

**Board of Directors  
San Simeon Community Services District**



**BOARD PACKET**

**Thursday, August 16, 2012  
Regular Meeting 6:00 pm**

**Cavalier Banquet Room  
250 San Simeon Avenue  
San Simeon, CA**

Prepared by  **APT water**

**AGENDA**  
**SAN SIMEON COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING**  
**Thursday, August 16, 2012**  
**6:00 pm**

CAVALIER BANQUET ROOM  
250 San Simeon Avenue  
San Simeon, CA

Note; All comments concerning any item on the agenda are to be directed to the Board Chairperson

**1. NO CLOSED SESSION**

**2. REGULAR SESSION: 6:00**

A. Roll Call

B. Pledge of Allegiance

**3. PUBLIC COMMENT:**

Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, provided the matter is not on the Board's agenda, or pending before the Board. Presentations are limited to three (3) minutes or otherwise at the discretion of the chair.

A. **Sheriff's Report** – Report for July

B. **Swearing In of Dan Williams to San Simeon CSD Board**

**4. STAFF REPORTS**

**A. General Manager's Report**

1. **Staff Activity** – Report on Staff activities for the month of July.

2. **Grants, Loans and Partnership Opportunities** – Update on USDA Loan

3. **Small Scale Recycled Water Project** – Verbal update on Status of project.

**B. Superintendent's Report**

1. **Wastewater Treatment Plant** – Summary of operations and maintenance for July.

2. **Water Distribution Systems** – Distribution performance for the Month of July.

**3. District Streets Maintenance – Summary of street maintenance.**

**C. District Financial Summary – Update on Monthly Financial Status for close of business July 31, 2012.**

**D. District Counsel’s Report – Oral Report on current issues.**

**5. ITEMS OF BUSINESS**

**A. Approval of last month’s minutes - July 19, 2012.**

**B. Approval of Disbursements Journal – August 16, 2012.**

**6. DISCUSSION/ACTION ITEMS**

**A. Ordinance No. 112 – Mandated Recycle Water Use**

**7. Board Committee Reports – Oral Report from Committee Members.**

**8. Board Reports – Oral Report from Board Members on current issues.**

**9. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS**

**10. ADJOURNMENT**

**GENERAL MANAGER'S REPORT**  
**Charles Grace**  
**Staff Activities for July**

**General Manager's Report**  
**August 16, 2012**

**1. Staff Activity** – Report on Staff activities for the month of July. Along with billing and collections, Staff Worked with counsel on USDA engineer contracts and coordinated with PG&E to get one of their Staff members to attend the District meeting. Staff attended a WRAC and CSDA meeting on behalf of the District. Currently WRAC is seeking applications for Grants for the 2014 year. State billing was prepared and a check has already been received for \$14,482.23. APT Staff has been providing project coordination and labor for the SSRWP. Staff has had a contractor provide weed abatement, curb and limit line painting.

**2. Grants, Loans and Partnership Opportunities –**

USDA Loan: The final engineering contracts have been sent to USDA for final approval. Staff is waiting to hear back from USDA's final comments.

There is currently on update on the Beach Accesses at the time this Board Packet was put together.

**3. Small Scale Recycled Water Project –**

Verbal update on Status of project.

**SUPERTINTENDENT'S REPORT**  
**Jerry Copeland**  
**Facilities Update for July**

# **SAN SIMEON COMMUNITY SERVICES DISTRICT**

## **Superintendent's Report**

### **Activities of July 2012**

#### **Wastewater Treatment Plant**

- The wastewater treatment plant performed well this month. Staff continued with the manufacturer's recommended preventive maintenance on the facility equipment.
- Staff performed monthly, quarterly, semi-annual and annual sampling and testing at the wastewater treatment plant as required by the RWQCB.
- Staff participated in the start-up and subsequent sampling and testing protocol for the for the HiPOx equipment.
- One load of sludge was hauled away.

#### **Water Distribution System**

- All routine sampling and testing was performed including annual sampling at the well site as required by the CDPH.
- Monthly meter reading was performed.

#### **District and Equipment Maintenance**

- Staff continues with all of the scheduled preventive maintenance for all the equipment at the facilities. We are recording all of these activities.
- Staff painted additional curb red at Avonne and Pen Way as requested by the District Board. In addition, the limit lines at the stop signs around the District and the barrier at the intersection of Pico and Avonne.
- Staff continued with weed and brush abatement throughout the District and the facilities.

**San Simeon Community Services District - Monthly Data Report - July 2012**

Date	Day	Wastewater Influent Daily flow	Wastewater Effluent Daily Flow	CALCULATED Well 1 Total Pumped	CALCULATED Well 2 Total Pumped	CALCULATED Total Daily Water Produced	Water Level Well 1	Water Level Well 2	Rainfall in Inches	INPUT State Sewer Daily Flow
07/01/12	Sun	89,299	96,600	0	65,899	65,899			0.00	18,477
07/02/12	Mon	98,529	103,160	70,462	0	70,462	11.0	11.1	0.00	13,167
07/03/12	Tue	100,337	92,340	73,154	28,274	101,429	10.8	10.9	0.00	18,475
07/04/12	Wed	101,296	98,540	80,859	0	80,859	10.7	10.8	0.00	15,250
07/05/12	Thu	103,458	104,700	130,676	0	130,676			0.00	16,071
07/06/12	Fri	116,083	108,690	136,211	0	136,211	10.8	10.9	0.00	16,131
07/07/12	Sat	111,067	106,860	35,231	19,822	55,053			0.00	17,264
07/08/12	Sun	99,764	99,070	107,413	0	107,413			0.00	17,984
07/09/12	Mon	93,359	105,570	62,308	0	62,308	10.9	11.0	0.00	14,011
07/10/12	Tue	97,273	105,360	133,742	0	133,742	10.9	11.0	0.00	13,575
07/11/12	Wed	101,700	114,760	64,328	0	64,328	11.1	11.2	0.00	13,886
07/12/12	Thu	99,890	112,610	37,176	78,615	115,790	11.0	11.1	0.00	15,968
07/13/12	Fri	103,757	111,600	55,202	37,746	92,948			0.00	15,476
07/14/12	Sat	112,927	119,920	76,446	6,208	82,654	11.3	11.4	0.00	13,549
07/15/12	Sun	114,476	119,780	75,997	71,808	147,805			0.00	20,613
07/16/12	Mon	105,500	119,290	89,087	0	89,087	11.3	11.4	0.00	17,738
07/17/12	Tue	101,263	118,270	159,100	0	159,100	11.2	11.3	0.00	14,196
07/18/12	Wed	109,279	111,040	65,375	0	65,375	11.6	11.7	0.00	15,360
07/19/12	Thu	105,832	133,610	135,313	0	135,313	11.3	11.4	0.00	15,910
07/20/12	Fri	111,799	126,470	66,198	0	66,198	11.5	11.6	0.00	14,953
07/21/12	Sat	119,763	125,380	144,962	0	144,962			0.00	16,179
07/22/12	Sun	119,533	130,140	95,295	0	95,295	11.4	11.5	0.00	18,813
07/23/12	Mon	108,185	131,250	118,034	0	118,034			0.00	15,194
07/24/12	Tue	107,883	121,000	95,594	0	95,594	11.5	11.6	0.00	17,884
07/25/12	Wed	109,898	111,710	74,351	0	74,351	11.5	11.6	0.00	15,017
07/26/12	Thu	105,017	117,270	143,242	0	143,242			0.00	16,561
07/27/12	Fri	121,915	116,850	102,476	0	102,476	11.6	11.7	0.00	14,849
07/28/12	Sat	116,006	113,710	116,464	0	116,464			0.00	16,287
07/29/12	Sun	108,816	111,470	68,367	0	68,367	11.6	11.7	0.00	17,958
07/30/12	Mon	104,527	115,980	142,718	0	142,718			0.00	15,845
07/31/12	Tue	99,867	99,920	67,993	0	67,993			0.00	13,899
<b>TOTALS</b>		<b>3,298,298</b>	<b>3,502,920</b>	<b>2,823,774</b>	<b>308,372</b>	<b>3,132,146</b>			<b>0.00</b>	<b>496,540</b>
Average		106,397	112,997	91,089	9,947	101,037	11.2	11.3	0.00	16,017
Minimum		89,299	92,340	0	0	55,053	10.7	10.8	0.00	13,167
Maximum		121,915	133,610	159,100	78,615	159,100	11.6	11.7	0.00	20,613

