners	362.31	500.00	-137.69	72.5%
4290 · Educ rev augmentation	0.00	-52,502.00	52,502.00	0.0%
<b>Total 4100 · Property tax</b>	<b>3,386.53</b>	<b>5,240.00</b>	<b>-1,853.47</b>	<b>64.6%</b>
<b>4900 · Late fees and adjustments</b>	<b>5,932.26</b>	<b>5,000.00</b>	<b>932.26</b>	<b>118.6%</b>
<b>Total Income</b>	<b>9,318.79</b>	<b>10,240.00</b>	<b>-921.21</b>	<b>91.0%</b>
<b>Expense</b>				
6000 · Accounting	0.00	1,700.00	-1,700.00	0.0%
6020 · Bank fees	5.00			
6025 · Bookkeeping	2,400.00	7,200.00	-4,800.00	33.3%
6030 · Directors fee	200.00	600.00	-400.00	33.3%
6035 · Dues and subscriptions	0.00	100.00	-100.00	0.0%
6045 · Electrical power	1,199.33	0.00	1,199.33	100.0%
6050 · Election expenses	0.00	0.00	0.00	0.0%
6060 · Engineering	1,564.97	0.00	1,564.97	100.0%
6075 · Insurance - health	407.14	1,650.00	-1,242.86	24.7%
6080 · Insurance - liability	0.00	2,250.00	-2,250.00	0.0%
6095 · LAFCO budget allocation	1,213.50	1,100.00	113.50	110.3%
6100 · Legal fees	2,100.00	6,237.00	-4,137.00	33.7%
6105 · Licenses and permits	1,219.13	0.00	1,219.13	100.0%
6110 · Memberships and seminars	0.00	1,000.00	-1,000.00	0.0%
6120 · Office expenses	75.21	0.00	75.21	100.0%
6125 · Operations management	5,755.76	17,041.60	-11,285.84	33.8%
6150 · Non-regular equipment maint	0.00	1,750.00	-1,750.00	0.0%
<b>Total Expense</b>	<b>16,140.04</b>	<b>40,628.60</b>	<b>-24,488.56</b>	<b>39.7%</b>
<b>Net Ordinary Income</b>	<b>-6,821.25</b>	<b>-30,388.60</b>	<b>23,567.35</b>	<b>22.4%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
8020 · Interest - money market	1,035.88			
8030 · Interest - LAIF	9,836.71	20,600.00	-10,763.29	47.8%
<b>Total Other Income</b>	<b>10,872.59</b>	<b>20,600.00</b>	<b>-9,727.41</b>	<b>52.8%</b>
<b>Other Expense</b>				
9010 · Depreciation expense	28,613.68	82,000.00	-53,386.32	34.9%
<b>Total Other Expense</b>	<b>28,613.68</b>	<b>82,000.00</b>	<b>-53,386.32</b>	<b>34.9%</b>
<b>Net Other Income</b>	<b>-17,741.09</b>	<b>-61,400.00</b>	<b>43,658.91</b>	<b>28.9%</b>
<b>Net Income</b>	<b>-24,562.34</b>	<b>-91,788.60</b>	<b>67,226.26</b>	<b>26.8%</b>











**Board of Directors-Regular Meeting  
San Simeon Community Services District  
MINUTES  
Wednesday, November 9, 2005 6:30 PM  
Cavalier Banquet Room**

**CALL TO ORDER**

**1.1 Roll Call:** The meeting was called to order by Chairman Lambeth. All directors were in attendance.

**1.2 Pledge of Allegiance**

**2. PUBLIC COMMENT-** Property owner Ron Hurlbert asked the board what steps they were taking to acquire water so that he and other land owners may build on the property which they have owned. Chairman Lambeth replied that the board has attempted to contact Cambria regarding the desalination plant and has also looked into water sources from the north. The board has some concerns it must contend with including Ordinance 66 and a water rate study. Mr. Hurlbert said if Hearst received a proposal, they would act on it. District Counsel Rob Schultz mentioned the impediment in the past has been regarding growth. Now the conservation easement around San Simeon is finished and the boundaries are clear.

Bob Hather, property owner, stated that Cambria told him SSCSD has not communicated with them. He then commented that he would be willing to provide an engineer. Mike Hanchett said he believes the board is moving ahead and their process will produce results. He suggested moving with caution and not leaving out any important persons from the process. Director Fields said he would like the board to get a proposal to Hearst before the end of the year. He continued to say we should have San Simeon on the Cambria agenda for their board meetings.

**2.1 SHERIFFS REPORT- Sargent Rasmussen**

Sargent Rasmussen reported there were 30 calls from San Simeon in the last 30 days. Two arrests were made, one for public intoxication and the other for domestic violence. Director Fields said he would like to see more officers in the area because there is a large methamphetamine manufacturing problem in the community. Sgt. Rasmussen replied that they would need to receive more calls providing specific information which could lead to an arrest for such offenders.

**3. STAFF REPORTS**

**3.1 GENERAL MANAGERS REPORT**

**3.1.1 Current Project Report**

General Manager Tom O'Neill reported that six items for the Collections Systems Repairs have been completed. One of the employees has been injured causing delays. Boyle is continuing work on plans for the Tertiary Treatment Plant Upgrade.



### **3.1.2 Superintendent's Report**

District Operations Manager Charles Grace stood in for Facility Manager Dan Daniels. Mr. Grace said there were no exceedances to report for the month. There have been improvements to the chlorine contact chamber. A wood baffle has been installed and is illustrated in the picture handed out. The flow is now redirected to fall over an area closer to the de-chlorination chemical dosing location. Prior to this modification Final Effluent samples taken were being contaminated with chlorine. The State had directed coliform samples be taken from the pit-an area with potential contaminants because of its stagnant qualities. The AWWA recommends sampling for coliform from a flowing stream. A letter has been sent to the State disputing the location. Coliform Samples have been taken from both locations and the samples taken where the State suggested have been contaminated.

