

SPECIAL BOARD OF DIRECTORS MEETING
SAN SIMEON
COMMUNITY SERVICES DISTRICT

AGENDA

Special Closed Session: Date: Friday, June 8, 2001
 Time: 9:00 A.M.
 Place: Cavalier Cove Room
 San Simeon, CA 93452

1. CALL TO ORDER
 1.1 ROLL CALL
2. PUBLIC COMMENTS: Limited to those items on the agenda.
3. PERSONNEL - GOVERNMENT CODE SECTION 54957
 General Manager/Secretary Interviews.
4. ADJOURNMENT

**Regular Meeting
Board of Directors
San Simeon Community Services District
AGENDA
Wednesday, June 13, 2001
REGULAR MEETING 6:30 PM
Cavalier Banquet Room**

1. 4:30 CLOSED SESSION; Personnel/General Manager Interviews, GC Section 54957.
2. 6:30 PM - CALL TO ORDER
 - 1.1 Pledge of Allegiance
 - 1.2 Roll Call
3. REPORT ON CLOSED SESSION
4. PUBLIC COMMENT: (Any topic NOT on the agenda may be presented, but please observe the 3-minute time limit)
 - 3.1 Sheriff's Representative Presentation
 - 3.2 General Public
5. CONSIDERATION AND APPROVAL OF MINUTES: May 9, 2001
6. CONSIDERATION AND APPROVAL OF WARRANTS: May 3, through June 6, 2001
Warrant Report and Related Financial Status.
7. PLANT SUPERINTENDENT'S REPORT
8. DISCUSSION / ACTION ITEMS
 - 8.1 Board of Supervisor's Meeting June 12, 2001 re: Funding of LAFCO.
 - 8.2 Weed Abatement; Status of Program, Public Hearing (Continue to July 11, 2001)
 - 8.3 Project Updates/Action
 - A Storage Building Update; Consideration of Resolution Exempting the District from County Land Use and Building Permit Requirements
 - B. Railing Project Update
 - C. Repair of Telemetry for Water System - Alternatives
 - D. Avonne, Castillo Waterline Loop (Motel 6 Right of Way)
 - 8.4 Status of General Manager Recruitment, Contract Extension for Interim Services
 - 8.5 Consideration of Preliminary Budget FY 2001-02
9. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS
10. ADJOURNMENT

REGULAR BOARD OF DIRECTORS MEETING
SAN SIMEON COMMUNITY SERVICES DISTRICT

Date: Wednesday, May 9, 2001
Place: Cavalier Banquet Room

MINUTES

1.0 CALL TO ORDER: The Board convened in open session at 4:25 p.m.

1.1 Pledge of Allegiance to the Flag

1.2 Roll Call:

Present - Directors Loraine Mirabal-Boubion, David Kiech, Bob McLaughlin,
Eric Schell and Carol Bailey-Wood

2.0 PUBLIC COMMENT

Mike Hanchett inquired about the status of the general manager position. It was stated that no action had yet been taken and it would be discussed in closed session but no action would be taken. A copy of the job description was requested.

Dee Dee Ricci stated that the lawsuit had been dismissed and was wondering what it meant to be dismissed with or without prejudice and could the lawsuit be refiled.

Ray Long asked if the lawsuit was dismissed without prejudice which meant that it could be re-filed.

Mavis Griffith questioned if the Board would deal with the other applicants for the general manager position in closed session. It was stated that it would be discussed as far as time frames, etc. She was concerned that problems could arise and advised the Board to be wise.

1.0 CLOSED SESSION - Closed Session adjourned at 6:05 p.m.

1.0 CALL TO ORDER: The Board convened in open session at 6:10 p.m.

1.1 Pledge of Allegiance to the Flag

1.2 Roll Call:

Present - Directors Loraine Mirabal-Boubion, David Kiech, Bob McLaughlin,
Eric Schell and Carol Bailey-Wood

2.0 REPORT ON CLOSED SESSION

Mr. Schultz reported that the Board met in closed session to discuss two personnel issues pursuant to government code section 5495-7. The first involved discussions regarding personnel issues as to one public employee, specifically the District Manager. No action was taken by the Board. The other item was regarding another personnel issue regarding a personnel evaluation regarding one public employee specifically Operator II Hassett. The Board took action on the second item with a motion by Director McLaughlin, seconded by Director Bailey-Wood to approve a step increase for Operator II Hassett.

3.0 PUBLIC COMMENT

No Public Comment

4.0 CONSIDERATION AND APPROVAL OF MINUTES

It was moved by Director McLaughlin to approve the April 11, 2001, minutes and seconded by Director Schell. The motion carried unanimously.

5.0 CONSIDERATION AND APPROVAL OF WARRANTS

President Bailey-Wood questioned if the PG&E bill was going to double. Mr. Wallace responded that they have received a notice that a 30% (+/-) emergency increase has taken effect and that a 46% increase may eventually be put in place.

Director Kiech questioned warrant number 3220 regarding how much operators were driving a day. President Bailey-Wood said that she thought they were using a mileage log. Mr. Wallace said a mileage log is to be used in the truck but to record every trip would be impractical. The log will be used to track daily use.

Director Kiech questioned if the JLWA bill reflected a difference between engineering services and general manager services. Mr. Wallace expressed that different phase codes were used for different services.

It was moved to approve the warrants by President Bailey-Wood and seconded by Director McLaughlin. The motion carried unanimously.

6.0 Plant Superintendent's Report

Director McLaughlin questioned how the wells were doing this year. Mr. Head responded that they have maintained the same level since last year, even though we haven't had as much rain as last year.

Mr. Head stated that a repair service had come out to fix some minor cracks in several

sewer lines. The company videotapes the sewer lines and then does a point repair that is quite a bit cheaper than using a backhoe.

7.0 DISCUSSION/ACTION ITEMS

7.1 Project Status / Action

A. Storage Building Update; Consideration of Resolution Exempting the District from County Land Use and Building Permit Requirements Design Services

Mr. Wallace indicated that the issue of permitting for the structure was brought back for the Board's review. The Planning Department thought that it would require a building permit. The Staff Report indicates that there is a process for the District to exempt itself from the building permit process and asked if the District should proceed with the County permitting process or proceed to exempt itself from that process. To be exempt from that process involves adopting a resolution and publication of that intent. A notice of that intent is sent to the County and then the County has ten days to challenge the interpretation. If they don't act within that ten day period the District would be exempted unless challenged legally. Mr. Wallace asked if the Board would prefer to hold off with the design of the structure until they get clear permit authority or if they would rather proceed with the design of the structure.

It was moved by Director McLaughlin to adopt staff recommendation to direct District Counsel to prepare a resolution for the Board's consideration, seconded by Director Schell. The motion carried 3 to 2 with Directors Kiech and Mirabal-Boubion objecting.

B. Railing Project Update

Mr. Wallace stated that shop drawings have come in and they are being reviewed. He doesn't believe that the material will be delivered on May 14th but it will be close to that date depending upon review of shop drawings. He estimates completion by the first part of July.

Mr. Wallace added that the state would be responsible for 25% of the facility based upon the flow percentage. He said that it will also be necessary to verify the pipe bridge (a previous project) charges with the state.

C. Update on Warren Reservoir Investigation

Mr. Wallace indicated that he had anticipated soliciting a proposal from a hydrologist that is reviewing that site on behalf of Cambria. However, Cambria believes that that could be a conflict of interest for the consultant to work with both Districts. Staff will look into retaining other qualified hydrologists.

D. De-sal Pipeline - Coastal Appeal of Time Extension

Mr. Wallace stated that they District will need to re-apply to the County for another permit if it is deemed that the project is to go ahead. Mr. Hanchett discussed the water rates adopted in anticipation of the project. He submitted a letter from 1996 that was mailed by the Board. He also submitted declarations from several members Board and the District Secretary. He wants the Board to roll back current rates to the 1996 rates. He said that the community doesn't deserve to pay the new rates.

E. Avonne, Castillo Waterline Loop (Motel 6 Right of Way)

Mr. Wallace stated that the District Counsel is still trying to get the right of way issue resolved with the Motel 6 parent company. Counsel has still not received the signed documents.

F. Treatment Plant Modifications/Odor Control/California Energy Commission Grant Status

Mr. Wallace discussed various options for mitigating the odor problem at the plant and modifying the treatment process. One possibility would be to cover the equalization basin that regulates flow to the plant to temporarily solve the odor problem. The problem with the current process is that the equalization tank is where raw sewage collects and it is open to the atmosphere. Other recommendations are compatible with the overall improvements to the plant to convert the equalization basin to a treatment basin. Mr. Wallace added that converting the tank to a treatment basin will mitigate the odor considerably and also provides increased treatment plant capacity. Staff recommends authorization to request proposals from engineering firms and to confer with the State Parks on their participation in the project and to investigate any grant funding available. Finally, the project could be integrated with the current need to replace concrete, airlines, oxygen monitoring equipment and to install energy saving equipment.

Mr. Hanchett stated that the District is considering some fairly large investments and believes that things are getting done piece-meal. He added that he feels the District need to get facts from the state and make them responsible for the 1/4 cost they are responsible for. He feels that it is time to come up with a strategic plan on how the District wants to go about getting things done.

It was moved by Director McLaughlin to study the specific problem of odor control and come back to the Board with recommendations. Seconded by President Bailey-Wood. The motion carried unanimously.

7.2 Special District's Meeting May 8, 2001, re: Funding of LAFCO

Mr. Wallace reported that because of the resignation of one of the Special District's representatives there was a need to choose a replacement. Barbara Mann from Oceano, was chosen as the representative and Gregory Campbell from San Miguel was chosen to replace Ms. Mann as the alternate. He also reported that AB2838 (which is now state law) changed how LAFCO is funded. The state law now says that one-third of the costs will be paid by the County, one-third by the cities and one-third by special districts. He indicated that San Simeon will pay approximately \$2,071 per year for the support of LAFCO. He said the Special District's Association is looking for alternatives to that funding formula.

It is believed that the County should pick up more than one-third of the cost for a period of transition until the user fees can be increased to off set some of these expenses.

7.3 Weed Abatement; Resolution Declaring Weeds to be a Nuisance

Mr. Wallace stated that the District would be posting lots needing cleaning and that a public hearing would be held next month to give the public an opportunity to discuss the weed abatement issue. He hoped that at the next meeting everyone would have taken care of the weed problem and there would be no need to hire a contractor to come out and to abate properties where weeds have not been cleared.

It was moved by Director Mirabal-Boubion to adopt Resolution Number 01-272 and schedule a public hearing June 13th. The motion was seconded by President Bailey-Wood and passed unanimously.

7.4 Budget Schedule Review

Mr. Wallace stated that the District has begun its budget process for FY 2001-02 and the budget committee had met to discuss the draft operating budget and made some corrections that are currently being incorporated. The committee also discussed capital improvement projects. The objective is to conform the items

that were changed at the meeting and distribute a new budget to the Board before the next meeting. It is then recommended that the Board decide if they want to wait until the June 13th meeting to have a public presentation or move ahead with a special meeting in either June or late May.

8.0 BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS

8.1 General Manager Interviews

Mr. Wallace stated that applications have been received and the screening committee has reviewed the applications and selected four candidates for possible interviews in June. He stated that the applicants are individuals and added that if the Board preferred a different type of applicant (i.e., firms) then the Board could interview firms after interviewing with the individuals.

It was moved by President Bailey-Wood to have Michael Hanchett Jr and Terry Lambeth to act as resource persons on the interview panel with Ray Long as an alternative. Seconded by Director McLaughlin. The motion carried unanimously.