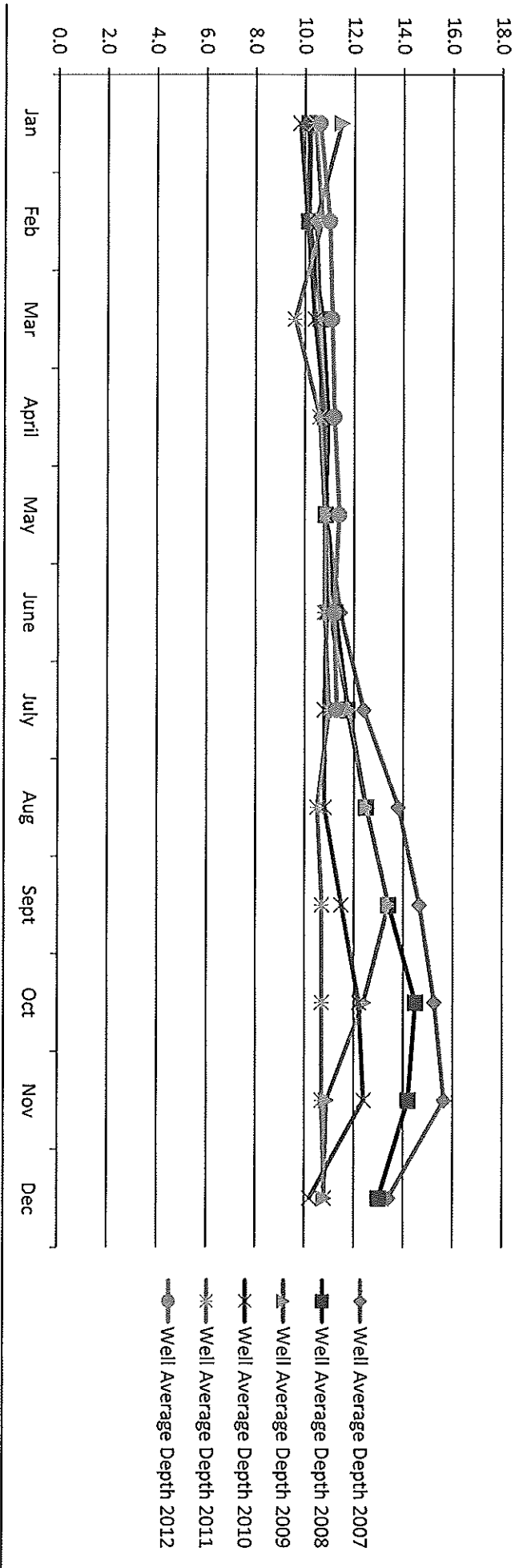


**DATA SUMMARY SHEET**

	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Total for 2012
2012													
Wastewater Final Effluent (Month Cycle)	2,282,400	2,013,230	2,330,795	2,716,990	2,525,450	2,715,470	3,502,920						18,087,255
Wastewater Influent	2,374,670	2,135,421	2,402,116	2,798,195	2,575,428	2,749,696	3,298,298						18,333,824
Adjusted Wastewater Influent (- State Flow) *	2,100,280	1,917,729	2,145,425	2,464,553	2,265,629	2,380,258	2,801,758						16,075,632
Water Produced (month cycle)	1,981,790	1,852,198	1,796,370	2,288,880	2,390,907	2,672,903	3,132,146						16,115,194
Sewer Influent/Water Produced Ratio	1.15	1.15	1.34	1.19	1.07	1.03	1.05						N/A
Adjusted Sewer/Water Ratio	1.06	1.04	1.19	1.08	0.95	0.89	0.90						N/A
Total Well Production	1,981,790	1,852,197	1,796,370	2,288,880	2,390,907	2,672,903	3,132,146						16,115,194
Well 1 Water Pumped	1,811,620	753,161	1,202,260	920,938	1,572,371	1,793,255	2,823,774						10,877,380
Well 2 Water Pumped	170,170	1,099,036	594,110	1,367,942	818,536	879,648	308,372						5,237,814
Water Well 1 Avg Depth to Water	10.6	10.9	11.0	11.1	11.3	11.2	11.2						N/A
Water Well 2 Avg Depth to Water	10.7	11.0	11.1	11.2	11.4	11.2	11.3						N/A
Average Depth of Both Wells	10.7	11.0	11.1	11.2	11.4	11.2	11.3						N/A
Change in Average Well Depth from 2011	-0.2	-0.3	-1.5	-0.6	-0.6	-0.4	-0.3						N/A
State Wastewater Treated	274,390	217,692	256,691	333,642	309,799	369,438	496,540						2,258,192
State % of Total WW Flow	12%	10%	11%	12%	12%	13%	15%						N/A
Biosolids Removal (Gallons)	6,000	0	6,000	6,000	6,000	6,000	6,000						36,000
WW Permit Limitation Exceeded	0	0	0	0	0	0	0						0
Constituent Exceeded	None	None	None	None	None	None	None						N/A
Sample Limit	N/A	N/A	N/A	N/A	N/A	N/A	N/A						N/A
Sample Result	N/A	N/A	N/A	N/A	N/A	N/A	N/A						N/A
2011													
Wastewater Influent	2,751,319	2,612,956	3,533,336	2,489,112	2,448,333	2,789,621	3,220,512	3,224,824	2,760,550	2,635,506	2,383,662	2,337,981	33,187,712
Adjusted Wastewater Influent (- State Flow) *	2,391,644	2,225,772	3,067,170	2,182,733	2,136,474	2,444,591	2,748,834	2,768,508	2,441,709	2,365,703	2,154,301	2,089,096	29,016,535
Water Produced (month cycle)	1,767,449	1,521,806	1,554,527	2,091,782	2,300,004	2,542,228	3,134,419	3,130,978	2,710,594	2,335,032	1,796,995	1,465,182	26,350,996
Sewer Influent/Water Produced Ratio	1.56	1.60	2.27	1.19	1.07	1.10	1.03	1.03	1.02	1.13	1.30	1.60	N/A
Adjusted Sewer/Water Ratio	1.35	1.70	1.97	1.14	0.93	0.96	0.88	0.88	0.90	1.01	1.20	1.43	N/A
Average Depth of Both Wells	10.5	10.7	9.6	10.6	10.8	10.8	11.0	10.5	10.7	10.7	10.7	10.8	N/A
Change in Average Well Depth from 2010	-0.7	-0.6	+0.8	+0.2	0.0	+0.1	-0.3	+0.3	+0.8	+1.5	+1.7	-0.6	N/A
State Wastewater Treated	359,675	284,781	466,166	306,379	311,859	345,030	471,678	456,316	318,841	269,803	228,361	248,885	4,067,774
State % of Total WW Flow	13%	13%	13%	12%	13%	12%	15%	14%	12%	10%	10%	11%	N/A
Biosolids Removal (Gallons)	6,000	6,000	6,000	6,000	6,000	6,000	0	12,000	6,000	6,000	6,000	0	66,000
WW Permit Limitation Exceeded	1	None	None	None	None	None	None	None	None	None	None	None	1
Constituent Exceeded	Coliform	0	0	0	0	0	0	0	0	0	0	0	N/A
Sample Limit	2400	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Sample Result	3000	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