Mr. Grace said the influent meter at the plant has been calibrated. Well number one has been off due to the Cla-valve needing repair. The cost for repair is higher than expected and they will ask Bob Haifley to call the meter company Neptune and work on a price. The average well depths are 12.38 and 12.20 feet.

Some of the Systems Activities are the scheduling of the annual inspection for the plant outfall, further adjustments to the flow graph chart, and a valve replacement and backflow prevention device installation at well number one.

### **OTHER REPORTS**

Mr. O'Neill said an abandoned car on Avonne is going to be removed. The district is waiting to receive a quote for the curb painting project. An abandoned stove in the street on Avonne is scheduled for removal which the district will also pay for.

### **3.2 DISTRICT COUNSEL REPORT**

District Counsel Rob Schultz mentioned the subject of concern will be discussed in more detail on action item 5.1.

## **4. ITEMS OF BUSINESS**

**4.1 Approval of Minutes- Oct. 12, 2005:** Changes to be made to the Minutes are as follows: Under item 5.4, Director Fields should be Director Russell. Under item 5.4.1, Director Fields should be changed to Director Russell. Under item 6, Director Russell should be changed to Director Fields.

Motion made: Director Russell

Second: Director Fields

Approved 5-0 with changes

**4.2 Approval of Warrants Oct. 1- Oct. 31, 2005:**

Motion made: Director Russell

Second: Director Fields

Approved 5-0

## **5. DISCUSSION\ACTION ITEMS**



**5.1 Approval of Proposal to perform an alternatives analysis in regards to CCC permit for Rip Rap:** District Counsel Rob Schultz said the district received a letter from the Coastal Commission asking for additional information. There are eight different items requested. Mr. Schultz said a study showing that the Rip Rap is the best alternative is needed. A motion was made to approve a retainer amount of \$1800.00 required for work from Cannon Associates.

Motion made: Director Russell

Second: Director Kiech

Approved 5-0

**5.2 Approval of M29 Technology and Design proposal for website:** The approximate cost of the website, according to Tom O'Neill, will be between \$5-7000.00 depending on the various options provided. The time to build the site will be six to twelve weeks.

Motion made: Director Russell

Second: Director Mirabal-Boubion

Approved 5-0

**5.3 Approval of Psomas Proposal for Grant assistance Services:** A proposal, included in the board packet, is for the first two parts of a three step process for a grant. It includes the research and the application. Approval is for an initial fee of \$15,000.

Motion made: Director Kiech

Second: Director Russell

Approved 5-0

**5.4 BOARD COMMITTEE REPORTS:** The Water Committee would like to schedule a special meeting to discuss fees. Meeting set for December 22, 2005 from 3-5 PM.

**5.5 BOARD REPORTS:** None

**6. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS:** Chairperson Lambeth suggested the board send a letter in the next billing highlighting various improvements and activities for the year. A Chamber Mixer is coming up in the first two weeks of December. February 6, 2006 is the 40<sup>th</sup> Anniversary of the San Simeon Chamber of Commerce.

**7. ADJOURNMENT:** 8:40 PM









**Board of Directors- Special Meeting  
San Simeon Community Services District  
MINUTES  
Tuesday November 22, 2005 3:00 PM  
Cavalier Banquet Room**

- 1. Regular Session:** Roll call taken, all Board members, with the exception of Director Mirabal-Boubion, were in attendance.
  
- 2. Public Comment:** Resident Bob McLaughlin expressed his concerns regarding the cost to the consumers of recycled water, total cost of the project, who the consumer is, and if there are any provisions for storage. General Manager O'Neill said that recycled water may be able to be used for fire suppression but storage would have to be addressed. Discussion followed about the possibilities of how to use the water.

**3. Discussion/Action Items**

**3.1 Discussion/Action Regarding the Water Committee's Presentation on Proposed Ordinance for Establishing Water and Sewer Service Allocation and Transfer Requirements:** Mike Hanchett said the committee created a Mission Statement for both the district and the Water Committee. Mr. Hanchett presented issues to the Board that would need to be discussed further such as how Equivalent Dwelling Units would be defined. EDU's can be measured as gallons of use, number of fixtures, square feet, or meter size. Another issue was that of System Development Charges, also called connection fees. These one time fees would provide the additional capital for infrastructure costs for the water and sewer utilities. A rate study needs to be conducted to determine the capital needs. Mr. Hanchett said he recommends the Board direct staff to initiate a water study. He suggests the Board authorize the Water Committee to proceed with evaluation of the current ordinance and moratorium of water and sewer connections.

**A motion was made to adopt the Water Boards recommendations to bring back the draft ordinance to the board after legal counsel's review and final approval.**

Motion made by: Director Lambeth  
Second by: Director Fields  
Approved 4-0

**A motion was made to direct staff to bring back to the Board the scope of the Water Study and estimated costs.**

Motion made by: Director Russell  
Second by: Director Fields



Approved 4-0

**A motion was made to direct legal counsel to determine if there are any legal issues associated with an interim rate increase.**

Motion made by: Director Kiech

Second by: Director Fields

Approved 4-0

**3.2 Discussion/Action Regarding the Postponement of the December 2005 San Simeon CSD Board Meeting:** Item was pulled from the agenda. A meeting will be held on December 14, 2005 at the regular time.

**4. Board/Staff General Discussions and Proposed Agenda Items:**

General Manager Tom O'Neill reported that the water levels at the wells are above normal. They are being read everyday by the facility manager Dan Daniels and then the results are charted to determine whether levels are rising or falling. Mr. O'Neill said the NPDES permit requires a yearly inspection for the outfall at the plant and will cost the district \$6800.00. He has drafted a letter to be sent in the next billing stating that dye may be seen in the water from the testing and that it presents no harm to humans or aquatic life. The influent flow meter needs calibration and will cost \$1500.00. These items will be presented at the next meeting for approval.