Respectively Submitted,

John L. Wallace
Interim General Manager

SAN SIMEON COMMUNITY SERVICES DISTRICT
WARRANT REPORT
 May 3 through June 6, 2001

<u>DATE</u>	<u>NUM</u>	<u>NAME</u>	<u>WARRANT #</u>	<u>MEMO</u>	<u>AMOUNT</u>
5/3/01	3223	MISSION COUNTRY DISPOS.	0105-001	RUBBISH FOR MAY & LOST CHECK	\$408.28
5/3/01	3224	CELLULAR ONE	0105-002	CELL PHONE	\$46.87
5/8/01	3225	EMPLOYMENT DEV. DEPT.	0105-003	PAYROLL TAXES	\$428.78
5/8/01	3228	MID-STATE BANK	0105-004	PAYROLL TAXES	\$1,715.58
5/8/01	3227	PUBLIC EMP. RET. SYSTEM	0105-005	RETIREMENT FOR APRIL	\$1,305.14
5/10/01	3228	CAMBRIA HARDWARE	0105-006	BLADES, STAPLEGUN, OIL, DRIVEBITS...	\$169.78
5/10/01	3229	VOID	0105-007	VOID	\$0.00
5/10/01	3230	WATER ENV. FEDERATION	0105-008	MEMBERSHIP RENEWAL FOR RON	\$102.00
5/10/01	3231	PACIFIC BELL	0105-009	TELEPHONE	\$210.22
5/10/01	3232	FGL ENVIRONMENTAL	0105-010	INORGANIC ANALYSIS	\$138.80
5/10/01	3233	MISSION UNIFORM SERVICE	0105-011	TOWLELS & COVERALLS	\$88.32
5/10/01	3234	SCHULTZ TRANSPORTATION	0105-012	MONTHLY CONTAINER RENTAL	\$102.40
5/10/01	3235	VOID	0105-013	VOID	\$0.00
5/10/01	3236	DAVID KIECH	0105-014	MONTHLY BOARD SERVICE FOR MAY	\$75.00
5/10/01	3237	ROBERT MCLAUGHLIN	0105-015	MONTHLY BOARD SERVICE FOR MAY	\$75.00
5/10/01	3238	LORRAINE MIRABAL-BOUBION	0105-016	MONTHLY BOARD SERVICE FOR MAY	\$75.00
5/10/01	3239	ERIC SCHELL	0105-017	MONTHLY BOARD SERVICE FOR MAY	\$75.00
5/10/01	3240	C.C.S.D.	0105-018	EFFLUENT COLIFORM MPN & P/A	\$280.00
5/10/01	3241	VERIZON WIRELESS	0105-019	CELL PHONE FINAL BILL	\$48.20
5/10/01	3242	CAROL BAILEY-WOOD	0105-020	MONTHLY BOARD SERVICE FOR MAY	\$75.00
5/10/01	3243	AT&T	0105-021	TELEPHONE	\$28.84
5/10/01	3244	PETTY CASH	0105-022	POSTAGE, CASSETTE TAPES, FILES	\$74.83
5/10/01	3245	NICK NAZAROFF	0105-023	SEC. DEP. REFUND LESS FINAL BILL #1188	\$33.49
5/15/01	3246	KIMBERLY ALLISON	0105-024	PAYROLL 5/1/01-5/15/01	\$485.27
5/15/01	3247	MICHAEL HASSETT	0105-025	PAYROLL 5/1/01-5/15/01	\$1,270.17
5/15/01	3248	RONALD HEAD	0105-026	PAYROLL 5/1/01-5/15/01	\$1,830.45
5/18/01	3249	KATHRYN FOX	0105-027	SEC. DEP. REF. LESS FINAL BILL #1180	\$38.84
5/18/01	3250	CHERI HELMICK	0105-028	SEC. DEP. REF. LESS FINAL BILL #1178	\$16.55
5/18/01	3251	AL'S SEPTIC PUMP. SERVICE	0105-029	SLUDGE DISPOSAL	\$1,920.00
5/18/01	3252	HUNT & ASSOCIATES	0105-030	ATTORNEY FEES	\$2,678.74
5/18/01	3253	U.S.A. BLUE BOOK	0105-031	HYDRANT DIFFUSER	\$73.82
5/18/01	3254	PG&E	0105-032	ELECTRICITY	\$8,071.38
5/21/01	3255	MARIAN NEILSEN	0105-033	SEC. DEP. REFUND LESS FINAL BILL #1035	\$50.00
5/21/01	3256	W.W. GRAINGER, INC.	0105-034	WIRE	\$195.52
5/22/01	3257	WILLIAM SATMARY	0105-035	SEC. DEP. REFUND LESS FINAL BILL #1052	\$27.15
5/23/01	3258	MAINLINE UTILITY CO.	0105-036	SEWER LINE REPAIRS	\$2,400.00
5/31/01	3259	KIMBERLY ALLISON	0105-037	PAYROLL 5/16/01-5/31/01	\$533.87
5/31/01	3260	MICHAEL HASSETT	0105-038	PAYROLL 5/16/01-5/31/01	\$1,355.46
5/31/01	3261	RONALD HEAD	0105-039	PAYROLL 5/16/01-5/31/01	\$1,798.38
5/31/01	3262	MID-STATE BANK	0105-040	GAS & OIL	\$239.34
5/31/01	3262	MID-STATE BANK	0105-040	PIPE FITTINGS (MOVE AIRLINES AT PLANT)	\$116.33
5/31/01	3262	MID-STATE BANK	0105-040	MILEAGE LOG, WEEDEATER REPAIR	\$21.59
5/31/01	3263	CELLULAR ONE	0105-041	CELL PHONE	\$33.85
5/31/01	3264	COMMUNICATION SOLUTIONS	0105-042	TROUBLE SHOOT TELEMTRY	\$398.95
5/31/01	3266	BASIC CHEMICAL SOLUTIONS	0105-043	SODIUM HYPOCHLORITE & BISULFITE	\$1,985.80
5/31/01	3266	FGL ENVIRONMENTAL	0105-044	INORGANIC ANALYSIS	\$128.20
5/31/01	3267	A BETTER BEEP	0105-045	PAGER	\$32.45
5/31/01	3268	MID-STATE BANK	0105-046	PAYROLL TAXES	\$1,827.18
5/31/01	3269	EMPLOYMENT DEV. DEPT.	0105-047	PAYROLL TAXES	\$480.82
6/4/01	3270	PUBLIC EMP. RET. SYSTEM	0106-001	RETIREMENT FOR MAY	\$1,441.89
6/4/01	3271	PUBLIC EMP. RET. SYSTEM	0106-002	HEALTH INSURANCE FOR JUNE	\$828.57
6/4/01	3272	CRYSTAL SPRINGS WATER	0106-003	WATER DELIVERY	\$43.75
6/4/01	3273	CROSBY & CHDRICH	0106-004	ACCOUNTING SERVICES	\$480.00
6/4/01	3274	VIKING OFFICE PRODUCTS	0106-005	PRINTER CARTRIDGE, PENS	\$34.73
6/4/01	3275	PACIFIC BELL	0106-006	TELEPHONE	\$233.81
6/5/01	3276	CAMBRIA HARDWARE	0106-007	PLUMBING SUPPLIES, ELEC. TAPE, GLUE...	\$394.39
6/5/01	3277	MISSION COUNTRY DISPOSAL	0106-008	RUBBISH FOR JUNE	\$205.19
6/5/01	3278	AT&T	0106-009	TELEPHONE	\$28.32
6/6/01	3279	JOHN WALLACE & ASSOC.	0106-010	DISTRICT ENGINEERING	\$1,750.74
6/6/01	3279	MAJOR PROJECTS	0106-010	GARAGE, RAILINGS, AIR PIPING REPLACE.	\$1,283.60
6/6/01		TOTAL			\$38,188.91


SAN SIMEON COMMUNITY SERVICES DISTRICT

Route 1, Box S-17
San Simeon, California 93452
(805) 927-4778

MEMORANDUM

DATE: June 13, 2001

TO: Board of Directors, San Simeon Community Services District

FROM: John L. Wallace, Interim General Manager 

SUBJECT: Board of Supervisors Meeting, June 12, 2001, regarding Funding of LAFCO

RECOMMENDATION:

It is recommended that the Board;
receive this report and provide further direction to staff.

FUNDING:

The District has been billed for a share of the Special District's costs to fund LAFCO in the amount of \$2,071.

DISCUSSION:

As reported at the Board's last meeting, the Special Districts Association has discussed with the County alternate methods for funding LAFCO and how to allocate the costs more fairly between the County, the Cities, and the Special Districts. The County Auditor Controller's letter of April 17, 2001, shows the amount due on behalf of the District as \$2,071. This amount is to be paid by July 1, 2001, and is delinquent by August 29, 2001. On June 12th, the Special Districts Association will be present at the Board of Supervisors budget hearings to make an appeal to the Board, that the cost be allocated more fairly, especially for the first several years while user fees are being put into place to help offset the costs and provide for those that use LAFCO services to pay a greater share.

Staff will report to the Board, the action taken by the Board of Supervisors at their meeting and provide that information at the District's Board meeting on June 13th.

County of San Luis Obispo
Office of the Auditor-Controller
Room 300 County Government Center
San Luis Obispo, California 93408
(805) 781-5040 FAX (805) 781-1220



GERE W. SIBBACH, CPA
Auditor-Controller

BILL ESTRADA
Assistant

TO: CITIES AND INDEPENDENT SPECIAL DISTRICTS
FROM: GERE SIBBACH, COUNTY AUDITOR-CONTROLLER
DATE: APRIL 17, 2001
SUBJECT: LAFCO BUDGET ALLOCATIONS

On March 15, 2001, the Local Agency Formation Commission adopted its Final 2001-02 Budget. Pursuant to Government Code Section 56381 (b) (1), the county, cities, and independent special districts, shall each provide a one-third share of the Commission's operational costs. The one-third share for the county, the cities, and the independent special districts is **\$106,727** each. The cities and special districts share is apportioned in proportion to total revenues as reported in the most recent edition of the Annual Report published by the State Controller's Office. Attached is a breakdown of the allocations by independent special district and city. **The amount for your agency is due by July 1, 2001 and delinquent August 29, 2001.** Payment should be made to the County Auditor-Controller, Government Center, Room 300, San Luis Obispo, CA 93408. Please note "LAFCO" on the payment or stub.

Both the cities and the districts may elect to use an alternative method approved by a majority of the agencies representing the combined populations. Should the cities and/or special districts decide on an alternative method of allocation, it must be presented to the Auditor-Controller no later than May 31, 2001.

Jon Seitz, an attorney representing several special districts, has agreed to coordinate an alternative approach to cost sharing for special districts. If there is an interest in pursuing an alternative approach, please contact Mr. Seitz at 543-7272.

If you have any questions or need additional information, please contact Bill Estrada, Assistant County Auditor, extension 781-5442.

RECEIVED

APR 23 2001

SAN LUIS OBISPO DISTRICT

AB2833 - CITIES APPORTIONMENT FACTORS & COST

CITY	TOTAL REVENUES	FACTOR	COST \$106,727
ARROYO GRANDE	\$11,212,146	8.44%	9,011
ATASCADERO	\$13,762,138	10.36%	11,061
GROVER BEACH	\$9,609,947	7.24%	7,724
MORRO BAY	\$13,299,234	10.01%	10,689
PASO ROBLES	\$20,966,476	15.79%	16,851
PISMO BEACH	\$12,865,250	9.69%	10,340
SAN LUIS OBISPO	\$51,078,700	38.46%	41,052
TOTAL	\$132,793,891	100.00%	106,727

AB2338 - LAFCO APPORTIONMENT CCSTS TO SPECIAL DISTRICTS

<u>SPECIAL DISTRICT</u>	<u>REVENUE TOTAL</u>	<u>ALLOCATION PERCENT</u>	<u>LAFCO COST \$106,727</u>
IRROYO GRANDE CEMETERY	398,127	1.43%	1,529
ATASCADERO CEMETERY	280,587	1.01%	1,078
AVILA BEACH CSD	532,140	1.92%	2,044
CALIFORNIA VALLEY CSD	303,591	1.09%	1,166
CAMBRIA CSD	6,036,769	21.73%	23,191
CAMBRIA CEMETERY	74,998	0.27%	288
CAYUCOS FIRE	163,904	0.59%	630
CAYUCOS-MORRO CEMETERY	313,353	1.13%	1,204
CAYUCOS SANITARY	1,308,246	4.71%	5,026
COASTAL SAN LUIS RCD	762,086	2.74%	2,928
GARDEN FARMS WATER	54,848	0.20%	211
HERITAGE RANCH CSD	1,016,503	3.66%	3,905
INDEPENDENCE RANCH RCD	50,086	0.18%	192
LINNE CSD	28,246	0.10%	109
NIPOMO CSD	3,811,439	13.72%	14,642
OCEANO CSD	2,169,015	7.81%	8,333
SO ROBLES CEMETERY	309,801	1.12%	1,190
PORT SAN LUIS HARBOR	2,669,477	9.61%	10,255
SAN MIGUEL CEMETERY	50,592	0.18%	194
SAN MIGUEL FIRE	53,737	0.19%	206
SAN MIGUEL SANITARY	123,215	0.44%	473
SANTA MARGARITA CEMETERY	17,739	0.06%	68
SANTA MARGARITA FIRE	46,410	0.17%	178
SAN SIMEON CSD	539,150	1.94%	2,071
SHANDON CEMETERY	8,623	0.03%	33
SO SLO COUNTY SANITATION	2,129,815	7.67%	8,182
SQUIRE CANYON CSD	17,024	0.06%	65
TEMPLETON CSD	3,800,545	13.68%	14,601
CAMBRIA HEALTHCARE DISTRICT	681,807	2.45%	2,619
UPPER SALINAS/LAS TABLAS RCD	29,578	0.11%	114
TOTAL	27,781,253	100.00%	106,727