The formula for calculation of "State % of total WW Flow" compares the State Wastewater Treated to the Wastewater Influent Flow.

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Well Average Depth 2007	10.3	10.2	10.7	10.7	10.9	11.5	12.4	13.8	14.7	15.3	15.7	13.4
Well Average Depth 2008	10.2	10.2	10.7	11.0	10.9	11.3	11.8	12.5	13.4	14.5	14.2	13.0
Well Average Depth 2009	11.5	10.5	10.6	10.8	10.9	11.0	11.8	12.5	13.4	12.4	10.9	10.8
Well Average Depth 2010	9.8	10.1	10.4	10.8	10.8	10.9	10.8	10.8	11.5	12.2	12.4	10.2
Well Average Depth 2011	10.4	10.7	9.6	10.6	10.8	10.8	11.0	10.5	10.7	10.7	10.7	10.8
Well Average Depth 2012	10.6	11.0	11.1	11.2	11.4	11.2	11.3					



**DISTRICT FINANCIALS**  
**Renee Lundy**

**July 31, 2012**

**\* Financial Summary**

**\* Balance Sheet**

**\* Water Sales & Production**

**SAN SIMEON COMMUNITY SERVICES DISTRICT**

**FINANCIAL SUMMARY**

**BILLING**  
**July 31, 2012**

<b>June Billing Revenue</b>	<b>\$ 54,126.59</b>
<b>July Billing Revenue</b>	<b>\$ 67,974.54</b>
Past Due (31 to 60 days)	\$ 168.15
Past Due (60 days)	\$ 364.64

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**RABOBANK SUMMARY**  
**Ending Balances July 31, 2012**

**Money Marketing Account**

<b>Closing Balance</b>	<b>\$408,679.00</b>
Reserve Fund	(\$250,000.00)
Hook up Deposits	(\$ 43,470.00)
<b>Available Funds</b>	<b>\$ 115,209.00</b>

**SEP ACCOUNT 3** (transferred to SEP Checking)

<b>General Checking Account</b>	<b>\$ 74,543.97</b>
<b>Well Rehab Project/USDA Checking Account</b>	<b>\$ 100.00</b>
<b>SEP Checking Account</b>	<b>\$ 6,836.09</b>

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**LAIF Closing Balance July 31, 2012** **\$ 515.28**

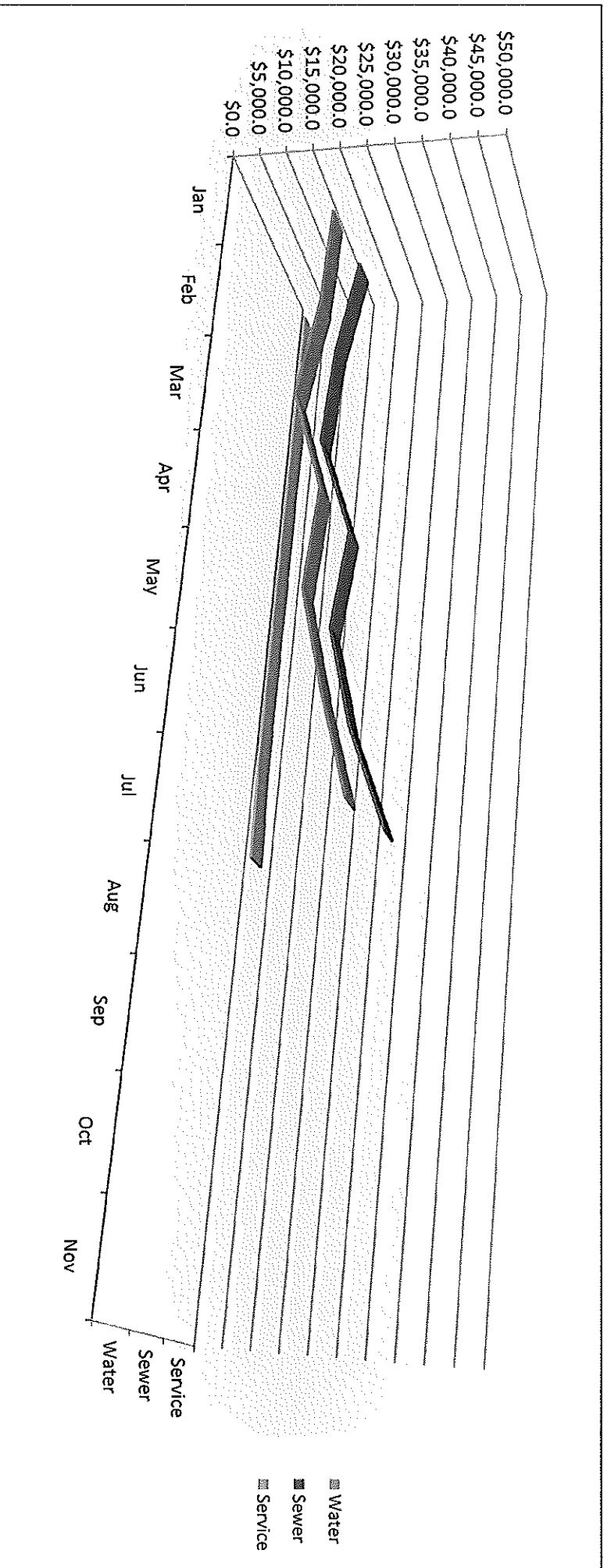
**Accounts Payable (As of July 31, 2012)** **\$ 3,255.49**

