CATALOG OF ENTERPRISE SYSTEMS
(Pursuant to SB 272 and CA Government Code 6270.5)

An "enterprise system" is a software application or computer system that collects, stores, exchanges and analyzes information that the agency uses that is both of the following:
• A multi-departmental system or a system that contains information collected about the public.
• A system that serves as an original source of data within an agency.

An "enterprise system" does not include any of the following:
• Information Technology security systems, including firewalls and other cybersecurity systems.
• Physical access control systems, employee identification management systems, video monitoring and other physical control systems.
• Infrastructure and mechanical control systems, including those that control or manage street lights, electrical, natural gas or water or sewer functions.
• Systems related to 911 dispatch and operation or emergency services.
• Systems that would be restricted from disclosure by Section 6254.19.
• The specific records that the information technology system collects, stores, exchanges or analyzes.

SB 272 REQUIRES THAT THE CITY:
1. Create a catalog of enterprise systems, containing:
    a. Current system vendor
    b. Current system product
    c. System's purpose
    d. A description of categories or types of data
    e. The department that is the prime custodian of the data
    f. The frequency that system data is collected
    g. The frequency that system data is updated
2. To make the catalog publicly available upon request
3. To post the catalog in a prominent location on the agency's website.

Exception
If the public interest served by not disclosing the information described clearly outweighs the public interest served by disclosure, the local agency may instead provide a system name, brief title or identifier of the system.

Vendor	System Purpose	Description of Categories or types of data	Custodian	Frequency Collected	Frequency Updated
RVS Software	Utility Billing System	Tracking of customer water use	Administrator	As needed	Annually
		Tracking of customer billing			
		Tracking of current customer information			
E-Maintenance	District Maintenance	Water System Maintenance	Superintendant	Weekly	Weekly
		Wastewater Facility Maintenance			
		Recycled Water Equipment Maintenance			
		Distribution System Maintenance			
		Water Treatment Facility Maintenance			
		District Street Maintenance			
Microsoft Office	Office Atomation	For creating documents, data analysis, email,	Administrator	As needed	As Needed
		Word processing, spreadsheets			