MPLETON CEMETERY - NOT FILED

SAN SIMEON COMMUNITY SERVICES DISTRICT

SUPERINTENDENT'S REPORT FOR MAY 2001

FLOW COMPARISON - Water

MAY 2001 2,956,000 gallons	YTD 2001 11,858,000 gallons	MONTHLY USAGE COMPARISON: ANNUAL USAGE COMPARISON:	4% decrease 8% decrease
MAY 2000 3,092,000 gallons	YTD 2000 13,148,000 gallons	GROSS WATER PRODUCTION: NET WATER PRODUCTION: MONTHLY RECOVERY RATE:	2,784,000 gallons 2,404,102 gallons 86%

RAINFALL

MAY 2001 0.00 inches	00-01 YTD 18.46 inches	MONTHLY COMPARISON: ANNUAL COMPARISON:	0.45 inches less 8.84 inches less
MAY 2000 0.45 inches	99-00 YTD 27.09 inches		

WELL DEPTH COMPARISON

MAY 2001 11.2 feet	APR 2001 10.8 feet	MAY 2000 10.70 feet	MONTHLY COMPARISON: ANNUAL COMPARISON:	0.4 feet lower 0.5 feet lower
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CHLORIDE COMPARISON

MAY 2001 36 mg/l	APR 2001 46 mg/l	MAY 2000 46 mg/l	MONTHLY COMPARISON: ANNUAL COMPARISON:	LOWER LOWER
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FLOW COMPARISON - Disinfectant - Wastewater Treated

MAY 2001 2,343,820 gallons	YTD 2001 10,533,170 gallons	MONTHLY USAGE COMPARISON: ANNUAL USAGE COMPARISON:	8% increase 15% decrease
MAY 2000 2,182,490 gallons	YTD 2000 12,409,900 gallons		

FLOW COMPARISON - Disinfectant - Sewer Treated

MAY 2001 307,433 gallons	YTD 2001 1,525,803 gallons	MONTHLY USAGE COMPARISON: ANNUAL USAGE COMPARISON:	4% increase 14% decrease
MAY 2000 296,184 gallons	YTD 2000 1,766,844 gallons		

DISCHARGE REQUIREMENTS

EFFLUENT BOD:	6.4 mg/l	EFFLUENT SUSPENDED SOLIDS:	11 mg/l
INFLUENT BOD:	N/A mg/l	INFLUENT SUSPENDED SOLIDS:	N/A mg/l

BIOLOGICAL DISPOSAL

MAY:	30000 gallons	YTD:	90000 gallons
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SAN SIMEON COMMUNITY SERVICES DISTRICT

Route 1, Box S-17
San Simeon, California 93452
(805) 927-4778

MEMORANDUM

DATE: June 13, 2001

TO: Board of Directors, San Simeon Community Services District

FROM: John L. Wallace, Interim General Manager 

SUBJECT: Weed Abatement Procedures for 2001; Public Hearing

RECOMMENDATION:

It is recommended that the Board;
receive this report regarding the status of weed abatement for various properties in the District, open the public hearing for any persons wishing to object to the program as it affects their property, and continue the public hearing on this item to July 11, 2001 in order to give residents and businesses additional time for the clearance of the weeds.

FUNDING:

Not Applicable

DISCUSSION:

With the adoption of Resolution Number 01-272 at the Board's May 9, 2001, meeting, a public hearing was scheduled for June 13, 2001 to consider any objections to the clearance of weeds from properties throughout the District. Properties posted were to be in accordance with the applicable sections of the health and safety code. Because of the fire duties of CDF staff, the District was not able to post various properties until June 1st. This would not allow sufficient time for property owners to clear the weeds and to allow staff to inspect subject properties. Therefore, it is recommended that the Board open the public hearing on the matter to receive any comments that the public has and to continue the public hearing to July 11th, and at that time to direct staff to provide for the clearance of any properties that have not yet complied with the program.

San Simeon Community Services District



111 Pico Avenue, San Simeon, California 93452
(805) 927-4778 Fax (805) 927-0399

Board of Directors
Carol Bailey-Wood, David Kiech, Loraine Mirabal-Boubion Bob McLaughlin, Eric Schell

NOTICE

June 4, 2001

Subject: Annual Weed Abatement Program

Dear Property Owner,

The San Simeon Community Services District passed their 2001/2002 Weed Abatement Resolution at their last Board Meeting.

This notice has been sent out to all property owners to abate weeds on vacant lots within the community.

All weeds must be mowed to a maximum of six (6) inches in height and all fire breaks must be a minimum of twenty-five (25) feet in width. Discing is not sufficient to meet the abatement requirements.

All pampas grass, sage brush/grease wood, poison oak, beery vines and fire ladders will be removed from all lots and fire breaks. Fire ladders are the lower-limits of a tree which allow fire to progress from the grass or brush into the tree. Limbs shall be cut off at the trunk and sealed to prevent insect infestation. Scotch broom will be removed when it denies access to structure. All fallen wood greater than twelve (12) inches in diameter will be cut and stacked neatly out of access lanes in fire breaks, or in the middle of cleared lots. All possible effort should be made to avoid cutting seedling pines. Save as many of the native shrubs as possible, such as oaks, toyon, coffee berry, oso berry, currants and gooseberries. Be careful not to scar or girdle the base of shrubs and trees with weed whackers. Do not use herbicides, such as Roundup.

All material from all lots shall be hauled away. Debris will not be dumped on adjoining or uncleared portions of lots.

Thank you for your cooperation.

San Simeon Community Services District

\\lwa01\proj\084-SSCSD\03-Gen Mgr\weedabate2001.wpd

John L. Wallace, Interim General Manager
Robert W. Schultz, District Counsel

Ron Head, Plant Superintendent

Kim Allison, Office Administrator
John L. Wallace, District Engineer

CALIFORNIA DIVISION OF FORESTRY
SAN LUIS OBISPO COUNTY FIRE DEPARTMENT
UNDER THE AUSPICES OF THE
SAN SIMEON COMMUNITY SERVICES DISTRICT

NOTICE TO DESTROY WEEDS

NOTICE IS HEREBY GIVEN that on May 9, 2001, the Board of Directors of San Simeon Community Services District passed a Resolution declaring noxious or dangerous weeds growing upon or in front of the property on, or nearest to

Street, San Simeon, California, and more particularly described in the Resolution, constitute a public nuisance which must be abated by the removal of said weeds. Otherwise they will be removed and the nuisance abated by the District, and the cost of removal assessed upon the land from or in front of which such weeds are removed, and will constitute a lien upon such land until paid. Reference is hereby made to the Resolution for further particulars. A copy of said Resolution is on file in the office of the District.

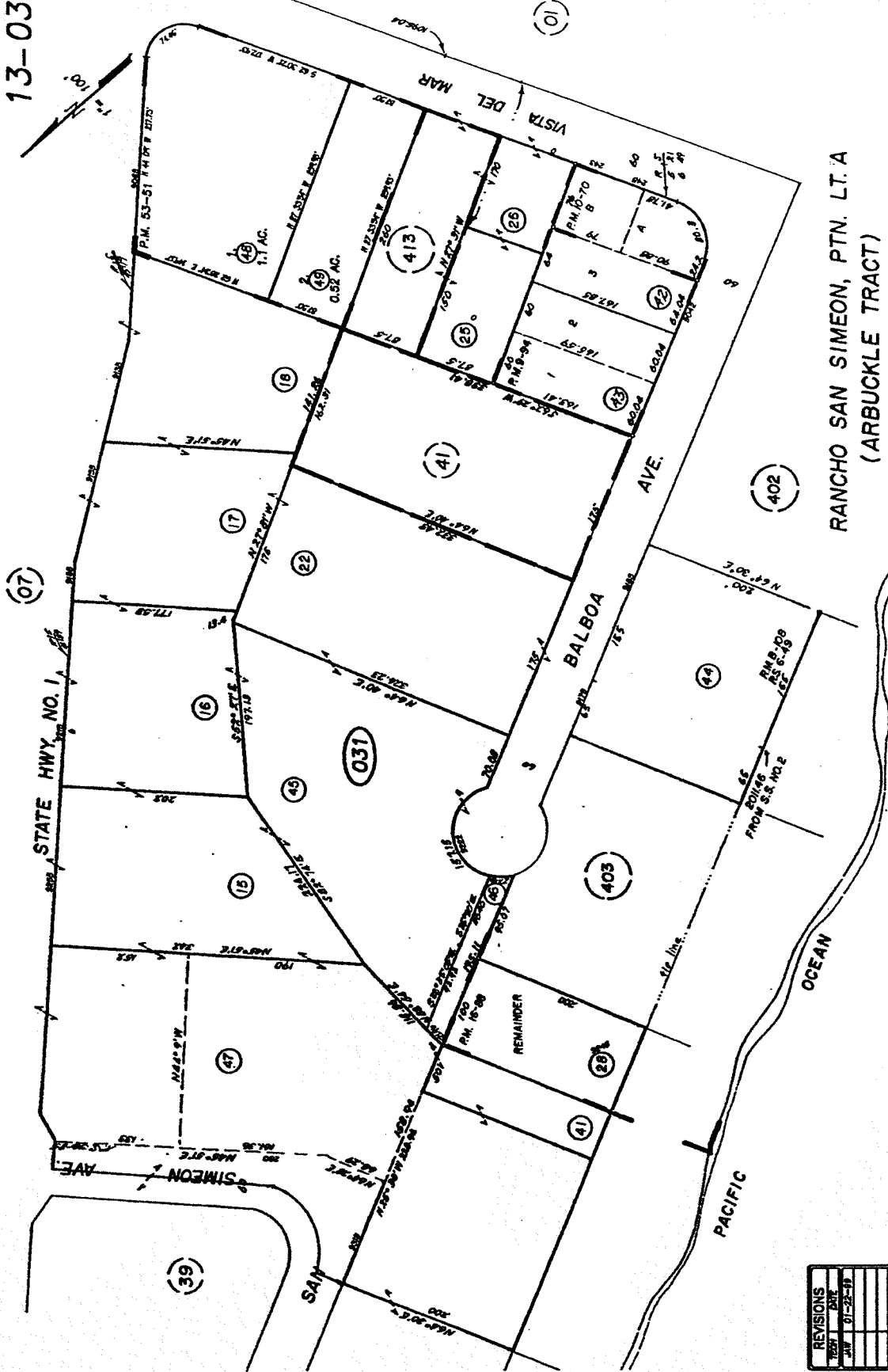
Any property owners having any objections to the proposed removal of the weeds are hereby notified to attend a meeting of the District to be held on June 13, 2001, at 6:30 p.m., at the Cavalier Banquet Room, Cavalier Playa, San Simeon California, where their objections will be heard and given due consideration.

Dated: _____

FIRE DEPARTMENT

EXHIB A

13-03



REVISIONS	DATE
JAN 01-22-19	

THIS MAP IS PREPARED FOR ASSESSMENT PURPOSES ONLY.
 JAN 01-22-19

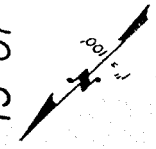
Van Gordon Partition of a part of the Rancho San Simeon, R. M. Bk. B, Pg. 108
 Arbuckle Tract, Recorded Survey Bk. 6, Pg. 49

RANCHO SAN SIMEON, PTN. LT. A
 (ARBUCKLE TRACT)

