

**Regular Meeting
Board of Directors
San Simeon Community Services District
AGENDA**

Wednesday, July 11, 2001-6:00 PM

Cavalier Banquet Room

1. **6:00 PM - CALL TO ORDER**
 - 1.1 Roll Call
 - 1.2 Public Comment on Closed Session Items

2. **ADJOURN TO CLOSED SESSION**
 - 2.1 Personnel/General Manager Discussion; GC Section 54957
 - A. Discussion regarding Personnel Issues including 1 public employee, specifically: Kim Allison
 - B. Discussion regarding General Manager Contract
 - 2.2 Personnel/Employees Compensation - FY 2001-02
Conference with General Counsel, the District's Designated Representative, for the purpose of reviewing the District's position regarding the terms and compensation paid to the unrepresentative employees and giving instructions to the Designated Representative

3. **7:00 PM(estimated) - RECONVENE IN OPEN SESSION**
 - 3.1 Roll Call
 - 3.2 Pledge of Allegiance
 - 3.3 Report on Closed session

4. **PUBLIC COMMENT:** (Any topic NOT on the agenda may be presented, but please observe the 3-minute time limit)

5. **BUSINESS ITEMS:**
 - 5.1 Approval of Minutes--June 13, 2001 Board Meeting; June 19, 2001 Special Board Meeting.
 - 5.2 Approval of Warrants--June 13, 2001 - July 3, 2001
 - 5.3 Plant Superintendent's Report

6. **DISCUSSION / ACTION ITEMS**
 - 6.1 Weed Abatement: Resolution to Clear Weeds and Apply Cost Against Properties
 - 6.2 Air Line Replacement Project: Authorize Staff to Prepare Bid Package
 - 6.3 1991 Chevy Truck Donation to Suitable Non Profit Organization (verbal)
 - 6.4 Odor Control: Temporary Measures
 - 6.5 FY 2001-02 Budget Review
 - 6.6 Compensation Package for Employees
 - 6.7 Facilities Plan / Wastewater Treatment Plant
 - 6.8 Committee and Board Reports

7. **BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS**
 - 7.1 Calendar: Brown Act Training Meeting; Strategic Planning Session
 - 7.2 Service Charges - Consideration of Rate Study

8. **ADJOURNMENT**

REGULAR BOARD OF DIRECTORS MEETING
SAN SIMEON COMMUNITY SERVICES DISTRICT

Date: Wednesday, June 13, 2001

Place: Cavalier Banquet Room

MINUTES

1.0 CALL TO ORDER

1.1 Roll Call:

Present: Directors Loraine Mirabal-Boubion, David Kiech, Bob McLaughlin, Eric Schell and Carol Bailey-Wood

2.0 PUBLIC COMMENT

None

3.0 CLOSED SESSION

The Board adjourned to closed session for the purpose of General Manager interviews, GC Section No. 54957

1.0 CALL TO ORDER: The Board reconvened in open session at 6:30 p.m.

1.1 Pledge of Allegiance to the Flag

1.2 Roll Call:

Present - Directors Loraine Mirabal-Boubion, David Kiech, Bob McLaughlin, Eric Schell and Carol Bailey-Wood

1.0 REPORT ON CLOSED SESSION

District Counsel, Rob Schultz reported that there was not sufficient time to finish the discussions regarding the general manager position and the Board meeting will be continued next to next Tuesday and they will tentatively pick a replacement for the general manager prior to final confirmation in public session.

2.0 PUBLIC COMMENT

Mr. Lambeth indicated that he had never received a water committee report regarding Cambria's water issues, and was wondering if a report would ever be received. He also asked if there was going to be a tour of Hearst Ranch. Finally, he questioned if any member of the SSCSD Board sat on the North Coast Advisory Counsel.

Mike Hanchett requested that the handling of the 1996 rate increase be included in the next agenda.

Dee Dee Ricci asked Director Schell about his residence. She questioned if he lived in

San Simeon. Director Schell answered "yes".

Lieutenant Martin Basti stated that the department is planning for the 4th of July. They will have additional cars and a full staff. He said they also have a new PT Cruiser to use as their D.A.R.E. car. He indicated that their bike program will be underway July 1st. They are waiting on the final delivery of uniforms. Crime also continues to be at a low rate. He added that three of the homeless cars have been towed and a couple of the cars have been ticketed.

3.0 CONSIDERATION AND APPROVAL OF MINUTES

It was moved by Director McLaughlin to approve the May 9, 2001, minutes and was seconded by President Bailey-Wood. The motion carried unanimously.

4.0 CONSIDERATION AND APPROVAL OF WARRANTS

Director Kiech questioned what the sewer line repairs were that were done on Warrant Number 3258. Mr. Wallace responded that those expenses covered the "spot repairs" to repair some cracks in several sewer lines and the process involved repairing the damaged areas from the inside out.

It was moved to approve the warrants by Director McLaughlin, seconded by Director Schell. The motion carried unanimously.

5.0 Plant Superintendent's Report

Mr. Wallace reported the water usage has gone down about 9% on an annual basis. He said that the discharge requirements are being met. The well depth comparison at this time is well within the upper elevations of the well field.

6.0 DISCUSSION/ACTION ITEMS

6.1 Board of Supervisor's Meeting June 12, 2001 re: Funding of LAFCO

Mr. Wallace reported that with the new legislation in place, the total cost of LAFCO is now split amongst the County, the Cities, and the Special Agencies. LAFCO's cost before was approximately \$60,000 and now the proposed budget is at a cost of \$300,000 because of the need to rent office space and hire additional staff. He indicated that the cost to the District would be \$2,071.

He reported that the Special District's made a presentation to the Board of Supervisors on Tuesday. The Board agreed to absorb 25% more of the cost from the Special District's cost and the District will be responsible for about \$500 less than anticipated.

6.2 Weed Abatement; Status of Program, Public Hearing (Continue to July 11, 2001)

Mr. Wallace reported that the weed abatement program is now in full swing. Fourteen lots have now been posted. He recommended that because of the late posting, to postpone the public meeting and continue the item to the July 11th meeting.

Dee Dee Ricci commented that the area is too dry now and the public has known for a long time that their properties need to be maintained. She feels that the deadline needs to remain the same and it is too dangerous to postpone until next month.

It was moved by Director McLaughlin to address this issue at the next Board meeting, seconded by Director Schell. The motion carried unanimously.

6.3 Project Updates/Action

A. Storage Building Update; Consideration of Resolution Exempting the District from County Land Use and Building Permit Requirements

Mr. Schultz reported that this issue requires a 4/5th vote to pass. He stated that the purpose is not to avoid building codes, but to avoid processing issues such as plan check and reviews. Facilities which involve the transmission of water, including wastewater, are automatically exempted. He said that the storage building does not fall under the category of automatic exemption, but it does fall under the category of another class of exemption which is what requires the 4/5th vote.

Director McLaughlin favors going with the exemption in order to avoid the County Planning Department. Linda Hall questioned if there was any benefit to not avoid the County Planning Department. Mr. Wallace responded that he didn't believe so.

It was moved by Director McLaughlin to bring this issue back for public hearing and a resolution for past agenda exemption, seconded by Director Schell.

It was also moved by Director McLaughlin to direct staff to apply through County Planning & Building for a building permit, seconded by Director Schell.

B. Railing Project Update

Mr. Wallace reported that he expects the materials to be delivered to the plant by the end of June, 2001. Installation will begin shortly thereafter. He hopes that the railing will be done by August 15, 2001.

C. Repair of Telemetry for Water System - Alternatives

Mr. Wallace reported that since there is currently a problem with the control system a proposal has been attached to the agenda from Communications Solutions for the repair/replacement of the current Telemetry system. The first alternative is to accept the proposal from Communications Solutions, the second alternative is to add additional equipment and services to what is quoted in the proposal or, to proceed with some other modifications that the Board would see fit.

It was moved by Director Keich to approve the proposal and add a (stand by power source) UPS, seconded by Director McLaughlin. The motion carried unanimously.

D. Avonne, Castillo Waterline Loop (Motel 6 Right of Way)

Mr. Schultz reported that he finally received the agreement from Motel 6.

- 6.4 Status of General Manager Recruitment, Contract Extension for Interim Services
With respect to the recruitment of a permanent General Manager, Mr. Schultz reported that the Board met on Friday June 8th to interview two individuals and three consultant firms earlier tonight. Because the consultant firm interviews have just been concluded, he recommends that the interview committee be given more time to deliberate and bring back this issue at the meeting on Tuesday, June 19th.

Linda Hall questioned what the salary would be for the new general manager. Mr. Schultz reported that the salary range was \$25,000 - \$40,000 per year. She also added that 15 years ago when Shauna Head ran the SSCSD office, she did an excellent job and that the only difference between when she ran the office and now is that the billing used to be done by hand. She worked for \$950 a month. She added that she was also a contract employee. She concluded with stating that this is really the same job that it was 15 years ago and questioned why the pay was so much more.

It was moved by President Bailey-Wood to approve the extension for General Manger Services, seconded by Director McLaughlin. The motion carried unanimously.

6.5 Consideration of Preliminary Budget FY 2001-02

Mr. Wallace stated that the budget is attached for the Board's review. He recommended that there be a special session so the budget can be reviewed in more detail. He stated that they have had a budget committee meeting and have made corrections to some of the items. He also added that when a general manager is selected, that individual may want to have some input for the budget. The Board will review the budget in more detail on the 19th.

7.0 BOARD/STAFF GENERAL DISCUSSION ITEMS

The Board discussed water rates and suggested that this item be brought back for a full discussion at a later time.

The Board also asked that the odor situation at the plant come back at the next meeting.

The Board discussed adding items to the agenda and suggested that it be done by consensus or by done by request from two board members.

8.0 ADJOURNMENT

The meeting was adjourned at approximately 9:00PM

Respectively Submitted,

John L. Wallace
Interim General Manager

BOARD
SAN SIMONE

Date _____
Place _____

CALL TO ORDER: The Board called to order.
All Board members were present in a closed session.
Terry Lambeth, and Mike Anchetti Jr.

1. PUBLIC COMMENT/CLOSED SESSION
As there were no persons in the audience.

2. ADJOURN TO CLOSED SESSION
The closed session was adjourned at 5:40.

3. RECONVENE IN OPEN SESSION/CALL TO ORDER
The Board re-convened in open session.
Pledge of Allegiance to the Flag
Roll Call:

Present - Directors Loraine Mirabal-Bittner
Eric Schell and Carol Bailey-Wood

4.0 REPORT ON CLOSED SESSION
Wallace reported that direction was provided
regarding nominations with a candidate for the General Manager.

5.0 PUBLIC COMMENT
In response to a question regarding observed masses of
sewage in the wastewater treatment plant treats the sewage in
a line that goes off shore. He said that the water was
very clear and if there appears to be a mass in the
source.

6.0 RESOLUTION/ACTION ITEMS

Need Abatement Public Hearing; Resolution Declared
Wallace reported that a resolution has already been adopted.

BOARD OF DIRECTORS SPECIAL MEETING
SAN SIMEON COMMUNITY SERVICES DISTRICT

Date: Tuesday, June 19, 2001
Place: Cavalier Banquet Room

MINUTES

- 1.0 CALL TO ORDER: The Board convened at 4:30 p.m.
All Board members were present in addition to community resource representatives; Terry Lambeth, and Mike Hanchett Jr.
- 1.3 PUBLIC COMMENT ON CLOSED SESSION ITEMS
As there were no persons in the audience there was no public comments.
- 2.0 ADJOURN TO CLOSED SESSION
The closed session was adjourned at 5:40 p.m.
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- 3.0 RECONVENE IN OPEN SESSION/CALL TO ORDER:
The Board re-convened in open session at 6:40 p.m.
- 3.1 Pledge of Allegiance to the Flag
- 3.2 Roll Call:
Present - Directors Loraine Mirabal-Boubion, David Kiech, Bob McLaughlin, Eric Schell and Carol Bailey-Wood
- 4.0 REPORT ON CLOSED SESSION
Mr. Wallace reported that direction was provided to the District Counsel to continue negotiations with a candidate for the General Manager position.
- 5.0 PUBLIC COMMENT
In response to a question regarding observed masses in the ocean, Mr. Wallace stated that the wastewater treatment plant treats the sewage in the District and then discharges through a line that goes off shore. He said that the water that goes through the plant is actually very clear and if there appears to be a mass in the ocean, it would be from another source.
- 6.0 DISCUSSION/ACTION ITEMS
- 6.1 Weed Abatement Public Hearing; Resolution Declaring Weeds to be a Nuisance
Mr. Wallace reported that a resolution has already been adopted declaring that the

would object to having to clear their lots. Mr. Wallace recommended that they open the up the hearing to the public to see if any of the public objects, if there is no objection then the Board should proceed with the weed abatement process. There were no objections from the public.

Mr. Michael Hanchett also commented on odor problems. Mr. Thomas Smolka who lives in Mr. Alvarez's apartments addressed the Board concerning odor problems at the plant. Mr. Alvarez also addressed odor problems at the plant.

It was moved by Director McLaughlin to continue with the weed abatement program, seconded by Director Schell. The motion passed unanimously.

6.2 FY 2001-02 Budget Review

Mr. Wallace reported on the FY 2001-02 Budget. He reviewed the revenues and expenditures for the General, Water and Sewer Funds.

The following items were specifically mentioned:

1. 6210 - Medical Insurance - significant increase
2. 6410 - General Manager - reduce & transfer to contract services/adjust other accounts accordingly
3. 8005 - Telephone reduce without lease line
4. 8095 - Workers Comp reduce for contract General Manager and Contract Employees
5. 8365 - different options for sludge
Reduce- \$35,000 - \$15,000
6. 8730 - Repair Air Lines - will reduce utility costs
7. Revenue - Rob Schultz to look at Prop 218 regarding water/sewer rates/impacts on revenues
8. 8545 - Look at reducing attorney fees to \$12,000 consistent with previous years
9. 8565 - look at reducing engineering fees to \$25,000 as per previous year.
10. 8430 - Seminars increase from \$4,000 to \$8,000
11. Various - Adjust for employees' compensation adjustments

5.0 BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS

The Board asked that the subject of odor control be brought back at the next meeting.

Respectively Submitted,

John L. Wallace
Interim General Manager

**SAN SIMEON COMMUNITY SERVICES DISTRICT
WARRANT REPORT
June 7 through July 4, 2001**

<u>DATE</u>	<u>NUM</u>	<u>NAME</u>	<u>WARRANT#</u>	<u>MEMO</u>	<u>AMOUNT</u>
6/13/01	3280	PG&E	0108-011	ELECTRICITY	\$7,742.97
6/13/01	3281	MISSION UNIFORM SERVICE	0108-012	TOWELS & COVERALLS	\$88.32
6/13/01	3282	SCHULTZ TRANSPORTATION	0108-013	MONTHLY CONTAINER RENTAL	\$85.80
6/13/01	3283	HUNT & ASSOCIATES	0108-014	ATTORNEY FEES	\$1,234.07
6/13/01	3284	AL'S SEPTIC PUMPING SERV.	0108-015	SLUDGE DISPOSAL	\$1,920.00
6/13/01	3285	JOBS AVAILABLE INC.	0108-016	AD FOR GENERAL MANAGER	\$92.00
6/14/01	3286	KIMBERLY ALLISON	0108-017	PAYROLL 6/1/01-6/15/01	\$485.81
6/14/01	3287	MICHAEL HASSETT	0108-018	PAYROLL 6/1/01-6/15/01	\$1,400.15
6/14/01	3288	VOID	VOID	VOID	\$0.00
6/14/01	3289	VOID	VOID	VOID	\$0.00
6/14/01	3290	RONALD HEAD	0108-019	PAYROLL 6/1/01-6/15/01	\$1,942.23
6/14/01	3291	CAROL BAILEY-WOOD	0108-020	MONTHLY BOARD SERVICE FOR JUNE	\$75.00
6/14/01	3292	DAVID KIECH	0108-021	MONTHLY BOARD SERVICE FOR JUNE	\$75.00
6/14/01	3293	ROBERT MCLAUGHLIN	0108-022	MONTHLY BOARD SERVICE FOR JUNE	\$75.00
6/14/01	3294	LORAIN MIRABAL-BOUBION	0108-023	MONTHLY BOARD SERVICE FOR JUNE	\$75.00
6/14/01	3295	ERIC SCHELL	0108-024	MONTHLY BOARD SERVICE FOR JUNE	\$75.00
6/19/01	3296	C.C.S.D.	0108-025	EFFLUENT COLIFORM MPN & P/A	\$280.00
6/19/01	3297	JOHN WALLACE & ASSOC.	0108-026	DISTRICT ENGINEERING	\$3,782.08
6/19/01	3297	MAJOR PROJECTS	0108-028	STORAGE, RAILINGS, WATER PROJECTS	\$2,181.07
6/19/01	3298	SAN LUIS SECURITY SYS.	0108-027	ALARM FOR JULY, AUGUST & SEPTEMBER	\$81.00
6/19/01	3299	CSDA	0108-028	AD FOR GENERAL MANAGER	\$50.00
6/20/01	3300	RICHARD ALVAREZ	0108-029	SEC. DEP. REFUND LESS FINAL BILL #1088	\$50.00
6/28/01	3301	MID-STATE BANK	0108-030	GAS & OIL	\$283.87
6/28/01	3301	MID-STATE BANK	0108-030	POSTAGE & ENVELOPES	\$388.20
6/28/01	3301	MID-STATE BANK	0108-030	OPERATOR SEMINAR, WEED EATER REPAIR	\$141.85
6/28/01	3302	GROENIGER & COMPANY	0108-031	VALVE, STRAINER, REPAIR KIT, BOBBIN	\$407.19
6/28/01	3303	A BETTER BEEP	0108-032	PAGER	\$32.45
6/28/01	3304	CELLULAR ONE	0108-033	CELL PHONE	\$31.84
6/27/01	3305	AL'S SEPTIC PUMPING SERV.	0108-034	SLUDGE DISPOSAL	\$1,820.00
6/28/01	3308	KIMBERLY ALLISON	0108-036	PAYROLL 6/18/01-6/30/01	\$494.98
6/28/01	3307	MICHAEL HASSETT	0108-036	PAYROLL 6/18/01-6/30/01	\$1,218.86
6/28/01	3308	RONALD HEAD	0108-037	PAYROLL 6/18/01-6/30/01	\$1,815.24
6/28/01	3309	PUBLIC EMP. RET. SYSTEM	0108-038	HEALTH INSURANCE FOR JULY	\$826.57
6/28/01	3310	BASIC CHEMICAL SOLUTIONS	0108-039	SODIUM HYPOCHLORITE & BISULFITE	\$3,046.17
6/28/01	3311	FGL ENVIRONMENTAL	0108-040	INORGANIC ANALYSIS	\$48.20
6/28/01	3312	GROENIGER & COMPANY	0108-041	GATE VALVE, GASKET, NUT & BOLT SET	\$257.87
6/28/01	3313	SLO COUNTY AUDITOR	0108-042	LAFCO BUDGET ALLOCATION	\$1,488.00
6/28/01	3314	MID-STATE BANK	0108-043	PAYROLL TAXES	\$1,973.70
6/28/01	3315	EMPLOYMENT DEV. DEPT.	0108-044	PAYROLL TAXES	\$492.07
6/28/01	3318	PUBLIC EMP. RET. SYSTEM	0108-045	RETIREMENT FOR JUNE	\$1,403.46
7/3/01	3317	SDFMA	0107-001	LIABILITY INSURANCE FOR 2001-2002	\$8,488.55
7/4/01		TOTAL			\$44,246.16

**San Simeon
Balance Sheet
As of June 30, 2001**

07/05/01

	Jun 30, '01
ASSETS	
Current Assets	
Checking/Savings	
1010 - PETTY CASH	100.00
1022 - GENERAL CHECKING	12,384.20
1036 - MONEY MARKET ACCOUNT	7,479.18
1120 - CASH IN COUNTY TREASURY	-14.75
1200 - LAIF-NON RESTRICTED CASH	1,243,972.07
Total Checking/Savings	1,263,920.70
Accounts Receivable	
1406 - ACCOUNTS RECEIVABLE	49,564.38
Total Accounts Receivable	49,564.38
Other Current Assets	
1201 - NON CURRENT RESTRICTED CASH	
1201.5 - RESTRICTED CASH-RESERVE\$	
1202 - Contingent Liability Reserve	250,000.00
1210 - Customer Security Deposits	9,000.00
1212 - Connect Hookup Wait Deposits	43,470.00
Total 1201.5 - RESTRICTED CASH-RESERVE\$	302,470.00
Total 1201 - NON CURRENT RESTRICTED CASH	302,470.00
1800 - INTEREST EARNED	25,116.13
Total Other Current Assets	327,586.13
Total Current Assets	1,641,073.21
Fixed Assets	
1710 - SEWER PLANT	
1796 - ACCUMULATED DEPRECIATION	-846,169.04
1710 - SEWER PLANT - Other	953,829.59
Total 1710 - SEWER PLANT	107,640.55
1720 - WATER SYSTEM	246,364.59
1730 - BUILDING & STRUCTURES	116,294.01
1740 - EQUIPMENT	259,703.99
1745 - CURRENT YEAR FIXED ASSETS	4,523.45
1746 - MAJOR ROAD REPAIRS	199,835.88
1747 - Wet Wtr Treatmt Plant Expansion	4,066.50
1748 - MAJOR WATER PROJECTS	594,742.37
Total Fixed Assets	1,533,471.34
Other Assets	
1300 - SUSPENSE/EXCHANGE	-101.91
1670 - DEPOSITS WORKMENS COMP INS	4,114.00
Total Other Assets	4,012.09
TOTAL ASSETS	3,178,566.64
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2100 - PAYROLL LIABILITIES	
2035 - Employee PERS Pension Withheld	619.85
2036 - Employee Health Ins. Withheld	-206.48
2046 - Employee Social Security W/hold	-308.66
2060 - Employee State Taxes Withheld	-242.78
2100 - PAYROLL LIABILITIES - Other	639.43
Total 2100 - PAYROLL LIABILITIES	321.38
2110 - SECURITY DEPOSIT REFUND\$	6,900.00
2115 - CONNECT HOOKUP WAIT LIST	43,470.00
2124 - ACCRUED VACATIONS	17,765.13
Total Other Current Liabilities	68,135.13

**San Simeon
Balance Sheet
As of June 30, 2001**

	<u>Jun 30, '01</u>
Total Other Current Liabilities	<u>70,456.51</u>
Total Current Liabilities	<u>70,456.51</u>
Total Liabilities	<u>70,456.51</u>
Equity	<u>2,951,121.04</u>
3000 - OPENING BALANCE EQUITY	150,970.09
Net Income	<u>3,108,100.13</u>
Total Equity	<u>3,178,856.84</u>
TOTAL LIABILITIES & EQUITY	<u><u>3,178,856.84</u></u>


SAN SIMEON COMMUNITY SERVICES DISTRICT

Route 1, Box S-17
San Simeon, California 93452
(805) 927-4778

MEMORANDUM

DATE: July 11, 2001

TO: Board of Directors, San Simeon Community Services District

FROM: John L. Wallace, Interim General Manager 

SUBJECT: Weed Abatement: Resolution to Clear Weeds and Apply Cost Against Properties

RECOMMENDATION:

Staff recommends the Board;

1. Review and proceed with the weed abatement program as outlined.
2. Adopt Resolution No. 01-___ Declaring a Public Nuisance Within the District and directing Staff to clear the weeds.
3. Schedule a public hearing to place the District's costs on the property tax rolls for August 8, 2001.