**5. Adjournment:** 4:20 PM











Diana Hall	Bill	Deposit refund acct. 80	12/14/2005	\$ 50.00	1412-016	5298
Crosby and Cindrich	Bill	Audited Financial Statements	12/14/2005	\$ 2,198.32	1412-017	5296
Charlotte Hoffman	Bill	Deposit refund acct. 58	12/14/2005	\$ 50.00	1412-018	5295
Cannon Associates	Bill	Environmental Planning	12/14/2005	\$ 4,436.16	1412-019	5294
California Special Districts Assoc.	Bill	2006 Membership Dues	12/14/2005	\$ 518.00	1412-020	5293
California Rural Water Association	Bill	2006 Membership Dues	12/14/2005	\$ 245.00	1412-021	5292
Boyle Engineering Corp.	Bill	Task Orders 3-05, 4-05, 5-05 (2), 5-06	12/14/2005	\$ 13,202.40	1412-022	5291
A and G Instrument Service	Bill	Calibration of flow equipment	12/14/2005	\$ 1,579.20	1412-023	5289
<b>Total:</b>				<b>\$ 46,551.61</b>		





**San Simeon Community Services District  
WARRANT REPORT  
November 1 - 30, 2005**

Type	Date	Open Balance	Warrant #	Check #
Fields, Alan	12/14/2005	\$ 100.00	0902-001	5290
Kiech, David	12/14/2005	\$ 100.00	1412-002	5297
Lambeth, Terry	12/14/2005	\$ 100.00	1412-003	5311
Mirabal-Boubion, Loraine	12/14/2005	\$ 100.00	1412-004	5304
Russell, John	12/14/2005	\$ 100.00	1412-005	5303
Schultz, Rob	12/14/2005	\$ 2,145.00	1412-006	5308
ECO Resources	12/14/2005	\$ 12,446.95	1412-007	5299
PERS Health	12/14/2005	\$ 135.55	1412-008	5306
GBP&B	12/14/2005	\$ 1,200.00	1412-009	5300
Great Outdoors Construction	12/14/2005	\$ 380.30	1412-010	5301
Griswold Industries	12/14/2005	\$ 2,183.61	1412-011	5302
SLO County of Environmental Health	12/14/2005	\$ 1,076.00	1412-012	5309
State Water Resources Control Board	12/14/2005	\$ 103.90	1412-014	5312
PG and E	12/14/2005	\$ 601.22	1412-016	5307
M29	12/14/2005	\$ 3,500.00	1412-015	5305









**SAN SIMEON COMMUNITY SERVICE DISTRICT**  
**111 Pico Avenue, San Simeon, CA 93452**  
**(805) 927-4778**

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Date: December 8, 2005

To: Board of Directors

From: District Counsel

Subject: Extension and Amendment to Agreement with District Counsel

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On September 27, 2005 the Board of Directors of the San Simeon Community Services District passed and adopted Resolution 05-0307 finding that an emergency condition existed regarding immediate improvements necessary to its Wastewater Treatment Plant and declared said emergency pursuant to Section 20168 of the Public Contract Code.

Public Contract Code Section 22050 requires the District to review the emergency action at its regularly scheduled meetings to determine, by a four-fifths vote, that there is a need to continue the action.

Staff recommends that after reviewing the current status of the Wasterwater Treatment Plant upgrades project, that the Board make a motion to extend the emergency condition that exists at the San Simeon Community Services District Wastewater Treatment Plant.

RWS











**Discussion/Action Items  
For  
December 14, 2005  
SSCSD Board Meeting**

**5.1 Extension of Emergency Condition regarding the SSCSD Wastewater Plant-** See attached report from Rob Schultz, District Legal Counsel.

**5.2 Ordinance 101-** At the San Simeon CSD Board of Directors special meeting on November 22, 2005 the Board approved the draft Ordinance that was presented by Mike Hanchett on behalf of the Water Committee. The Board reviewed the Ordinance and directed staff to bring the Ordinance back to the next meeting with comments and/or revisions from Legal Counsel. Included in the Board's packet is **Ordinance 101 of the Board of Directors of the San Simeon Community Services District Establishing Water and Sewer Service Allocation Transfer Requirements**, the ordinance has been reviewed by Legal Counsel and it is staff's recommendation that the Board approve the Ordinance as presented.

**5.3 Resolution 05-308 Offices of Emergency Services Designation of Agent-** The Governor's Office of Emergency Services requires that an agent of the San Simeon CSD be designated by the District's Board of Directors on matters pertaining to the District. Resolution 05-308 designates the General Manager of the District as that agent. It is staff's recommendation that the Board approve resolution 05-308 as presented.

**5.4 Boyle Task Order 7-05 Water Master Plan-** At the San Simeon CSD Board of Directors Special Meeting on November 22, 2005 the Board directed staff to have Boyle Engineering submit a task order for the development of a Water Master Plan. The task order was to include costs associated with the development of the plan. Included in the Board's packet is a task order 7-05 with associated costs. A representative of Boyle Engineering is in attendance to answer any questions. It is staff's recommendation that the Board approve the task order as presented.

**5.5 Underwater Resources Proposal for Inspection of Outfall-** As required by the RWQCB the District is required each year to inspect the outfall from the wastewater treatment plant. That inspection needs to be completed before the end of the year and before extreme weather interferes. The inspection was addressed by staff at the last regular Board meeting on November 9, 2005. Included in the packets is the proposal from Underwater Resources to perform the required services. It is staff's recommendation that the Board approve the proposal as presented.

**5.6 Election of SSCSD Board Chairperson and Vice Chairperson-** Nominations and elections of Board Chairperson and Vice Chairperson for 2006.