**SAN SIMEON COMMUNITY SERVICES DISTRICT**  
**Balance Sheet**  
As of July 31, 2012

	Jul 31, 12
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1010 · Petty cash	150.00
1020 · General checking	55,506.68
1021 · SEP Funds checking	6,836.09
1022 · USDA checking	100.00
1040 · Cash in county treasury	727.67
1050 · LAIF - nonrestricted cash	515.28
1060 · Money Market Account 9548643039	408,679.00
<b>Total Checking/Savings</b>	472,514.72
<b>Other Current Assets</b>	
1200 · Accounts receivable	65,090.76
1220 · A/R - Hearst Castle	14,482.23
1300 · Prepaid expenses	5,677.68
<b>Total Other Current Assets</b>	85,250.67
<b>Total Current Assets</b>	557,765.39
<b>Fixed Assets</b>	
1400 · Fixed assets	
1420 · Building and structures	395,874.73
1500 · Equipment	316,747.53
1540 · Major water projects	158,616.22
1580 · Sewer plant	1,488,555.08
1600 · Water system	550,390.00
1620 · WWTP expansion	299,565.92
1630 · Tertiary Project	237,884.19
1640 · Wellhead project	4,263.92
<b>Total 1400 · Fixed assets</b>	3,451,897.59
1690 · Accumulated depreciation	(1,791,275.92)
<b>Total Fixed Assets</b>	1,660,621.67
<b>TOTAL ASSETS</b>	2,218,387.06
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2000 · Accounts payable	3,255.49
<b>Total Accounts Payable</b>	3,255.49
<b>Other Current Liabilities</b>	
2100 · Payroll liabilities	53.20
2500 · Customer security deposits	10,458.13
2510 · Connect hookup wait list	43,470.00
<b>Total Other Current Liabilities</b>	53,981.33
<b>Total Current Liabilities</b>	57,236.82
<b>Total Liabilities</b>	57,236.82
<b>Equity</b>	
3200 · Fund balance	2,175,733.12
Net Income	(14,582.88)
<b>Total Equity</b>	2,161,150.24
<b>TOTAL LIABILITIES &amp; EQUITY</b>	2,218,387.06

2012 WATER SALES AND PRODUCTION

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
Water	\$18,368.8	\$17,712.9	\$14,752.5	\$20,943.1	\$19,569.8	\$24,471.6	\$30,164.0						\$145,982.66
Sewer	\$19,403.2	\$16,370.8	\$15,243.1	\$22,112.6	\$20,266.8	\$25,270.9	\$32,911.6						\$151,579.05
Service	\$4,251.5	\$4,272.0	\$4,251.5	\$4,251.5	\$4,251.5	\$4,292.4	\$4,792.3						\$30,362.76
<b>Total</b>	<b>\$42,023.5</b>	<b>\$38,355.7</b>	<b>\$34,247.2</b>	<b>\$47,307.2</b>	<b>\$44,088.1</b>	<b>\$54,034.9</b>	<b>\$67,867.9</b>						<b>\$327,924.5</b>
Water Sold Cu Ft	248582	225987	201323	285397	264824	329516	361479						1917108
Water Sold Acre ft	5.71	5.19	4.62	6.55	6.08	7.56	8.30						44.01



## DISTRICT REVENUE

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YET
Water	\$18,368.8	\$17,712.9	\$14,752.5	\$20,943.1	\$19,569.8	\$24,471.6	\$30,164.0						\$145,982.7
Sewer	\$19,403.2	\$16,370.8	\$15,243.1	\$22,112.6	\$20,266.8	\$25,270.9	\$32,911.6						\$151,579.1
Service	\$4,251.5	\$4,272.0	\$4,251.5	\$4,251.5	\$4,251.5	\$4,292.4	\$4,792.3						\$30,362.8
Late Fees	\$509.5	\$66.6	\$177.6	\$204.2	\$268.6	\$195.6	\$106.6						\$1,528.7
State Billing			\$12,350.99			\$14,482.23							\$26,833.22
County Prop Tax	\$619.54	\$1,594.90	\$5,291.08	\$17,886.71	\$765.20	\$349.85	\$528.42						\$27,035.70
<b>TOTAL</b>	<b>\$43,152.57</b>	<b>\$40,017.17</b>	<b>\$52,066.87</b>	<b>\$65,398.07</b>	<b>\$45,121.80</b>	<b>\$69,062.60</b>	<b>\$68,502.96</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$383,322.04</b>

**2012**

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YET
Water	\$14,079.9	\$14,436.8	\$14,580.3	\$15,978.4	\$17,181.9	\$20,045.1	\$29,080.9	\$30,541.4	\$24,905.3	\$23,664.7	\$18,603.5	\$18,224.2	\$241,322.4
Sewer	\$14,010.9	\$14,599.5	\$13,759.0	\$16,248.7	\$17,077.0	\$20,232.7	\$30,694.0	\$32,170.1	\$26,341.4	\$24,926.1	\$19,563.4	\$19,169.6	\$248,812.4
Service	\$3,820.5	\$3,838.8	\$3,802.2	\$3,802.2	\$3,820.5	\$3,802.2	\$4,272.0	\$4,231.1	\$4,251.5	\$4,251.5	\$4,251.5	\$4,272.0	\$48,416.1
Late Fees	\$175.71	\$157.43	\$209.24	\$328.45	\$927.82	225.80,	\$356.68	\$101.30	\$843.71	\$104.57	\$630.80	\$98.08	\$3,933.8
State Billing			\$11,953.63			\$13,715.07			\$15,046.67				\$55,354.1
County Prop Tax	\$1,477.22		\$5,052.73	\$19,947.64	\$1,010.56	\$455.35	\$2,191.03	\$15.30	\$1,449.09	\$2,573.45	\$8,150.50	\$25,373.46	\$67,696.3
<b>TOTAL</b>	<b>\$33,564.21</b>	<b>\$33,032.51</b>	<b>\$49,357.12</b>	<b>\$56,305.40</b>	<b>\$40,017.76</b>	<b>\$58,250.42</b>	<b>\$66,594.53</b>	<b>\$67,059.19</b>	<b>\$72,837.69</b>	<b>\$55,520.40</b>	<b>\$51,219.72</b>	<b>\$61,776.15</b>	<b>\$665,535.10</b>