FUNDING:

Not at this time.

DISCUSSION:

A public hearing will be scheduled on August 8th to provide an opportunity for all property owners to be heard regarding any objections to the cost of removing weeds from on their property and to apply abatement costs to the property tax roll.

Attached is a map showing these properties yet to be cleaned. The Board will be provided with an update at the meeting on July 11th.

Attached is the previous notice for Board review.

RESOLUTION NO.

A RESOLUTION OF THE
SAN SIMEON COMMUNITY SERVICES DISTRICT
DECLARING PUBLIC NUISANCE WITHIN THE SAN SIMEON COMMUNITY SERVICES
DISTRICT AND DIRECTING STAFF TO CLEAR THE WEEDS

WHEREAS, the San Simeon Community Services District is a duly formed Community Services District which has the power to provide protection against fire and public nuisance and,

WHEREAS, it is in the public interest that noxious or dangerous weeds, dead trees and/or debris of a season and recurrent nature within said San Simeon Community Services District be abated as an aid to fire prevention.

NOW, THEREFORE, be it resolved and ordered, by the Board of Directors for the San Simeon Community Services District as follows:

Section 1. That recitals set forth herein above are true, correct and valid.

Section 2. That the noxious or dangerous weeds, dead trees and/or debris of a season and recurrent nature on or in front private property described on the attached document marked "Exhibit A", which is hereby incorporated herein by reference as though here fully set forth, all of which are located within said District, be and hereby are declared a public nuisance.

Section 3. Notice to destroy noxious or dangerous weeds and dead trees and/or debris of a season and recurrent nature shall be given by the District Secretary in conformance with cited Health and Safety Code.

Section 4. That said nuisance, unless otherwise corrected, shall be abated by the District with the cost thereof to be assessed upon the parcels from which said nuisance is abated.

Section 5. That a public hearing shall be held on the proposed abatement of weeds, dead trees and debris on the 8th day of August at the following address: Cavalier Banquet Room, 250 San Simeon Avenue, San Simeon, California, 93452, to provide an opportunity for all property owners having any objections to the cost of removal of such weeds, dead trees and debris to be heard and given due consideration.

Section 6. That the District Secretary be and hereby is authorized and directed to mail notice of said hearing to property owners as their names and addresses appear from the last equalized assessment role as authorized by Health & Safety Code Section 14896.

Section 7. This resolution shall be signed by the Chairman of the Board and attested by the Interim General Manager of the San Simeon Community Services District.

On the motion of Board Member _____,

seconded by _____, and on the following roll

Call vote, to wit:

AYES:

NOES:

ABSENT:

The foregoing resolution was passed and adopted on the

Chairman of the Board of Directors

ATTEST:

John L. Wallace, Interim General Manager/Secretary

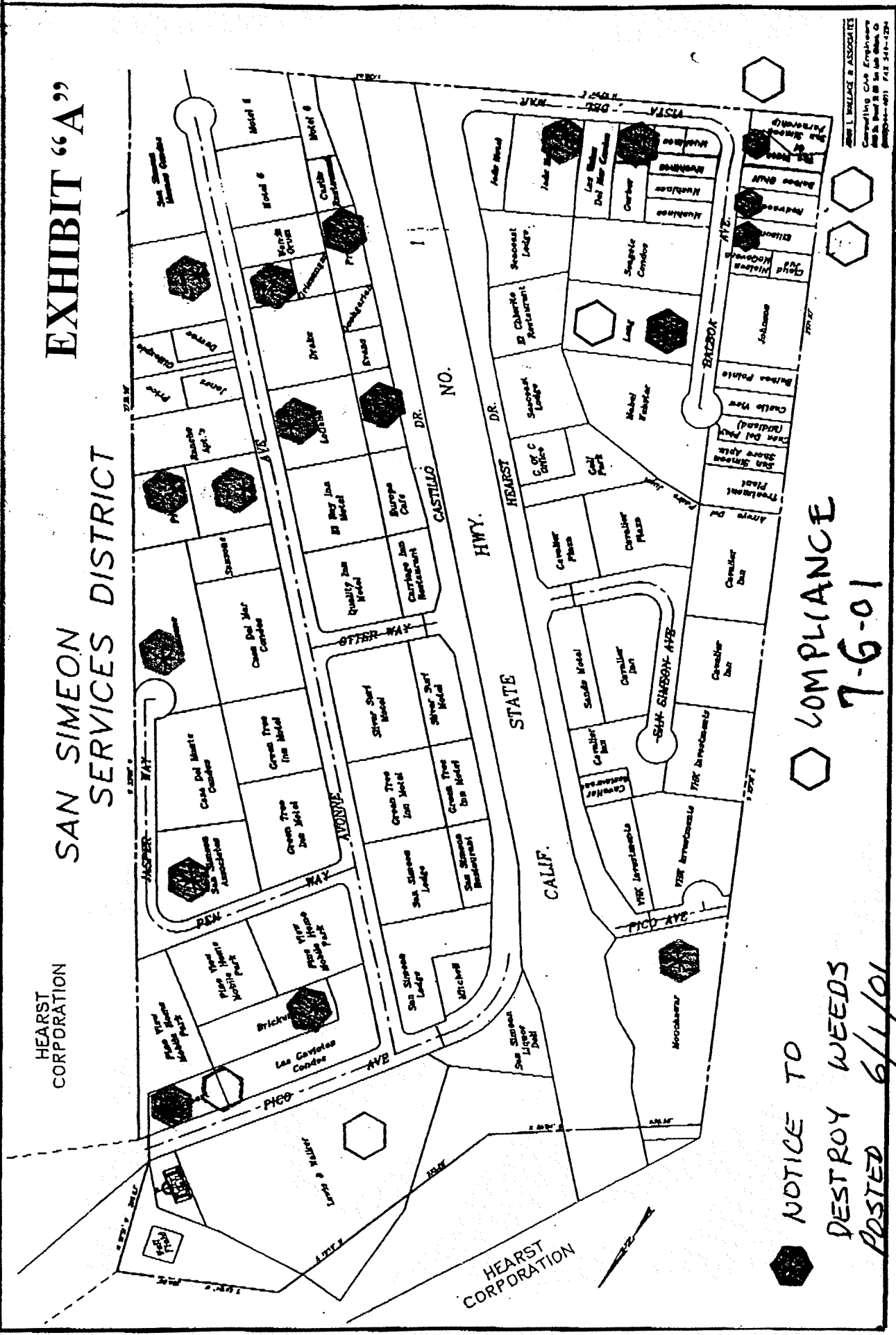
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EXHIBIT "A"

SAN SIMEON SERVICES DISTRICT

HEARST CORPORATION

HEARST CORPORATION



NOTICE TO
 DESTROY WEEDS
 POSTED 6/1/01

COMPLIANCE
 7-6-01

WALKER, BELMONT & ASSOCIATES
 Consulting Civil Engineers
 2000 West 10th St. Los Angeles, CA
 (213) 481-1001 FAX (213) 481-1234

San Simeon Community Services District



111 Pico Avenue, San Simeon, California 93452
(805) 927-4778 Fax (805) 927-0399

Board of Directors
Carol Bailey-Wood, David Kiech, Loraine Mirabal-Boubion Bob McLaughlin, Eric Schell

NOTICE

June 5, 2001

Subject: Annual Weed Abatement Program

Dear Property Owner,

The San Simeon Community Services District adopted the District's 2001/2002 Weed Abatement Program at their last meeting. This notice is to advise all property owners of the need to abate weeds on vacant lots within the community **by July 1, 2001**. The following criteria should be used to clear your lot.

All weeds must be mowed to a maximum of six (6) inches in height and all fire breaks must be a minimum of twenty-five (25) feet in width. Discing is not sufficient to meet the abatement requirements.

All pampas grass, sage brush/grease wood, poison oak, berry vines and fire ladders will be removed from all lots and fire breaks. Fire ladders are the lower-limits of a tree which allow fire to progress from the grass or brush into the tree. Limbs shall be cut off at the trunk and sealed to prevent insect infestation. Scotch broom will need to be removed when it denies access to structure. All fallen wood greater than twelve (12) inches in diameter should be cut and stacked neatly out of access lanes in fire breaks, or in the middle of cleared lots. All possible effort should be made to avoid cutting seedling pines. Save as many of the native shrubs as possible, such as oaks, toyon, coffee berry, oso berry, currents and gooseberries. Be careful not to scar or girdle the base of shrubs and trees with weed whackers. Do not use herbicides, such as Roundup.

All material cleared from lots shall be hauled away. Debris can not be dumped on adjoining or uncleared portions of lots.

The District thanks you for your cooperation. Please call the office if you or your landscape contractors have any questions.

San Simeon Community Services District

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John L. Wallace, Interim General Manager
Robert W. Schultz, District Counsel

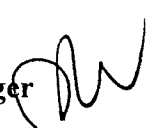
Ron Head, Plant Superintendent

Kim Allison, Office Administrator
John L. Wallace, District Engineer

SAN SIMEON COMMUNITY SERVICES DISTRICT

111 Pico Avenue
San Simeon, California 93452
(805) 927-4778

MEMORANDUM

DATE: July 11, 2001
TO: Board of Directors
FROM: John L. Wallace, Interim General Manager 
SUBJECT: Air Line Replacement/Variable Frequency Drive/Oxygen Monitoring Equipment Project

RECOMMENDATION:

1. Authorize staff to coordinate with the California Energy Commission and if the schedule of this project can be adjusted then proceed to prepare the bid documents and solicit bids to replace a portion of the WWTP's air piping system, install an oxygen monitoring system and install a variable frequency drive on one of the air blowers.
2. Direct District Counsel to review the attached Grant Agreement

FUNDING:

Currently, funds in the amount of **\$40,000** were provided in the District's FY 2000-2001 Budget targeted for air line repairs. The proposed FY2001-02 Budget also includes this project.

The California Energy Commission (CEC) will fund **\$11,850** as requested to be used for the combined project efforts for air line repairs and monitoring equipment which was estimated at a total cost of **\$90,000**. (Air piping = \$49,200) (Monitoring + VFD = \$40,590).

The maximum award amount for the air piping replacement is **\$6,600**. The maximum award amount for the dissolved oxygen monitoring and variable frequency drive equipment is **\$5,250**.

DISCUSSION:

The District's air piping system throughout the treatment plant leaks. Which results in the loss of up to 40 percent of our energy costs. According to the electrical bills, consumption during the summer of 2000 peaked at 2,122 kW hours per day, or 67,910 kW hours per month. During these peak times, one 60 HP, and two 30 HP blowers were all running. It can be estimated that with the repair of the air lines, the 60 HP blower may only be needed only during emergencies or maintenance.

The air is distributed through a steel manifold piping system delivering air to various locations throughout the plant. The steel pipe sizes range from 12-inch to ½-inch. Various valves control each of the aeration basins and settling tanks. As can be seen during a air/water test, most of the original piping system and control valves are leaking. Concrete repair is also recommended with the

air piping replacement.

The District proposes to by-pass the existing piping encased in concrete by hanging the air system piping utilizing 304 stainless steel.

The existing air blowers are not in need of replacement. The energy reduction will be experienced from the reduced demands on the capacity of the air blowers.

As an added feature to this energy reduction project, a dissolved oxygen monitoring system will be installed to regulate the air blowers to meet the dissolved oxygen requirements of the treatment system.

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**San Simeon Community Services District
Tentative Construction Schedule
for the
Energy Reduction Program
Air Line Replacement
Oxygen Monitoring**

Design Complete	July 23, 2001
Board Authorization to Solicit for Bids	August 8, 2001
1st Notice to Bidders	August 14, 2001
2nd Notice to Bidders (min. 5 days between publications)	August 21, 2001
Pre-Bid Conference @ Job Site (Friday, 2:00 pm)	August 31, 2001
Receive Bids (Tuesday, 2:00 pm)	September 5, 2001
Award of Bid	September 12, 2001
Notice of Award*	September 13, 2001
Notice to Proceed* (15 days from Award)	September 26, 2001
Start Work (10 days from Notice to Proceed)	October 8, 2001
Completion - (55 Calendar Days)	December 2, 2001

* send Certified Mail
realsch.wpd

NOT A PART OF THE CONTRACT

San Simeon Community Services District



111 Pico Avenue, San Simeon, California 93452
(805) 927-4778 Fax (805) 927-0399

Board of Directors
Carol Bailey-Wood, David Kiech, Loraine Mirabal-Boubion Bob McLaughlin, Eric Schell

June 25, 2001

Ms. Arlene Winter
California Energy Commission
Grants and Loans Office
1516 Ninth Street, MS-1
Sacramento, California 95814-5512

Subject: Energy Reduction Program - Grant Award No. WAT-00A-026 - Request for Time Extension

Enclosed are 5 executed copies of the subject Grant Agreement per your request.

The District has budgeted approximately \$90,000 toward replacing all of the original air piping and installing air monitoring equipment.

As a public agency and as prescribed under the California Public Contracts Code, the District is required to formally advertise bids when utilizing public funds. This is a lengthy process and has caused the District to request a time extension for completing the work under the Grant Agreement.

Please consider this letter a request for time extension for completing the work from August 4, 2001 to December 1, 2001.

If you have any questions please call me or Craig Taylor at 805-544-4011

San Simeon Community Services District

John L. Wallace, P.E.
Interim, General Manager

A:\GrantTimeExt.wpd

John L. Wallace, Interim General Manager
Robert W. Schultz, District Counsel

Ron Head, Plant Superintendent

Kim Allison, Office Administrator
John L. Wallace, District Engineer

GRANT AGREEMENT

CEC 146 (Rev. 7/91)

This agreement is official notification of a grant award from the California Energy Commission. The attachments listed below are incorporated as part of this grant agreement.

AGREEMENT	San Simeon Community Services District	GRANT NUMBER	WAT-00A-026
ADDRESS	4115 Broad Street, Suite B-5, San Luis Obispo, CA 93401	AGREEMENT TERM	4/4/01-12/1/01
CEC PROJECT MANAGER	California Energy Commission, Michael Hartley	OPERATION TERM	6/1/01 - 9/30/04
ADDRESS	1516 9th St.-MS-42, Sacramento, CA 95814	PHONE	(916) 653-6471

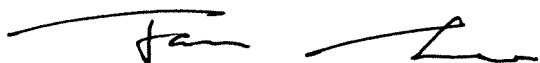
PROJECT DESCRIPTION

The Grant will partially fund the replacement of the plant's original air distribution piping system and provide for installation of an Energy Management System to reduce demand by 39.5 kW during the 2:00 p.m. to 6:00 p.m. Monday through Friday peak period.

CEC: \$ 11,850.00

PROGRAM			FUND TITLE	
AB970 Efficiency Grant Program			General	
AMOUNT ENCUMBERED	ITEM	CHAPTER	STATUTE	FISCAL YEAR
\$ 11,850.00	0001-3360-506	329	2000	00/01
SHARE	PURPOSE OF EXPENDITURE			
\$	Water/Wastewater Peak Demand Reduction			
TOTAL	OPTIONAL USE			
\$ 11,850.00	4600-632.99-46250			

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose stated above.

SIGNATURE OF ACCOUNTING OFFICER	DATE
	4/30/01

The undersigned parties have read the attachments to this agreement and will comply with the standards and requirements contained therein.

CALIFORNIA ENERGY COMMISSION		RECIPIENT	
SIGNATURE OF DEPUTY DIVISION CHIEF	DATE	AUTHORIZED SIGNATURE	DATE
NAME	PHONE	NAME	PHONE
Mark Hutchison	(916) 654-6718		
ATTACHMENTS		TITLE	
<ol style="list-style-type: none"> Terms and Conditions Project Budget Work Statement Resolution/Committee Approval Special Conditions OMB Circular(s) 			

**GRANT NOT SUBJECT TO DGS APPROVAL
PER ATTORNEY GENERAL OPINIONS**

TERMS AND CONDITIONS

AWARD # WAT - 00A - 026



TERMS AND CONDITIONS

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TERMS AND CONDITIONS

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TERMS AND CONDITIONS

1. GRANT AGREEMENT

This project is being funded with a grant from the California Energy Commission (Commission). Funding for this project was authorized by Assembly Bill No. 970, Chapter 329, Statutes of 2000, and consists of funds from the General Fund.

This agreement is comprised of the grant funding award, the Terms and Conditions, and all attachments. These Terms and Conditions are standard requirements for grant awards. The Commission may impose additional special conditions in this grant agreement which address the unique circumstances of this project. Special conditions that conflict with these standard provisions take precedence.

The recipient shall sign all six copies of this agreement and return five signed packages to the Commission's Grants and Loans Office within 30 days. Failure to meet this requirement may result in the forfeiture of this award. When all required signatures are obtained, an executed copy will be returned to the recipient. The recipient also must provide written documentation that a separate ledger account or fund has been established by the recipient for receipt and disbursement of Commission funds.

Commission-funded work cannot begin prior to the agreement term date. This agreement is not effective until it is signed by all parties.

2. ATTACHMENTS AND REFERENCES

The following are attached and hereby expressly incorporated into this agreement.

- Work Statement.
- Budget.
- Resolution of the Recipient or Local Jurisdiction Governing Body (if applicable).
- Resolution of the California Energy Commission (if applicable).

The following checked items are attached and hereby expressly incorporated.

- Assurances—Non-Construction Programs.
- Assurances of Compliance, Nondiscrimination in Federally Assisted Programs.
- Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements.
- Intellectual Property Provisions.
- Special Conditions.
- Other: _____
- None

**AB 970 ELECTRICITY PEAK LOAD REDUCTION PROGRAM
GRANT APPLICATION APPROVAL
SAN SIMEON COMMUNITY SERVICES DISTRICT
(SAN LUIS OBISPO COUNTY)**

Action Requested:

Staff is seeking Committee approval of a \$11,850 grant to the San Simeon Community Services District (District) under the auspices of the AB 970 Electricity Peak Load Reduction Program.

Purpose:

The District has applied for a grant under the Water/Wastewater Demand Reduction portion of the AB 970 Electricity Peak Load Reduction Grant Program. The grant will partially pay for replacing an existing air distribution system at the District's Wastewater Treatment Plant to reduce a total of 39.5 kW of peak load demand during the 2:00 p.m. to 6:00 p.m. Monday through Friday peak period.

Funding Source: AB 970

Project Summary:

The District's existing air distribution system at its Wastewater Treatment Plant uses one 60 hp and two 30 hp blowers during peak hours. However, due to the leaking piping system, the District is losing up to 40 percent of the energy consumed during peak hours. Under the proposed project, District plans to bypass the existing piping encased in concrete by hanging the air system from the ceiling using stainless steel piping. It is estimated that the new air distribution system will eliminate the need of the one 60 hp blower during peak hours, thus reducing a peak load demand of approximately 39.5 kW.

The District originally requested \$48,350. However, under the existing guidelines of this program, the District is eligible to receive only \$11,850 for 39.5 kW reduction in peak load demand. The grant request, otherwise, complies with AB 970 Electricity Peak Load Efficiency Grant Funding Program Guidelines.

The District has provided a revised rigorous schedule that will result in project completion by June 1, 2001.

Grant Amount:

The total project cost is \$90,000 and the grant request is for \$11,850.