SAN SIMEON COUNTY OF
 ASSESSOR'S MAP
 SAN LUIS OBISPO, CA.
 BOOK 13 PAGE 03

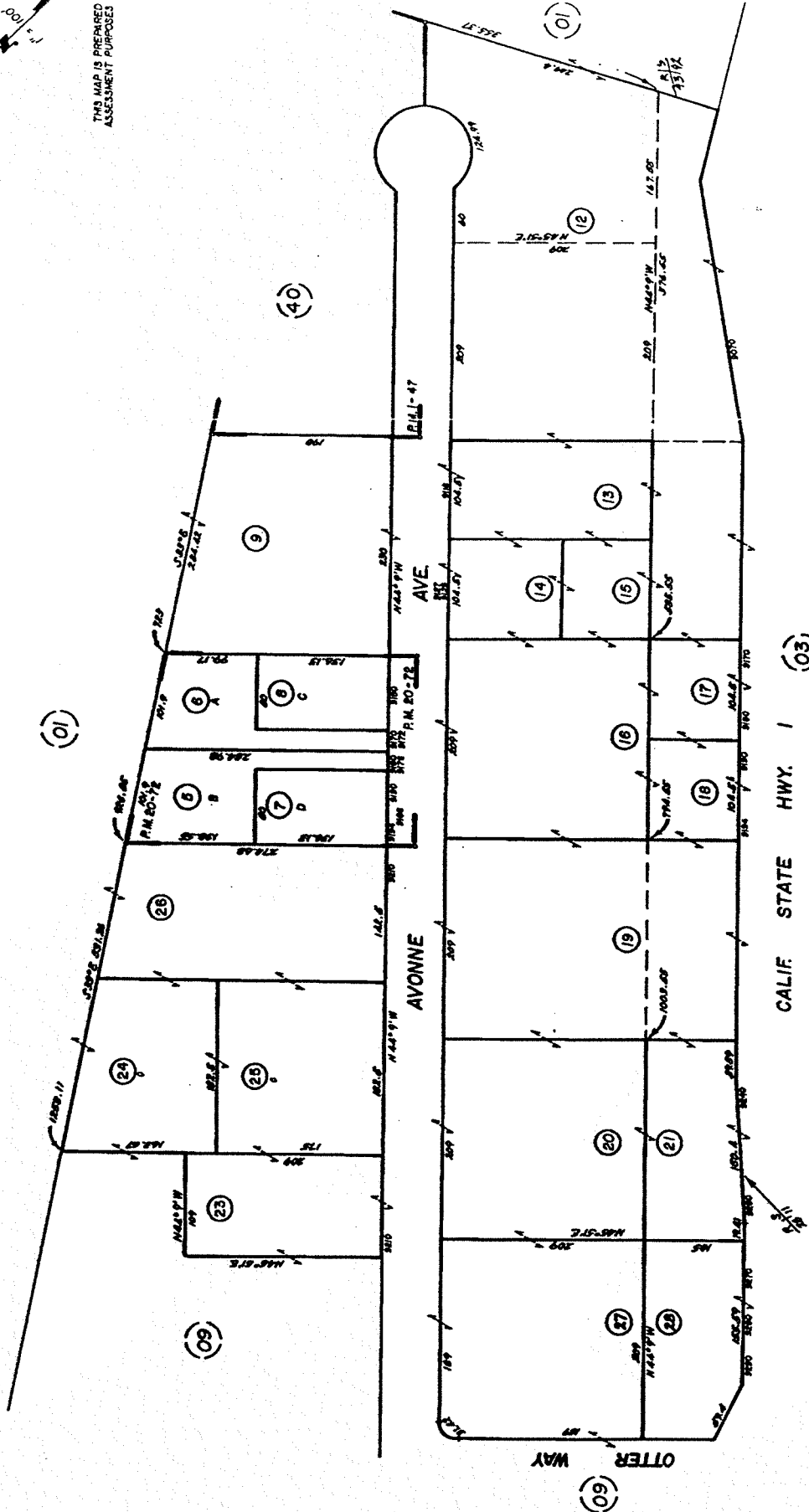
EXHIBIT A

13-07



THIS MAP IS PREPARED FOR ASSESSMENT PURPOSES ONLY

RANCHO SAN SIMEON, PTN. LT. A
(ARBUCKLE TRACT)



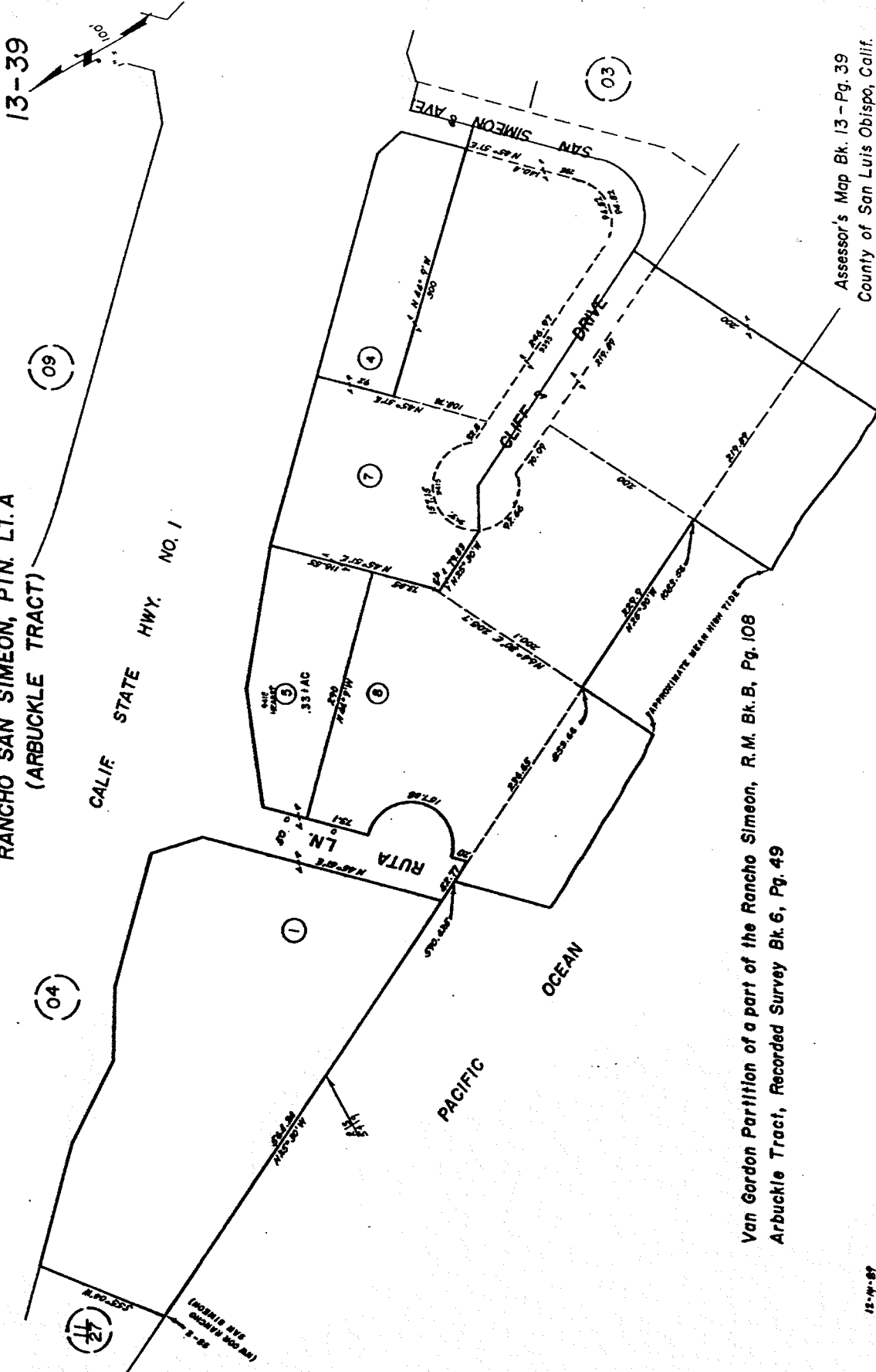
Assessor's Map Bk. 13 - Pg. 07
County of San Luis Obispo, Calif.

Van Gordon Partition of part of Rancho San Simeon, R. M. Bk. B, Pg. 108
Arbuckle Tr., Recorded Survey Bk. 6, Pg. 49

REV. 2/24/88

EXH. T A

THIS MAP IS PREPARED FOR ASSESSMENT PURPOSES ONLY.



RANCHO SAN SIMEON, PTN. LT. A
(ARBUCKLE TRACT)

Van Gordon Partition of a part of the Rancho Simeon, R. M. Bk. B, Pg. 108
Arbuckle Tract, Recorded Survey Bk. 6, Pg. 49

Assessor's Map Bk. 13 - Pg. 39
County of San Luis Obispo, Calif.

12-14-87
Rev 9/1/75
7/20/87
7-26-88


SAN SIMEON COMMUNITY SERVICES DISTRICT

Route 1, Box S-17
San Simeon, California 93452
(805) 927-4778

MEMORANDUM

DATE: June 13, 2001

TO: Board of Directors, San Simeon Community Services District

FROM: John L. Wallace, Interim General Manager 

SUBJECT: Storage Building Status; Exemptions from County Permit Processing

RECOMMENDATION:

It is recommended that the Board;
receive the report from District Counsel regarding a resolution for the Board's consideration pursuant to Government Code Section 53096, exempting the District from the County's Land Use and Building Permit Ordinances.

FUNDING:


This project is budgeted for \$70,000 in the approved FY 2000/01 budget.

DISCUSSION:

At the Board's last meeting, staff was instructed to proceed with the drafting of a resolution for Board consideration to consider exemption from the County's Land Use and Building Permit Ordinances. Attached for the Board's review is a previous report dated April 11, 2001, dealing with this subject. At this time, the Board should entertain a presentation from District Counsel and decide on how to proceed with this matter.

SAN SIMEON COMMUNITY SERVICES DISTRICT
Route 1, Box S-17
San Simeon, California 93452
(805) 927-4778

MEMORANDUM

DATE: April 11, 2001
TO: Board of Directors
FROM: John L. Wallace, Interim General Manager 
SUBJECT: Storage Building Status - Exemptions from County Permit Processing

RECOMMENDATION:

Staff recommends the Board;

Direct District Counsel and staff to prepare a Resolution for Board approval pursuant to Government Code §53096, exempting the District from the County's land use and building permit ordinances.

FUNDING:

The project is budgeted for \$70,000 in the approved FY 2000/01 Budget.

DISCUSSION:

At the District's last meeting, staff was instructed to look into the permitting requirements for the proposed storage building prior to retaining a consultant for design of the facility.

The District, as Lead Agency and Administrative Authority, may be exempt from the lengthy permit process the County typically requires (Government Code §53091 and §53096) and be eligible to obtain an exemption of County Minor Use/Building permit processing for construction of facilities for the wastewater treatment plant.

The San Simeon Community Services District's Storage Facility is considered an integral part of the wastewater treatment flow process. Without this facility, maintenance, repairs and operations would be problematic.

It is recommended that District Board direct District Counsel and staff to prepare a Resolution for Board approval pursuant to Government Code §53096.

April 6, 2001

Mrs. Kim Murry
Planning and Building Department
San Luis Obispo County
County Government Center
San Luis Obispo, Ca 93408

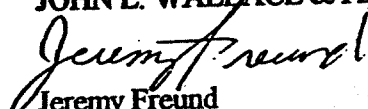
Subject: San Simeon Community Services District-Storage Facility Project

Dear Mrs. Murry,

The San Simeon Community Services District (SSCSD) intends to construct a 1,000 sq ft storage facility on SSCSD property located at Balboa Avenue San Simeon (portion of 013-031-028,041). The storage facility will be used to store various District equipment associated with our water and sewer operations. The replacement of the dilapidated building is to rectify our insurance deficiency notice and to improve the public safety and meet current OSHA requirements.

As the regulatory agency for this area, SSCSD would like your concurrence that the storage facility does not require a County Building Permit nor a Land Use Permit because it qualifies for an exemption under Title 23 03.040 d (8) as a public works project. The storage building would also qualify for a categorical exemption class 1 & 3 (15301,15303) because it is a replacement of an existing facility.

Sincerely,
JOHN L. WALLACE & ASSOCIATES


Jeremy Freund
Associate Planner

jaf:245:\Jlwa01\proj\084-SSCSD\01-District Engr\17 - District Admin & Engr\k Murry exemption
rqst_storage facility proj.wpd
Enclosures
APN Index Exhibit
APN Site Location Exhibit
APN Listing
8.5 x 11 Site Plan of Treatment Plant
8.5 x 11 Site Plan of Proposed Storage Facility
SSCSD Memorandum, February 7, 2001
Existing Photographs of structure to be replaced



SAN LUIS OBISPO COUNTY
DEPARTMENT OF PLANNING AND BUILDING

VICTOR HOLANDA, AICP
DIRECTOR

BRYCE TINGLE, AICP
ASSISTANT DIRECTOR

ELLEN CARROLL
ENVIRONMENTAL COORDINATOR

FORREST WERMUTH
CHIEF BUILDING OFFICIAL

April 13, 2001

Jeremy Freund
John Wallace & Associates
4115 Broad Street Suite B-5
San Luis Obispo CA 93401

SUBJECT: San Simeon Community Services District - storage project

Dear Mr. Freund:

I have reviewed your letter dated April 6, 2001, where you are requesting exemption from both building and land use permits through the county for the proposed storage facility project for the San Simeon Community Services District. Our determination is that the project does not qualify for exemption under 23.03.040d(8) because the development does not involve a state university, college, public trust lands or tidelands; nor is this type of project an excluded item approved by the Coastal Commission; and finally, it is not a project that involves connection between an approved development and the associated utility connection.

I am enclosing a minor use permit application form for your use. We will be as timely as possible in processing the permit as I understand the district is anxious to meet OSHA requirements.

Please let me know if you have further questions.


