

AGENDA
SAN SIMEON COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Wednesday, February 10, 2016
6:00 pm

CAVALIER BANQUET ROOM
250 San Simeon Avenue
San Simeon, CA 93452

1. REGULAR SESSION: 6:00 PM

A. Roll Call

B. Pledge of Allegiance

2. PUBLIC COMMENT:

Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, provided the matter is not on the Board's agenda. Presentations are limited to three (3) minutes or less with additional time at the discretion of the Chair. Your comments should be directed to the Board as a whole and not directed to individual Board members. The Brown Act restricts the Board from taking formal action on matters not published on the agenda.

A. Sheriff's Report – Report for January.

B. Public comment on Sheriff's Report

3. BOARD PRESENTATIONS AND ANNOUNCEMENTS:

4. STAFF REPORTS

A. General Manager's Report

1. Staff Activity – Report on Staff activities for the month of January.

2. Update – Wellhead treatment system project.

3. Update – Notice of Violation from Coastal Commission regarding Wastewater Treatment Plant Rip Rap installation.

B. Superintendent's Report

1. Wastewater Treatment / Collection Systems – Summary of operations and maintenance for January.

2. Water / Distribution Systems – Distribution performance for the Month of January.

3. District Maintenance – Summary of District maintenance for January.

C. District Financial Summary – Update on Monthly Financial Status for close of business January 31, 2016.

D. District Counsel's Report – Summary of January activities.

5. ITEMS OF BUSINESS

A. Consideration of approval of last month's minutes – January 20, 2016.

B. Consideration of approval of Disbursements Journal – February 10, 2016.

C. Consideration of approval of USDA Grant Funds Disbursements Journal - February 10, 2016.

6. DISCUSSION/ACTION ITEMS

A. Consideration of Approval of Letter Agreement Amending the District Counsel Legal Services Agreement with Carmel & Naccasha to provide for an annual cost of living increase. - \$45 a month increase for 2016.

B. Consideration of John Madonna Construction change order for labor, equipment and materials related to the wellhead treatment project in the amount of \$17,806.38

C. Consideration of Phoenix Proposal for increase in Construction Management Costs related to the wellhead treatment project in the amount of \$14,216.

D. Consideration of Procedure to Fill the Vacancy on the San Simeon Community Services District Board of Directors Created by the Resignation of Ralph McAdams.

7. Board Committee Reports – Oral Report from Committee Members.

8. Board Reports – Oral Report from Board Members on current issues.

9. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS- Requests from Board members to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda.

10. ADJOURNMENT

All staff reports or other written documentation, including any supplemental material distributed to a majority of the Board within 72 hours of a regular meeting, relating to each item of business on the agenda are available for public inspection during regular business hours in the District office, 111 Pico Avenue, San Simeon. If requested, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. To make a request for a disability-related modification or accommodation, contact the District Administrator at 805-927-4778 as soon as possible and at least 48 hours prior to the meeting date. This agenda was prepared and posted pursuant to Government Code Section 54954.2.