Special Conditions for Water/Wastewater Peak Load Reduction Projects

1. Resolution

The recipient must provide to the Energy Commission a copy of the signed resolution of the recipient's governing board, authorizing acceptance of this agreement. The agreement must also designate the person, by title, authorized and empowered to execute in the name of the agency all contracts, agreements, and amendments necessary to implement and carry out the project as defined by this agreement. This resolution must be provided to the Energy Commission before any work is started and payments of the Energy Commission funds are made to the agency for work undertaken under this agreement.

2. Reports

- a. **Monthly Progress Reports:** The recipient will submit monthly progress reports due on the 15th of the following month after the Commission executes the grant. Each progress report must contain the following information at a minimum:
- Discussion on the status of the work, including work statement tasks completed and/or delayed. If delayed, it must include an explanation of how it will impact project completion by June 1, 2001.
 - A comparison of project expenses to date to the expected budget.
 - Identification of any issues that would prevent completing the project on time.
- b. **Final Report:** The recipient will submit a final report on the project **between October 1, 2001 and October 31, 2001**. The final report must be submitted with or before the final request for grant payment. The final report can be submitted electronically. However the request for grant payment and the back up invoices must be submitted as hard copies. The final report must contain the following at a minimum:
- A summary of the pre-installation demand for the equipment being included in the project,
 - The dates and time periods that the each individual piece of equipment was used to provide demand reduction during the period June 1, 2001 through September 30, 2001. However, if several pieces of equipment were planned to be turned off together and they were all turned off, they may be grouped together in the demand analysis,
 - A summary of the problems encountered during project installation and post project installation, and
 - If the project did not attain the expected results, steps need to be taken to attain those results.
- c. **Follow-up Reports:** The recipient shall provide the Commission two follow-up reports, in October 2002 and October 2003, detailing the experience of the summer peak periods June through September of the respective year.

3. **Payment of Funds**

- Payments will be made on reimbursement basis, after the recipient submits the appropriate invoice(s) to the Commission. The recipient may not submit more than one progress payment invoice in one month,
- All invoices must be submitted with a completed Payment Request Form, as specified by the Commission, and accompanied by all backup documentation, and
- Commission staff must approve all invoices. Such approval is subject to the recipient's acceptable submittal of the required monthly progress reports, other specified products, and the appropriateness of the invoiced expenses under the funding award agreement.

Prior to payment, the Commission reserves the right to:

- Inspect the project,
- Verify that the project has been completed and is operational by June 1, 2001,
- Verify that the retrofits and/or equipment installed matches the amount and type for which payment is requested,
- Verify that the Commission grant is not used to supplement the cost of a project already funded by an investor owned electric utility, and
- Verify that the Commission grant and any municipal utility incentive does not exceed 100% of the total project cost

4. **Retention**

The Commission will retain 10 percent of the award amount or \$10,000, whichever is less, from the final invoice. This amount will be payable to the contractor upon receipt of the final report in October 2001.

5. **Denial of Grant Payment Request:**


Grant payments, either in whole or in part, will not be made in the event of any of the following:

- The recipient fails to provide the required documentation.
- An investor owned electric utility funds the equipment, for which reimbursement is being requested, in whole or in part.
- A random audit or technical analysis conducted by the Commission, or its designated representatives, determines that the installed project does not meet the terms and conditions of the grant agreement.

SAN SIMEON COMMUNITY SERVICES DISTRICT

111 Pico Avenue
San Simeon, California 93452
(805) 927-4778

MEMORANDUM

DATE: July 11, 2001
TO: Board of Directors
FROM: John L. Wallace, Interim General Manager 
SUBJECT: Odor Control / Temporary Measures

RECOMMENDATIONS:

1. Authorize staff to install a cable suspended tarp over the equalization basin and related blower as a temporary odor control measure and,
2. Direct staff to confer with the State of California (Hearst Visitor's Center) regarding their participation in this project as well as more permanent odor control measures and,
3. Begin preparation of bid documents for an odor scrubber to be used with temporary cover or permanent cover.
4. Provide any further direction to staff.

FUNDING:

Currently, funds in the following amounts are provided in the District's proposed FY 2001/02 Budget for a permanent equalization tank cover and odor control system in the amount of **\$75,000**

DISCUSSION:

The Board has indicated it would like the treatment plant's odor control problem to be treated as a priority project. As a temporary measure to control odors from the equalization basin, cables could be installed across the tank and a tarp attached. A small blower would also be used to evacuate air from beneath the tarp and discharged into the treatment process.

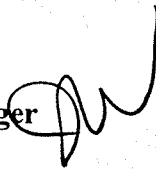
Covering the tank will not eliminate odors. A permanent cover and air scrubbing equipment would need to be installed to more completely capture odors.

It is estimated that the installed cost for the cable suspended tarp would be approximately **\$3,500** with a small blower and piping to the treatment process. The installed cost of a wet air scrubbing unit at a 2,000 cubic feet per minute capacity is estimated at **\$35,000**.

SAN SIMEON COMMUNITY SERVICES DISTRICT

111 Pico Avenue
San Simeon, California 93452
(805) 927-4778

MEMORANDUM

DATE: July 11, 2001
TO: Board of Directors
FROM: John Wallace, Interim General Manager 
SUBJECT: Consideration of FY 2001-02 Budget

RECOMMENDATION:

Staff recommends the Board:

Consider the Preliminary FY 2001-02 Budget including the Five Year Capital Improvement Program; take public comment and provide direction to staff regarding any changes or corrections. Adopt the preliminary budget with any changes or continue this item for further consideration. Incorporate further action on the proposed amendments to the employees' compensation package for FY 2001-02.

FUNDING:

Potential revenues and expenditures are reflected in the proposed FY 2001-02 Budget.

DISCUSSION:

Attached is the Preliminary Budget for FY 2001-02. This document reflects the changes made to the operating budget as directed by the Board at the June 13th Board meeting. The CIP also reflects those changes recommended by the Budget Committee developed in their meeting on June 19th.

It is also recommended that the Board continue its past practice and conduct a mid-year budget review in January. It is also important to note that not all of the capital improvements may be constructed, especially taking into consideration, coordination with business owners to avoid potential conflicts. Also, further facilities planning may revise priorities and project sequence.

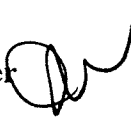
SAN SIMEON COMMUNITY SERVICES DISTRICT

111 Pico Avenue
San Simeon, California 93452
(805) 927-4778

MEMORANDUM

DATE: July 11, 2001

TO: Board of Directors, Closed Session

FROM: John Wallace, Interim General Manager 

SUBJECT: Employee Compensation Package for FY 2001-02

RECOMMENDATION:

Staff recommends the Board:

Consider the attached information in the Preliminary Budget for FY 2001-02 and determine the compensation package for its employees for the next fiscal year.

FUNDING:

Potential cost will be funded from the proposed FY 2001-02 Budget.

DISCUSSION:

The Preliminary Budget for FY 2001-02 contained the current employees' compensation program. The Board should review this information and make a determination of any changes to the package for the next fiscal year.

SAN SIMEON COMMUNITY SERVICES DISTRICT

111 Pico Avenue
San Simeon, California 93452
(805) 927-4778

MEMORANDUM

DATE: July 11, 2001

TO: Board of Directors

FROM: John L. Wallace, Interim General Manager 

SUBJECT: Treatment Plant Modifications/Facilities Plan - Request for Proposals

RECOMMENDATIONS:

1. Authorize staff to request proposals from qualified engineering firms to analyze modifications to the treatment plant considering phasing and space requirements.
2. Direct staff to confer with the State of California (Hearst Visitor's Center) regarding their participation in this study and possibilities of grant funding for the study as well as funding for future projects.

FUNDING:

Currently, funds are not provided in the District's proposed FY 2000-01 Budget. It is estimated that engineering services to provide a Facilities Plan would cost between **\$15,000 and \$25,000**. It is recommended that funds in the amount of **\$15,000** be provided in the FY 2001-02 Budget.

Supplemental funding will be discussed with the State Parks Department (Hearst Visitors Center) for their participation.

DISCUSSION:

Modifications to the WWTP were originally presented to the previous Facilities Committee and projects incorporated into the 5 year CIP. However, with space limitations within the WWTP site and the need to re-evaluate project priorities given insurance requirements, the potential for reclamation and the issue of where to locate permanent structures, i.e. the storage building, a new evaluation of the WWTP facilities to produce an overall facilities plan may be an option the Board may consider. If the Board wishes to have this evaluation done, it is recommended that proposals be solicited from qualified engineering firms to prepare a Facilities Plan for the District's wastewater treatment plant improvements.

The following items would be included in the request for proposals for a Facilities Plan:

1. Storage building replacement.
2. Odor control (perhaps to include treatment process modifications below).
3. Concrete and air piping repair and replacement.
4. Equalization tank conversion and odor control
5. Treatment plant expansion .2 mgd to .3 mgd
6. Water reclamation

San Simeon
Community Services District



**PRELIMINARY BUDGET
2001-2002 FISCAL YEAR**

ADOPTED BY THE BOARD OF DIRECTORS

2001

San Simeon
Community Services District



**PRELIMINARY BUDGET
2001-2002 FISCAL YEAR**

ADOPTED BY THE BOARD OF DIRECTORS

2001

**CAROL BAILEY-WOOD - CHAIRMAN
LORAIN MIRABAL-BOUBION
ERIC SCHELL
DAVID KIECH
BOB McLAUGHLIN**

RECOMMENDED BY

—

**JOHN L. WALLACE - INTERIM GENERAL MANAGER
RON HEAD - OPERATIONS SUPERINTENDENT**

**SAN SIMEON COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 01-___**

**A RESOLUTION FOR DETERMINATION OF
APPROPRIATION LIMITATION FOR THE
2001-2002 FISCAL YEAR
AND
REQUESTING DISTRIBUTION OF
SPECIAL DISTRICT AUGMENTATION FUNDS**

WHEREAS, Article XIII B of the California Constitution specifies that appropriations made by governmental entities may increase annually by the change in population and the change in either the California Per Capita Personal Income or the change in the local assessment roll due to local residential construction; and

WHEREAS, upon determination of an appropriation limitation for the 2001-2002 Fiscal Year, the District should request the Auditor Controller of the County of San Luis Obispo to distribute the District's portion of Special District's Augmentation Funds, if any, when they are determined by the County Board of Supervisors; and

WHEREAS, it has been determined by the State Department of Finance that the percent change in the California Per Capita Personal Income (CPCPI) is 7.82% and the percent change in the population (POP) of the unincorporated areas of San Luis Obispo County is 1.81%; and,

WHEREAS, the appropriation, subject to limitation (estimated net tax proceeds excluding Augmentation Funds) has been determined to be \$47,400; and

WHEREAS, the appropriation limit exceeds the appropriation subject to limitation; and,

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the Board of Directors, of the Avila Beach Community Services District, San Luis Obispo County, California, as follows:

1. That the ratio of change is determined as follows:

$$\frac{7.82 + 100}{100} \text{ (CPCPI)} \quad \times \quad \frac{1.81 + 100}{100} \text{ (POP)} \quad = \quad \text{RATIO}$$
$$1.0782 \quad \times \quad 1.0181 \quad = \quad 1.0977$$

2. That the 2000-2001 appropriation limit is determined as follows:

2000-2001 Limitation		\$ 153,894
2001-2002 Ratio of Change	X	<u>1.0977</u>
2001-2002 Appropriation Limitation		<u>\$ 168,929</u>

3. That the Appropriation Limitation (\$168,929) exceeds the Appropriation subject to Limitation (\$47,400) by \$121,529.
4. No further adjustment to the 2001-2002 appropriation limitation has been made for mandated costs. However, any new mandated costs or increases in existing mandated costs would increase the limitation by the amount of "Proceeds from Taxes" used to finance mandates in fiscal year 2001-2002.
5. That the County of San Luis Obispo distribute to the District, the District's share of the Special District's Augmentation Funds, if any, as determined by the Board of Supervisors.

Upon motion of Director _____, seconded by Director _____, and on the following roll call vote to wit:

AYES:

NOES:

ABSENT:

ABSTAINING:

the foregoing Resolution is hereby adopted this 11th day of July, 2001.

Carol Bailey-Wood, President

ATTEST:

Secretary to the Board of Directors

**SAN SIMEON COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 01-
A RESOLUTION ADOPTING THE 2001-2002 FISCAL YEAR BUDGET**

WHEREAS, the District is required, pursuant to State codes, to designate a financial budget for its expenditures and revenues; and,

WHEREAS, such budgeting requires that proper methods be used for the acquisition and disbursements of District monies; and,

WHEREAS, the District desires to make known its planned activities and associated costs for the 2001-2002 fiscal year; and,

WHEREAS, the District has held a public hearing on July 11, 2001, to present and received public comment on the proposed budget and has duly considered all public comment.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the Board of Directors, San Simeon Community Services District, San Luis Obispo County, California, as follows:

1. That the proposed budget entitled, "Proposed 2001-2002 Budget, San Simeon Community Services District", be adopted with amendments, if any.
2. That the adopted budget be administered as established by the District's policies and procedures.

Upon motion of Director _____, seconded by Director _____, and on the following roll call vote to wit:

AYES:

NOES:

ABSENT:

ABSTAINING:

the foregoing Resolution is hereby adopted this 11th day of July, 2001.

Carol Bailey-Wood
Chairman of the Board of Directors

ATTEST:

Secretary S.S.C.S.D.
and to the Board of Directors thereof

reso.adopt.wpd

2001-2002 FISCAL YEAR

OPERATING BUDGET

GENERAL FUND ALLOCATION DETAIL

ACCOUNT	LINE ITEM	00/01 ADOPTED BUDGET	00/01 TO DATE (04/30/01)	00/01 ESTIMATED ACTUALS	01/02 REQUESTED BUDGET	ASSUMPTIONS
REVENUE						
SERVICES						
5010	District Services - Waste	\$ -	\$ -	\$ -	\$ -	Not Applicable
5015	District Meter Charge - Waste	-	-	-	-	Not Applicable
5020	State of CA - Hearst Visitor Center	-	-	-	-	Not Applicable
5025	District Services - Water	-	-	-	-	Not Applicable
5025	District Meter Charge - Water	-	-	-	-	Not Applicable
5027	District Meter Charge - General	0	27,734	33,280	33,000	
5030	Connection Fees	-	-	-	-	Not Applicable
5035	Effluent Sale	-	-	-	-	Not Applicable
	Total Services Revenue	0	27,734	33,280	33,000	

TAX REVENUE						
5040	Property Tax - Current Secured	\$ 42,521	\$ 43,774	\$ 43,774	\$ 44,000	
5041	Property Tax - Current Secured Suppl	0	1,139	1,139	1,200	
5050	Property Tax - Current Unsecured	1,434	1,698	1,698	1,700	
5051	Property Tax - Current Unsecured Suppl	0	11	11	0	
5060	Property Tax - Prior Year Secured	0	(43)	(43)	0	
5061	Property Tax - Prior Year Secured Suppl	0	0	0	0	
5070	Property Tax - Prior Year Unsecured	0	30	30	0	
5071	Property Tax - Prior Year Unsecured Suppl	0	9	9	0	
5080	Property Tax - Penalties / Interest	0	2	2	0	
5085	AB 1661 - ERAF Reimbursement	0	801	801	800	
5090	Homeowners Property Tax Relief	857	541	541	500	
5092	Electrical Deregulation Settlement	0	632	632	600	
5110	Other State In-Lieu Taxes	0	0	0	0	
5480	Property Tax Admin Fee SB 2557	(1,185)	(1,386)	(1,386)	(1,400)	
	Total Tax Revenue	43,627	47,208	47,208	47,400	

GENERAL FUND ALLOCATION DETAIL

ACCOUNT	LINE ITEM	00/01 ADOPTED BUDGET	00/01 TO DATE (04/30/01)	00/01 ESTIMATED ACTUALS	01/02 REQUESTED BUDGET	ASSUMPTIONS
REVENUE - con't						
OTHER INCOME						
5600	Interest - Money Market	\$ 525	\$ 112	\$ 200	\$ 200	Same as 00/01
5630	Interest - LAIF	7,500	9,852	11,800	10,620	10 % Less than 00/01
5640	Interest - Other	0	0	0	0	None
5650	Interest / Penalties / Adjustments	750	5,671	6,805	3,000	
5720	Miscellaneous Income	100	56	100	100	Same as 00/01
5800	Sale of Assets	0	0	0	0	None
	Total Other Income	8,875	15,691	18,905	13,920	
	GRAND TOTAL GENERAL REVENUE	\$ 52,502	\$ 90,633	\$ 99,393	\$ 94,320	

GENERAL FUND ALLOCATION DETAIL

ACCOUNT	LINE ITEM	00/01 ADOPTED BUDGET	00/01 TO DATE (04/30/01)	00/01 ESTIMATED ACTUALS	01/02 REQUESTED BUDGET	ASSUMPTIONS
EXPENDITURES						
SALARIES / EMPLOYEE BENEFITS						
6010	Operators	\$ -	\$ -	\$ -	\$ -	Not Applicable
6025	Standby Time	-	-	-	-	Not Applicable
6035	Overtime and Holidays Worked	0	0	200	500	
6055	Contract Employees	0	11,240	11,240	10,250	
6110	Payroll Tax / Medicare	265	0	0	985	With General Manager
6210	Medical Insurance Contribution	1,310	1,970	2,364	2,955	
6235	PERS (Retirement)	12,500	2,248	2,698	2,765	
6310	Directors Fee	1,125	863	1,075	1,125	
6410	General Manager / Secretary	20,855	11,001	11,001	0	Same as 00/01
6425	Office Administrator	6,874	5,499	7,436	7,218	
6430	Part-Time Employee	0	0	0	0	
6999	Uncategorized Expense	0	0	0	0	
Total Salaries / Employee Benefits		42,929	32,821	36,014	25,798	

SERVICES AND SUPPLIES

8000	Communications					
8005	Telephone	750	806	967	550	
8025	Alarm - Plant	-	-	-	-	Not Applicable
8035	Alarm - Admin Office	324	243	292	324	
8050	Insurance					
8055	Liability, Auto, Prop, Fire	999	0	999	1,099	10% Increase From 00/01
8095	Workers Comp (State Fund)	705	2,316	2,316	2,600	With New Employee
8100	Maintenance - Equipment					
8135	Regular	-	-	-	-	Not Applicable
8145	Major (Itemized)	-	-	-	-	Not Applicable
8170	Maintenance - Vehicles Reg Maint	180	270	324	240	
8210	Maintenance - Structures					
8215	Regular	2,000	0	0	2,000	
8235	Major (Itemized)	0	0	0	0	

GENERAL FUND ALLOCATION DETAIL

ACCOUNT	LINE ITEM	00/01 ADOPTED BUDGET	00/01 TO DATE (04/30/01)	00/01 ESTIMATED ACTUALS	01/02 REQUESTED BUDGET	ASSUMPTIONS
EXPENDITURES - con't						
SERVICES AND SUPPLIES - con't						
8270	Maintenance - Roads					
8277	Regular	500	170	204	5,000	
8297	Major (Itemized)	0	0	0	0	
8365	Sludge Hauling / Disposal	-	-	-	-	Not Applicable
8400	Lab Expense / Supplies	-	-	-	-	Not Applicable
8430	Memberships / Seminars	875	550	660	2,000	
8460	Miscellaneous Expense	0	655	655	0	
8505	Office Expense / General Supplies	1,450	1,571	1,885	2,250	
8510	Postage	550	577	692	800	
8540	Professional Services					
8545	Attorney Fees	6,000	14,211	17,053	10,000	
8550	Accountant / Auditor	1,500	1,268	1,268	1,875	
8560	Accountant Consultant	200	0	1,000	1,000	
8565	Engineer Consultant	9,500	10,588	12,706	10,000	
8595	Sample Testing	-	-	-	-	Not Applicable
8600	Equipment Rental	250	0	0	250	
8635	Automobile Expense - Gas & Oil	475	711	854	875	
8660	Licenses / Permits	1,044	0	0	0	
8707	Election	0	148	0	500	
8730	Utilities	8,611	7,521	9,025	8,611	
8800	Operating Expense	-	-	-	-	Not Applicable
8010	Other Expenses (Bank)	0	20	20	0	
	LAFCO Cost Apportionment	0	0	0	2,106	
	Total Services & Supplies	35,913	41,625	50,919	52,080	
CAPITAL IMPROVEMENTS						
6001	Capital Improvements	111,500				
	Total Capital Improvements	111,500	0	0	0	
	GRAND TOTAL EXPENDITURES	\$ 190,342	\$ 74,446	\$ 86,933	\$ 77,878	

GENERAL FUND ALLOCATION DETAIL

ACCOUNT	LINE ITEM	00/01 ADOPTED BUDGET	00/01 TO DATE (04/30/01)	00/01 ESTIMATED ACTUALS	01/02 REQUESTED BUDGET	ASSUMPTIONS
TOTALS RECAPITULATION						
REVENUE						
	Tax Revenue	\$ 43,627	\$ 47,208	\$ 47,208	\$ 47,400	
	Services	0	27,734	33,280	33,000	
	Other Income	8,875	15,691	18,905	13,920	
	TOTAL REVENUE	52,502	90,633	99,393	94,320	
EXPENDITURES						
	Salaries and Employee Benefits	\$ 42,929	\$ 32,821	\$ 36,014	\$ 25,798	
	Services and Supplies	35,913	41,625	50,919	52,080	
	Capital Improvements	111,500	0	0	0	
	TOTAL EXPENDITURES	190,342	74,446	86,933	77,878	
	BALANCE - REVENUE OVER EXPENSES	\$ (137,840)	\$ 16,187	\$ 12,460	\$ 16,442	
USE OF RESERVES						
	Transfers from Reserves	137,840	(16,187)	(12,460)	(16,442)	
	NET BALANCE	\$ 0	\$ 0	\$ 0	\$ 0	