Sincerely,

Kim Murry
Public Information Section

SAN SIMEON COMMUNITY SERVICES DISTRICT

Route 1, Box S-17
San Simeon, California 93452
(805) 927-4778

MEMORANDUM

DATE: June 13, 2001
TO: Board of Directors, San Simeon Community Services District
FROM: John L. Wallace, Interim General Manager 
SUBJECT: Railing Project Update

RECOMMENDATION:

It is recommended that the Board;
review and receive this report.

FUNDING:

Funds previously approved for this project amount to \$34,321. Previous change orders have reduced the total cost to \$30,300.

DISCUSSION:

The contractor has submitted shop drawings which have been reviewed and approved. Fabrication has begun. It is expected that the materials will be delivered to the plant during the last week in June and installation will begin shortly thereafter. Installation is expected to take approximately 30 days for the project to be completed by August 15, 2001.

Railing Project Update.wpd


SAN SIMEON COMMUNITY SERVICES DISTRICT

Route 1, Box S-17
San Simeon, California 93452
(805) 927-4778

MEMORANDUM

DATE: June 13, 2001

TO: Board of Directors, San Simeon Community Services District

FROM: John L. Wallace, Interim General Manager 

SUBJECT: Reservoir Telemetry Equipment Repair and Replacement

RECOMMENDATION:

It is recommended that the Board;
review the attached information and presentation by staff and provide further direction considering alternatives for the repair and/or replacement of the District's control system for water wells and reservoir levels.

FUNDING:

This project is estimated to cost between \$4,500 and \$10,000 depending on the alternatives selected and the need for additional equipment as the repairs are being made.

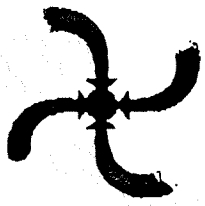
DISCUSSION:

Recently Superintendent Head discussed the problem of the telephone circuit presently being used to control the reservoir water level and the District's wells. Attached is the proposal by Communication Solutions to repair this system and to eliminate the need for a dedicated telephone circuit through Cambria. Because of the low quality connection, sometimes this causes the wells to not turn off or alternatively to not turn on. Presently, the system does not work and the wells are being controlled manually.

In analyzing the extent of the repairs needed, Communications Solutions was asked to prepare a proposal to eliminate the leased telephone line and to provide a radio circuit replace the hard wire circuit presently being used.

In discussing this proposal with Superintendent Head, the Consultant, as well as Director Kiech, it was pointed out that perhaps further modifications could be made to the control system to provide even greater flexibility and reliability. Therefore, because of the immediate need of this repair, it is recommended that the Board receive the presentation and direct staff to proceed with one of the following alternatives:

1. Accept the proposal from Communications Solution dated May 23, 2001, to add radio telemetry equipment for reservoir water level control.
2. Add additional equipment and services to alternative 1 above to include further flexibility and control for our operating system as well as provide for future expansion of the control system.
3. Other modifications has deemed necessary by the Board to repair the system.



WIRELESS
Communication Solutions
SYSTEMS INTEGRATOR • CONSULTANT

Wednesday, May 23, 2001
Reservoir level Telemetry proposal

Post-It* Fax Note	7671	Date	5/24/01	# of pages	▶
To	JOHN W	From	RON		
Co./Dept.	JLW	Co.	SSO SD		
Phone #	544-4011	Phone #	927-4918		
Fax #		Fax #			

ATTN: RON HEAD
SAN SIMEON CSD
111 PICO AVE.
SAN SIMEON, CA 93452

Dear Ron:

Here is the proposal to add radio telemetry equipment to transmit the reservoir water level to the control cabinet at the WWTP.

CURRENT SYSTEM STATUS:

The water level in the reservoir is measured by an ultrasonic unit. The resulting level signal is put onto a telephone circuit (leased pair of wires). This circuit goes from the reservoir to Cambria where it turns around and then goes to the WWTP in San Simeon. Initially when the telephone company installed this circuit, an additional power supply was added to overcome high circuit losses to get the signal to the WWTP. Yesterday, I was on site with a complaint of noise on the level signal causing the wells not to turn off. I trouble shot the system and found that the losses had increased on the circuit. I added an additional power supply to boost the voltage. The signal worked ok at the maximum levels. Today I received the report that the signal was noisy at low levels.

This proposal is being prepared on a rush basis in an attempt to bypass the telephone circuit as soon as possible. In it's current status (unable to automatically control wells), the system has to be operated in a manual mode causing unplanned district labor usage.

OBJECTIVE:

Replace the existing and not working telephone circuit with a radio circuit to get the reservoir level signal to the water control cabinet.



SCOPE OF WORK:

Install new radio, antenna, controller and cabinet at the reservoir site. The proposed location is on the existing backboard where the circuit breakers are.

Install a new controller inside the existing water control cabinet. The controller will share the existing radio.

Note: This controller at the WWTP also had the built in capability to control the wells in the future. All that is needed will be the addition of an controller at the well site. Also this controller can accept a telephone dialer card and replace the existing dialer should the need arise.

COSTING:

RESERVOIR SITE

Antenna and feedline	100.00
UHF radio transceiver	630.00
RUGID Model RUG5AML1	932.00
Fiber glass enclosure w/BPAN	200.00
Site materials	300.00

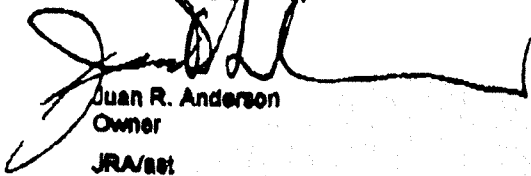
WWTP SITE

RUGID Model RUG5AMD10	1047.00
TOTAL MATERIAL AND UNITS	3209.00
SLO COUNTY SALES TAX 7.0%	224.63
INSTALLATION, PROGRAMMING AND STARTUP	950.00
TOTAL PROJECT	4383.36



Thank you for allowing us to propose this solution to you and the district. If you have need for additional information on this project or any other topic, please call upon me.

Yours in Service,



Juan R. Anderson
Owner
JRA/ast


SAN SIMEON COMMUNITY SERVICES DISTRICT

Route 1, Box S-17
San Simeon, California 93452
(805) 927-4778

MEMORANDUM

DATE: June 13, 2001

TO: Board of Directors, San Simeon Community Services District

FROM: John L. Wallace, Interim General Manager 

SUBJECT: Avonne/Castillo, Motel 6 Right-of-Way Update

RECOMMENDATION:

It is recommended that the Board;
receive this report and provide direction to staff.

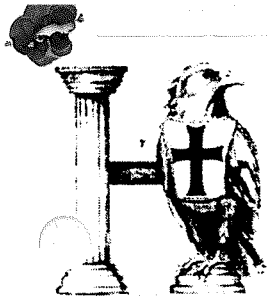
FUNDING:

Funds for this project are provided for in the approved FY 2000-01 Budget.

DISCUSSION:

District Counsel Schultz' office has been in contact with the property owners of the Motel 6 Right-of-Way to expedite the execution of the Right-of-Way documents which will allow this project to proceed. Although continued assurances are being given that the signed documents are being completed and returned to the District, so far, they have yet to be received. Mr. Schultz will provide the Board with a further update at the Board's meeting on June 13, 2001.

Avonne Castillo Motel 6 Right of Way Update.wpd



HUNT
& ASSOCIATES
Attorneys and Counselors at Law

DAVID R. HUNT
ROBERT W. SCHULTZ
MICHAEL J. BOYAJIAN
PETER E. CUMMINGS
JOSE C. ESCANO
ALVIN N. LOSKAMP
Of Counsel

March 7, 2001

Accor Economy Lodging
Legal Department
14651 Dallas Parkway, Suite 500
Dallas, TX 75240

Attention: Mary Hobson

Re: San Simeon Community Services District

Dear Ms. Hobson:

This letter confirms our telephone conversation on March 6, 2001. You stated that you had not yet heard from the person responsible for obtaining the appropriate signature on the Water Distribution Line Agreement, and that you had contacted her again yesterday to follow-up. You promised that if that person does not respond to your latest inquiry by March 9, 2001, you would provide me with information to contact that person directly.

Please understand that the protracted approval process has already severely delayed a waterworks project that is essential to maintaining the quality of water services for an entire community. In addition, the delay has caused the San Simeon Community Service District to incur significant extra costs and damages that it could ill afford. Therefore, while I am aware that you have no control over the administrative process for finalizing the agreement, I would appreciate it very much if you could impress upon the person responsible for completing the agreement how important it is that he or she act with all due dispatch to lay this matter to rest.

Thank you for your cooperation.

HUNT & ASSOCIATES

By: Joe Escano
Joe Escano, Attorneys for
San Simeon Community Services
District

JE

cc: ✓ John Wallace, District Engineer, SSCSD

RWS:SSCSD/mtrs.ltr.HobsonM.010306


SAN SIMEON COMMUNITY SERVICES DISTRICT

Route 1, Box S-17
San Simeon, California 93452
(805) 927-4778

MEMORANDUM

DATE: June 13, 2001

TO: Board of Directors, San Simeon Community Services District

FROM: John L. Wallace, Interim General Manager 

SUBJECT: Status of General Manager Recruitment, Extension of Agreement for Interim General Manager

RECOMMENDATION:

It is recommended that the Board;
extend the existing agreement between the District and John L. Wallace and Associates (JLWA) as interim general manager for up to a two month period (August 1, 2001) in accordance with the terms of the agreement previously executed.

FUNDING:

Maximum cost under this agreement as amended would be \$16,500. A previous limitation on cost for the original 3 months period was \$10,000. Costs incurred to date are approximately \$7,000. Funds are available in the current FY 2000-01 budget under General Manger Services and Consultant Services. Funds will also be included in the FY 2001-02 budget.

DISCUSSION:

The Board is continuing to recruit for a permanent general manager and in the meantime, John L. Wallace has been providing interim general management services. It is anticipated that a transition will be accomplished in the next 60 days to allow the new general manager to be in place. An extension of the previously executed agreement will provide for interim services in the meantime.


SAN SIMEON COMMUNITY SERVICES DISTRICT

Route 1, Box S-17
San Simeon, California 93452
(805) 927-4778

MEMORANDUM

DATE: June 13, 2001

TO: Board of Directors, San Simeon Community Services District

FROM: John L. Wallace, Interim General Manager 

SUBJECT: FY 2001-02 Budget; Review of Preliminary Budget

RECOMMENDATION:

It is recommended that the Board;
review the attached preliminary budget for FY 2001-02 and provide comments to staff or the budget committee for adjustments for further consideration.

FUNDING:

Not Applicable

DISCUSSION:

The proposed budget for FY 2001-02 was reviewed with the budget committee previously. Adjustments have now been made incorporating the recommendations and adjustments made by the committee and are now being presented for the Board's consideration. At the conclusion of the review, the Board should provide staff with further direction in conforming additional comments and corrections and to return, either at a special meeting before the end of June, or at the July 11th meeting for further consideration and or adoption of the budget.

SAN SIMEON COMMUNITY SERVICES DISTRICT

Route 1, Box S-17
San Simeon, California 93452
(805) 927-4778

The FY 2001-02 budget will be transmitted under separate cover.

SAN SIMEON COMMUNITY SERVICES DISTRICT

Route 1, Box S-17
San Simeon, California 93452
(805) 927-4778

May 16, 2001

Ms. Diana Hall
1835 Sullivan Court
Morgan Hill, CA 95037

SUBJECT: Odors at the Wastewater Treatment Plant, 9221 Balboa, San Simeon, California

Dear Ms. Hall:

Recently, you wrote to the Board of Directors concerning the odors at the Wastewater Treatment Plant in San Simeon. The Board is aware of your concerns and those of your neighbors concerning the odors and have previously considered projects to deal with this problem.

One project involves converting the large holding basin where incoming wastewater accumulates into a treatment basin, thereby greatly minimizing odors. A second project entailed covering the basin with an aluminum or fiberglass cover with an air scrubber to contain odors. During previous budget discussions about these projects, some community members objected to the cost and to the sequence in which these projects were being planned and asked the Board to investigate other "low tech" types of projects involving biological treatment for the odor as well as a temporary tarp or facility that could be more economically installed, on a temporary basis.

As you may know, wastewater reclamation is being explored to provide a secondary water source for the community as well as to treat the wastewater to a higher level. This treatment will involve some of the processes mentioned above. These projects have not been completed and are recommended to be carried over into the FY 2001/02 budget. It is anticipated that the Board will act on the budget recommendations by July 2001 or shortly thereafter and include a project or projects to address odor issues.

In the meantime, we appreciate your patience and assure you that the District is aware of your concerns and is seeking a solution to the overall improvements needed for the wastewater treatment and disposal system. If in the meantime you have any questions or comments please feel free to contact me at your convenience.