**5.7 San Simeon CSD Monthly Board Meeting-** It is required by law that all public meetings be posted to the general public 72 hours in advance of the meeting. It is also



required by direction of the SSCSD Board of Directors that Board packets be delivered to Board Members 72 hours in advance of the meeting. This requires staff to have agendas and packets posted and delivered on the Friday before the meeting or 120 hours before the scheduled meeting. If the Regular Board meetings would be moved to the second Thursday of each month this would allow staff more time to prepare the agendas and packets as well as allow for some flexibility when developing the agendas. It would also serve to use staff time in a more productive manner. Staff also recommends the start time of the Regular Board meetings be moved from 6:30 pm to 6:00 pm. It is requested and recommended, by staff, that the Board approve the change of the Regular Board meetings from the second Wednesday of the month to the second Thursday of the month and that the start time of the meetings be moved from 6:30 pm to 6:00 pm.

### **5.8 Board Committee Reports-**

### **5.9 Board Reports-**

**5.9.1 Year End Letter from Board Chairperson-** In the Board's packet, for the Directors review, is Chairperson Lambeth's letter to residents and business owners recapping the events of 2005



















**SAN SIMEON COMMUNITY SERVICE DISTRICT**  
**111 Pico Avenue, San Simeon, CA 93452**  
**(805) 927-4778**

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Date: December 9, 2005

To: Board of Directors

From: District Counsel

Subject: Resolution Appointing the District Manager as the authorized agents to execute applications and claim documents for Financial Assistance under the Federal Emergency Management Agency assistance program.

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**RECOMMENDATION**

It is recommended that the Board adopt Resolution 05-309 designating the District Manager as the individual who are authorized to execute documents seeking financial assistance under P.L. 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and or state financial assistance under the California Disaster Assistance Act.

**BACKGROUND**

The attached resolution updates the positions in the District to be authorized agents for the purpose of receipt, processing and coordination of all inquiries and requirements necessary to obtain available federal and state disaster assistance. The names of the people in those positions will be forwarded to Federal Emergency Management Agency (FEMA) and the Office of Emergency Services (OES).

RWS





**RESOLUTION NO. 05-309**

**RESOLUTION APPOINTING THE DISTRICT MANAGER AS THE  
DISTRICT'S AUTHORIZED AGENTS FOR DISASTER CLAIMS**

**WHEREAS**, the Federal Emergency Management Agency and the State of California, Office of Emergency Services require that the City designate its authorized representatives for the purpose of receipt, processing, and coordination of all inquiries, and requirements necessary to obtain available federal and state disaster assistance.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors for the San Simeon Community Services District that the District Manager is hereby authorized, individually, to provide and to sign for and in behalf of the San Simeon Community Services District, a public entity established under the laws of the State of California,

**1.** any documents associated with the appropriate State office for obtaining certain Federal financial assistance under the Disaster Relief Act (Public Law 93-288, 93rd Congress) or otherwise available from the President's Disaster Relief Fund.

**2.** any documents associated with the California Office of Emergency Services for the purpose of obtaining reimbursement under the Natural Disaster Assistance Act (Government Code Section 8680 et seq.), or other otherwise available under the Natural Disaster Assistance Fund.

**PASSED, APPROVED, AND ADOPTED**, by the Board of Directors of the San Simeon Community Services District on the 14th day of December 2005, by the following vote to wit:

AYES:

NOES:

ABSENT:

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Terry Lambeth, Chairperson  
Board of Directors

ATTEST:

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District Secretary









**Project Budget**

**2006 Water Master Plan**

**San Simeon Community Services District**

Task Description	Personnel Hours						Total Hours	Budget				Total	
	Principal	Senior II	Associate	Assistant	Drafter	Clerical		Labor	ODC	Cleath & Associates, Inc.	Total Non-Labor		
<b>Task Group 100 - Data Collection and Review</b>													
Data collection and review		4	24	8			36	\$ 3,840	307		\$ 307	\$ 4,147	
<b>Subtotal</b>		4	24	8			36	\$ 3,840	307		\$ 307	\$ 4,147	
<b>Task Group 200 - Water Demand</b>													
Existing water demand analysis		4	8	8			20	\$ 2,160	173		\$ 173	\$ 2,333	
Future water demand projections		4	16	16			36	\$ 3,760	301		\$ 301	\$ 4,061	
<b>Subtotal</b>		8	24	24			56	\$ 5,920	474		\$ 474	\$ 6,394	
<b>Task Group 300 - Existing System Operation</b>													
Operations data		2	8	8			18	\$ 1,880	150		\$ 150	\$ 2,030	
System schematic		2	4		8		14	\$ 1,436	115		\$ 115	\$ 1,551	
<b>Subtotal</b>		4	12	8	8		32	\$ 3,316	265		\$ 265	\$ 3,581	
<b>Task Group 400 - Computer Modeling</b>													
Develop model		2	12	12			26	\$ 2,680	214		\$ 214	\$ 2,894	
Establish scenarios			8	8			16	\$ 1,600	128		\$ 128	\$ 1,728	
Perform hydrant tests			12	12			24	\$ 2,400	192		\$ 192	\$ 2,592	
Calibrate model			4	4			8	\$ 800	64		\$ 64	\$ 864	
Perform model runs (up to 8)		4	8	8			20	\$ 2,160	173		\$ 173	\$ 2,333	
<b>Subtotal</b>		6	44	44			94	\$ 9,640	771		\$ 771	\$ 10,411	
<b>Task Group 500 - Water Supply Evaluation</b>													
Well evaluation and recommendations		4	8	40		8	60	\$ 6,516	521	\$ 13,000	\$ 13,521	\$ 20,037	
Supply evaluator		60	8	80			148	\$ 20,020	1,602		\$ 1,602	\$ 21,622	
<b>Subtotal</b>		64	16	120		8	208	\$ 26,536	2,123	\$ 13,000	\$ 15,123	\$ 41,659	
<b>Task Group 600 - Future Regulations</b>													
Future regulations review		2	8	16	8		34	\$ 3,910	313		\$ 313	\$ 4,223	
<b>Subtotal</b>		2	8	16	8		34	\$ 3,910	313		\$ 313	\$ 4,223	
<b>Task Group 700 - Improvements and Recommendations</b>													
Improvements and recommendation:							40	\$ 4,760	381		\$ 381	\$ 5,141	
<b>Subtotal</b>							40	\$ 4,760	381		\$ 381	\$ 5,141	