WATER FUND ALLOCATION DETAIL

ACCOUNT	LINE ITEM	00/01 ADOPTED BUDGET	00/01 TO DATE (04/30/01)	00/01 ESTIMATED ACTUALS	01/02 REQUESTED BUDGET	ASSUMPTIONS
REVENUE						
SERVICES						
5010	District Services - Waste	\$ -	\$ -	\$ -	-	Not Applicable
5015	District Meter Charge - Waste	-	-	-	-	Not Applicable
5020	State of CA - Hearst Visitor Center	-	-	-	-	Not Applicable
5025	District Services - Water	197,500	169,561	203,475	200,000	
5025	District Meter Charge - Water	7,700	-	-	-	Not Applicable
5027	District Meter Charge - General	-	-	-	-	Not Applicable
5030	Connection Fees	0	0	0	0	
5035	Effluent Sale	36	0	0	0	
Total Services Revenue		205,236	169,561	203,475	200,000	

ACCOUNT	LINE ITEM	00/01 ADOPTED BUDGET	00/01 TO DATE (04/30/01)	00/01 ESTIMATED ACTUALS	01/02 REQUESTED BUDGET	ASSUMPTIONS
TAX REVENUE						
5040	Property Tax - Current Secured	\$ -	\$ -	\$ -	-	Not Applicable
5041	Property Tax - Current Secured Suppl	-	-	-	-	Not Applicable
5050	Property Tax - Current Unsecured	-	-	-	-	Not Applicable
5051	Property Tax - Current Unsecured Suppl	-	-	-	-	Not Applicable
5060	Property Tax - Prior Year Secured	-	-	-	-	Not Applicable
5061	Property Tax - Prior Year Secured Suppl	-	-	-	-	Not Applicable
5070	Property Tax - Prior Year Unsecured	-	-	-	-	Not Applicable
5071	Property Tax - Prior Year Unsecured Suppl	-	-	-	-	Not Applicable
5080	Property Tax - Penalties / Interest	-	-	-	-	Not Applicable
5085	AB 1661 - ERAF Reimbursement	-	-	-	-	Not Applicable
5090	Homeowners Property Tax Relief	-	-	-	-	Not Applicable
5092	Electrical Deregulation Settlement	-	-	-	-	Not Applicable
5110	Other State In-Lieu Taxes	-	-	-	-	Not Applicable
5480	Property Tax Admin Fee SB 2557	-	-	-	-	Not Applicable
Total Tax Revenue		0	0	0	0	

WATER FUND ALLOCATION DETAIL

ACCOUNT	LINE ITEM	00/01 ADOPTED BUDGET	00/01 TO DATE (04/30/01)	00/01 ESTIMATED ACTUALS	01/02 REQUESTED BUDGET	ASSUMPTIONS
REVENUE - con't						
OTHER INCOME						
5600	Interest - Money Market	\$ -	\$ -	\$ -	\$ -	Not Applicable
5630	Interest - LAIF	15,000	17,733	21,000	19,200	10% Less than 00/01
5640	Interest - Other	0	0	0	0	None
5650	Interest / Penalties / Adjustments	-	-	-	-	Not Applicable
5720	Miscellaneous Income	0	0	0	0	None
5800	Sale of Assets	0	0	0	0	None
Total Other Income		15,000	17,733	21,000	19,200	

GRAND TOTAL WATER REVENUE

\$	220,236	\$	187,294	\$	224,475	\$	219,200
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WATER FUND ALLOCATION DETAIL

ACCOUNT	LINE ITEM	00/01 ADOPTED BUDGET	00/01 TO DATE (04/30/01)	00/01 ESTIMATED ACTUALS	01/02 REQUESTED BUDGET	ASSUMPTIONS
EXPENDITURES						
SALARIES / EMPLOYEE BENEFITS						
6010	Operators	\$ 18,151	\$ 13,683	\$ 16,420	\$ 19,540	
6025	Standby Time	1,865	1,542	1,850	1,872	
6035	Overtime and Holidays Worked	1,046	2,149	2,295	1,308	One Operator First Part of FY
6055	Contract Employees	0	5,692	5,692	15,375	
6110	Payroll Tax / Medicare	2,129	59	71	410	Without General Manager
6210	Medical Insurance Contribution	1,309	3,941	4,729	5,911	
6235	PERS (Retirement)	6,250	4,496	5,396	5,531	
6310	Directors Fee	1,500	1,139	1,419	1,500	Same as 00/01
6410	General Manager / Secretary	10,258	5,500	5,500	0	
6425	Office Administrator	3,437	2,750	3,718	3,609	
6430	Part-Time Employee	0	643	643	0	
6999	Uncategorized Expense	0	742	742	742	Same as 00/01
Total Salaries / Employee Benefits		45,945	42,336	48,474	55,798	

SERVICES AND SUPPLIES						
8000	Communications					
8005	Telephone	1,500	1,612	1,935	1,100	
8025	Alarm - Plant	175	83	100	550	
8035	Alarm - Admin Office	-	-	-	-	Not Applicable
8050	Insurance					
8055	Liability, Auto, Prop, Fire	7,196	0	7,196	7,916	10% Increase From 00/01
8095	Workers Comp (State Fund)	5,287	2,316	2,316	2,600	With New Employee
8100	Maintenance - Equipment					
8135	Regular	1,000	3,447	4,136	2,000	
8145	Major (Itemized)	0	0	0	2,500	
8170	Maintenance - Vehicles Reg Maint	460	540	647	480	
8210	Maintenance - Structures					
8215	Regular	1,500	286	343	1,500	
8235	Major (Itemized)	0	0	0	0	

WATER FUND ALLOCATION DETAIL

ACCOUNT	LINE ITEM	00/01 ADOPTED BUDGET	00/01 TO DATE (04/30/01)	00/01 ESTIMATED ACTUALS	01/02 REQUESTED BUDGET	ASSUMPTIONS
EXPENDITURES - con't						
SERVICES AND SUPPLIES - con't						
8270	Maintenance - Roads					
8277	Regular	-	-	-	-	Not Applicable
8297	Major (Itemized)	-	-	-	-	Not Applicable
8365	Sludge Hauling / Disposal	-	-	-	-	Not Applicable
8400	Lab Expense / Supplies	120	261	313	400	
8430	Memberships / Seminars	1,313	875	1,050	3,000	
8460	Miscellaneous Expense	-	-	-	-	
8505	Office Expense / General Supplies	775	785	943	1,125	Not Applicable
8510	Postage	275	305	366	400	
8540	Professional Services					
8545	Attorney Fees	3,000	7,106	8,527	5,000	
8550	Accountant / Auditor	750	1,231	1,231	938	
8560	Accountant Consultant	150	0	500	500	
8565	Engineer Consultant	2,250	5,790	6,948	5,000	
8595	Sample Testing	1,666	440	1,666	1,800	
8600	Equipment Rental	250	0	0	250	
8635	Automobile Expense - Gas & Oil	650	1,067	1,281	1,313	
8660	Licenses / Permits	1,565	820	820	1,000	
8707	Election	0	0	0	0	
8730	Utilities	51,665	4,362	5,235	5,166	
8800	Operating Expense	8,000	2,809	3,370	3,876	15% Increase From 00/01
8010	Other Expenses (Bank)	0	0	0	0	
	LAFCO Cost Apportionment	0	0	0	0	
	Total Services & Supplies	89,547	34,134	48,922	48,413	

CAPITAL IMPROVEMENTS

6001	Capital Improvements	187,500				
	Total Capital Improvements	187,500	0	0	0	
	GRAND TOTAL EXPENDITURES	\$ 322,992	\$ 76,470	\$ 97,396	\$ 104,211	

WATER FUND ALLOCATION DETAIL

ACCOUNT	LINE ITEM	00/01 ADOPTED BUDGET	00/01 TO DATE (04/30/01)	00/01 ESTIMATED ACTUALS	01/02 REQUESTED BUDGET	ASSUMPTIONS
TOTALS RECAPITULATION						
REVENUE						
	Tax Revenue	\$ 0	\$ 0	\$ 0	\$ 0	
	Services	205,236	169,561	203,475	200,000	
	Other Income	15,000	17,733	21,000	19,200	
	TOTAL REVENUE	220,236	187,294	224,475	219,200	
EXPENDITURES						
	Salaries and Employee Benefits	\$ 45,945	\$ 42,336	\$ 48,474	\$ 55,798	
	Services and Supplies	89,547	34,134	48,922	48,413	
	Capital Improvements	187,500	0	0	0	
	TOTAL EXPENDITURES	322,992	76,470	97,396	104,211	
	BALANCE - REVENUE OVER EXPENSES	\$ (102,756)	\$ 110,823	\$ 127,079	\$ 114,989	
USE OF RESERVES						
	Transfers from Reserves	102,756	(110,823)	(127,079)	(114,989)	
	NET BALANCE	\$ 0	\$ 0	\$ 0	\$ 0	

SEWER FUND ALLOCATION DETAIL

ACCOUNT	LINE ITEM	00/01 ADOPTED BUDGET	00/01 TO DATE (04/30/01)	00/01 ESTIMATED ACTUALS	01/02 REQUESTED BUDGET	ASSUMPTIONS
REVENUE						
<u>SERVICES</u>						
5010	District Services - Waste	\$ 181,000	\$ 153,383	\$ 184,100	\$ 184,000	Prorated
5015	District Meter Charge - Waste	30,800	-	-	-	Not Applicable
5020	State of CA - Hearst Visitor Center	34,827	21,792	28,543	30,000	1/4 Left
5025	District Services - Water	-	-	-	-	Not Applicable
5025	District Meter Charge - Water	-	-	-	-	Not Applicable
5027	District Meter Charge - General	-	-	-	-	Not Applicable
5030	Connection Fees	0	0	0	0	No New Connection
5035	Effluent Sale	0	0	0	0	No Effluent Sale
Total Services Revenue		246,627	175,174	212,643	214,000	

ACCOUNT	LINE ITEM	00/01 ADOPTED BUDGET	00/01 TO DATE (04/30/01)	00/01 ESTIMATED ACTUALS	01/02 REQUESTED BUDGET	ASSUMPTIONS
<u>TAX REVENUE</u>						
5040	Property Tax - Current Secured	\$ -	\$ -	\$ -	\$ -	Not Applicable
5041	Property Tax - Current Secured Suppl	-	-	-	-	Not Applicable
5050	Property Tax - Current Unsecured	-	-	-	-	Not Applicable
5051	Property Tax - Current Unsecured Suppl	-	-	-	-	Not Applicable
5060	Property Tax - Prior Year Secured	-	-	-	-	Not Applicable
5061	Property Tax - Prior Year Secured Suppl	-	-	-	-	Not Applicable
5070	Property Tax - Prior Year Unsecured	-	-	-	-	Not Applicable
5071	Property Tax - Prior Year Unsecured Suppl	-	-	-	-	Not Applicable
5080	Property Tax - Penalties / Interest	-	-	-	-	Not Applicable
5085	AB 1661 - ERAF Reimbursement	-	-	-	-	Not Applicable
5090	Homeowners Property Tax Relief	-	-	-	-	Not Applicable
5092	Electrical Deregulation Settlement	-	-	-	-	Not Applicable
5110	Other State In-Lieu Taxes	-	-	-	-	Not Applicable
5480	Property Tax Admin Fee SB 2557	-	-	-	-	Not Applicable
Total Tax Revenue		0	0	0	0	

SEWER FUND ALLOCATION DETAIL

ACCOUNT	LINE ITEM	00/01 ADOPTED BUDGET	00/01 TO DATE (04/30/01)	00/01 ESTIMATED ACTUALS	01/02 REQUESTED BUDGET	ASSUMPTIONS
REVENUE - con't						
OTHER INCOME						
5600	Interest - Money Market	\$ -	\$ -	\$ -	\$ -	Not Applicable
5630	Interest - LAIF	52,500	70,931	85,100	76,600	10% Less than 00/01
5640	Interest - Other	0	0	0	0	None
5650	Interest / Penalties / Adjustments	-	-	-	-	Not Applicable
5720	Miscellaneous Income	0	0	0	0	None
5800	Sale of Assets	0	0	0	0	None
	Total Other Income	52,500	70,931	85,100	76,600	
	GRAND TOTAL SEWER REVENUE	\$ 299,127	\$ 246,106	\$ 297,743	\$ 290,600	

SEWER FUND ALLOCATION DETAIL

ACCOUNT	LINE ITEM	00/01 ADOPTED BUDGET	00/01 TO DATE (04/30/01)	00/01 ESTIMATED ACTUALS	01/02 REQUESTED BUDGET	ASSUMPTIONS
EXPENDITURES						
SALARIES / EMPLOYEE BENEFITS						
6010	Operators	\$ 72,602	\$ 54,732	\$ 65,678	\$ 78,160	
6025	Standby Time	7,460	6,312	7,574	7,488	
6035	Overtime and Holidays Worked	4,185	8,453	9,181	5,231	1 Operator first part of FY
6055	Contract Employees	0	5,908	5,908	15,375	
6110	Payroll Tax / Medicare	265	248	298	1,347	Without General Manager
6210	Medical Insurance Contribution	2,620	1,970	2,364	2,955	
6235	PERS (Retirement)	6,250	2,248	2,698	2,765	
6310	Directors Fee	1,875	1,449	1,806	1,875	Same as 00/01
6410	General Manager / Secretary	10,258	5,500	5,500	0	
6425	Office Administrator	3,437	2,750	3,718	3,609	
6430	Part-Time Employee	0	2,572	2,572	0	
6999	Uncategorized Expense	0	1,653	1,653	1,653	Same as 00/01
Total Salaries / Employee Benefits		108,952	93,796	108,951	120,458	

SERVICES AND SUPPLIES

8000	Communications					
8005	Telephone	750	806	967	550	
8025	Alarm - Plant	175	83	100	175	
8035	Alarm - Admin Office	-	-	-	-	Not Applicable
8050	Insurance					
8055	Liability, Auto, Prop, Fire	1,799	0	1,799	1,979	10% Increase From 00/01
8095	Workers Comp (State Fund)	1,058	4,632	4,632	5,200	With New Employee
8100	Maintenance - Equipment					
8135	Regular	4,000	6,244	7,493	8,000	
8145	Major (Itemized)	0	0	0	0	
8170	Maintenance - Vehicles Reg Maint	460	540	647	480	
8210	Maintenance - Structures					
8215	Regular	6,500	974	1,169	6,500	
8235	Major (Itemized)	0	0	0	0	

SEWER FUND ALLOCATION DETAIL

ACCOUNT	LINE ITEM	00/01 ADOPTED BUDGET	00/01 TO DATE (04/30/01)	00/01 ESTIMATED ACTUALS	01/02 REQUESTED BUDGET	ASSUMPTIONS
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EXPENDITURES - con't

SERVICES AND SUPPLIES - con't

8270	Maintenance - Roads	-	-	-	-	
8277	Regular	-	-	-	-	Not Applicable
8297	Major (Itemized)	-	-	-	-	Not Applicable
8365	Sludge Hauling / Disposal	6,000	27,240	32,688	15,000	
8400	Lab Expense / Supplies	480	1,040	1,248	1,600	
8430	Memberships / Seminars	1,313	825	990	3,000	
8460	Miscellaneous Expense	-	-	-	-	Not Applicable
8505	Office Expense / General Supplies	775	785	943	1,125	
8510	Postage	275	305	366	400	
8540	Professional Services	3,000	7,106	8,527	5,000	
8545	Attorney Fees	750	1,231	1,231	938	
8550	Accountant / Auditor	150	0	500	500	
8560	Accountant Consultant	2,250	5,399	6,479	5,000	
8565	Engineer Consultant	6,663	4,207	6,663	7,200	
8595	Sample Testing	250	0	0	250	
8600	Equipment Rental	650	1,067	1,281	1,313	
8635	Automobile Expense - Gas & Oil	0	2,000	2,000	2,000	
8660	Licenses / Permits	0	0	0	0	
8707	Election	0	0	0	0	
8730	Utilities	8,610	46,542	55,850	55,109	
8800	Operating Expense	24,000	30,573	36,687	42,190	
8010	Other Expenses (Bank)	0	0	0	0	
	LAFCO Cost Apportionment	0	0	0	0	
	Total Services & Supplies	69,908	141,597	172,258	163,508	

CAPITAL IMPROVEMENTS

6001	Capital Improvements	640,000				
	Total Capital Improvements	640,000	0	0	0	
	GRAND TOTAL EXPENDITURES	\$ 818,860	\$ 235,393	\$ 281,209	\$ 283,966	

SEWER FUND ALLOCATION DETAIL

ACCOUNT	LINE ITEM	00/01 ADOPTED BUDGET	00/01 TO DATE (04/30/01)	00/01 ESTIMATED ACTUALS	01/02 REQUESTED BUDGET	ASSUMPTIONS
TOTALS RECAPITULATION						
REVENUE						
	Tax Revenue	\$ 0	\$ 0	\$ 0	\$ 0	
	Services	246,627	175,174	212,643	214,000	
	Other Income	52,500	70,931	85,100	76,600	
	TOTAL REVENUE	299,127	246,106	297,743	290,600	
EXPENDITURES						
	Salaries and Employee Benefits	\$ 108,952	\$ 93,796	\$ 108,951	\$ 120,458	
	Services and Supplies	69,908	141,597	172,258	163,508	
	Capital Improvements	640,000	0	0	0	
	TOTAL EXPENDITURES	818,860	235,393	281,209	283,966	
	BALANCE - REVENUE OVER EXPENSES	\$ (519,733)	\$ 10,713	\$ 16,534	\$ 6,634	
USE OF RESERVES						
	Transfers from Reserves	519,733	(10,713)	(16,534)	(6,634)	
	NET BALANCE	\$ 0	\$ 0	\$ 0	\$ 0	

2001-2002 FISCAL YEAR

**FIVE YEAR CAPITAL
IMPROVEMENT PLAN**

SAN SIMEON COMMUNITY SERVICES DISTRICT

CAPITAL IMPROVEMENT PROGRAM

Project Summary by Type of Project

**SAN SIMEON COMMUNITY SERVICES DISTRICT
Project Summary by Type of Project**

Proj. No.	Project Name	Total Project Budget	Source of Funds	1 FY 2001-02	2 FY 2002-03	3 FY 2003-04	4 FY 2004-05	5 FY 2005-06	Funding to Complete
WATER PROJECTS									
W-1	Pipe Bridge Master Plan Stage 1	- Completed -							
W-2	Hearst/San Simeon Waterline Replace Master Plan Stage 1	- Completed -							
W-3	Water Project	\$1,550,000	Water Fund \$50,000 Funding TBD \$0 Water Fund \$10,000	\$50,000 \$0 \$10,000	\$0 \$0 \$0	\$0 \$0 \$0	\$0 \$0 \$0	\$0 \$0 \$0	\$0 \$1,500,000 \$0
W-4	Upgrade Three Fire Hydrants (Balboa/Castillo/Avonne)	\$10,000	Water Fund	\$10,000	\$0	\$0	\$0	\$0	\$0
W-5	Avonne & Castillo Loop Water Line Master Plan Stage 1A	\$40,000	Water Fund	\$40,000	\$0	\$0	\$0	\$0	\$0
W-6	Main Line Valve Replacement (Castillo/Avonne @ Penway)	\$25,000	Water Fund	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$0
W-7	New Water Line-Jasper/Avonne Loop Master Plan Stage 3	\$95,000	Water Fund	\$10,000	\$85,000	\$0	\$0	\$0	\$0
W-8	New Water Line-Castillo/Hearst Loop Master Plan Stage 1B	\$100,000	Water Fund	\$100,000	\$0	\$0	\$0	\$0	\$0
W-9	Water Tank Replacement	\$400,000	Water Fund	\$25,000	\$375,000	\$0	\$0	\$0	\$0
W-10	Well Pump Equipment	\$5,000	Water Fund	\$0	\$2,500	\$2,500	\$0	\$0	\$0
W-11	Resurface Well Access Road	\$5,000	Water Fund	\$0	\$5,000	\$0	\$0	\$0	\$0
W-12	Replace Water Meters	\$50,000	Water Fund	\$50,000	\$0	\$0	\$0	\$0	\$0
W-13	Reconstruct Pump House Sheds/Floodproofing Pumps/Telemetry	\$25,000	Water Fund	\$25,000	\$0	\$0	\$0	\$0	\$0
W-14	Blacktop Reservoir Area	\$2,000	Water Fund	\$0	\$2,000	\$0	\$0	\$0	\$0
W-15	Reservoir Line Replacement - 8" to 12" Master Plan Stage 2	\$150,000	Water Fund	\$150,000	\$0	\$0	\$0	\$0	\$0
W-16	New Water Line-Otter Way to Hearst Drive Master Plan Stage 4	\$125,000	Water Fund	\$0	\$0	\$20,000	\$105,000	\$0	\$0
TOTAL WATER PROJECTS		\$2,582,000		\$485,000	\$474,500	\$27,500	\$110,000	\$5,000	\$1,500,000