Sincerely,



John L. Wallace
Interim General Manager

March 31, 2001

Board of Directors
SSCSD
111 Pico Avenue
San Simeon, CA 93452

Re: Odors at the wastewater treatment plant

Dear Board Members,

This is an adamant and angry complaint regarding the odor discharge from the San Simeon Wastewater Treatment Plant. My husband and I have suffered this increasingly horrible situation for eleven years. Again and again we have been told: 1) the problem does not exist; 2) we are mistaking the smell of seaweed for the stink of human offal; 3) a fix for the problem is underway; and 4) any formal complaint to outside agencies will cost the district (and us) more money and delay a speedy resolution.

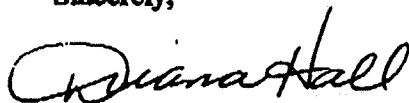
I invite any board member who does not yet understand the seriousness of the problem to visit our home when the wind is not blowing. Sleep in our bedroom with the window open on a calm night. Explain to our guests why the entire street stinks like sewage on a calm day. See if it is possible to hold your breath long enough to make it from the building to your car.

To no avail, I have written and called the district. On several instances I have spoken to the Air Quality Board in San Luis Obispo. Within the past year, the AQB inspector personally noted the problem and spoke to your Forrest Warren about the situation. The inspector visited me on that same day to relay the "good news." Forrest had told him the issue was being "fast-tracked" and would be resolved by last summer. Once again, we get meaningless promises and lies apparently intended to derail any formal action by the AQB or the suffering neighbors.

The situation is intolerable. The odor has a significant impact on our ability to enjoy our home. The odor is a discomfort and nuisance. The odor negatively affects property values. The odor is an embarrassment and annoyance to us and to our guests. The odor is unhealthy.

Your lack of action is unconscionable. I request an immediate explanation regarding the Board's current intentions in this matter.

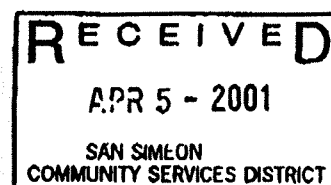
Sincerely,



Diana Hall
1835 Sullivan Court
Morgan Hill, CA 95037
(408) 782-9275

Property address: 9221 Balboa
San Simeon, CA

Cc: SLO AQB



SAN SIMEON COMMUNITY SERVICES DISTRICT

Route 1, Box S-17
San Simeon, California 93452
(805) 927-4778

June 5, 2001

Ms. Perro Tsengliu
State Controller's Office
Attn: Reimbursement Section Division of Accounting & Reporting
P.O. Box 942850
Sacramento, CA 94250

SUBJECT: Address Change

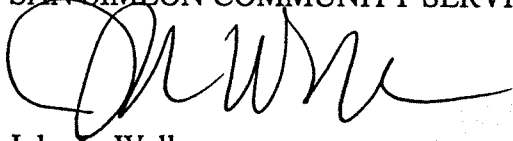
Dear Ms. Tsengliu:

The correct address for San Simeon Community Services District is 111 Pico Avenue, San Simeon, CA 93452. The address we submitted on the Claim for Payment, Form FAM-27 is correct.

If you have any further questions, please give me a call at (805) 544-4011.

Sincerely,

SAN SIMEON COMMUNITY SERVICES DISTRICT



John L. Wallace
Interim General Manager

WAH TAN, Broker
 P.O. Box 2262...
 Arcadia, CA, 91077 (FAX) 626-445044

6-7-2001

Fax to: County of San Luis Obispo, Community Services District
 Fax no. (805) 927 0399
 Re: Building Moratorium

Dear Madam/Sir,

2 pages

Please provide an answer to the following questions by fax (fax no. 626-4450445)

- (1) Is there a building construction moratorium affecting the city of San Simeon?
- (2) When did this moratorium begin?
- (3) When will it be lifted? In the next 5 years? 10 years?
- (4) A small motel (26 unit), 9 1/2 acres DA, San Simeon, CA with additional 22,000 sq. ft. of vacant land in the back of the motel, can the owner add ~~2.5~~ 2.5 more rooms? How many more rooms can be built?

Again, I'd appreciate an answer in writing. Thank you.

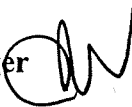
Sincerely,

Wah Tan, Broker
 FAX = (626) 445 0445

SAN SIMEON COMMUNITY SERVICES DISTRICT

111 Pico Avenue
San Simeon, California 93452
(805) 927-4778

MEMORANDUM

DATE: June 13, 2001
TO: Board of Directors
FROM: John L. Wallace, Interim General Manager 
SUBJECT: Preliminary Budget Review

RECOMMENDATION:

Review preliminary budget for FY 2001-02 and direct Staff to incorporate any modifications. Consider preliminary budget at a special meeting along with major budget items, i.e. Capital Improvements.

FUNDING:

The FY 2001-02 preliminary budget should be reviewed, modified to incorporate capital improvements and will be adopted by the Board after further hearing(s). It will provide funding for the Board's fiscal activities throughout the next fiscal year.

DISCUSSION:

The preliminary budget has been previously reviewed by the budget committee in May and the modifications recommended at that time have now been incorporated. The capital improvement program (CIP) has, in recent years, been prepared on a five year program and to recognize expenditures are phased for various projects over several fiscal years. The draft CIP will be distributed at the Board's meeting on the 12th and subsequently incorporated into the overall budget.

The current fiscal year's budget was reviewed in April. Subsequently, questions regarding the CIP have resulted in some uncertainty in project priorities. Therefore, the CIP should be considered in more detail at a special hearing and then incorporated into the final operating budget. Other activities will include further discussions with State Parks on cost sharing and grant application for various projects.

Also, pursuant to Board direction, the District's auditor has reviewed the financial statements as of April 30th and has reconciled the accounts. With this action, the budgeting process can proceed with more accurate projections for this year's revenues and expenditures.

SEWER FUND ALLOCATION DETAIL

ACCOUNT	LINE ITEM	00/01 ADOPTED BUDGET	00/01 TO DATE (04/30/01)	00/01 ESTIMATED ACTUALS	01/02 REQUESTED BUDGET	ASSUMPTIONS
REVENUE						
SERVICES						
5010	District Services - Waste	\$ 181,000	\$ 153,383	\$ 184,100	\$ 184,000	Prorated
5015	District Meter Charge - Waste	30,800	-	-	-	Not Applicable
5020	State of CA - Hearst Visitor Center	34,827	21,792	28,543	30,000	1/4 Left
5025	District Services - Water	-	-	-	-	Not Applicable
5025	District Meter Charge - Water	-	-	-	-	Not Applicable
5027	District Meter Charge - General	-	-	-	-	Not Applicable
5030	Connection Fees	0	0	0	0	No New Connection
5035	Effluent Sale	0	0	0	0	No Effluent Sale
Total Services Revenue		246,627	175,174	212,643	214,000	

TAX REVENUE

5040	Property Tax - Current Secured	\$ -	\$ -	\$ -	\$ -	Not Applicable
5041	Property Tax - Current Secured Suppl	-	-	-	-	Not Applicable
5050	Property Tax - Current Unsecured	-	-	-	-	Not Applicable
5051	Property Tax - Current Unsecured Suppl	-	-	-	-	Not Applicable
5060	Property Tax - Prior Year Secured	-	-	-	-	Not Applicable
5061	Property Tax - Prior Year Secured Suppl	-	-	-	-	Not Applicable
5070	Property Tax - Prior Year Unsecured	-	-	-	-	Not Applicable
5071	Property Tax - Prior Year Unsecured Suppl	-	-	-	-	Not Applicable
5080	Property Tax - Penalties / Interest	-	-	-	-	Not Applicable
5085	AB 1661 - ERAF Reimbursement	-	-	-	-	Not Applicable
5090	Homeowners Property Tax Relief	-	-	-	-	Not Applicable
5092	Electrical Deregulation Settlement	-	-	-	-	Not Applicable
5110	Other State In-Lieu Taxes	-	-	-	-	Not Applicable
5480	Property Tax Admin Fee SB 2557	-	-	-	-	Not Applicable
Total Tax Revenue		0	0	0	0	

SEWER FUND ALLOCATION DETAIL

ACCOUNT	LINE ITEM	00/01 ADOPTED BUDGET	00/01 TO DATE (04/30/01)	00/01 ESTIMATED ACTUALS	01/02 REQUESTED BUDGET	ASSUMPTIONS
REVENUE - con't						
OTHER INCOME						
5600	Interest - Money Market	\$ -	\$ -	\$ -	\$ -	Not Applicable
5630	Interest - LAIF	52,500	70,931	85,100	76,600	10% Less than 00/01
5640	Interest - Other	0	0	0	0	None
5650	Interest / Penalties / Adjustments	-	-	-	-	Not Applicable
5720	Miscellaneous Income	0	0	0	0	None
5800	Sale of Assets	0	0	0	0	None
Total Other Income		52,500	70,931	85,100	76,600	

GRAND TOTAL SEWER REVENUE \$ 299,127 \$ 246,106 \$ 297,743 \$ 290,600

SEWER FUND ALLOCATION DETAIL

ACCOUNT	LINE ITEM	00/01 ADOPTED BUDGET	00/01 TO DATE (04/30/01)	00/01 ESTIMATED ACTUALS	01/02 REQUESTED BUDGET	ASSUMPTIONS
EXPENDITURES						
SALARIES / EMPLOYEE BENEFITS						
6010	Operators	\$ 72,602	\$ 54,732	\$ 65,678	\$ 74,438	
6025	Standby Time	7,460	6,312	7,574	7,488	
6035	Overtime and Holidays Worked	4,185	8,453	9,181	5,231	1 Operator first part of FY
6055	Contract Employees	0	5,908	5,908	0	
6110	Payroll Tax / Medicare	265	248	298	1,347	Without General Manager
6210	Medical Insurance Contribution	2,620	1,970	2,364	2,955	
6235	PERS (Retirement)	6,250	2,248	2,698	2,765	
6310	Directors Fee	1,875	1,449	1,806	1,875	
6410	General Manager / Secretary	10,258	5,500	5,500	15,375	Same as 00/01
6425	Office Administrator	3,437	2,750	3,718	3,609	
6430	Part-Time Employee	0	2,572	2,572	0	
6999	Uncategorized Expense	0	1,653	1,653	1,653	Same as 00/01
Total Salaries / Employee Benefits		108,952	93,796	108,951	116,736	

SERVICES AND SUPPLIES

8000	Communications					
8005	Telephone	750	806	967	1,000	
8025	Alarm - Plant	175	83	100	175	
8035	Alarm - Admin Office	-	-	-	-	Not Applicable
8050	Insurance					
8055	Liability, Auto, Prop, Fire	1,799	0	1,799	1,979	10% Increase From 00/01
8095	Workers Comp (State Fund)	1,058	4,632	4,632	6,850	With New Employee
8100	Maintenance - Equipment					
8135	Regular	4,000	6,244	7,493	8,000	
8145	Major (Itemized)	0	0	0	0	
8170	Maintenance - Vehicles Reg Maint	460	540	647	480	
8210	Maintenance - Structures					
8215	Regular	6,500	974	1,169	6,500	
8235	Major (Itemized)	0	0	0	0	

SEWER FUND ALLOCATION DETAIL

ACCOUNT	LINE ITEM	00/01 ADOPTED BUDGET	00/01 TO DATE (04/30/01)	00/01 ESTIMATED ACTUALS	01/02 REQUESTED BUDGET	ASSUMPTIONS
EXPENDITURES - con't						
SERVICES AND SUPPLIES - con't						
8270	Maintenance - Roads	-	-	-	-	Not Applicable
8277	Regular	-	-	-	-	Not Applicable
8297	Major (Itemized)	-	-	-	-	
8365	Sludge Hauling / Disposal	6,000	27,240	32,688	35,000	
8400	Lab Expense / Supplies	480	1,040	1,248	1,600	
8430	Memberships / Seminars	1,313	825	990	1,500	
8460	Miscellaneous Expense	-	-	-	-	
8505	Office Expense / General Supplies	775	785	943	1,125	
8510	Postage	275	305	366	400	
8540	Professional Services					
8545	Attorney Fees	3,000	7,106	8,527	6,250	
8550	Accountant / Auditor	750	1,231	1,231	938	
8560	Accountant Consultant	150	0	500	500	
8565	Engineer Consultant	2,250	5,399	6,479	6,250	
8595	Sample Testing	6,663	4,207	6,663	7,200	
8600	Equipment Rental	250	0	0	250	
8635	Automobile Expense - Gas & Oil	650	1,067	1,281	1,313	
8660	Licenses / Permits	0	2,000	2,000	2,000	
8707	Election	0	0	0	0	
8730	Utilities	8,610	46,542	55,850	72,605	
8800	Operating Expense	24,000	30,573	36,687	42,190	
8010	Other Expenses (Bank)	0	0	0	0	
	LAFCO Cost Apportionment	0	0	0	0	
	Total Services & Supplies	69,908	141,597	172,258	204,104	