**2011**

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YET
Water	\$14,665.9	\$12,301.9	\$12,308.1	\$17,354.2	\$16,361.6	\$23,235.2	\$23,422.1	\$24,495.2	\$24,323.5	\$18,281.7	\$17,712.1	\$13,309.5	\$217,760.9
Sewer	\$14,474.7	\$12,023.6	\$11,960.2	\$17,100.5	\$15,949.3	\$22,296.5	\$21,589.4	\$22,706.9	\$22,330.6	\$16,837.1	\$17,839.7	\$13,259.2	\$208,367.6
Service	\$3,498.7	\$3,498.7	\$3,481.9	\$3,498.7	\$3,498.7	\$3,481.9	\$3,835.7	\$3,820.5	\$3,802.2	\$3,802.2	\$3,802.2	\$3,857.1	\$43,878.5
Late Fees	\$214.07	\$130.07	\$132.54	\$158.48	\$754.55	\$291.27	\$870.23	\$578.79	\$96.79	\$55.83	\$254.46	\$260.05	\$3,797.1
State Billing			\$15,319.73			\$18,674.54			\$12,346.08				\$58,496.5
County Prop Tax	\$3,215.01	\$268.85	\$6,014.92	\$16,244.84	\$1,289.79	\$672.32	\$3,103.65	\$29.75	\$958.44	\$707.60	\$8,316.76	\$27,270.18	\$68,092.1
<b>TOTAL</b>	<b>\$36,058.42</b>	<b>\$28,223.10</b>	<b>\$49,217.37</b>	<b>\$54,356.62</b>	<b>\$37,853.86</b>	<b>\$68,651.72</b>	<b>\$52,821.03</b>	<b>\$51,631.13</b>	<b>\$63,857.66</b>	<b>\$39,684.38</b>	<b>\$47,925.31</b>	<b>\$70,112.12</b>	<b>\$600,392.7</b>

**2010**

Historical Revenue Fiscal Year

Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Fiscal Total
Water	\$20,110.3	\$21,949.0	\$15,884.6	\$16,813.3	\$11,056.9	\$11,424.7	\$12,916.2	\$11,164.3	\$10,891.2	\$14,675.1	\$15,113.9	\$15,565.2	\$177,564.5
Sewer	\$14,888.4	\$16,786.8	\$12,513.6	\$16,072.2	\$10,514.6	\$10,764.3	\$12,090.7	\$10,358.4	\$10,180.4	\$13,537.1	\$13,664.3	\$14,237.7	\$155,608.3
Service	\$3,026.4	\$3,027.0	\$3,027.0	\$3,100.5	\$3,056.4	\$3,027.0	\$3,027.0	\$3,012.3	\$3,012.3	\$3,056.4	\$3,041.7	\$3,041.7	\$36,455.7
<b>Total</b>	<b>\$38,025.0</b>	<b>\$41,762.8</b>	<b>\$31,425.2</b>	<b>\$35,985.9</b>	<b>\$24,627.9</b>	<b>\$25,216.0</b>	<b>\$28,033.9</b>	<b>\$24,535.0</b>	<b>\$24,083.8</b>	<b>\$31,268.5</b>	<b>\$31,819.9</b>	<b>\$32,844.6</b>	<b>\$369,628.5</b>
Water Sold Cu Ft	391070	416325	314625	330591	214430	233672	246690	223112	207332	288896	289767	293166	3449676
Water Sold acre ft	8.98	9.56	7.22	7.59	4.92	5.36	5.66	5.12	4.76	6.63	6.65	6.73	79.19

2008 / 2009

Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Fiscal Total
Water	\$18,173.0	\$18,627.8	\$16,595.1	\$15,204.0	\$11,089.7	\$11,820.6	\$14,655.9	\$12,301.9	\$12,308.1	\$17,354.2	\$16,361.6	\$23,235.2	\$187,727.1
Sewer	\$17,131.8	\$17,715.1	\$16,373.1	\$15,130.5	\$10,808.6	\$11,430.7	\$14,474.7	\$12,023.6	\$11,960.2	\$17,100.5	\$15,949.3	\$22,296.5	\$182,394.7
Service	\$3,208.9	\$3,210.2	\$3,495.9	\$3,465.2	\$3,481.9	\$3,515.4	\$3,498.7	\$3,498.7	\$3,481.9	\$3,498.7	\$3,498.7	\$3,481.9	\$41,336.0
<b>Total</b>	<b>\$38,513.8</b>	<b>\$39,553.2</b>	<b>\$36,464.1</b>	<b>\$33,799.7</b>	<b>\$25,380.2</b>	<b>\$26,766.7</b>	<b>\$32,629.3</b>	<b>\$27,824.2</b>	<b>\$27,750.2</b>	<b>\$37,953.3</b>	<b>\$35,809.5</b>	<b>\$49,013.6</b>	<b>\$411,457.8</b>
Water Sold Cu Ft	338115	340942	280448	254487	185365	200865	245098	206476	206159	292035	272744	384783	3207517
Water Sold acre ft	7.76	7.83	6.44	5.84	4.26	4.61	5.63	4.74	4.73	6.70	6.26	8.83	73.63

2009 / 2010

Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Fiscal Total
Water	\$23,422.1	\$24,495.2	\$24,323.5	\$18,281.7	\$17,712.1	\$13,309.5	\$14,079.9	\$14,436.8	\$14,580.3	\$15,978.4	\$17,181.9	\$20,045.1	\$217,846.3
Sewer	\$21,589.4	\$22,706.9	\$22,330.6	\$16,837.1	\$17,839.7	\$13,259.2	\$14,010.9	\$14,599.5	\$13,759.0	\$16,248.7	\$17,077.0	\$20,232.7	\$210,490.6
Service	\$3,835.7	\$3,820.5	\$3,802.2	\$3,802.2	\$3,802.2	\$3,857.1	\$3,820.5	\$3,838.8	\$3,802.2	\$3,802.2	\$3,820.5	\$3,802.2	\$45,806.6
<b>Total</b>	<b>\$48,847.2</b>	<b>\$51,022.6</b>	<b>\$50,456.4</b>	<b>\$38,921.0</b>	<b>\$39,354.1</b>	<b>\$30,425.7</b>	<b>\$31,911.3</b>	<b>\$32,875.1</b>	<b>\$32,141.5</b>	<b>\$36,029.3</b>	<b>\$38,079.4</b>	<b>\$44,080.0</b>	<b>\$474,143.4</b>
Water Sold Cu Ft	370034	403035	381961	302816	275704	203414	216577	220129	214084	243460	269171	304596	3404981
Water Sold acre ft	8.49	9.25	8.77	6.95	6.33	4.67	4.97	5.05	4.91	5.59	6.18	6.99	78.17