Proj. No.	Project Name	Total Project Budget	Source of Funds	1 FY 2001-02	2 FY 2002-03	3 FY 2003-04	4 FY 2004-05	5 FY 2005-06	Funding to Complete
COMBINATION PROJECTS									
C-1	Truck	- Completed -							
C-2	Replacement of Storage Facilities/Shop	\$70,000	Water Fund Sewer Fund General Fund	\$20,000 \$40,000 \$10,000	\$0 \$0 \$0	\$0 \$0 \$0	\$0 \$0 \$0	\$0 \$0 \$0	\$0
TOTAL COMBINATION PROJECTS		\$70,000		\$70,000	\$0	\$0	\$0	\$0	\$0

SEWER PROJECTS									
S-1 thru S-5	Various Projects	- Completed -							
S-6	Reclaimed Water Facilities Planning and Design, Phase 1	\$20,000	Sewer Fund (Re State Grant)	\$2,500 \$2,500	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0
S-7	Reclaimed Water Facilities Design, Phase II	\$20,000	Sewer Fund	\$10,000	\$10,000	\$0	\$0	\$0	\$0
S-8	San Simeon Ave Effluent Line to Highway 1	\$60,000	Sewer Fund	\$60,000	\$0	\$0	\$0	\$0	\$0
S-9	Sewer System Improve (Manholes & Repairs)	\$30,000	Sewer Fund	\$10,000	\$5,000	\$5,000	\$5,000	\$5,000	\$0
S-10	Equalization Tank Cover Odor Control Alternative to S-12 *	\$75,000	Sewer Fund	\$75,000	\$0	\$0	\$0	\$0	\$0
S-11 A	Safety Improvements - Railings	\$40,000	Sewer Fund	\$40,000	\$0	\$0	\$0	\$0	\$0
S-11 B	Safety Improvements - Air Lines, VFD, Oxygen Monitoring Equipment	\$91,000	Sewer Fund State Grant	\$80,000 \$11,000	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0
S-12	WW Treatment Plant Improve, Phase I - Includes Order Control S-10	\$280,000	Sewer Fund	\$0	\$280,000	\$0	\$0	\$0	\$0
S-13	Video/Clean Sewer Lines	\$30,000	Sewer Fund	\$15,000	\$0	\$0	\$0	\$15,000	\$0
S-14	WW Treatment Plant Improve, Phase II	\$150,000	Sewer Fund	\$0	\$0	\$150,000	\$0	\$0	\$0
S-15	WW Treatment Plant Improve, Phase III	\$165,000	Sewer Fund	\$0	\$0	\$0	\$165,000	\$0	\$0
S-16	Reclaimed Water Lines - Various Locations	\$50,000	Sewer Fund	\$50,000	\$0	\$0	\$0	\$0	\$0
S-17	Reclaimed Water Lines - Various Locations	\$50,000	Sewer Fund	\$0	\$50,000	\$0	\$0	\$0	\$0
TOTAL SEWER PROJECTS		\$1,961,000		\$356,000	\$345,000	\$155,000	\$170,000	\$20,000	\$0

Proj. No.	Project Name	Total Project Budget	Source of Funds	1 FY 2001-02	2 FY 2002-03	3 FY 2003-04	4 FY 2004-05	5 FY 2005-06	Funding to Complete
ROAD PROJECTS									
R-1 thru R-6	Various Projects	- Completed -							
R-7	Miscellaneous Road Repairs - 01/02	\$100,000	General Fund	\$100,000	\$0	\$0	\$0	\$0	\$0
R-8	Miscellaneous Road Repairs - 02/03	\$100,000	General Fund	\$0	\$100,000	\$0	\$0	\$0	\$0
R-9	Miscellaneous Road Repairs - 03/04	\$100,000	General Fund	\$0	\$0	\$100,000	\$0	\$0	\$0
R-10	Miscellaneous Road Repairs - 04/05	\$100,000	General Fund	\$0	\$0	\$0	\$100,000	\$0	\$0
R-11	Miscellaneous Road Repairs - 05/06	\$100,000	General Fund	\$0	\$0	\$0	\$0	\$100,000	\$0
TOTAL ROAD PROJECTS		\$400,000	General Fund	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$0
GRAND TOTAL - ALL PROJECTS		\$4,113,000		\$991,000	\$919,500	\$282,500	\$380,000	\$125,000	\$1,500,000

* Wastewater treatment plant options to be determined upon further board review

SAN SIMEON COMMUNITY SERVICES DISTRICT

CAPITAL IMPROVEMENT PROGRAM

Water Projects

Revenues & Expenditures

PROJECT TITLE Water Project **PROJECT NO.** W-3

TOTAL PROJECT COST \$1,550,000

PROJECT DESCRIPTION

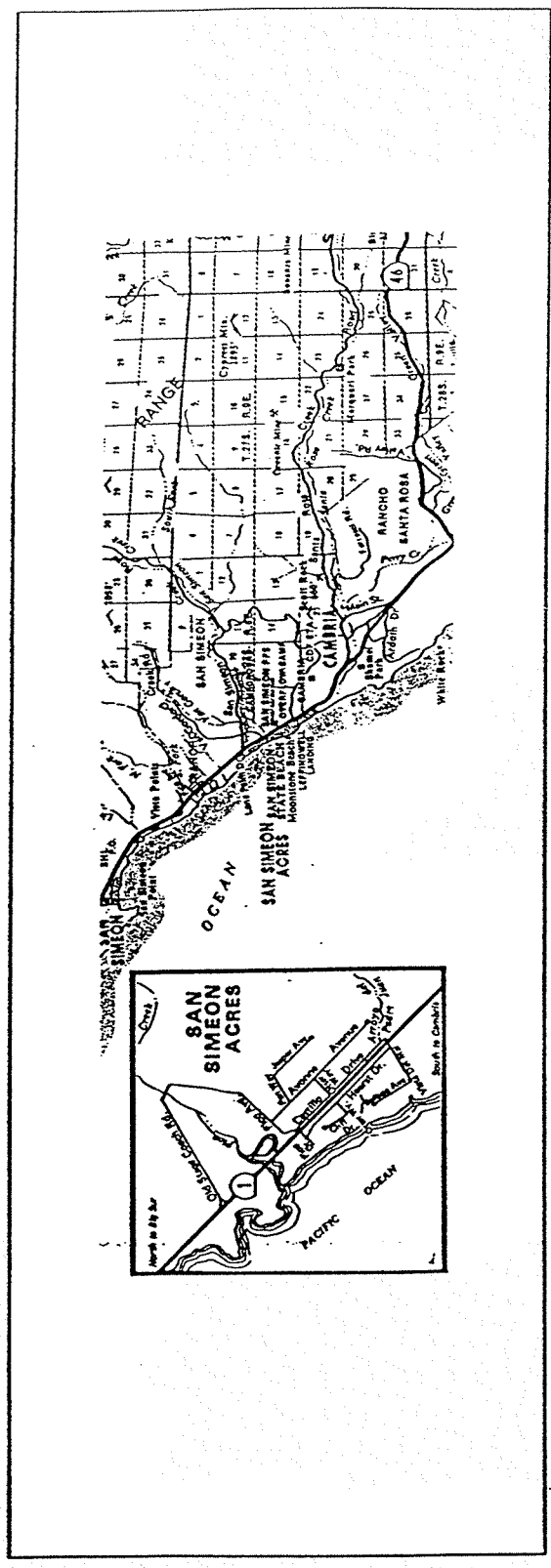
District project or the possibility of a combined effort with Cambria CSD or other agency. This project includes the environmental review and preliminary design/coordination for a District Water project or the possibility of combined efforts with other agencies.

REVENUE

Source	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Funding to Complete
Water Fund	50,000	0	0	0	0	0
Funding TBD	0	0	0	0	0	1,500,000
Total	50,000	0	0	0	0	1,500,000

EXPENDITURES

Activity	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Costs to Complete
Design	50,000	0	0	0	0	0
Construction	0	0	0	0	0	1,500,000
Administration	0	0	0	0	0	0
Total	50,000	0	0	0	0	1,500,000



PROJECT TITLE	Upgrade Three Fire Hydrants (Balboa/Castillo/Avonne)	PROJECT NO.	W-4
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PROJECT DESCRIPTION
 Upgrade undersized three fire hydrants to current fire hydrant standards. Will be constructed with Project No. W-6, Main Line Valve Replacement and done all together with street improvement project FY 2001-02 or with other water project.

TOTAL PROJECT COST \$10,000

REVENUE

Source	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Funding to Complete
Water Fund	10,000	0	0	0	0	0
Total	10,000	0	0	0	0	0

EXPENDITURES

Activity	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Costs to Complete
Design	500	0	0	0	0	0
Construction	9,000	0	0	0	0	0
Administration	500	0	0	0	0	0
Total	10,000	0	0	0	0	0

PROJECT TITLE Avonne & Castillo Loop Water Line - Master Plan Stage 1A **PROJECT NO.** W-5

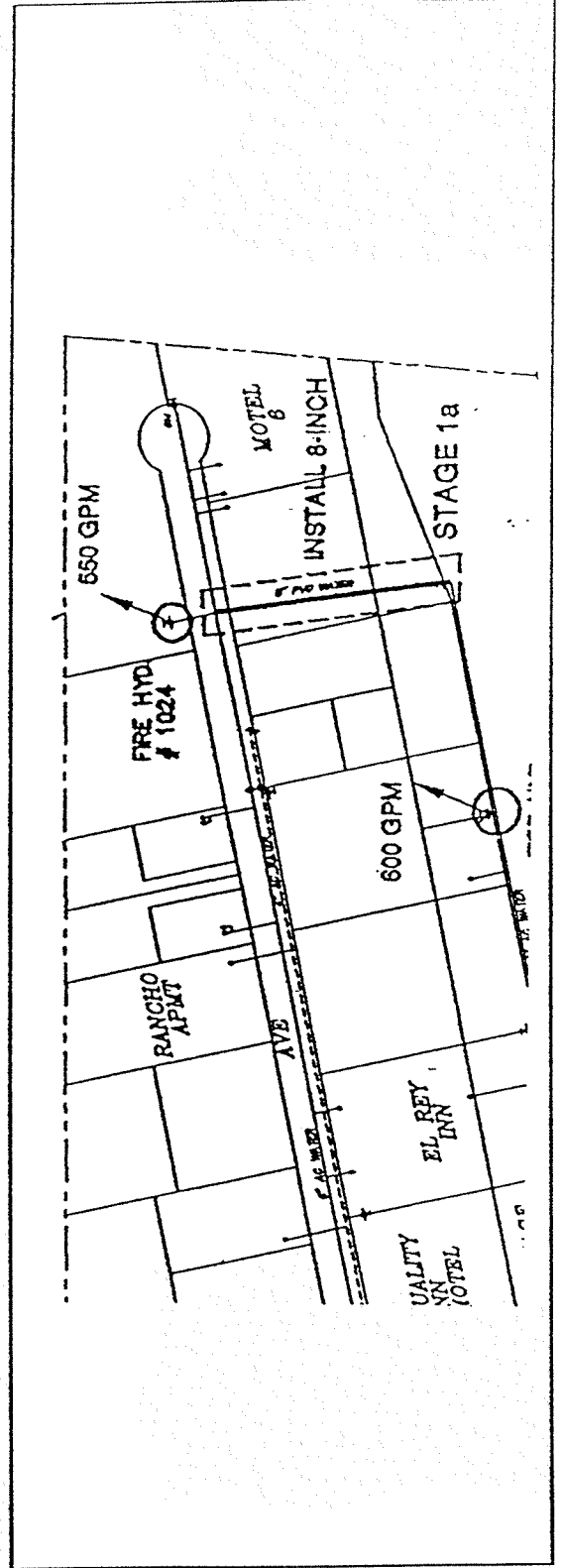
PROJECT DESCRIPTION Construction of an 8-inch waterline between Avonne Avenue and Castillo Avenue in order to expand the water distribution grid and increase fire flow. **TOTAL PROJECT COST** \$40,000

REVENUE

Source	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Funding to Complete
Water Fund	40,000	0	0	0	0	0
Total	40,000	0	0	0	0	0

EXPENDITURES

Activity	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Costs to Complete
Design	1,500	0	0	0	0	0
Construction	36,000	0	0	0	0	0
Administration	2,500	0	0	0	0	0
Total	40,000	0	0	0	0	0



PROJECT TITLE New Water Line-Jasper/Avonne Loop - Master Plan Stage 3 **PROJECT NO.** W-7

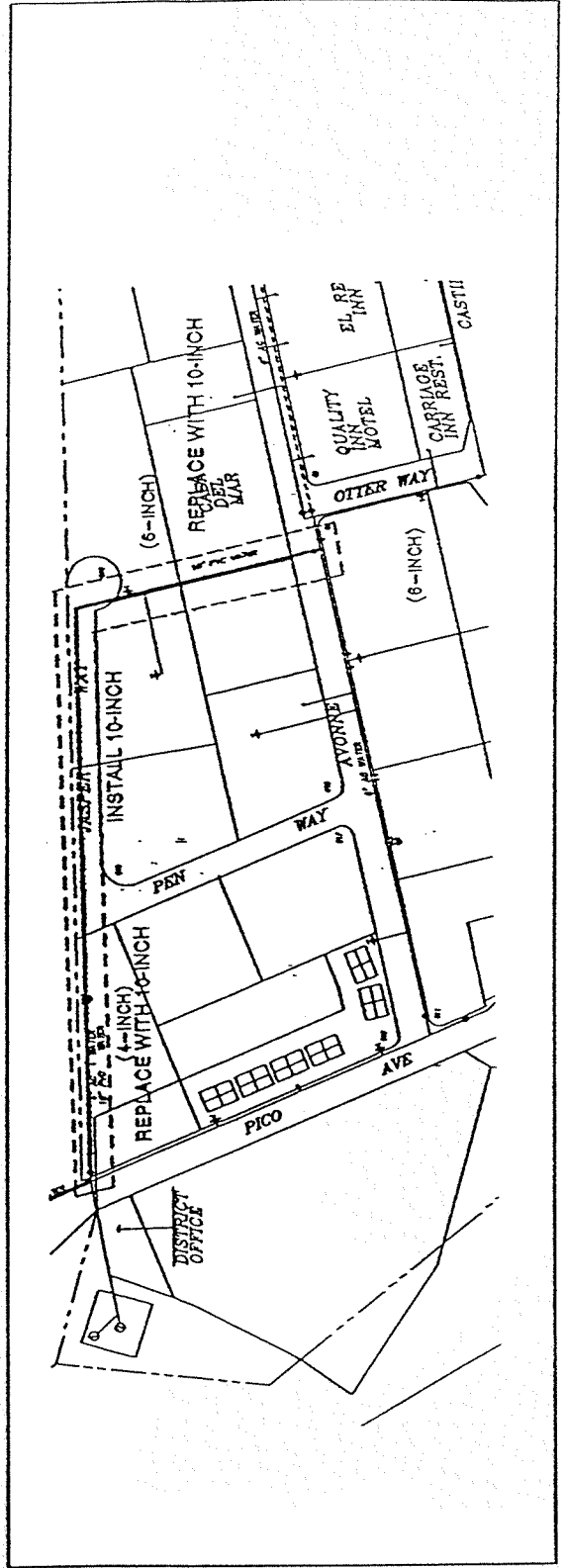
PROJECT DESCRIPTION Construction of 1,550 linear feet of 10-inch PVC water line from Pico Avenue to Jasper to Avonne Avenue. **TOTAL PROJECT COST** \$95,000

REVENUE

Source	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Funding to Complete
Water Fund	10,000	85,000	0	0	0	0
Total	10,000	85,000	0	0	0	0

EXPENDITURES

Activity	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Costs to Complete
Design/Right-of-Way Acq	15,000	0	0	0	0	0
Construction	0	80,000	0	0	0	0
Administration	0	5,000	0	0	0	0
Total	15,000	85,000	0	0	0	0



PROJECT TITLE New Water Line-Castillo/Hearst Loop - Master Plan Stage 3 **PROJECT NO.** W-8

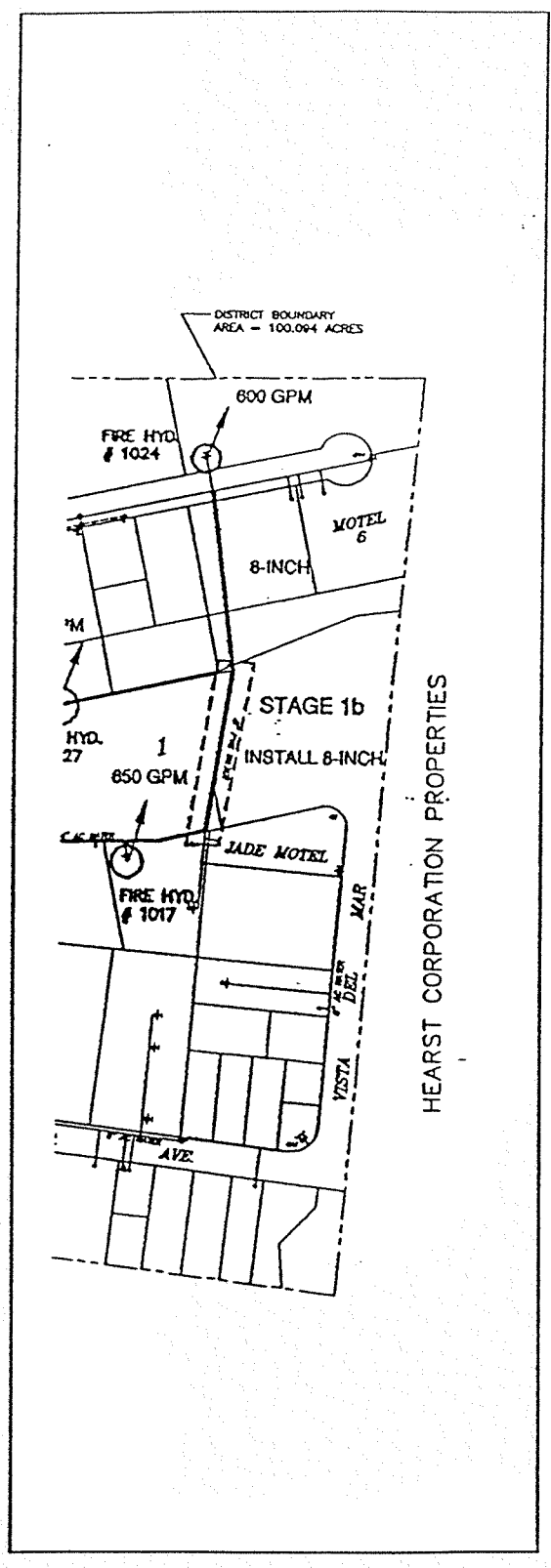
PROJECT DESCRIPTION Construction of an 8-inch water line crossing Highway 1 to complete distribution grid. **TOTAL PROJECT COST** \$100,000

REVENUE

Source	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Funding to Complete
Water Fund	100,000	0	0	0	0	0
Total	100,000	0	0	0	0	0

EXPENDITURES

Activity	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Costs to Complete
Design	7,000	0	0	0	0	0
Construction	89,000	0	0	0	0	0
Administration	4,000	0	0	0	0	0
Total	100,000	0	0	0	0	0



HEARST CORPORATION PROPERTIES

PROJECT TITLE Water Tank Replacement **PROJECT NO.** W-9

TOTAL PROJECT COST \$400,000

PROJECT DESCRIPTION

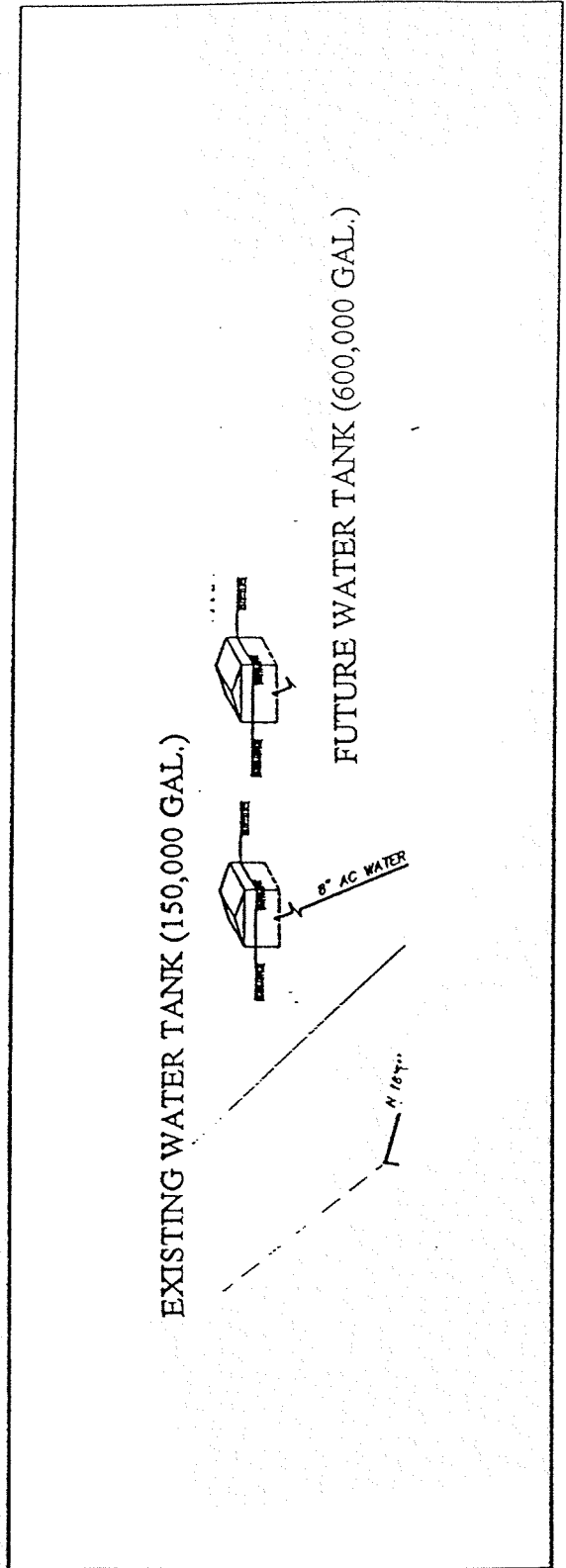
Preliminary engineering design, environmental review right of way investigation and coordination in order site a replacement water tank to increase the current storage capacity of 150,000 gallons to 750,000 gallons.