**Project Budget**

**2006 Water Master Plan**

**San Simeon Community Services District**

Task Description	Personnel Hours						Budget					
	Principal	Senior II	Associate	Assistant	Drafter	Clerical	Total Hours	Labor	ODC	Cleath & Associates, Inc.	Total Non-Labor	Total
<b>Task Group 800 - Opinion of Probable Cost</b>												
Opinion of probable cost:							32	\$ 3,640	\$ 291		\$ 291	\$ 3,931
<b>Subtotal</b>							<b>32</b>	<b>\$ 3,640</b>	<b>\$ 291</b>	<b>\$ -</b>	<b>\$ 291</b>	<b>\$ 3,931</b>
<b>Task Group 900 - Rate Study</b>												
Rate study	12	8	40	40			100	\$ 11,220	\$ 898		\$ 898	\$ 12,118
<b>Subtotal</b>	<b>12</b>	<b>8</b>	<b>40</b>	<b>40</b>	<b>-</b>	<b>-</b>	<b>100</b>	<b>\$ 11,220</b>	<b>\$ 898</b>	<b>\$ -</b>	<b>\$ 898</b>	<b>\$ 12,118</b>
<b>Task Group 1000 - Report Preparation</b>												
Draft Technical Memorandum - Well Evaluation	1	8	8			4	21	\$ 2,383	\$ 191		\$ 191	\$ 2,574
Final Technical Memorandum	1	2	4		16	4	27	\$ 2,595	\$ 208		\$ 208	\$ 2,803
Draft Water Master Plan	4	8	24		32	12	80	\$ 8,028	\$ 642		\$ 642	\$ 8,670
Final Water Master Plan	4	12	16		8	4	44	\$ 5,044	\$ 404		\$ 404	\$ 5,448
<b>Subtotal</b>	<b>10</b>	<b>30</b>	<b>52</b>	<b>-</b>	<b>56</b>	<b>24</b>	<b>172</b>	<b>\$ 18,050</b>	<b>\$ 1,444</b>	<b>\$ -</b>	<b>\$ 1,444</b>	<b>\$ 19,494</b>
<b>Task Group 1100 - Meetings</b>												
Kickoff meeting with Board		2	4				6	\$ 700	\$ 56		\$ 56	\$ 756
Meetings with District staff at Boyle office (4)		4	8				12	\$ 1,400	\$ 112		\$ 112	\$ 1,512
Meetings with District staff at District office (2)		4	8				12	\$ 1,400	\$ 112		\$ 112	\$ 1,512
Presentations to Board (2)		16	32			16	64	\$ 6,592	\$ 527		\$ 527	\$ 7,119
<b>Subtotal</b>	<b>-</b>	<b>26</b>	<b>52</b>	<b>-</b>	<b>-</b>	<b>16</b>	<b>94</b>	<b>\$ 10,092</b>	<b>\$ 807</b>	<b>\$ -</b>	<b>\$ 807</b>	<b>\$ 10,899</b>
<b>Total</b>	<b>88</b>	<b>134</b>	<b>432</b>	<b>132</b>	<b>64</b>	<b>48</b>	<b>898</b>	<b>\$ 100,924</b>	<b>\$ 8,074</b>	<b>\$ 13,000</b>	<b>\$ 21,074</b>	<b>\$ 121,998</b>

Amounts shown are fec.

Personnel Category	\$/HR
Principal	\$175.00
Senior II	\$140.00
Associate	\$105.00
Assistant	\$95.00
Drafter	\$92.00
Clerical	\$62.00



Task Order 7-05

SAN SIMEON COMMUNITY SERVICES DISTRICT ("DISTRICT")

AND

BOYLE ENGINEERING, A PROFESSIONAL CORPORATION ("CONSULTANT")

This Task Order is issued by DISTRICT and accepted by CONSULTANT pursuant to the mutual promises, covenants, and conditions contained in the Agreement between the above named parties dated the 8<sup>th</sup> day of February 2005.

I. PURPOSE

The purpose of this Task Order is to obtain engineering services to complete a Water Master Plan for the San Simeon Community Services District.

II. SCOPE OF WORK

The following describes the Scope of Work to be performed by the Consultant:

**Task 100 – Data Collection and Review**

Work with District staff to obtain, review, and analyze available data pertaining to the water distribution system. The information required (if available) includes the following, to be provided by the District:

- Previous water master planning reports or hydraulic analyses
- Monthly water production records from 1995 to present
- Monthly water consumption records from 1995 to present
- Records of peak daily and hourly demands from the same period
- Pump curves and settings for District wells and booster pumps
- Control valve settings
- Reservoir data including ground elevation, overflow height, and active volume
- Well data including static and pumped groundwater elevations for winter and summer months for each well
- Hydrant flow test data
- Hydrogeologic data pertaining to District's well fields and well sites
- Existing and build-out land use and population information
- Existing aerial photography and mapping available from District and County

**Task 200 – Water Demand**

201 Existing Demand Analysis - Historic production and consumption records from 1995 to present provided by the District will be used to estimate existing average daily, maximum day, and peak hour demands for the overall system.





- 202 Future Demand Projection – The Cambria and San Simeon Acres Community Plan will be used to project build-out demand. Our assumptions will be reviewed and approved by District staff prior to completing this task.

### **Task 300 – Existing System Operation**

- 301 Operations Data – Meet with water operations staff to verify system operation specifics, discuss known deficiencies and identify recurring operations problems.
- 302 Hydraulic Schematic – Prepare schematic of system for inclusion in the Master Plan report.

