

AGENDA
SAN SIMEON COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING
Tuesday, February 14, 2023
5:00 pm

Pursuant to San Simeon CSD Resolution 23-463 and incompliance with AB 361 this meeting shall occur as a virtual teleconference using the Zoom app.

Internet Meeting Location – Via ZOOM

Join Zoom for Regular Board Session:

<https://us02web.zoom.us/j/9270537206>

Or One tap mobile:

US: +16694449171, 9270537206#

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 669 444 9171

The following commands can be entered via DTMF tones using your **phone's** dial pad while in a **Zoom meeting**: *6 - Toggle mute/unmute. *9 - **Raise hand**.

Webinar ID: 927 053 7206

NOTE: On the day of the meeting, the virtual meeting room will be open 30 minutes prior to the meeting start time. If you wish to submit public comment in the written format you can email admin@sansimeoncsd.org. Members of the public can also contact the District office at (805) 927-4778 with any questions or concerns related to this agenda or accessing the meeting.

1. REGULAR SESSION:

A. Roll Call

2. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

Public Comment - Any member of the public may address the Board relating to any matter within the Board's jurisdiction, provided the matter is not on the Board's agenda. Presentations are limited to three (3) minutes or less with additional time at the discretion of the Chair. Your comments should be directed to the Board as a whole and not directed to individual Board members. The Brown Act restricts the Board from taking formal action on matters not published on the agenda.

3. SPECIAL PRESENTATIONS AND REPORTS:

A. STAFF REPORTS:

- i. **Sheriff's Report** – Report for January.D
- ii. **CHP Report** – Report for January.

- iii. **Superintendent's Report** – Summary of January Activities.
- iv. **General Manager's Report** – Summary of January Activities.
- v. **District Financial Summary** – Summary of January Financials.
- vi. **District Counsel's Report** – Summary of January Activities.
- vii. **Board Member Report** – Summary of January Activities.

B. AD-HOC & STANDING COMMITTEE REPORTS:

- i. **Status Update** – Budget Committee
- ii. **Status Update** – Water Committee
- iii. **Status Update** – Camping Ordinance on District Streets
- iv. **Status Update** – Coastal Hazard Response Plan (CHRP)

Public Comment – This public comment period provides an opportunity for members of the public to address the Board on matters discussed during Special Presentations and Reports. If a member of the public wishes to speak at this time, Public Comment is limited to three (3) minutes or less with additional time at the discretion of the Chair.

4. CONSENT AGENDA ITEMS:

Public Comment – This public comment period provides an opportunity for members of the public to address the Board on matters discussed during Consent Agenda Items. If a member of the public wishes to speak at this time, Public Comment is limited to three (3) minutes or less with additional time at the discretion of the Chair.

- A. **REVIEW AND APPROVAL OF MINUTES FOR THE SPECIAL MEETING ON JANUARY 17, 2023.**
- B. **REVIEW AND APPROVAL OF MINUTES FOR THE SPECIAL MEETING ON JANUARY 24, 2023.**
- C. **REVIEW AND APPROVAL OF DISBURSEMENTS JOURNAL.**
- D. **ADOPTION OF RESOLUTION 23-464 AUTHORIZING SIGNATURES, INCLUDING FACSIMILE SIGNATURES, FOR BANKING SERVICES ON BEHALF OF THE SAN SIMEON COMMUNITY SERVICES DISTRICT.**

5. BUSINESS ACTION ITEMS:

Public Comment – Public comment will be allowed for each individual business item. Members of the public wishing to speak on business items may do so when recognized by the Chairperson. If a member of the public wishes to speak at this time, Public Comment is limited to three (3) minutes or less per person for each business item, with additional time at the discretion of the Chair.

- A. **DISCUSSION, REVIEW AND APPROVAL FOR THE GENERAL MANAGER TO ENTER INTO A CONTRACT WITH KATHY FRY FOR BOOKKEEPING SERVICES FOR THE PERIOD OF THREE YEARS.**
- B. **DISCUSSION, REVIEW AND APPROVAL OF THE 2023 LIST OF GOALS AND PRIORITIES FOR THE SAN SIMEON COMMUNITY SERVICES DISTRICT.**
- C. **DISCUSSION AND DIRECTION FROM THE BOARD OF DIRECTORS CONCERNING PREPARATION OF A REQUEST FOR PROPOSALS FOR GENERAL MANAGER AND OPERATIONAL SERVICES.**

- D. **DISCUSSION REGARDING PURCHASING OF LAPTOPS FOR BOARD MEMBERS AND CYBERSECURITY POLICIES FOR THE DISTRICT.**
- E. **DISCUSSION, REVIEW AND APPROVAL OF STANDING COMMITTEE MEMBERS AND AD-HOC COMMITTEE MEMBERS PURSUANT TO DISTRICT POLICY 13.01.**
- F. **DISCUSSION, REVIEW AND APPROVAL OF WRAC COMMITTEE NOMINEES.**
- G. **DISCUSSION, REVIEW AND UPDATE FOR PICO STAIRS AND DIRECTION TO STAFF.**

6. PUBLIC HEARING:

Public Comment – This public comment period provides an opportunity for members of the public to address the Board on matters discussed during Public Hearing items. If a member of the public wishes to speak at this time, Public Comment is limited to three (3) Minutes.

- A. **FIRST READING AND INTRODUCTION OF ORDINANCE NO. 124 OF THE SAN SIMEON COMMUNITY SERVICES DISTRICT TO ADOPT AND MODIFY THE WATER MORATORIUM.**

7. CLOSED SESSION:

Public Comment – This public comment period provides an opportunity for members of the public to address the Board on Closed Session Agenda Items. Public Comment is limited to three (3) minutes.

The Board will adjourn to Closed Session to address the following item:

- A. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
Exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code § 54956.9: Two (2) Potential Cases
- B. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
(Gov. Code, § 54957(b)(1))
Title: General Manager

******RECONVENE TO OPEN SESSION******

Report on Closed Session

- 8. **BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS** – Requests from Board members to Staff to receive feedback, prepare information, and/or place an item on a future agenda(s).

9. **ADJOURNMENT** –

All staff reports or other written documentation, including any supplemental material distributed to a majority of the Board within 72 hours of a regular meeting, relating to each item of business on the agenda are available for public inspection during regular business hours in the District office, 111 Pico Avenue, San Simeon. If requested, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. To make a request for a disability-related modification or accommodation, contact the Office Administrator at 805-927-4778 as soon as possible and at least 48 hours prior to the meeting date. This agenda was prepared and posted pursuant to Government Code Section 54954.2.