2010 / 2011

Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Fiscal Total
Water	\$29,080.9	\$30,541.4	\$24,905.3	\$23,664.7	\$18,603.5	\$18,224.2	\$18,368.8	\$17,712.9	\$14,752.5	\$20,943.1	\$19,569.8	\$24,471.6	\$260,838.8
Sewer	\$30,694.0	\$32,170.1	\$26,341.4	\$24,926.1	\$19,583.4	\$19,169.6	\$19,403.2	\$16,370.8	\$15,243.1	\$22,112.6	\$20,266.8	\$25,270.9	\$271,552.0
Service	\$4,272.0	\$4,231.1	\$4,251.5	\$4,251.5	\$4,251.5	\$4,272.0	\$4,251.5	\$4,272.0	\$4,251.5	\$4,251.5	\$4,251.5	\$4,292.4	\$51,100.0
<b>Total</b>	<b>\$64,046.8</b>	<b>\$66,942.6</b>	<b>\$55,498.2</b>	<b>\$52,842.4</b>	<b>\$42,438.4</b>	<b>\$41,665.8</b>	<b>\$42,023.5</b>	<b>\$38,355.7</b>	<b>\$34,247.2</b>	<b>\$47,307.2</b>	<b>\$44,088.1</b>	<b>\$54,034.9</b>	<b>\$583,490.8</b>
Water Sold Cu Ft	394069	413435	337511	319681	252605	247832	248528	228987	201323	285397	264824	329516	3520708
Water Sold acre ft	9.05	9.49	7.75	7.34	5.80	5.69	5.71	5.19	4.62	6.55	6.08	7.56	80.82

2011 / 2012



## **ITEMS OF BUSINESS**

**\* Minutes – July 19, 2012**

**\* Disbursements Journal – August 16, 2012**

**MINUTES**  
**SAN SIMEON COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING**  
Thursday, July 19, 2012  
6:00 pm

**CAVALIER BANQUET ROOM**  
**250 San Simeon Avenue**  
**San Simeon, CA**

**1. NO CLOSED SESSION**

**2. REGULAR SESSION@6:09 PM**

- A. Roll Call**  
Chairperson Ricci – Present  
Vice-Chairperson McAdams – Present  
Director Fields – Present  
Director Price - Present

Also Present:  
PG&E Rep – Joseph Cussary  
General Manager – Charles Grace  
District Counsel – Robert Shultz

**B. Pledge of Allegiance**

**3. PUBLIC COMMENT:**

Mary Giacoletti commented on the hazards of smoke/pollution in the air. She also mentioned that the SLO Board of Supervisors have voted to restrict smoking in fairly constrained areas. In Sacramento there is a hearing regarding the further reduction of diesel exhaust emissions in the State of California.

**A. Sheriff's Report – No Report Available**

**B. Public Comment**

**4. STAFF REPORTS**

**A. General Manager's Report**

**1. Staff Activity** – Report on Staff activities for the month of June. Along with billing and collections, Staff Worked with counsel on USDA engineer contracts, and worked with Phoenix Engineering and Olivera Consulting on beach accesses. Staff contacted Cal Trans on behalf of the District to coordinate weed abatement on the Pico Creek Bridge around the bench area and coordinated with a local contractor to fix a sinkhole located on Avonne Avenue. APT Staff has been providing project coordination and labor for the SSRWP.

## **2. Grants, Loans and Partnership Opportunities –**

**USDA Loan:** The final engineering contracts have been sent to USDA for final approval. A list of additional tasks has been given to staff and Phoenix Engineering to complete. After the tasks are completed, Phoenix Engineering will start the Bid Process for the construction of the Well Rehab Project.

**San Simeon Beach Access Grant:** Currently Staff is waiting for final construction costs of the San Simeon Avenue Beach Access and final design which will enable the path to become ADA compliant. Once the final cost estimate of the access is determined, Staff will look for additional funds to help pay for the project.

**Welcome Sign:** SLO COG is currently in the permitting process with Cal Trans. When Cal Trans approves the designs, permits can be issued and final designs can be approved.

## **3. Small Scale Recycled Water Project –**

The Small Scale Recycled Water Project is up and running. Staff is currently sample testing the water per State requirements. There are still minor adjustments that still need to be made and tests passed before the water can be used for irrigation/ non-potable water uses.

## **B. Superintendent's Report**

### **Wastewater Treatment Plant**

- The wastewater treatment plant performed well this month. Staff continued with the manufacturer's recommended preventive maintenance on the facility equipment.
- Staff set the HIPOx disinfection unit, the Amiad filter equipment, the storage tanks and the pumps for the Small Scale Water Recycling Facility. We also installed all the piping for the system with the exception of the discharge hydrant which will be installed next month.
- Staff was also involved with the HIPOx staff, the Amiad staff, Phoenix Engineering and Pacific States Electrical and Instrumentation in the testing and start-up of the equipment.
- Reactor and Clarifier #2 was taken offline for annual inspection, maintenance and minor repairs. Reactor and Clarifier #4 is now online in replacement.
- One load of sludge was hauled away.

### **Water Distribution System**

- All routine sampling and testing was performed.
- Monthly meter reading was performed.

### **District and Equipment Maintenance**

- Staff continues with all of the scheduled preventive maintenance for all the equipment at the facilities. We are recording all of these activities.
- Staff continued with weed and brush abatement throughout the District and the facilities.

### **C. District Financial Summary – Update on Monthly Financial Status for close of business June 30, 2012.**

#### **BILLING June 30, 2012**

<b>May Billing Revenue</b>	<b>\$ 44,166.86</b>
<b>June Billing Revenue</b>	<b>\$ 54,126.59</b>
Past Due (31 to 60 days)	\$ 49.62
Past Due (60 days)	\$ 409.75

#### **RABOBANK SUMMARY Ending Balances June 30, 2012**

### **Money Marketing Account**

<b>Closing Balance</b>	<b>\$408,514.07</b>
Reserve Fund	(\$250,000.00)
Hook up Deposits	(\$ 43,470.00)
<b>Available Funds</b>	<b>\$115,044.07</b>
<b>SEP ACCOUNT 3</b>	<b>\$ 6,009.56</b>
<b>General Checking Account</b>	<b>\$ 102,152.12</b>
<b>Well Rehab Project/USDA Checking Account</b>	<b>\$ 100.00</b>
<b>SEP Checking Account</b>	<b>\$ 47,899.55</b>
<b>LAIF Closing Balance June 30, 2012</b>	<b>\$ 515.28</b>
<b>Accounts Payable (As of June 30, 2012)</b>	<b>\$ 49,669.53</b>

**D. District Counsel's Report – Oral Report on current issues.**

Besides General District duties, Counsel has been working with the County Clerk Recorder on Election issues and Resolutions to resolve the vacant board position.