### **Task 400 – Computer Modeling**

A hydraulic model will be prepared using WaterCAD software (by Haestad Methods) to simulate the operation of the water system. A “skeleton” model of the pipes, tank, pumps, and wells will be developed using the District’s most recent record drawings, well production records, available pump curves, elevations of tanks and wells, and available topographic mapping. If no topographic mapping is available through the District or County, USGS quadrangle maps will be used for elevation data.

This model will allow us to evaluate fire protection, water main capacity, and pressure issues throughout the community under existing future demand scenarios. The model will be developed for use in the Master Plan and will be calibrated based on field hydrant testing. It is assumed that District staff will assist Boyle staff by performing hydrant testing; by operating hydrants, valves, and pumps during tests; and by determining the status of pumps and tanks during testing. Model runs will be developed to simulate average daily flows, peak hour demands, maximum day demands, and fire flow analyses at various locations throughout the system under scenarios with the wells on and/or off. Fire flow requirements will be provided by District staff.

### **Task 500 – Water Supply Evaluation**

- 501 Well Evaluation and Recommendations: A review of condition, capacity, and safe yield of the District’s wells will be conducted. The report will comment on the ability of wells to meet increasing District demands, addressing safe yield, condition of casing, performance and efficiency of pumps, and recommendations for floodproofing and security improvements. Boyle staff will meet with County Environmental Health staff to determine whether the District’s wells are in compliance with state and federal regulations. Our hydrologist, Cleath & Associates, will perform pump testing and physical inspection of the well. Cost opinions for any recommended improvements will be provided. The results of this analysis will be provided in a Technical Memorandum (Task 1001) to District staff prior to completion of the draft Water Master Plan, since these issues are of immediate concern to the District.



- 502 **Supply Evaluation:** Boyle will provide a general overview of the feasibility of developing additional supplies. Additional supply options for review will include desalination, agreements with nearby purveyors, groundwater, reclaimed water, and conservation. This discussion will provide a general overview of regulatory issues, status of current efforts, permitting constraints, capacity, and recommendations for the next steps in evaluating options. Planning-level cost estimates (per acre-foot) will be provided for the various options with the understanding that the numbers will be refined in future studies, but will provide a relative cost comparison for initial planning.

### **Task 600 – Future Regulations**

Boyle will review pending and draft regulations from California Department of Health Services (DHS) to determine which may be significant to District facilities and operations.

### **Task 700 - Improvements and Recommendations**

Recommendations will be provided for improving the modeled facilities in order to meet existing and future demands and proposed waterworks standards. Summary tables and maps with prioritized improvements will be provided in this section as well. These recommendations will include preliminary pipe sizes, hydrants, valves, and storage facilities at a minimum. The master planned facilities will be shown schematically on available mapping.

### **Task 800 - Opinion of Probable Costs**

Provide an opinion of probable capital costs associated with each master plan recommendation. Develop a recommended capital improvement program reflecting timing and cost of recommended improvements.

### **Task 900 – Rate Study**

Perform a water rate study to evaluate water rates and connection fees based on existing capital improvement programs and anticipated expenses. Boyle will:

- Review existing water and sewer expenses and revenue for last five years
- Review typical usage patterns from last five years
- Incorporate funding and financing options for new projects based on direction from District staff
- Develop draft rate schedule



### **Task 1000 - Report Preparation**

- 1001 Well Evaluation Technical Memorandum: A draft technical memorandum will be submitted to District staff upon completion of the well evaluation described in Task 501. A final technical memorandum will be submitted after receipt of District comments.
- 1002 Water Master Plan: Prepare the Master Plan findings and recommendations as a draft report and submit five (5) copies for review. Upon receipt of comments by the District, Boyle will complete the final Water Master Plan.

### **Task 1100 – Meetings**

Boyle will attend four (4) meetings with District staff at Boyle's San Luis Obispo office. We will attend two (2) meetings at the District office with District staff. We will also plan and attend two (2) Board presentations to present the findings of the Well Evaluation and Water Master Plan.

### **Additional Services**

Boyle can provide the following services upon request by the District. These services are not included in the scope of this study:

- Existing land use analysis;
- Future land use analysis;
- Topographic mapping (2-ft. contours—based on aerial orthophotographs)
- Updated system mapping or inventory in AutoCAD

### **III. PROJECT SCHEDULE**

Work shall be completed within 270 days from Notice to Proceed. Weather conditions, availability of District-supplied data, and availability of water may affect the timing of this work.

### **IV. PROJECT BUDGET**

Compensation for scope of services described herein will be made on a time and materials basis with a budget maximum of \$121,998 which will not be exceeded without written authorization from the District.

### **V. PAYMENT**

CONSULTANT shall perform the proposed Scope of Work in accordance with the project budget estimate. Services shall be invoiced monthly on an accrued cost basis. Total fees shall not exceed the estimated fee of \$121,998 without additional written authorization from the District.





**EFFECTIVE DATE**

This Task Order No. 7-05 is effective as of the \_\_\_\_\_ day of \_\_\_\_\_, 2005.

IN WITNESS WHEREOF, duly authorized representatives of the DISTRICT and of the CONSULTANT have executed this Task Order No. 7-05 evidencing its issuance by DISTRICT and acceptance by CONSULTANT.