REVENUE

Source	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Funding to Complete
Water Fund	25,000	375,000	0	0	0	0
Total	25,000	375,000	0	0	0	0

EXPENDITURES

Activity	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Costs to Complete
Design/Right-of-Way Acq	25,000	0	0	0	0	0
Construction	0	350,000	0	0	0	0
Administration	0	25,000	0	0	0	0
Total	25,000	375,000	0	0	0	0



PROJECT TITLE	Well Pump Equipment	PROJECT NO.	W-10
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PROJECT DESCRIPTION	Funding for replacement and/or repair of old pumps and motors.	TOTAL PROJECT COST	\$5,000
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REVENUE

Source	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Funding to Complete
Water Fund	0	2,500	2,500	0	0	0
Total	0	2,500	2,500	0	0	0

EXPENDITURES

Activity	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Costs to Complete
Design	0	500	0	0	0	0
Construction	0	2,000	2,000	0	0	0
Administration	0	0	500	0	0	0
Total	0	2,500	2,500	0	0	0

PROJECT TITLE	Resurface Well Access Road	PROJECT NO.	W-11
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TOTAL PROJECT COST \$5,000

PROJECT DESCRIPTION

Grade and construct a based access road to well site.

REVENUE

Source	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Funding to Complete
Water Fund	0	5,000	0	0	0	0
Total	0	5,000	0	0	0	0

EXPENDITURES

Activity	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Costs to Complete
Design	0	500	0	0	0	0
Construction	0	4,000	0	0	0	0
Administration	0	500	0	0	0	0
Total	0	5,000	0	0	0	0

PROJECT TITLE	Replace Water Meters	PROJECT NO.	W-12
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PROJECT DESCRIPTION **TOTAL PROJECT COST** \$50,000

Replace water meters at motels from turbine to compound meters to increase efficiencies.

REVENUE

Source	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Funding to Complete
Water Fund	50,000	0	0	0	0	0
Total	50,000	0	0	0	0	0

EXPENDITURES

Activity	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Costs to Complete
Design	0	0	0	0	0	0
Construction	47,500	0	0	0	0	0
Administration	2,500	0	0	0	0	0
Total	50,000	0	0	0	0	0

PROJECT TITLE	Reconstruct Pump House Sheds/Floodproofing Pumps/Telemetry Phase II	PROJECT NO.	W-13
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PROJECT DESCRIPTION
 Raise well discharge head, pump column and pump house out of flood plain. **TOTAL PROJECT COST** \$25,000

REVENUE

Source	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Funding to Complete
Water Fund	25,000	0	0	0	0	0
Total	25,000	0	0	0	0	0

EXPENDITURES

Activity	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Costs to Complete
Design	2,000	0	0	0	0	0
Construction	20,400	0	0	0	0	0
Administration	2,600	0	0	0	0	0
Total	25,000	0	0	0	0	0

PROJECT TITLE Blacktop Reservoir Area **PROJECT NO.** W-14

PROJECT DESCRIPTION Reconstruct existing oiled surface with an asphalt pavement section; to be completed with water tank construction. **TOTAL PROJECT COST** \$2,000

REVENUE

Source	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Funding to Complete
Water Fund	0	2,000	0	0	0	0
Total	0	2,000	0	0	0	0

EXPENDITURES

Activity	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Costs to Complete
Design	0	500	0	0	0	0
Construction	0	1,000	0	0	0	0
Administration	0	500	0	0	0	0
Total	0	2,000	0	0	0	0

PROJECT TITLE Reservoir Line Replacement-8" to 12" - Master Plan Stage 2 **PROJECT NO.** W-15

TOTAL PROJECT COST \$150,000

PROJECT DESCRIPTION

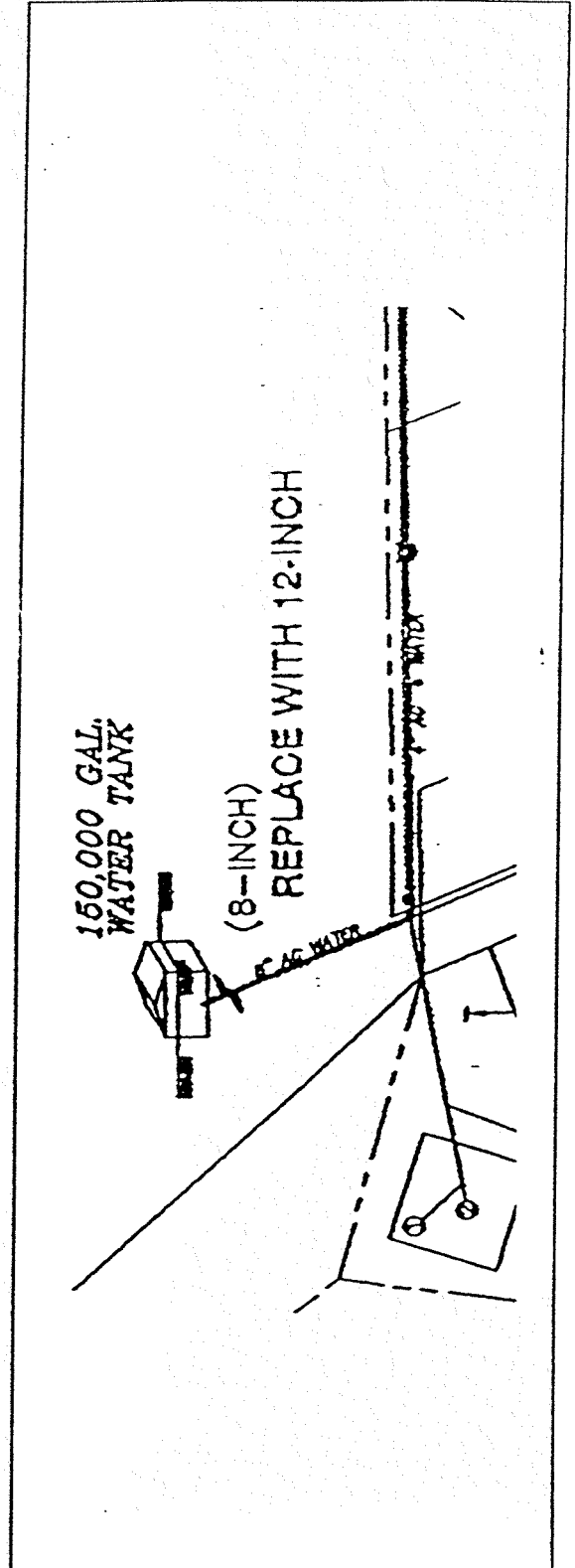
Construction a 12-inch water line for increased fire flow capacities.

REVENUE

Source	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Funding to Complete
Water Fund	150,000	0	0	0	0	0
Total	150,000	0	0	0	0	0

EXPENDITURES

Activity	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Costs to Complete
Design	5,000	0	0	0	0	0
Construction	140,000	0	0	0	0	0
Administration	5,000	0	0	0	0	0
Total	150,000	0	0	0	0	0



PROJECT TITLE New Water Line-Otter Way to Hearst Drive - Master Plan Stage 4 **PROJECT NO.** W-16

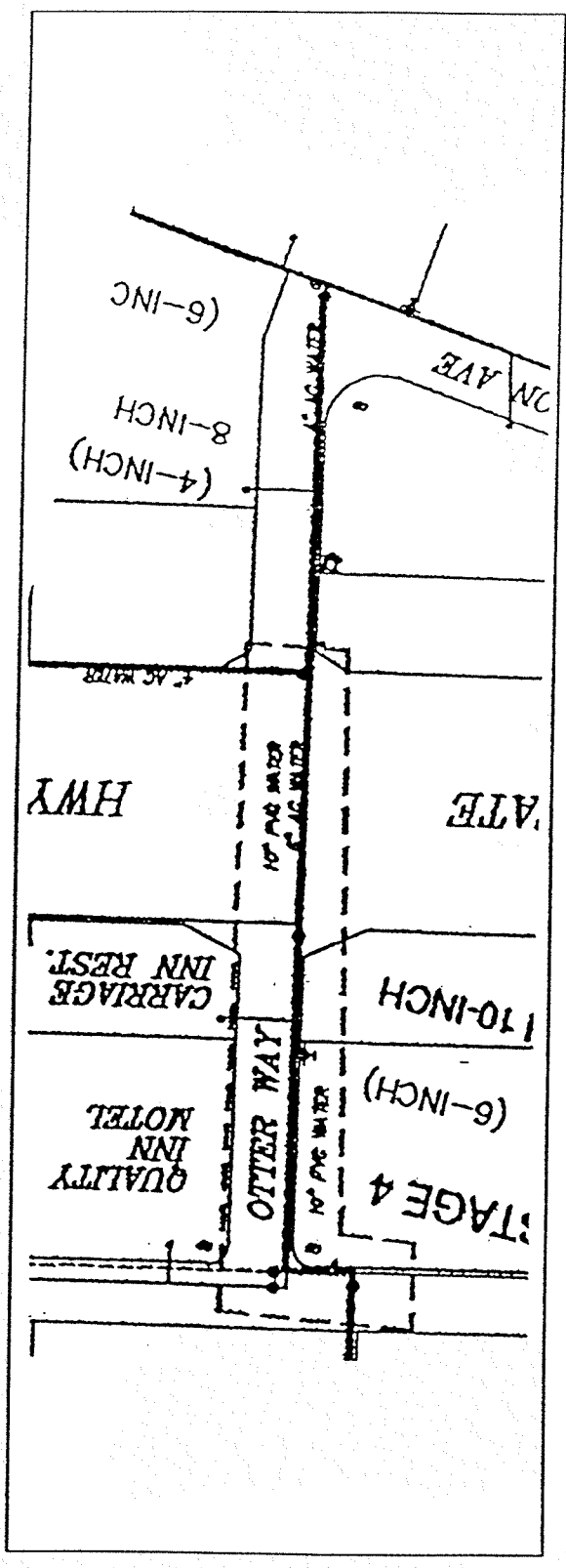
PROJECT DESCRIPTION Construction a new 10-inch water line for increased fire flow capacities. **TOTAL PROJECT COST** \$125,000

REVENUE

Source	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Funding to Complete
Water Fund	0	0	20,000	105,000	0	0
Total	0	0	20,000	105,000	0	0

EXPENDITURES

Activity	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Costs to Complete
Design	0	0	20,000	0	0	0
Construction	0	0	0	100,000	0	0
Administration	0	0	0	5,000	0	0
Total	0	0	20,000	105,000	0	0



SAN SIMEON COMMUNITY SERVICES DISTRICT

CAPITAL IMPROVEMENT PROGRAM

Combination Projects

Revenues & Expenditures

PROJECT TITLE Storage Facilities/Shop **PROJECT NO.** C-2

TOTAL PROJECT COST \$70,000

PROJECT DESCRIPTION

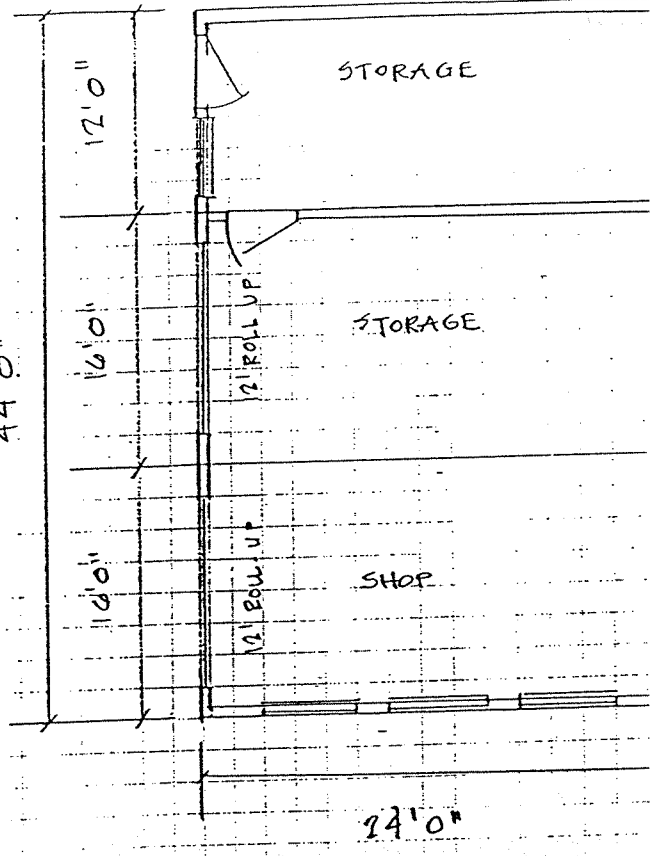
Construction of a two bay garage/shop (1000-sf +/-) to replace existing to house the District shop and related maintenance equipment. Alternatives to be considered include storage containers, rental modulars, or a smaller building.

REVENUE

Source	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Funding to Complete
Water Fund	20,000	0	0	0	0	0
Sewer Fund	40,000	0	0	0	0	0
General Fund	10,000	0	0	0	0	0
Total	70,000	0	0	0	0	0

EXPENDITURES

Activity	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Costs to Complete
Design	4,000	0	0	0	0	0
Construction	62,000	0	0	0	0	0
Administration	4,000	0	0	0	0	0
Total	70,000	0	0	0	0	0



SAN SIMEON COMMUNITY SERVICES DISTRICT

CAPITAL IMPROVEMENT PROGRAM

Sewer Projects

Revenues & Expenditures

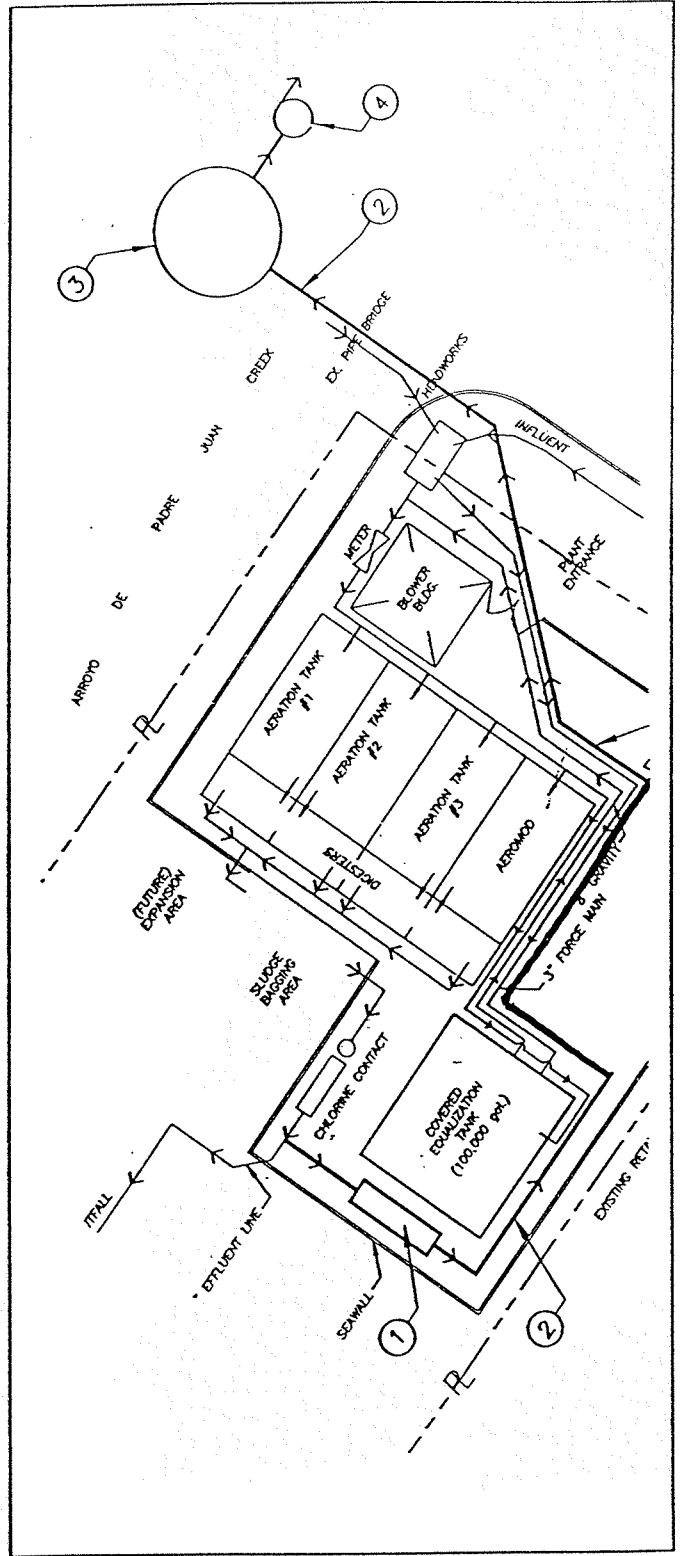
PROJECT TITLE Reclaimed Water Facilities Planning and Design, Phase I **PROJECT NO.** S-6

PROJECT DESCRIPTION Preliminary design and feasibility study for facilities to provide treatment for recycling capabilities. One-half of cost to be reimbursed from state grant. Previous costs were incurred in FY 2000/01. However, state reimbursement will be in FY 2001/02

TOTAL PROJECT COST \$5,000

REVENUE		FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Funding to Complete
Sewer Fund (Remain Costs)		2,500	0	0	0	0	0
State Grant		2,500	0	0	0	0	0
Total		5,000	0	0	0	0	0

EXPENDITURES		FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Costs to Complete
Activity							
Design		5,000	0	0	0	0	0
Total		5,000	0	0	0	0	0



PROJECT TITLE Reclaimed Water Facilities Design, Phase II

PROJECT NO. S-7

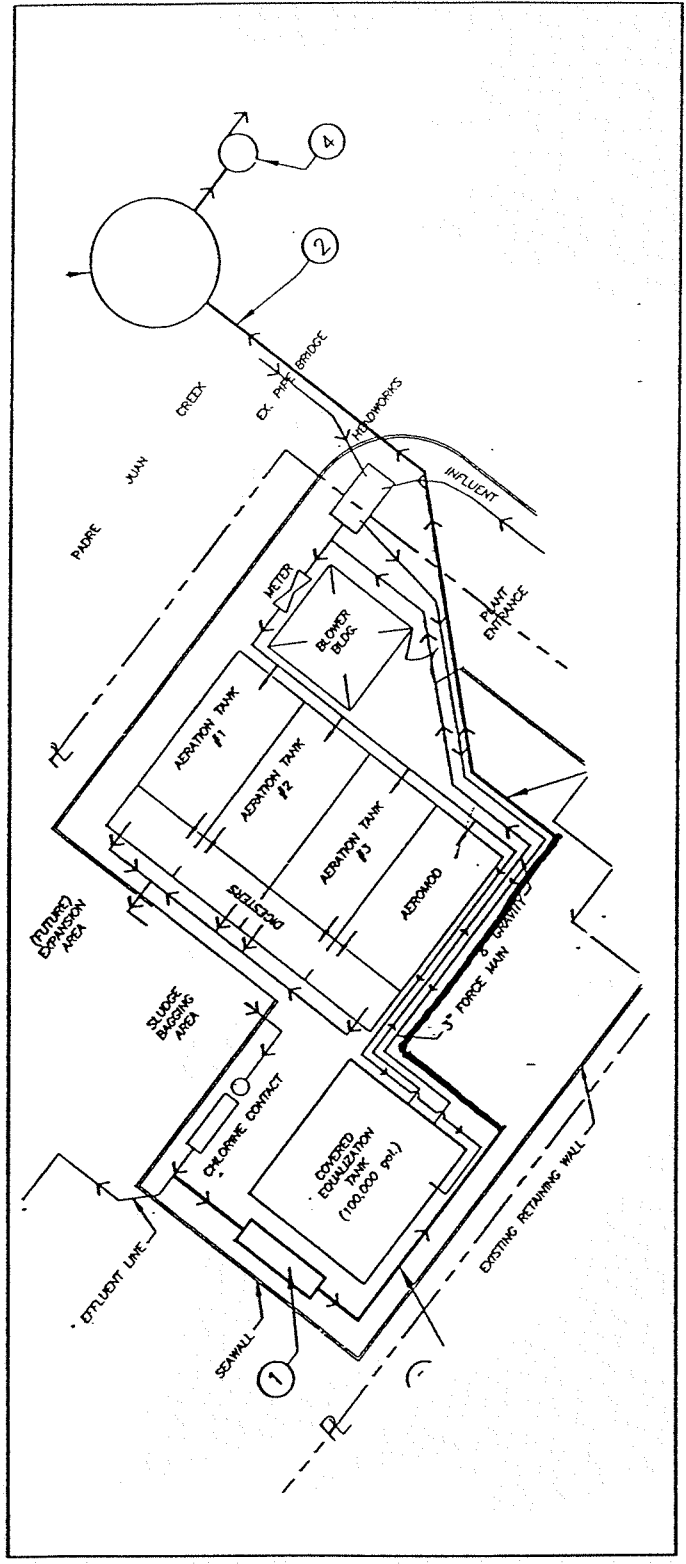
PROJECT DESCRIPTION Higher level of treatment for additional reclamation use. **TOTAL PROJECT COST** \$20,000

