

**MINUTES**  
**SAN SIMEON COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS SPECIAL BOARD MEETING**  
**1350 MAIN STREET**  
**CAMBRIA, CA 93428**  
**Thursday, August 8, 2024**  
**6:00 p.m.**

**REGULAR MEETING OF THE SAN SIMEON COMMUNITY SERVICE DISTRICT**  
**COUNCIL – MINUTES**

**1. CALL TO ORDER**

The Special Meeting of the San Simeon Community Service District Council was called to order at 6:00 p.m. by Chair Donahue.

**2. ROLL CALL**

Present: Chair Michael Donahue, Vice Chair Jacqueline Diamond, Director Karina Tiwana, Director Holly Le,

Absent: None

Staff Present: Patrick Faverty, Ed.D., Interim General Manager  
Nubia Goldstein, White Brenner LLP

**3. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was not held due to the absence of the American Flag.

**4. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

- None

**5. NON-DISTRICT REPORTS (6:03 p.m. - 6:14 p.m.):**

**A. Sheriff's Report** – Sherriff's Commander Stuart McDonald stated the report for July 2024

**PUBLIC COMMENT FOR THIS ITEM**

- Director Tiwana commented a question in an event that occurred in Casa Del Mar

- Hank Krzciuk commented an issue with the Zoom Audio
- Chair Donahue commented a concern with the calls for service regarding fireworks

## **6. CONSENT AGENDA ITEMS (6:15 p.m. - 6:17 p.m.)**

### **A. Review and Approval of Minutes for the Meeting on July 11, 2024**

### **B. Review and Approval of Meeting Minutes from June '23, July '23, August '23, September '23.**

Director Diamond commented a question in regard to the meeting minutes  
Interim General Manager commented a question as to why this item was on the agenda

District Counsel stated that the Interim General Manager requested the minutes for auditing purposes.

### **C. Review and Approval of July Disbursements Journal**

PUBLIC COMMENT FOR THESE ITEMS

- None

Vice Chair Diamond makes a motion to approve consent calendar items A, B, C. Chair Donahue seconds the motion.

Vote was taken as follows:

AYES: Donahue, Diamond, Tiwana, Le

NOES: None

ABSTAIN: None

ABSENT: None

## **7. BUSINESS ACTION ITEMS (6:17 p.m. - 6:51 p.m.):**

### **A. Discussion and Review of the SSCSD FY 2024-2025 Budget.**

Vice Chair Diamond commented on a concern with an inaccuracy in the stated budget.

Director Diamond commented a question regarding late fees

Interim General Manager provided an explanation to the Board

Chair Donahue commented that concern with the Budget

Director Tiwana commented a concern with the Budget as written and requested a thorough explanation and requests the use of the County's automated billing system

Interim General Manager commented difficulty with the antiquated billing system due to the antiquated water meter reading system

#### PUBLIC COMMENT FOR THIS ITEM

- Steve Orellana commented a statement on the use of the water meter reading system and stated a concern for the budgeted amount of repair costs for the operating system
- Vice Chair Diamond requests to see a formula for the budget calculations and corrections to the budget be made.

#### **B. Discussion, Review, and Approval of a Dissolution Committee.**

Director Tiwana commented a question in regard to the purpose of the Dissolution Committee

District Counsel commented clarifying statement and stated the approval of the Resolution and adjustment of the item is at the discretion of the Board

Director Le commented a question directed to District Counsel as to whom may be on the committee

District Counsel provided a clarifying statement and suggested directions the Board may take

Director Diamond suggested a change to the official Title of the committee

Director Tiwana stated support for Director Diamond's suggestion

#### PUBLIC COMMENT FOR THIS ITEM

- None

Vice Chair Diamond makes a motion to adopt a Resolution 24-483, to adopt a Resolution approving the Reorganization Committee. Chair Donahue seconds the motion.

Vote was taken as follows:

AYES: Donahue, Diamond, Tiwana, Le

NOES: None

ABSTAIN: None

ABSENT: None

**C. Discussion of Board Member attendance during the San Luis Obispo County's Staff visit on September 05, 2024**

Director Donahue stated he would be present at the visit  
Vice Chair Diamond stated she will be present at the visit

PUBLIC COMMENT FOR THIS ITEM

- None

**8. DISTRICT STAFF & COMMITTEE REPORTS (6:51 p.m. - 6:59 p.m.)**

**A. STAFF REPORTS:**

- i. FRM Operations Report** – Interim General Manager stated a Summary of July Activities provided to him by FRM.
- ii. Interim General Manager's Report** – Stated a Summary of July Activities.
- iii. District Financial Summary** – Interim General Manager provided a summary of July Financials.
- iv. District Counsel's Report** – Stated a Summary of July Activities.

PUBLIC COMMENT FOR THIS ITEM

- None

**9. CLOSED SESSION (7:01 p.m. - 8:19 p.m.)**

PUBLIC COMMENT FOR THIS ITEM

- None

**A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code § 54956.9: Three (3) Potential Cases

**B. REPORT UPON CONCLUSION OF CLOSED SESSION**

Once a closed session has been completed, the legislative body must convene in open session. (§ 54957.7(b).) If the legislative body took final action in the closed session, the body may be required to make a report of the action taken and the vote thereon to the public at the open session. (§ 54957.1(a).) The report may be made either orally or in writing. (§ 54957.1(b).) In the case of a contract or settlement of a lawsuit, copies of the document also must be disclosed as soon as possible. (§ 54957.1(b) and (c).)

District Counsel reported direction has been presented to staff regarding all closed session items

**C. BOARD COMMENTS:**

PUBLIC COMMENT OPEN TO FUTURE AGENDA ITEMS

- None

**12. ADJOURNMENT (9:20 p.m.):**

The Special Meeting of the San Simeon Community Service District adjourned at 9:20 p.m.