**BOYLE ENGINEERING,  
A California Corporation**

**SAN SIMEON COMMUNITY SERVICES  
DISTRICT**

Accepted this \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_

By: \_\_\_\_\_  
**Michael Nunley  
Branch Manager**

By: \_\_\_\_\_  
**Tom O'Neill  
San Simeon Community Services  
District**













Pier 26, The Embarcadero  
San Francisco, CA 94105  
www.underwater-resources.com

## Facsimile Proposal

**FAXED**  
11/17/05

To: Eco Resources, Inc.  
Attn: Dan Daniels  
Fax No: (805) 927-0399  
Ph No: (805) 927-4778

From: Tom Belcher  
Date: November 17, 2005  
Ref: Outfall Diffuser Inspection  
No. Pages (including header page): 2

### *San Simeon Sanitary Ocean Outfall Diffuser Section Inspection*

Dear Dan:

Underwater Resources, Inc. is pleased to provide a **LUMP SUM** quotation of **\$6,780** to conduct a diver physical survey of the San Simeon Ocean Outfall Diffuser Section and have also attached our cost breakdown for your review.

Because of your requirement to complete the inspection by December 2005 and the potential for adverse weather and sea conditions that would hinder the survey, we would like to schedule the inspection to be conducted as soon as possible to guarantee completion by this date.

I've contacted our local vessel operator from Morro Bay to see if he has his GPS coordinates from the last time he worked on the pipe in case you are unable to introduce dye into the plant to help us locate the outfall line.

If you have any questions, require additional information or wish us to schedule the inspection please don't hesitate to call me or Dean Moore at our office. At that time we will continue with our attempt to contact the previous plant operator, Ron Head, and ask him if he would provide advice for inserting dye into the line.

Regards,

*Tom Belcher*

Thomas R. Belcher, VP

Accepted/Approved: *[Signature]*  
(Eco Resources, Inc.)



Ph: 415/974-5464  
Fax: 415/974-1749  
State Contractor's License: 639975





COST BREAKDOWN

**SAN SIMEON OCEAN OUTFALL  
Diffuser Section Inspection**

Underwater Resources, Inc.  
November 17, 2005

<b>Mob/Preparations/Dcmob/Report</b>	<b>Units</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Total</b>
R/T Travel 2 Personnel, Load/Unload Boat in MB	HRS	20	80	1600
Vehicle Charge, Fuel & R/T Milage	LS	1	150	150
Par Diem Charges - Hotel/Food for Personnel	EA	2	100	200
Loadout/in, Clean-up and Stow Away Equipment	HRS	2	80	160
Technical Report - Video Duplication, Report Format	HRS	2	90	180
				\$ 2,290
<b>Working</b>				
ST Shift for 2 Divers w/personal gear	SHIFTS	2	1320	2640
Vessel Charter w/Operator -10 Hrs	DAYRATE	1	1400	1400
Vehicle Dayrate	DAYRATE	1	100	100
Shallow Air Diving Equipment	DAYRATE	1	100	100
Video and/or Still Photo Equipment	DAYRATE	1	250	250
				\$ 4,490

**SUMMARY COSTS:**

Mob/Preps/Demob/Report	\$ 2,290
Inspection Cost	\$ 4,490
	<b>\$ 6,780</b>

**CONDITIONS, ASSUMPTIONS & DELIVERABLES:**

- 1) Owner/Operator to assist divers in locating outfall diffuser section by making arrangements, procuring and inserting dye into pipeline at plant upon request of divers
- 2) Divers will moor vessel over dye plume, locate pipeline and conduct inspection of diffuser section.
- 3) Divers shall utilize video or digital still photographic equipment to document condition of exposed diffusers and pipeline while noting effluent flows from diffuser ports; conditon of exposed pipeline, diffusers and Red Valves, accumulation and build up of sand and presence of marine organisms.
- 4) Deliverables shall include a summary letter report with flow/condition in a tabular format, annotated video or photographs with video or photo log. Two copies of the report and video or photograph records will be provided to Owner/Operator.









Year in Review Letter  
Terry Lambeth  
Will be in Supplement Packet

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## ANNUAL REPORT FROM THE CHAIR!

AS WE APPROACH THE END OF 2005 I WOULD LIKE TO GIVE YOU AN OVERVIEW OF THE EVENTS THAT AFFECTED ALL OF US HERE IN THE COMMUNITY OF SAN SIMEON.

I AM SURE YOU ARE AWARE WE HAD PROBLEMS AT OUR WASTEWATER TREATMENT FACILITY. THE CAUSE OF THE PROBLEMS APPEARS TO BE THE AGE OF THE FACILITY COUPLED WITH DEFERRED MAINTENANCE AND MISGUIDED IMPROVEMENT PROJECTS.

### ACTION TAKEN

THE SAN SIMEON COMMUNITY SERVICES DISTRICTS BOARD WITH MANAGEMENT AND STAFF HAVE IMPLEMENTED A NUMBER OF PROJECTS AIMED AT RESOLVING THE PROBLEMS WITH OUR WASTEWATER TREATMENT FACILITY IN CONJUNCTION WITH THE SYSTEMS THAT FACILITATE SERVICE TO THE COMMUNITY I.E. SEWER LINES, WATER LINES, VALVES, METERS, MANHOLES, DRAINAGE, WELLS, FIRE HYDRANTS, STREETS AND RESERVIOR. THE VIOLATIONS THAT CAME AS A RESULT OF THE PROBLEMS WITH OUR WASTEWATER FACILITY HAVE BEEN RESOLVED IN THE FOLLOWING MANNER. MANAGEMENT ALONG WITH THE DISTRICT PAID A PORTION OF THE MANDATED FINES AND AS PART OF SYSTEMS UPGRADE WAS ALLOWED TO APPLY A HIGH PERCENTAGE TOWARD A RECLAIMED WATER PROJECT UNDER THE SEP PROGRAM. THE BOARD HAD ALREADY APPROVED FUNDING FOR A SIMILAR PROJECT PREVIOUS TO THIS MANDATE. THE FUNDS HAVE BEEN PLACE IN A ACCOUNT SPECIFICALLY FOR THIS PROJECT. AT THE PRESENT TIME PRELIMINARY ENGINEERING IS UNDERWAY FOR THIS PROJECT AS WELL AS OTHER UPGRADES. AS A SIDE NOTE NONE OF THE VIOLATIONS DESCRIBED BY THE REGIONAL WATER QUALITY BOARD AS "EXCEEDANCES" INDICATED THE DUMPING OF RAW SEWAGE INTO THE LOCAL COASTAL WATER, CONTRARY TO LOCAL PRESS COVERAGE OUR FACILITY WAS CITED FOR MINIMALLY EXCEEDING THE LIMIT FOR COLIFORM LEVELS AS WELL AS INTRODUCED CHLORINE RESIDUAL. THE ACTIONS THAT HAVE BEEN TAKEN TO RESOLVE THE THREE FACTORS THAT LED TO THE REGIONAL WATER QUALITY BOARDS MANDATED VIOLATIONS ARE AS FOLLOWS.