REVENUE

Source	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Funding to Complete
Sewer Fund	10,000	10,000	0	0	0	0
Total	10,000	10,000	0	0	0	0

EXPENDITURES

Activity	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Costs to Complete
Design	10,000	10,000	0	0	0	0
Total	10,000	10,000	0	0	0	0



PROJECT TITLE San Simeon Ave Effluent Line to Highway 1 **PROJECT NO.** S-8

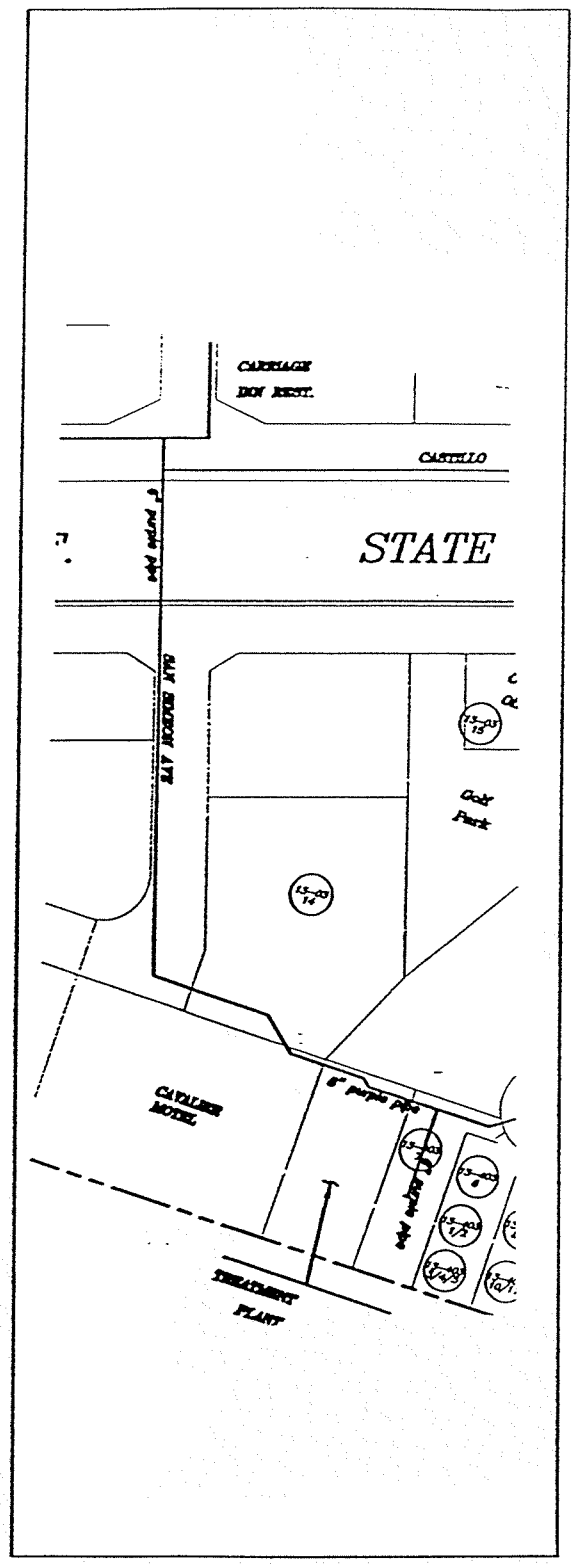
PROJECT DESCRIPTION
 Installation of a reclaimed water line extended from the Pipe Bridge to Highway 1. Includes upgrading the existing 4-inch line (if possible) that was abandoned with the Hearst Drive Water Line Project.

REVENUE

Source	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Funding to Complete
Sewer Fund	60,000	0	0	0	0	0
Total	60,000	0	0	0	0	0

EXPENDITURES

Activity	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Costs to Complete
Design	7,000	0	0	0	0	0
Construction	50,000	0	0	0	0	0
Administration	3,000	0	0	0	0	0
Total	60,000	0	0	0	0	0



PROJECT TITLE Sewer System Improve (Manholes & Repairs) **PROJECT NO.** S-9

TOTAL PROJECT COST \$30,000

PROJECT DESCRIPTION

Replace or repair cracked mains and/or manholes as determined through normal operations and maintenance throughout the year.

REVENUE

Source	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Funding to Complete
Sewer Fund	10,000	5,000	5,000	5,000	5,000	0
Total	10,000	5,000	5,000	5,000	5,000	0

EXPENDITURES

Activity	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Costs to Complete
Design	500	200	200	200	200	0
Construction	8,500	4,300	4,300	4,300	4,300	0
Administration	1,000	500	500	500	500	0
Total	10,000	5,000	5,000	5,000	5,000	0

PROJECT TITLE Equalization Tank Cover Odor Control - Alternative to S-12 **PROJECT NO.** S-10

PROJECT DESCRIPTION **TOTAL PROJECT COST** \$75,000

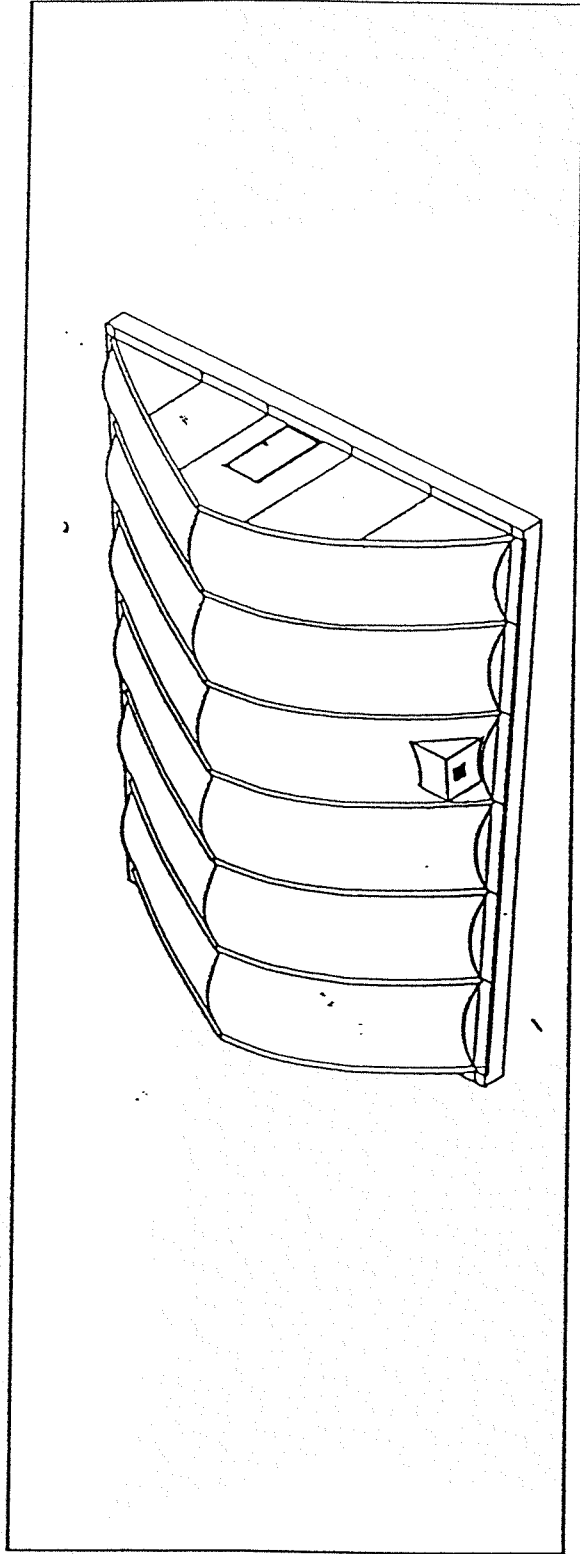
Install a permanent cover over the equalization tank to reduce odors.

REVENUE

Source	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Funding to Complete
Sewer Fund	75,000	0	0	0	0	0
Total	75,000	0	0	0	0	0

EXPENDITURES

Activity	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Costs to Complete
Design	2,000	0	0	0	0	0
Construction	71,000	0	0	0	0	0
Administration	2,000	0	0	0	0	0
Total	75,000	0	0	0	0	0



PROJECT TITLE Safety Improvements - Railings **PROJECT NO.** S-11 A

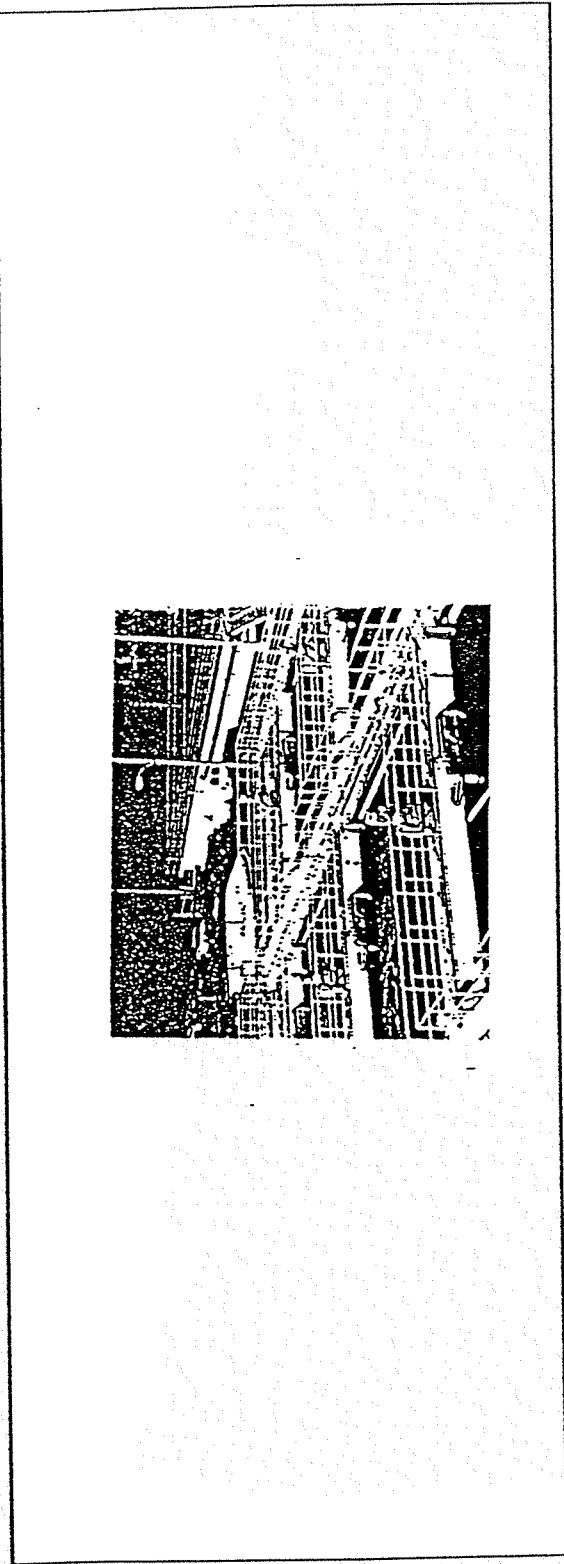
PROJECT DESCRIPTION Railing Replacements **TOTAL PROJECT COST** \$40,000

REVENUE

Source	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Funding to Complete
Sewer Fund	40,000	0	0	0	0	0
Total	40,000	0	0	0	0	0

EXPENDITURES

Activity	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Costs to Complete
Design	0	0	0	0	0	0
Construction	38,000	0	0	0	0	0
Administration	2,000	0	0	0	0	0
Total	40,000	0	0	0	0	0



PROJECT TITLE Safety Improvements - Air Lines, VFD, Oxygen Monitoring Equipment **PROJECT NO.** S-11 B

PROJECT DESCRIPTION **TOTAL PROJECT COST** \$91,000

Air lines, VFD for blower, and oxygen monitoring equipment.

REVENUE

Source	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Funding to Complete
Sewer Fund	80,000	0	0	0	0	0
State Grant	11,000	0	0	0	0	0
Total	91,000	0	0	0	0	0

EXPENDITURES

Activity	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Costs to Complete
Design	3,981	0	0	0	0	0
Construction	84,175	0	0	0	0	0
Administration	2,844	0	0	0	0	0

PROJECT TITLE WW Treatment Plant Improve, Phase I - Includes Order Control S-10 **PROJECT NO.** S-12

PROJECT DESCRIPTION

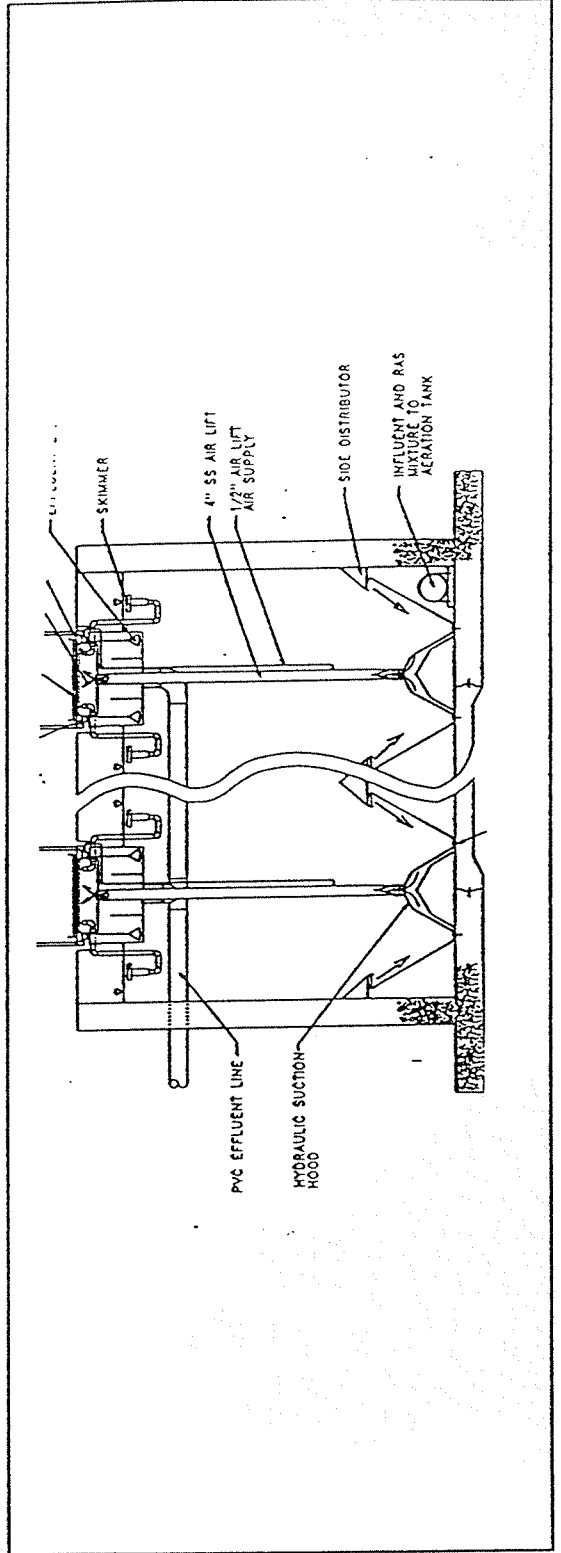
Equalization basin conversion to treatment system. This would decrease odors and provide flexibility to take other tanks out of service and provides more efficient treatment. **TOTAL PROJECT COST** \$280,000

REVENUE

Source	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Funding to Complete
Sewer Fund	0	280,000	0	0	0	0
Total	0	280,000	0	0	0	0

EXPENDITURES

Activity	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Costs to Complete
Design	0	16,154	0	0	0	0
Construction	0	247,692	0	0	0	0
Administration	0	16,154	0	0	0	0
Total	0	280,000	0	0	0	0



PROJECT TITLE Video/Clean Sewer Lines **PROJECT NO.** S-13

PROJECT DESCRIPTION Inflow & Infiltration Study. **TOTAL PROJECT COST** \$30,000

REVENUE

Source	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Funding to Complete
Sewer Fund	15,000	0	0	0	15,000	0
Total	15,000	0	0	0	15,000	0

EXPENDITURES

Activity	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Costs to Complete
Design	1,000	0	0	0	1,000	0
Construction	13,000	0	0	0	13,000	0
Administration	1,000	0	0	0	1,000	0
Total	15,000	0	0	0	15,000	0

PROJECT TITLE WW Treatment Plant Improve, Phase III **PROJECT NO.** S-15

PROJECT DESCRIPTION Retrofit aeration treatment tanks 3 and 4 for increased efficiency. **TOTAL PROJECT COST** \$165,000

REVENUE

Source	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Funding to Complete
Sewer Fund	0	0	0	165,000	0	0
Total	0	0	0	165,000	0	0

EXPENDITURES

Activity	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Costs to Complete
Design	0	0	0	10,000	0	0
Construction	0	0	0	150,000	0	0
Administration	0	0	0	5,000	0	0
Total	0	0	0	165,000	0	0

PROJECT TITLE Reclaimed Water Lines - Various Locations **PROJECT NO.** S-16

PROJECT DESCRIPTION Installation of reclaimed water lines for future distribution of reclaimed water as part of road improvement projects. **TOTAL PROJECT COST** \$50,000

REVENUE

Source	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Funding to Complete
Sewer Fund	50,000	0	0	0	0	0
Total	50,000	0	0	0	0	0

EXPENDITURES

Activity	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Costs to Complete
Design	3,500	0	0	0	0	0
Construction	45,000	0	0	0	0	0
Administration	1,500	0	0	0	0	0
Total	50,000	0	0	0	0	0

PROJECT TITLE Reclaimed Water Lines - Various Locations **PROJECT NO.** S-17

PROJECT DESCRIPTION Installation of reclaimed water lines for future distribution of reclaimed water as part of road improvement projects. **TOTAL PROJECT COST** \$50,000

REVENUE

Source	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Funding to Complete
Sewer Fund	0	50,000	0	0	0	0
Total	0	50,000	0	0	0	0

EXPENDITURES

Activity	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Costs to Complete
Design	0	3,500	0	0	0	0
Construction	0	45,000	0	0	0	0
Administration	0	1,500	0	0	0	0
Total	0	50,000	0	0	0	0

SAN SIMEON COMMUNITY SERVICES DISTRICT

CAPITAL IMPROVEMENT PROGRAM

Road Projects

Revenues & Expenditures

PROJECT TITLE Grating Replace -Avonne & Casa Del Mar **PROJECT NO.** R-5

TOTAL PROJECT COST \$0

PROJECT DESCRIPTION

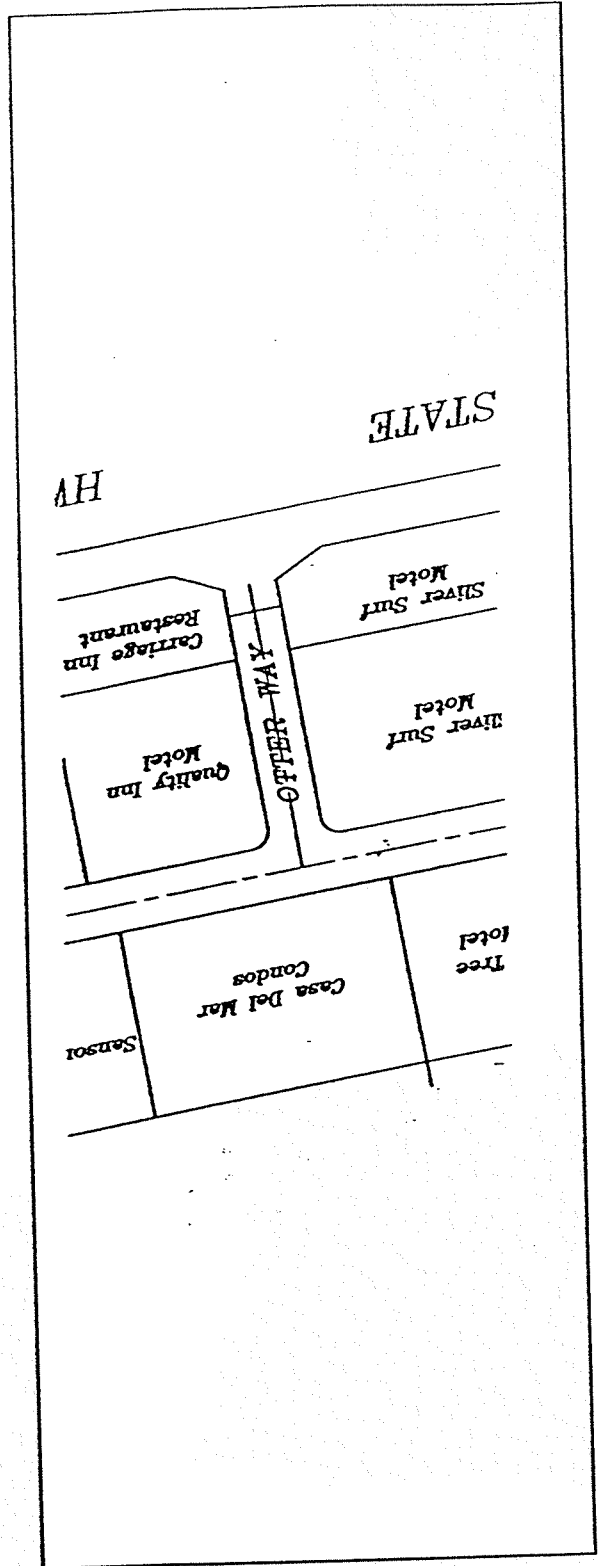
Replace old sidewalk underdrain grating.