CAPITAL IMPROVEMENTS

6001	Capital Improvements	640,000				
	Total Capital Improvements	640,000	0	0	0	
	GRAND TOTAL EXPENDITURES	\$ 818,860	\$ 235,393	\$ 281,209	\$ 320,840	

SEWER FUND ALLOCATION DETAIL

ACCOUNT	LINE ITEM	00/01 ADOPTED BUDGET	00/01 TO DATE (04/30/01)	00/01 ESTIMATED ACTUALS	01/02 REQUESTED BUDGET	ASSUMPTIONS
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TOTALS RECAPITULATION

REVENUE						
Tax Revenue		\$ 0	\$ 0	\$ 0	\$ 0	
Services		246,627	175,174	212,643	214,000	
Other Income		52,500	70,931	85,100	76,600	
TOTAL REVENUE		299,127	246,106	297,743	290,600	

EXPENDITURES

Salaries and Employee Benefits		\$ 108,952	\$ 93,796	\$ 108,951	\$ 116,736	
Services and Supplies		69,908	141,597	172,258	204,104	
Capital Improvements		640,000	0	0	0	
TOTAL EXPENDITURES		818,860	235,393	281,209	320,840	

BALANCE - REVENUE OVER EXPENSES

		\$ (519,733)	\$ 10,713	\$ 16,534	\$ (30,240)	
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USE OF RESERVES

Transfers from Reserves		519,733	(10,713)	(16,534)	30,240	
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NET BALANCE

		\$ 0	\$ 0	\$ 0	\$ 0	
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WATER FUND ALLOCATION DETAIL

ACCOUNT	LINE ITEM	00/01 ADOPTED BUDGET	00/01 TO DATE (04/30/01)	00/01 ESTIMATED ACTUALS	01/02 REQUESTED BUDGET	ASSUMPTIONS
REVENUE						
SERVICES						
5010	District Services - Waste	\$ -	\$ -	-	\$ -	Not Applicable
5015	District Meter Charge - Waste	-	-	-	-	Not Applicable
5020	State of CA - Hearst Visitor Center	-	-	-	-	Not Applicable
5025	District Services - Water	197,500	169,561	203,475	200,000	
5025	District Meter Charge - Water	7,700	-	-	-	Not Applicable
5027	District Meter Charge - General	-	-	-	-	Not Applicable
5030	Connection Fees	0	0	0	0	
5035	Effluent Sale	36	0	0	0	
Total Services Revenue		205,236	169,561	203,475	200,000	

ACCOUNT	LINE ITEM	00/01 ADOPTED BUDGET	00/01 TO DATE (04/30/01)	00/01 ESTIMATED ACTUALS	01/02 REQUESTED BUDGET	ASSUMPTIONS
TAX REVENUE						
5040	Property Tax - Current Secured	\$ -	\$ -	-	\$ -	Not Applicable
5041	Property Tax - Current Secured Suppl	-	-	-	-	Not Applicable
5050	Property Tax - Current Unsecured	-	-	-	-	Not Applicable
5051	Property Tax - Current Unsecured Suppl	-	-	-	-	Not Applicable
5060	Property Tax - Prior Year Secured	-	-	-	-	Not Applicable
5061	Property Tax - Prior Year Secured Suppl	-	-	-	-	Not Applicable
5070	Property Tax - Prior Year Unsecured	-	-	-	-	Not Applicable
5071	Property Tax - Prior Year Unsecured Suppl	-	-	-	-	Not Applicable
5080	Property Tax - Penalties / Interest	-	-	-	-	Not Applicable
5085	AB 1661 - ERAF Reimbursement	-	-	-	-	Not Applicable
5090	Homeowners Property Tax Relief	-	-	-	-	Not Applicable
5092	Electrical Deregulation Settlement	-	-	-	-	Not Applicable
5110	Other State In-Lieu Taxes	-	-	-	-	Not Applicable
5480	Property Tax Admin Fee SB 2557	-	-	-	-	Not Applicable
Total Tax Revenue		0	0	0	0	

WATER FUND ALLOCATION DETAIL

ACCOUNT LINE ITEM	00/01 ADOPTED BUDGET	00/01 TO DATE (04/30/01)	00/01 ESTIMATED ACTUALS	01/02 REQUESTED BUDGET	ASSUMPTIONS
REVENUE - con't					
<u>OTHER INCOME</u>					
5600 Interest - Money Market	\$ -	\$ -	\$ -	\$ -	Not Applicable
5630 Interest - LAIF	15,000	17,733	21,000	19,200	10% Less than 00/01
5640 Interest - Other	0	0	0	0	None
5650 Interest / Penalties / Adjustments	-	-	-	-	Not Applicable
5720 Miscellaneous Income	0	0	0	0	None
5800 Sale of Assets	0	0	0	0	None
Total Other Income	15,000	17,733	21,000	19,200	

GRAND TOTAL WATER REVENUE \$ 220,236 \$ 187,294 \$ 224,475 \$ 219,200

WATER FUND ALLOCATION DETAIL

ACCOUNT	LINE ITEM	00/01 ADOPTED BUDGET	00/01 TO DATE (04/30/01)	00/01 ESTIMATED ACTUALS	01/02 REQUESTED BUDGET	ASSUMPTIONS
EXPENDITURES						
<u>SALARIES / EMPLOYEE BENEFITS</u>						
6010	Operators	\$ 18,151	\$ 13,683	\$ 16,420	\$ 18,610	
6025	Standby Time	1,865	1,542	1,850	1,872	
6035	Overtime and Holidays Worked	1,046	2,149	2,295	1,308	One Operator First Part of FY
6055	Contract Employees	0	5,692	5,692	0	
6110	Payroll Tax / Medicare	2,129	59	71	410	Without General Manager
6210	Medical Insurance Contribution	1,309	3,941	4,729	5,911	
6235	PERS (Retirement)	6,250	4,496	5,396	5,531	
6310	Directors Fee	1,500	1,139	1,419	1,500	Same as 00/01
6410	General Manager / Secretary	10,258	5,500	5,500	15,375	
6425	Office Administrator	3,437	2,750	3,718	3,609	
6430	Part-Time Employee	0	643	643	0	
6999	Uncategorized Expense	0	742	742	742	Same as 00/01
Total Salaries / Employee Benefits		45,945	42,336	48,474	54,868	

ACCOUNT	LINE ITEM	00/01 ADOPTED BUDGET	00/01 TO DATE (04/30/01)	00/01 ESTIMATED ACTUALS	01/02 REQUESTED BUDGET	ASSUMPTIONS
<u>SERVICES AND SUPPLIES</u>						
8000	Communications					
8005	Telephone	1,500	1,612	1,935	2,000	
8025	Alarm - Plant	175	83	100	175	
8035	Alarm - Admn Office	-	-	-	-	Not Applicable
8050	Insurance					
8055	Liability, Auto, Prop, Fire	7,196	0	7,196	7,916	10% Increase From 00/01
8095	Workers Comp (State Fund)	5,287	2,316	2,316	3,425	With New Employee
8100	Maintenance - Equipment					
8135	Regular	1,000	3,447	4,136	2,000	
8145	Major (Itemized)	0	0	0	0	
8170	Maintenance - Vehicles Reg Maint	460	540	647	480	
8210	Maintenance - Structures					
8215	Regular	1,500	286	343	1,500	
8235	Major (Itemized)	0	0	0	0	

WATER FUND ALLOCATION DETAIL

ACCOUNT	LINE ITEM	00/01 ADOPTED BUDGET	00/01 TO DATE (04/30/01)	00/01 ESTIMATED ACTUALS	01/02 REQUESTED BUDGET	ASSUMPTIONS
EXPENDITURES - con't						
<u>SERVICES AND SUPPLIES - con't</u>						
8270	Maintenance - Roads	-	-	-	-	
8277	Regular	-	-	-	-	Not Applicable
8297	Major (Itemized)	-	-	-	-	Not Applicable
8365	Sludge Hauling / Disposal	-	-	-	-	Not Applicable
8400	Lab Expense / Supplies	120	261	313	400	
8430	Memberships / Seminars	1,313	875	1,050	1,500	
8460	Miscellaneous Expense	-	-	-	-	
8505	Office Expense / General Supplies	775	785	943	1,125	Not Applicable
8510	Postage	275	305	366	400	
8540	Professional Services					
8545	Attorney Fees	3,000	7,106	8,527	6,250	
8550	Accountant / Auditor	750	1,231	1,231	938	
8560	Accountant Consultant	150	0	500	500	
8565	Engineer Consultant	2,250	5,790	6,948	6,250	
8595	Sample Testing	1,666	440	1,666	1,800	
8600	Equipment Rental	250	0	0	250	
8635	Automobile Expense - Gas & Oil	650	1,067	1,281	1,313	
8660	Licenses / Permits	1,565	820	820	1,000	
8707	Election	0	0	0	0	
8730	Utilities	51,665	4,362	5,235	6,805	
8800	Operating Expense	8,000	2,809	3,370	3,876	15% Increase From 00/01
8010	Other Expenses (Bank)	0	0	0	0	
	LAFCO Cost Apportionment	0	0	0	0	
	Total Services & Supplies	89,547	34,134	48,922	49,902	
<u>CAPITAL IMPROVEMENTS</u>						
6001	Capital Improvements	187,500				
	Total Capital Improvements	187,500	0	0	0	
	GRAND TOTAL EXPENDITURES	\$ 322,992	\$ 76,470	\$ 97,396	\$ 104,769	

WATER FUND ALLOCATION DETAIL

ACCOUNT	LINE ITEM	00/01 ADOPTED BUDGET	00/01 TO DATE (04/30/01)	00/01 ESTIMATED ACTUALS	01/02 REQUESTED BUDGET	ASSUMPTIONS
TOTALS RECAPITULATION						
REVENUE						
	Tax Revenue	\$ 0	\$ 0	\$ 0	\$ 0	
	Services	205,236	169,561	203,475	200,000	
	Other Income	15,000	17,733	21,000	19,200	
	TOTAL REVENUE	220,236	187,294	224,475	219,200	
EXPENDITURES						
	Salaries and Employee Benefits	\$ 45,945	\$ 42,336	\$ 48,474	\$ 54,868	
	Services and Supplies	89,547	34,134	48,922	49,902	
	Capital Improvements	187,500	0	0	0	
	TOTAL EXPENDITURES	322,992	76,470	97,396	104,769	
	BALANCE - REVENUE OVER EXPENSES	\$ (102,756)	\$ 110,823	\$ 127,079	\$ 114,431	
USE OF RESERVES						
	Transfers from Reserves	102,756	(110,823)	(127,079)	(114,431)	
	NET BALANCE	\$ 0	\$ 0	\$ 0	\$ 0	

GENERAL FUND ALLOCATION DETAIL

ACCOUNT	LINE ITEM	00/01 ADOPTED BUDGET	00/01 TO DATE (04/30/01)	00/01 ESTIMATED ACTUALS	01/02 REQUESTED BUDGET	ASSUMPTIONS
REVENUE						
SERVICES						
5010	District Services - Waste	\$ -	\$ -	\$ -	-	Not Applicable
5015	District Meter Charge - Waste	-	-	-	-	Not Applicable
5020	State of CA - Hearst Visitor Center	-	-	-	-	Not Applicable
5025	District Services - Water	-	-	-	-	Not Applicable
5025	District Meter Charge - Water	-	-	-	-	Not Applicable
5027	District Meter Charge - General	0	27,734	33,280	33,000	Not Applicable
5030	Connection Fees	-	-	-	-	Not Applicable
5035	Effluent Sale	-	-	-	-	Not Applicable
Total Services Revenue		0	27,734	33,280	33,000	

ACCOUNT	LINE ITEM	00/01 ADOPTED BUDGET	00/01 TO DATE (04/30/01)	00/01 ESTIMATED ACTUALS	01/02 REQUESTED BUDGET	ASSUMPTIONS
TAX REVENUE						
5040	Property Tax - Current Secured	\$ 42,521	\$ 43,774	\$ 43,774	\$ 44,000	
5041	Property Tax - Current Secured Suppl	0	1,139	1,139	1,200	
5050	Property Tax - Current Unsecured	1,434	1,698	1,698	1,700	
5051	Property Tax - Current Unsecured Suppl	0	11	11	0	
5060	Property Tax - Prior Year Secured	0	(43)	(43)	0	
5061	Property Tax - Prior Year Secured Suppl	0	0	0	0	
5070	Property Tax - Prior Year Unsecured	0	30	30	0	
5071	Property Tax - Prior Year Unsecured Suppl	0	9	9	0	
5080	Property Tax - Penalties / Interest	0	2	2	0	
5085	AP 1661 - ERAF Reimbursement	0	801	801	800	
5090	Homeowners Property Tax Relief	857	541	541	500	
5092	Electrical Deregulation Settlement	0	632	632	600	
5110	Other State In-Lieu Taxes	0	0	0	0	
5480	Property Tax Admin Fee SB 2557	(1,185)	(1,386)	(1,386)	(1,400)	
Total Tax Revenue		43,627	47,208	47,208	47,400	