- 1.) A VETERAN PLANT AND PUBLIC WORKS OPERATOR IS FULL TIME AND A RESIDENT HERE IN SAN SIMEON. MR. DAN DANIELS WAS PREVIOUSLY RETIRED FROM PISMO BEACH AS THE HEAD OF PUBLIC WORKS.
- 2.) AS PREVIOUSLY MENTIONED STEPS TO UPGRADE AND PROPERLY DESIGN THE WASTEWATER FACILITY/WATER SYSTEMS ARE UNDERWAY.
- 3.) MANAGEMENT IS NOW VERY ACQUAINTED WITH ALL THE SYSTEMS THAT SUPPORT US HERE IN SAN SIMEON AND WHAT IS NEEDED FOR BOTH SHORT AND LONG TERM REMEDIES AND MAINTENANCE. SCHEDULES FOR ROUTINE INSPECTIONS OF ALL SYSTEMS HAVE BEEN PUT IN PLACE. ALONG WITH THESE NEEDED CHANGES A COMPREHENSIVE COMPUTERIZED PROGRAM TO TRACK INSTALLATION, AGE AND MAINTENANCE IS IN THE PROCESS OF COMPLETION.

IN THE AREAS OF MANAGEMENT A FULL TIME ADMINISTRATIVE ASSISTANT HAS BEEN EMPLOYED TO BETTER SERVE THE CLERICAL AND ADMINISTRATIVE TASKS THAT ARE NEEDED FOR OUR DISTRICT AND MAINTAINS REGULAR HOURS AT THE DISTRICT OFFICE. IN A SINCERE EFFORT TO ENHANCE COMMUNICATIONS THE SAN SIMEON COMMUNITY SERVICES DISTRICT, MANAGEMENT AND STAFF HAVE IMPLEMENTED BULLETINS TO BE SENT OUT WITH THE BILLINGS TO THE RESIDENCE.

IN CLOSING LET ME SHARE SOME FACTS AND THOUGHTS THAT MAY SERVE TO CLARIFY WHERE WE HAVE BEEN, WHERE WE ARE AND WHERE WE ARE GOING HERE IN SAN SIMEON. YOUR CURRENT SAN SIMEON COMMUNITY SERVICES DISTRICT BOARD HAS ATTENDED MONTHLY PUBLIC MEETINGS AS WELL AS SEVERAL COMMITTEE MEETINGS I.E. FACILITIES, BUDGET, ORDINANCES 74,66 ETC, THE ONGOING WATER COMMITTEE, COMMUNITY WORKSHOPS, MEETINGS WITH MEMBERS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT REGARDING THE PROPOSED DESALINATION PROJECT AS WELL AS THE REGIONAL WATER QUALITY BOARD AND THE STATE OUR LONG TERM PARTNER IN OUR WASTEWATER FACILITY. WE ENDORSED AND SUPPORTED THE HEARST RANCH CONSERVATION EASEMENT. THE BOARD, MANAGEMENT AND STAFF ARE CURRENTLY PROMOTING NEW AND INOVATIVE COMMUNICATION PROJECTS LIKE A WEBSITE THAT



WITH PROVIDE INSTANT ACCESS TO ALL BOARD AND COMMITTEE MEETINGS AS WELL AS CURRENT PROJECTS, BUDGETS AND MEMORANDUMS. I AM PERSONALLY EXCITED WITH THE ASPECT OF LINKAGE TO OUR OWN SAN SIMEON CHAMBER OF COMMERCE AS WELL AS THE STATE ( HEARST CASTLE, I-MAX THEATER, PARKS AND RECREATION ). THIS SITE WILL ENHANCE PUBLIC ACCESS TO PERTINENT INFORMATION REGARDING OUR COMMUNITY. THESE ARE SOME OF THE PAST AND ON-GOING ACTIONS AND ENDEAVORS THAT YOUR BOARD HAS PARTICIPATED IN. THE FUTURE FOR SAN SIMEON APPEARS TO BE BRIGHT ON THE HORIZON IF WE CONTINUE TO BE POSITIVE AND PRO-ACTIVE ON ALL PERTINENT ISSUES THAT DO AND WILL AFFECT OUR COMMUNITY. JUST AS A " TEASER " FOR THE VERY NEAR FUTURE , I WILL BE APPROACHING OUR BOARD REGARDING THE NEED FOR A SPECIFIC PLAN HERE IN SAN SIMEON. THE HOPE IS THAT BY CAREFULLY APPROACHING THE COMMUNITY AS TO THE NEEDS AS IT PERTAINS TO ZONING/DENSITY, PARKS, PUBLIC ACCESS WAYS, GREENBELTS, MEDIANS AND ARCHITECTUAL ENHANCEMENT WE TOGETHER CAN ARRIVE AT A GREAT PLAN TO IMPROVE AND PROTECT OUR COMMUNITY. I AM LOOKING FORWARD TO SEEING AND WORKING WITH ALL OF YOU AT THOSE IMPORTANT MEETINGS THAT WILL SHAPE THE FUTURE OF OUR COMMUNITY.

SINCERELY,

TERRY LAMBETH  
CHAIRPERSON  
SAN SIMEON COMMUNITY SERVICES DISTRICT