Counsel has also brought to the Board the finalized SWWC agreement. Item to be discussed during Discussion Action Item E.

**5. ITEMS OF BUSINESS**

**A. Approval of last month's minutes - June 21, 2012.**

**Motion made to approve minutes as is.**

**Motion by: Director Price  
2<sup>nd</sup> by: Vice-Chair McAdams  
All in: 4/0**

**B. Approval of Disbursements Journal – July 19, 2012.**

**Motion made to approve disbursements journals as is.**

**Motion by: Vice-Chair McAdams  
2<sup>nd</sup> by: Director Price  
All in: 4/0**

**6. DISCUSSION/ACTION ITEMS**

**A. PG&E Street Light Program change out**

The PG&E project management coordinator has been in contact with SSCSD Staff. PG&E is currently replacing certain "centerbore wood poles" (street lamps) on the west side of the highway with metal poles. The wood poles are reaching the end of their useful lives. They are not replacing all of the street lights, only certain ones on the west-side of the highway (see peach coding on attached worksheet). Attached are the 3 choices the District can choose from. The Series PL is the closest match to all the other street lights in the District that will not be replaced.

If the SSCSD decides they would like more than just the above mentioned poles replaced, the District could purchase street lights from PG&E at the cost of about \$10,000 per pole. The poles that can be replaced are green coded on the attached worksheet. The street lights that cannot be replaced are shown in blue on the attached worksheet.

**Motion made to rescind prior motion for street light replacement of SL series to the Tear Drop Series**

**Motion by: Vice-Chair McAdams  
2<sup>nd</sup> by: Director Fields  
All in: 4/0**

**B. Resolution No. 12-351, Consolidation of District Election and Open Seats**

Resolution No. 12-351 is for the consolidation of District Elections the County Elections in November 2012. The County has also asked for the District to update Resolution No. 12-351 to include the open 2 year seat from Terry Lambeth in the November Election ballot. Staff recommends approval of Resolution No. 12-351.

**Motion made to approve Resolution No. 12-351.**

**Motion by: Director Price  
2<sup>nd</sup> by: Vice-Chair McAdams  
All in: 4/0**

**C. Resolution No. 12-352, Adoption of the 2012-2013 Fiscal Budget**

During the May 17, 2012 Board Meeting a preliminary Fiscal 2012 – 2013 District Budget was presented for comment. Comments were received and addressed. Staff recommends approval of Resolution No.12-352 adopting the 2012-2013 District Budget.

**Motion made to approve Resolution No. 12-352.**

**Motion by:  
2<sup>nd</sup> by:  
All in: 4/0**

**D. Resolution No. 12-353 – Declaration of vacancy, appointment of Director**

The County has asked the District to make a temporary appointment to fill the vacant seat of Terry Lambeth. The appointed term will be only until the November 2012 Election. The District received 3 applications in June for the position. Only Dan Williams and Mary Giacoletti have re-offered to run for the position.

**Vote went as follows:**

**Chairperson Ricci – Dan Williams**

**Vice-Chair McAdams – Dan Williams**

**Director Price – Mary Giacoletti**

**Director Price – Dan Williams**

**Motion made to approve Resolution No. 12-353 and approve Dan Williams to fill the vacant spot until the November 2012 Election.**

**Motion by: Vice-Chair McAdams**

**2<sup>nd</sup> by: Director Price**

**All in: 3/1**

**E. Settlement agreement between SWWC and SSCSD – District Counsel**

As you are aware, the District gave Southwest notice of its intent to terminate in February of 2011, effective March 21, 2011. In response SWWC filed a lawsuit against the City claiming that it was entitled to the monthly fee of \$38,078 from February, 2011 through April, 2015 and claiming damages in excess of \$500,000. It has been the District's position that it properly terminated the Agreement based on Southwest's regular and repeated breaches of its obligations under the Agreement and knowing that SWWC was going to file a lawsuit, the District never paid SWWC for services rendered from February and March 2011 in the amount of \$63,646.35.

The settlement agreement requires the District to pay SWWC \$125,000 for complete release and dismissal against all claims between the parties. However, the District is only required to pay half of this amount in the sum of \$ 62,500.00. The other half in the sum \$62,500 be paid by SDMRA, the District's Insurance carrier. SDMRA would not pay the entire settlement because the District never paid SWWC for services rendered from February and March 2011 in the amount of \$63,646.35.

This is an excellent resolution for the District as it would have been very difficult for the District to prove that it was not required to pay SWWC for services rendered for February and March 2011 in the amount of \$63,646.35 and SDMRA was not going to cover the District for this amount.

It is the District Counsel's recommendation that the Board approve the attached settlement agreement between the District and SWWC.

**Motion made to approve the SWWC settlement agreement.**

**Motion by: Vice-Chair McAdams**

**2<sup>nd</sup> by: Director Price**

**All in: 4/0**

**7. Board Committee Reports – None**

**8. Board Reports – None**

**9. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS**

None

**10. ADJOURNMENT@7:24 PM**

**SAN SIMEON COMMUNITY SERVICES DISTRICT**  
**Disbursements Journal**  
 August 1 - 9, 2012

Type	Date	Num	Name	Memo	Paid	Balance
<b>1020 - General checking</b>						
Paycheck	08/01/2012	6697	ALAN FIELDS	Board service	-94.35	55,412.33
Paycheck	08/01/2012	6698	DOLORES RICCI	Board service	-94.35	55,317.98
Paycheck	08/01/2012	6699	LEROY E PRICE	Board service	-94.35	55,223.63
Paycheck	08/01/2012	6700	RALPH N MCADAMS	Board service	-94.35	55,129.28
Check	08/09/2012	6701	Maren Lambeth	Acct 76, Deposit Return	-50.00	55,079.28
Check	08/09/2012	6702	William Bishop	Acct 165, Deposit Return	-50.00	55,029.28
Bill Pmt	08/09/2012	6703	APTwater, Inc	Operations management	-39,127.90	15,901.38
				Rate change for July \$767.45		
				Monthly billing \$38,360.45		
Bill Pmt	08/09/2012	6704	CalPERS	Monthly billing	-529.46	15,371.92
Bill Pmt	08/09/2012	6705	County of San Luis Obispo	Cross connection direct cost	-26.03	15,345.89
Bill Pmt	08/09/2012	6706	DANIELLS, PHILLIPS, VAUGHAN & BOCK	Auditing, last invoice	-1,250.00	14,095.89
Bill Pmt	08/09/2012	6707	Glenn Burdette	Services	-1,200.00	12,895.89
Bill Pmt	08/09/2012	6708	Michael O'Neill	Monthly maintenance fee	-275.00	12,620.89
Bill Pmt	08/09/2012	6709	Phoenix Civil Engineering, Inc	Engineering services	-1,300.00	11,320.89
Bill Pmt	08/09/2012	6710	ROBERT W SCHULTZ ESQ.	Services	-1,725.00	9,595.89
Bill Pmt	08/09/2012	6711	Underground Service Alert	Annual membership	-150.00	9,445.89
Paycheck	08/01/2012	6712	DAN WILLIAMS	Board service	-94.35	9,351.54
					<u>-46,060.79</u>	<u>9,351.54</u>
					<u>-46,060.79</u>	<u>9,351.54</u>