GENERAL FUND ALLOCATION DETAIL

ACCOUNT	LINE ITEM	00/01 ADOPTED BUDGET	00/01 TO DATE (04/30/01)	00/01 ESTIMATED ACTUALS	01/02 REQUESTED BUDGET	ASSUMPTIONS
REVENUE - con't						
<u>OTHER INCOME</u>						
5600	Interest - Money Market	\$ 525	\$ 112	\$ 200	200	Same as 00/01
5630	Interest - LAIF	7,500	9,852	11,800	10,620	10 % Less than 00/01
5640	Interest - Other	0	0	0	0	None
5650	Interest / Penalties / Adjustments	750	5,671	6,805	3,000	
5720	Miscellaneous Income	100	56	100	100	Same as 00/01
5800	Sale of Assets	0	0	0	0	None
Total Other Income		8,875	15,691	18,905	13,920	

GRAND TOTAL GENERAL REVENUE

\$ 52,502	\$ 90,633	\$ 99,393	\$ 94,320
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GENERAL FUND ALLOCATION DETAIL

ACCOUNT	LINE ITEM	00/01 ADOPTED BUDGET	00/01 TO DATE (04/30/01)	00/01 ESTIMATED ACTUALS	01/02 REQUESTED BUDGET	ASSUMPTIONS
EXPENDITURES						
SALARIES / EMPLOYEE BENEFITS						
6010	Operators	\$ -	\$ -	\$ -	-	Not Applicable
6025	Standby Time	-	-	-	-	Not Applicable
6035	Overtime and Holidays Worked	0	0	200	500	
6055	Contract Employees	0	11,240	11,240	0	
6110	Payroll Tax / Medicare	265	0	0	985	With General Manager
6210	Medical Insurance Contribution	1,310	1,970	2,364	2,955	
6235	PERS (Retirement)	12,500	2,248	2,698	2,765	
6310	Directors Fee	1,125	863	1,075	1,125	Same as 00/01
6410	General Manager / Secretary	20,855	11,001	11,001	10,250	
6425	Office Administrator	6,874	5,499	7,436	7,218	
6430	Part-Time Employee	0	0	0	0	
6999	Uncategorized Expense	0	0	0	0	
Total Salaries / Employee Benefits		42,929	32,821	36,014	25,798	

SERVICES AND SUPPLIES

8000	Communications					
8005	Telephone	750	806	967	1,000	
8025	Alarm - Plant	-	-	-	-	Not Applicable
8035	Alarm - Admin Office	324	243	292	324	
8050	Insurance					
8055	Liability, Auto, Prop, Fire	999	0	999	1,099	10% Increase From 00/01
8095	Workers Comp (State Fund)	705	2,316	2,316	3,425	With New Employee
8100	Maintenance - Equipment					
8135	Regular	-	-	-	-	Not Applicable
8145	Major (Itemized)	-	-	-	-	Not Applicable
8170	Maintenance - Vehicles Reg Maint	180	270	324	240	
8210	Maintenance - Structures					
8215	Regular	2,000	0	0	2,000	
8235	Major (Itemized)	0	0	0	0	

GENERAL FUND ALLOCATION DETAIL

ACCOUNT	LINE ITEM	00/01 ADOPTED BUDGET	00/01 TO DATE (04/30/01)	00/01 ESTIMATED ACTUALS	01/02 REQUESTED BUDGET	ASSUMPTIONS
EXPENDITURES - con't						
SERVICES AND SUPPLIES - con't						
8270	Maintenance - Roads					
8277	Regular	500	170	204	5,000	
8297	Major (Itemized)	0	0	0	0	
8365	Sludge Hauling / Disposal	-	-	-	-	Not Applicable
8400	Lab Expense / Supplies	-	-	-	-	Not Applicable
8430	Memberships / Seminars	875	550	660	1,000	
8460	Miscellaneous Expense	0	655	655	0	
8505	Office Expense / General Supplies	1,450	1,571	1,885	2,250	
8510	Postage	550	577	692	800	
8540	Professional Services					
8545	Attorney Fees	6,000	14,211	17,053	12,500	
8550	Accountant / Auditor	1,500	1,268	1,268	1,875	
8560	Accountant Consultant	200	0	1,000	1,000	
8565	Engineer Consultant	9,500	10,588	12,706	12,500	
8595	Sample Testing	-	-	-	-	Not Applicable
8600	Equipment Rental	250	0	0	250	
8635	Automobile Expense - Gas & Oil	475	711	854	875	
8660	Licenses / Permits	1,044	0	0	0	
8707	Election	0	148	0	500	
8730	Utilities	8,611	7,521	9,025	11,733	
8800	Operating Expense	-	-	-	-	Not Applicable
8010	Other Expenses (Bank)	0	20	20	0	
	LAFCO Cost Apportionment	0	0	0	2,106	
	Total Services & Supplies	35,913	41,625	50,919	60,477	
CAPITAL IMPROVEMENTS						
6001	Capital Improvements	111,500				
	Total Capital Improvements	111,500	0	0	0	
	GRAND TOTAL EXPENDITURES	\$ 190,342	\$ 74,446	\$ 86,933	\$ 86,275	


GENERAL FUND ALLOCATION DETAIL

ACCOUNT	LINE ITEM	00/01 ADOPTED BUDGET	00/01 TO DATE (04/30/01)	00/01 ESTIMATED ACTUALS	01/02 REQUESTED BUDGET	ASSUMPTIONS
TOTALS RECAPITULATION						
REVENUE						
	Tax Revenue	\$ 43,627	\$ 47,208	\$ 47,208	\$ 47,400	
	Services	0	27,734	33,280	33,000	
	Other Income	8,875	15,691	18,905	13,920	
	TOTAL REVENUE	52,502	90,633	99,393	94,320	
EXPENDITURES						
	Salaries and Employee Benefits	\$ 42,929	\$ 32,821	\$ 36,014	\$ 25,798	
	Services and Supplies	35,913	41,625	50,919	60,477	
	Capital Improvements	111,500	0	0	0	
	TOTAL EXPENDITURES	190,342	74,446	86,933	86,275	
	BALANCE - REVENUE OVER EXPENSES	\$ (137,840)	\$ 16,187	\$ 12,460	\$ 8,045	
USE OF RESERVES						
	Transfers from Reserves	137,840	(16,187)	(12,460)	(8,045)	
	NET BALANCE	\$ 0	\$ 0	\$ 0	\$ 0	

SAN SIMEON COMMUNITY SERVICES DISTRICT

111 Pico Avenue
San Simeon, California 93452
(805) 927-4778

MEMORANDUM

DATE: June 13, 2001
TO: Board of Directors
FROM: John L. Wallace, Interim General Manager 
SUBJECT: Transmittal of Additional Agenda Information

Please incorporate this additional information to your agenda package:

1. Attached is a memorandum and resolution from Rob Schultz regarding the Storage Garage's exemption from the County's permitting process. This should be attached to Agenda Item No. 8.3
2. Also attached is a modification for an extension of Interim General Manager services during the time that the Board is concluding its recruitment process. This should be attached to Item No. 8.4

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HUNT & ASSOCIATES

Attorneys and Counselors at Law

STAFF REPORT

TO: HONORABLE CHAIRMAN AND DIRECTORS
OF THE BOARD OF DIRECTORS

DATE: JUNE 11, 2001

FROM: ROBERT W. SCHULTZ
GENERAL COUNSEL

CLT/MTR: SSCSD.MTRS
-- GENERAL MATTERS

**SUBJECT: STAFF REPORT FOR JUNE 13, 2001 REGULAR MEETING REGARDING:
EXEMPTION FROM COUNTY BUILDING CODE REQUIREMENTS FOR THE STORAGE
BUILDING**

RECOMMENDATION

Approve Resolution ___-01, by four-fifths vote, rendering County Building Code requirements inapplicable to the proposed construction of the storage building at the District's Wastewater Treatment Plant.

DISCUSSION

At the San Simeon Board of Directors' May meeting, the Board voted 3-2 to set a public hearing to determine the availability of an exemption from County Building Code requirements for the construction of the storage building at the District's Wastewater Treatment Plant.

The purpose of seeking an exemption is not to render inapplicable normal Uniform Building Code requirements to the construction of the building. Rather, it concerns the jurisdiction as to who is to enforce these Building Code requirements. If the District seeks and is successful in obtaining the exemption, the District would still be required to comply with normal Uniform Building Code requirements. However, instead of the County of San Luis Obispo, the District would be the lead agency and would handle plan checks and reviews prior to and during construction of the project.

PREPARED BY: <u>Robert Schultz</u> Robert W. Schultz, General Counsel	MEETING DATE: JUNE 13, 2001
APPROVED BY: <u>Robert Schultz</u> Robert W. Schultz, General Counsel	

The Government Code provides two possible exemptions available to the storage building. Government Code §53091 states generally that County Zoning and Building Code regulations are applicable to local agencies, however, exempts from that application a local agency's forum for the purpose of transmission of water. Specifically, this has been interpreted to mean that there is an absolute exemption from compliance with County Zoning and Building Code requirements for facilities directly related to the transmission of water, i.e. pipes and pumping stations.

The second exemption is available under Government Code §53096, which is a qualified exemption applicable to building of pertinent structures that are integral to the transmission of water. The storage facility would appear to fit into this category.

A case directly on point is entitled *City of Lafayette v. East Bay Municipal Utility District, et al*, 16 Cal.App.4th 1005 (1993). That case involved East Bay Municipal seeking an exemption from the City's building and zoning requirements in relation to the erection of a number of different types of buildings. The Court specifically found that the exemption available under §53096 is applicable to "Storage yards and buildings... (that) will contain equipment and materials vital to the continued functioning of the system."

Ultimately, three courses of action are available for the District and these are summarized as follows:

1. Application for County Building Permits: This would require approximately 6 to 9 months at a cost of between \$7,000 and \$12,000 in fees and processing costs. This would also establish a precedent for future construction at the Wastewater Treatment Plant.
2. The District could operate under the assumption that the erection of the storage building is under the absolute exemption contained in Government Code §53091. However, there is a danger that this section has been interpreted narrowly to apply only to the actual facilities, i.e. pump stations and waste lines and not to appurtenant buildings.
3. The District could pass Resolution ___-01 announcing its qualified exemption from County Zoning and Building Code requirements under §53096. This would require a vote of four-fifths of the Board of Directors.

CONCLUSION

It is my recommendation that we proceed with option number 3 and that the Board approve Resolution ___-01 under §53096. If this resolution is passed, we would need to forward this to the County and the County would have ten days in which to object. In order to object, the County would have to file a lawsuit seeking to invalidate the District's resolution.

RWS

RWS/
s/rws/sscsd/bd.Rpt.010608.

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B.4

AMENDMENT TO AGREEMENT WITH INTERIM
GENERAL MANAGER JOHN L. WALLACE

In accordance with the Agreement for interim general manager services by and between the San Simeon Community Services District ("District") and John L. Wallace ("Wallace") entered into and dated March 2001, and as approved and authorized by the District Board of Directors at its regular meeting held March 14, 2001 on a 5-0 vote, the afore-mentioned agreement is extended, under the same terms and conditions, for an additional period beginning June 1, 2001 and concluding August 8, 2001.

District and Wallace herewith accept and approve said extension this ____ day of _____, 2001.

Carol Bailey-Wood, Chairperson
Board of Directors
San Simeon Community Services District

John L. Wallace
Interim General Manager

**Special Meeting
Board of Directors
San Simeon Community Services District
AGENDA**

**Wednesday, June 20, 2001--4:30 PM
Cavalier Banquet Room**

1. 4:30 PM - CALL TO ORDER
 - 1.1 Pledge of Allegiance
 - 1.2 Roll Call
 - 1.3 Public Comment on Closed Session Items
2. ADJOURN TO CLOSED SESSION
Personnel/General Manager Discussion; GC Section 54957
3. 6:30 PM(estimated) - RECONVENE IN OPEN SESSION
4. REPORT ON CLOSED SESSION
5. PUBLIC COMMENT: (Any topic NOT on the agenda may be presented, but please observe the 3-minute time limit)
6. DISCUSSION / ACTION ITEMS
 - 6.1 Weed Abatement Public Hearing; Resolution Declaring weeds to be a nuisance
 - 6.2 FY 2001-02 Budget Review
7. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS
8. ADJOURNMENT