

SAN SIMEON COMMUNITY SERVICES DISTRICT

**BOARD OF DIRECTORS
SPECIAL BOARD MEETING AGENDA
Thursday, July 6, 2023
6:30 pm
1000 MAIN STREET
CAMBRIA, CA 93428**

This meeting shall occur In Person and Via Zoom.

Join Zoom for Special Board Session:

<https://zoom.us/j/97128587233>

Meeting ID: 971 2858 7233

Or One tap mobile:

US: +16699006833, 97128587233#

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 6833

The following commands can be entered via DTMF tones using your phone's dial pad while in a Zoom meeting: *6 - Toggle mute/unmute. *9 - Raise hand.

Agendas: Agenda packets and other written documentation are available for public inspection 72 hours prior to the regularly scheduled meeting at the San Simeon CSD office, located at 111 Pico Avenue, San Simeon, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time. Agendas are also posted at: www.sansimeoncsd.org.

Public Comment: The Board of Directors welcomes and encourages participation in Board meetings. Public comment will be allowed for each individual agenda item. Members of the public wishing to speak may do so when recognized by the Chairperson. **Public Comment is limited to three (3) minutes** or less per person for each agenda item, with additional time at the discretion of the Chair. Public comments should be directed to the Board as a whole and not directed to individual Board members or District staff.

Notice regarding Americans with Disabilities Act:



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda or the documents in the agenda packet provided in an alternative format, please contact District staff at (805) 927-4778 at least 48 hours

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

Any member of the public may address the Board relating to any matter pertaining to District business and within the Board's authority to take action, provided the matter is not on the Board's agenda. **Comments are limited to three (3) minutes** or less with additional time at the discretion of the Chairperson. The public wishing to address the Board on items that do not appear on the agenda may do so; however, the Board will take no action other than referring the item to staff for study and analysis and may place the item on a future agenda.

5. CONSENT CALENDAR ITEMS:

All items are approved by a single action. Any item may be removed from the Consent Calendar for separate discussion upon request from a member of the public, District staff or a Director. Public comment on the Consent Calendar will take place prior to the Board's vote on the Consent Calendar items. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion.

- A. AUTHORIZE THE ACTING GENERAL MANAGER PROCUREMENT AUTHORITY IN AN AMOUNT UP TO \$5,000 TO PURCHASE DISTRICT COMPUTERS, PRINTERS, PHONES AND ANY OTHER NECESSARY HARDWARE OR SOFTWARE AND TO ACQUIRE ADDITIONAL INSURANCE FOR ACTING MANAGER SERVICES.**

6. SPECIAL PRESENTATIONS

7. BUSINESS ACTION ITEMS:

Public comments at the conclusion of each business action item are limited to three (3) minutes per person per item.

- A. DISCUSS, REVIEW AND ADOPT A RESOLUTION AUTHORIZING SIGNATURES, INCLUDING FACSIMILE SIGNATURES, FOR BANKING SERVICES ON BEHALF OF THE SSCSD AT PACIFIC PREMIERE BANK AND DISCUSS ALTERNATIVE BANKING OPTIONS.**
- B. DISCUSS AND TAKE ACTION CONCERNING A SUSPENSION OR TERMINATION OF THE PROFESSIONAL SERVICES AGREEMENT WITH THE CRISCOM COMPANY.**
- C. DISCUSS AND PROVIDE STAFF DIRECTION CONCERNING SOLICITING FOR IT SERVICES AND SECURING DISTRICT RECORDS.**

8. DISTRICT STAFF & COMMITTEE REPORTS:

Public comments at the conclusion of District staff and committee reports are limited to three (3) minutes per person per item.

A. STAFF REPORTS:

- i. **District Superintendent's Report** – Summary of June Activities.
- ii. **General Manager's Report** – Summary of June Activities.
- iii. **District Financial Summary** – Summary of June Financials
- iv. **District Counsel's Report** – Summary of June Activities.

B. AD-HOC & STANDING COMMITTEE REPORTS:

- i. **Budget/Finance Committee** – status update (RGS to provide budget update)
- ii. **Water/Facilities Committee** – status update
- iii. **Grant Acquisition Committee** – status update
- iv. **Policies and Procedures Committee** – status update

9. NON-DISTRICT REPORTS:

Public comments at the conclusion of non-district reports are limited to three (3) minutes per person per item.

A. Sheriff's Report – verbal/written report

B. CHP Report – verbal/written report

10. CLOSED SESSION:

Public comments on the closed session agenda are limited to three (3) minutes per person per item. The Board will adjourn to Closed Session to address the following item(s):

A. PUBLIC EMPLOYMENT APPOINTMENT (Gov. Code, § 54957)

Title: General Manager

B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code § 54956.9: Two (2) Potential Cases

11. RECONVENE AND REPORT OUT OF CLOSED SESSION

12. BOARD COMMENTS:

This section is intended as an opportunity for Board members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.

13. ADJOURNMENT TO THE NEXT REGULAR MEETING OF AUGUST, 3, 2023