## **DISCUSSION & ACTION ITEMS**

## **DISCUSSION ACTION ITEMS**

**August 16, 2012**

### **A. Ordinance 112 – Mandated Recycle Water Use**

The attached is an Ordinance mandating the use of recycled water from the District's recycle water facilities. It is the objective of the District to continually focus on ways to improve and enhance the quality of service to our customers. In light of this objective, it is the policy of the District that recycled water shall be used within its service area wherever such use is economically justified, financially and technically feasible. This Ordinance shall mandate all persons, customers, and properties served by the District seeking recycled water to be required to only utilize the reclaimed water from the San Simeon Community Services District recycled water system.

## ORDINANCE NO. 112

### AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE SAN SIMEON COMMUNITY SERVICES DISTRICT MANDATING USE OF RECYCLED WATER STRICTLY FROM THE SAN SIMEON COMMUNITY SERVICES DISTRICT'S RECYCLED WATER FACILITIES.

**Whereas;** The San Simeon Community Services District (hereby referred to as the District) owns and operates a recycled water system providing tertiary treated disinfected recycled water for approved purposes to customers within its service area; and

**Whereas;** It is the objective of the District to continually focus on ways to improve and enhance the quality of service to our customers. In light of this objective, it is the policy of the District that recycled water shall be used within its service area wherever such use is economically justified, financially and technically feasible and is not detrimental to public health, safety, and welfare, and the environment; and

**Whereas:** All persons, customers, and properties served by the District seeking recycled water shall be restricted and required to only utilize the reclaimed water from the San Simeon Community Services District recycled water system; and

**Whereas:** Reclaimed water is determined to be available and useful by the District and suitable for the uses being proposed, customers of the District subject to this ordinance shall comply with all terms and conditions of reclaimed water service as prescribed by the District.

#### **Section 1: Purpose**

The District will offer recycled water that is surplus to the needs of the recycled water customers within the District's service area for such uses outside the service area of the District by agreement with the retail water purveyor. The purpose of this Ordinance is to promote the conservation and reuse of drinking water resources and to ensure maximum public benefit from the use of District's recycled water supply by regulating its use in accordance with applicable federal, state and local regulations.

#### **Section 2: Policy**

Recycled water supplies shall be used to the maximum extent possible for any approved use. This shall be accomplished through the collection and treatment of wastewater and the beneficial reuse of the resultant recycled water in compliance with applicable federal, state and local regulations.

#### **Section 3: General Statement**

Where water is used for irrigation, commercial uses, industrial process purposes, landscape impoundment, wildlife habitat, or Recreational Impoundment, the District may provide recycled water where technically and economically feasible.

However, each use must be approved on a case by case basis. Determination of the specific uses shall be in accordance with the treatment standards and water quality requirements set forth in Title 22, Division 4, Chapter 3 of the California Administrative Code and with the intent of this Ordinance to preserve the public health. Each use shall, in addition, be subject to the availability of distribution facilities or the technical and economic feasibility of making such facilities available, as determined by the District.

#### **Section 4: District's Liability**

The District is not responsible for any condition of the recycled water itself, or any substance that may be mixed with or be in recycled water as delivered to any customer, except as required by Title 22 and applicable regulations. The District shall not be liable for any damage from recycled water, including that resulting from inadequate capacity, defective plumbing, broken or faulty services, or recycled water mains; or any conditions beyond the control of the District.

#### **Section 5: Compliance with Regulations**

The District's recycled water shall be used in a manner that complies with all applicable federal, state, and local statutes, ordinances, regulations and other applicable requirements for the treatment level supplied, as determined by District.

#### **Section 6: Service Constraints**

All service is contingent on the quantity and quality of recycled water available from District's facilities and shall be provided in accordance with this Ordinance and the terms of the Agreement between the District and the Customer.

#### **Section 7: Distribution**

The District reserves the right to control and schedule distribution as necessary to:

- 1) Maintain an acceptable working pressure.
- 2) Safeguard the public health.
- 3) Manage the availability of the recycled water supply.
- 4) Construct, maintain, and operate facilities.

#### **Section 8: Metering & Charges For Service**

All use shall be metered, and all customers shall be held responsible and charged for all recycled water passing through the meter(s). It is the policy of the District to price recycled water at a sufficient discount from the price of potable water to make the use of recycled water for irrigation and other suitable uses cost effective for new development, and result in savings sufficient to encourage existing customers of the District to convert existing uses to recycled water where appropriate. To accomplish this policy the Board of Directors will set the price of recycled water service at least 10% less than the price of potable water served by the District.

**Section 9: Unauthorized Sale**

The reselling of District recycled water is hereby unauthorized and prohibited.

**Section : Unauthorized Usage:**

When the District has discovered an unauthorized use; The District shall, as appropriate, notify the California Department of Public Health of such unauthorized use. Repeated unauthorized usage shall be considered as tampering with District property and may result in the offender being charged and prosecuted.

**Section : Enforcement, Investigation, and Initial Determination**

The District shall investigate all reports of non-compliance to any provision of this Ordinance to determine the seriousness of the violation based upon:

- 1) The magnitude and duration of the violation.
- 2) Its effect on the operation of District's Recycled Water System.
- 3) Its effect on District's compliance with regulatory agency rules and regulation.
- 4) The history and good faith of the customer.

**NOW, THEREFORE, BE IT ORDAINED**, by the Board of Directors of the San Simeon Community Services District; passed and adopted Ordinance 112 at a regular meeting held on this 16th day of August 2012 by the following vote:

Chairperson Ricci \_\_\_\_\_ Vice-Chair McAdams \_\_\_\_\_ Director Fields \_\_\_\_\_

Director Price \_\_\_\_\_ Director Williams \_\_\_\_\_

On motion of Director \_\_\_\_\_, Seconded by Director \_\_\_\_\_.

ATTEST:

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Dolores Ricci  
Chairperson

\_\_\_\_\_  
Charles Grace  
General Manager/  
District Secretary

\_\_\_\_\_  
Robert Schultz  
District Council