REVENUE

Source	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Funding to Complete
General Fund	0	0	0	0	0	0
Total	0	0	0	0	0	0

EXPENDITURES

Activity	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Costs to Complete
Design	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Administration	0	0	0	0	0	0
Total	0	0	0	0	0	0



PROJECT TITLE Miscellaneous Road Repairs - 00/01 **PROJECT NO.** R-6

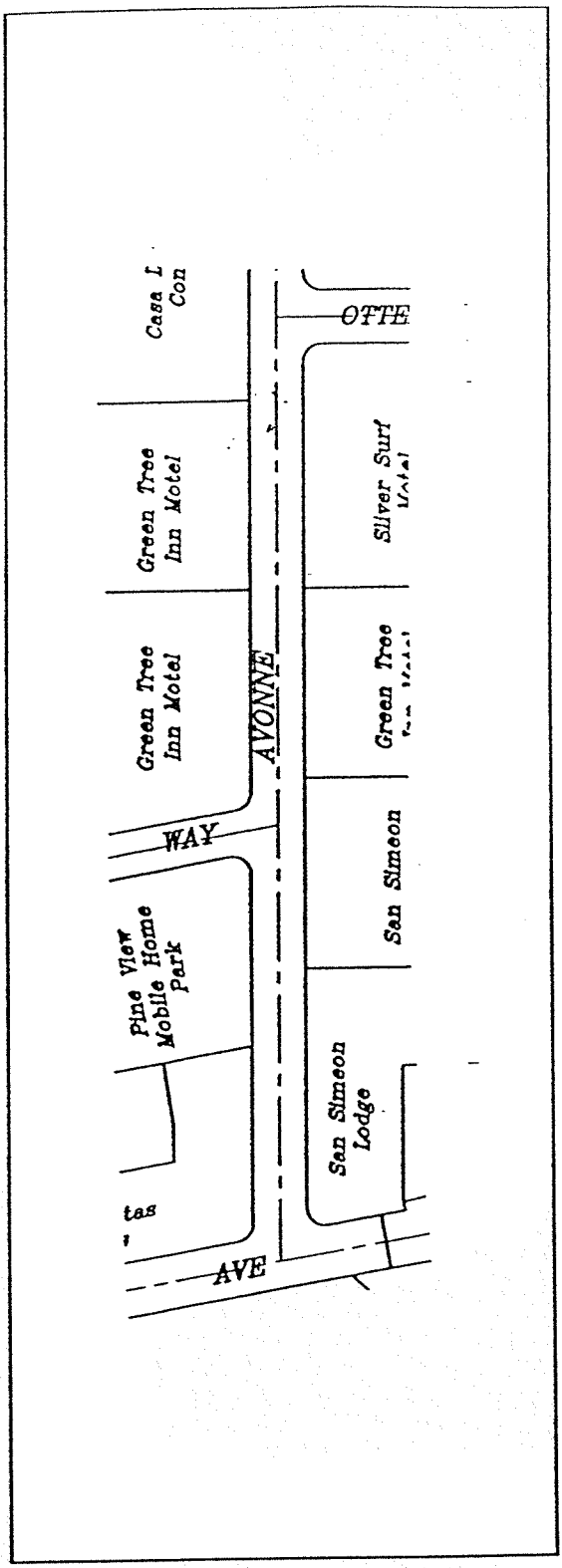
PROJECT DESCRIPTION Avonne Avenue - Pico Avenue to Otter Way **TOTAL PROJECT COST** \$0

REVENUE

Source	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Funding to Complete
General Fund	0	0	0	0	0	0
Total	0	0	0	0	0	0

EXPENDITURES

Activity	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Costs to Complete
Design	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Administration	0	0	0	0	0	0
Total	0	0	0	0	0	0



PROJECT TITLE Miscellaneous Road Repairs - 01/02 **PROJECT NO.** R-7

TOTAL PROJECT COST \$100,000

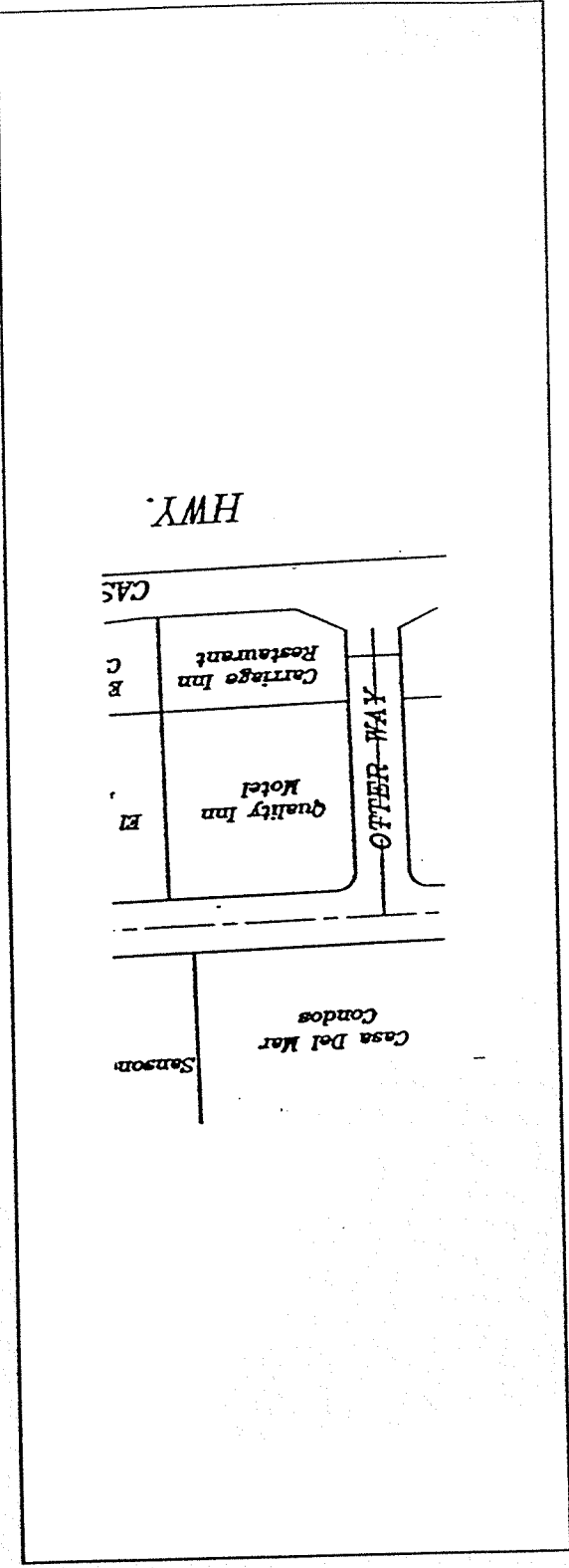
PROJECT DESCRIPTION
 Avonne Avenue - Otter Way to Pico Avenue.

REVENUE

Source	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Funding to Complete
General Fund	100,000	0	0	0	0	0
Total	100,000	0	0	0	0	0

EXPENDITURES

Activity	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Costs to Complete
Design	3,500	0	0	0	0	0
Construction	93,000	0	0	0	0	0
Administration	3,500	0	0	0	0	0
Total	100,000	0	0	0	0	0



PROJECT TITLE Miscellaneous Road Repairs - 02/03 **PROJECT NO.** R-8

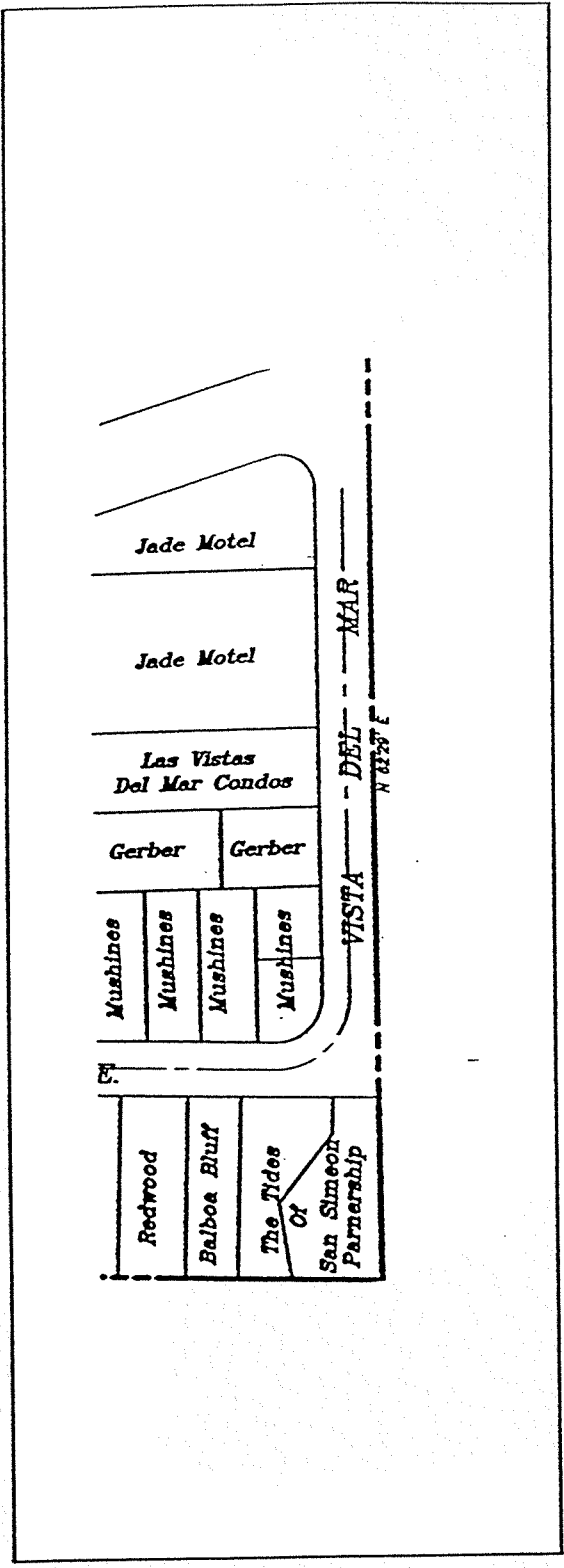
PROJECT DESCRIPTION Vista Del Mar - Highway 1 to Balboa Avenue (tentative). **TOTAL PROJECT COST** \$100,000

REVENUE

Source	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Funding to Complete
General Fund	0	100,000	0	0	0	0
Total	0	100,000	0	0	0	0

EXPENDITURES

Activity	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Costs to Complete
Design	0	3,500	0	0	0	0
Construction	0	93,000	0	0	0	0
Administration	0	3,500	0	0	0	0
Total	0	100,000	0	0	0	0



PROJECT TITLE Miscellaneous Road Repairs - 03/04 **PROJECT NO.** R-9

TOTAL PROJECT COST \$100,000

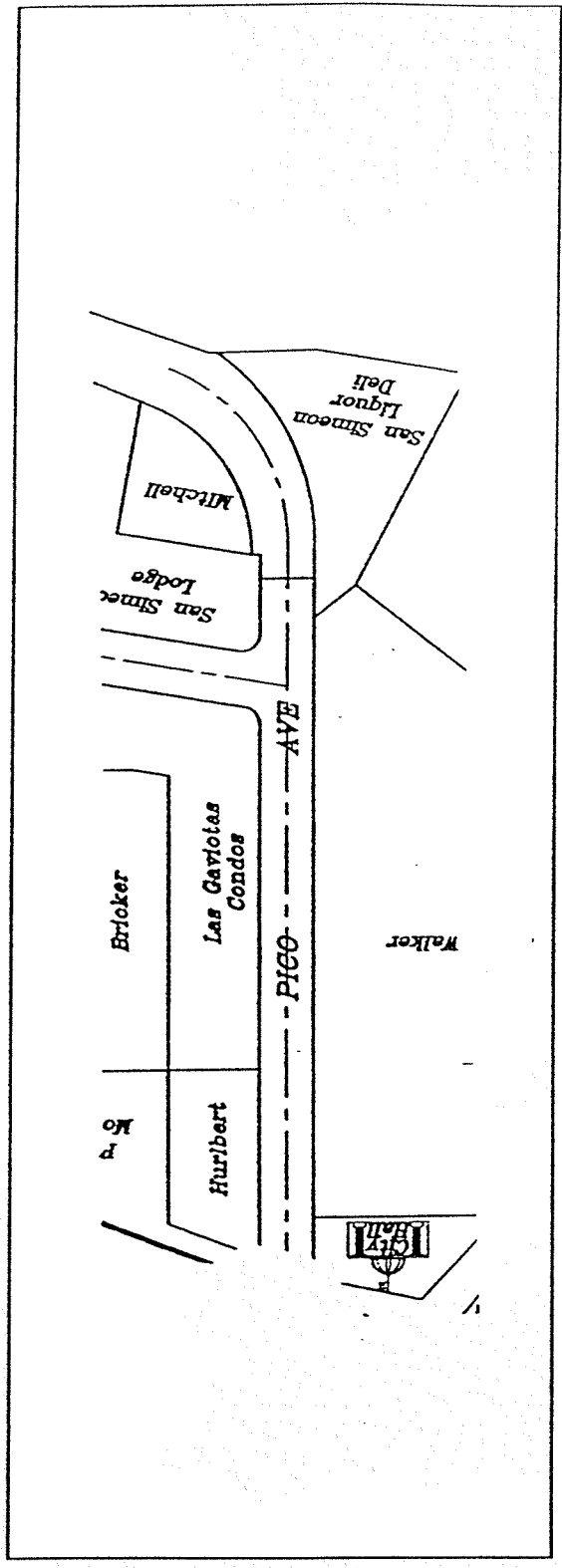
PROJECT DESCRIPTION
Pico Avenue - Avonne Avenue to Highway 1 (tentative).

REVENUE

Source	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Funding to Complete
General Fund	0	0	100,000	0	0	0
Total	0	0	100,000	0	0	0

EXPENDITURES

Activity	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Costs to Complete
Design	0	0	3,500	0	0	0
Construction	0	0	93,000	0	0	0
Administration	0	0	3,500	0	0	0
Total	0	0	100,000	0	0	0



PROJECT TITLE Miscellaneous Road Repairs - 04/05 **PROJECT NO.** R-10

TOTAL PROJECT COST \$100,000

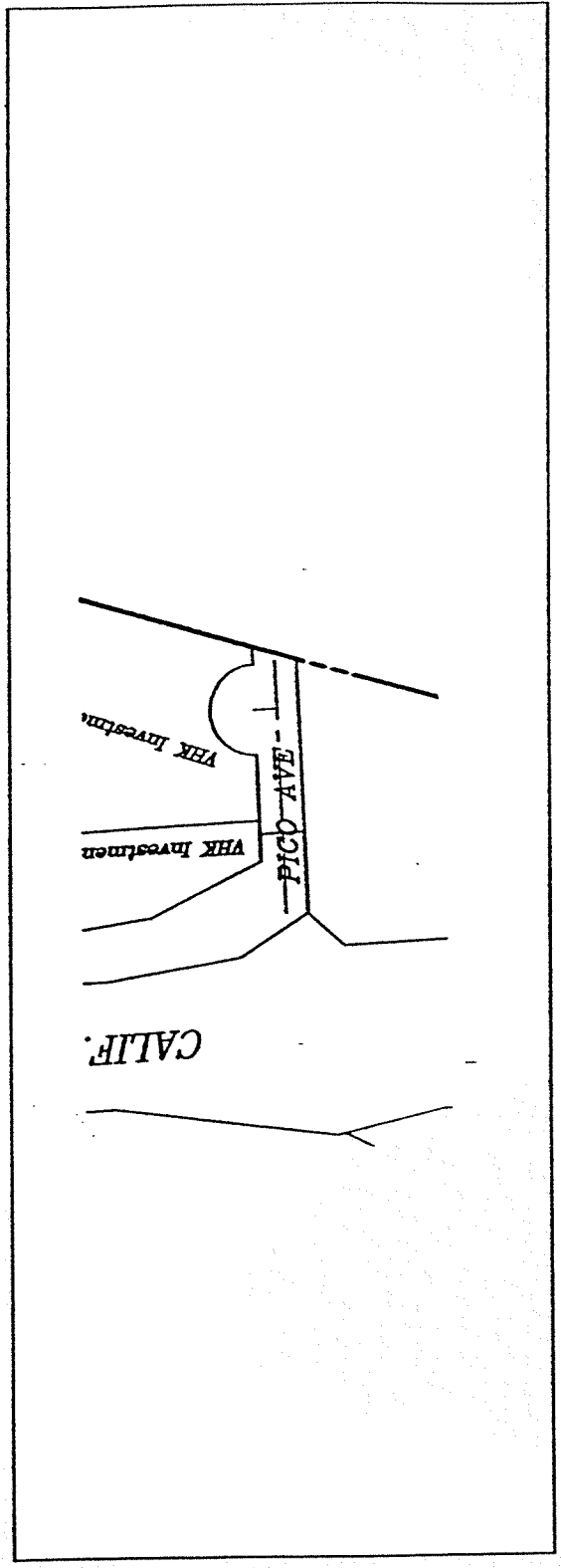
PROJECT DESCRIPTION
Pico Avenue - Hearst Drive to cul-de-sac (tentative).

REVENUE

Source	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Funding to Complete
General Fund	0	0	0	100,000	0	0
Total	0	0	0	100,000	0	0

EXPENDITURES

Activity	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Costs to Complete
Design	0	0	0	3,500	0	0
Construction	0	0	0	93,000	0	0
Administration	0	0	0	3,500	0	0
Total	0	0	0	100,000	0	0



PROJECT TITLE Miscellaneous Road Repairs - 05/06 **PROJECT NO.** R-11

TOTAL PROJECT COST \$100,000

PROJECT DESCRIPTION
 Balboa Ave. - Vista Del Mar to cul-de-sac (tentative).

REVENUE

Source	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Funding to Complete
General Fund	0	0	0	0	100,000	0
Total	0	0	0	0	100,000	0

EXPENDITURES

Activity	FY 2001-02	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06	Costs to Complete
Design	0	0	0	0	3,500	0
Construction	0	0	0	0	93,000	0
Administration	0	0	0	0	3,500	0
Total	0	0	0	0	100,000	0

2001-2002 FISCAL YEAR

EMPLOYEE COMPENSATION PACKAGE

Resolution No. 01-
Adopted July 11, 2001

RESOLUTION NO. 01-

**A RESOLUTION OF THE SAN SIMEON COMMUNITY SERVICES DISTRICT
ADOPTING AN EMPLOYEE SALARY SCHEDULE, POSITION CLASSIFICATIONS
AND SALARY STEPS WITHIN THE RESPECTIVE RANGES FOR THE 2001-02
FISCAL YEAR**

THE BOARD OF DIRECTORS OF THE SAN SIMEON COMMUNITY SERVICES DISTRICT DOES RESOLVE AS FOLLOWS:

WHEREAS, this Board deems it to be in the best interests of the San Simeon Acres Community Services District and its various employees that minimum and maximum compensation be fixed as well as any District contributions to medical and retirement plans on behalf of the employee for various classifications of employment in the District as hereinafter provided.

NOW, THEREFORE, BE IT RESOLVED that the terms of this resolution shall be effective July 11, 2001 and shall apply to the fiscal year 2001-02.

BE IT FURTHER RESOLVED this resolution shall supersede and repeal any position classifications.

BE IT FURTHER RESOLVED that the minimum compensation as of date of employment and the intermediate and maximum compensation for such employment shall be as hereinafter enumerated, effective July 11, 2001, and that said employees shall be assigned to salary steps within the respective pay range of the position classification as set forth in Exhibit A, and further, that any contributions made by the District on behalf of the employee to medical and/or retirement programs shall be as set forth in Exhibit A, and further, that Exhibit A attached hereto is made a part hereof by reference, all of which are hereby adopted as follows:

ADMINISTRATION OF THE COMPENSATION PLAN

All full-time employees entering the employ of the District shall be paid at the first step of the salary range established for their classification unless authorized by the Board of Directors. Salary step increases, as provided herein, are not automatic, but based on performance and merit. Employees shall be placed on the step and qualify for increase in compensation for advancement to the next higher step of the pay ranges in the manner following:

1. Employees may qualify for advancement to the second step, after completion of six months service, upon the recommendation of the Superintendent and approval by the District Manager.
2. Employees may qualify for advancement to the third step, after the completion of one year of service in step two upon recommendation of the Superintendent and approval by the District Manager.

3. Employees may qualify for advancement to the fourth step, after the completion of one year of service at the third step, upon recommendation of the Superintendent and approval by the District Manager.
4. Employees may qualify for advancement to the fifth step, after completion of one year of service in step four, upon recommendation of the Superintendent and approval by the District Manager.
5. A performance report on each employee recommended for advancement shall be submitted to the District Manager, prior to final action on such recommendation.

All part-time employees shall be paid without benefit of a salary range and at a rate or rates as specified in Exhibit A of this resolution.

On motion of Board Member _____, seconded by Board Member _____, and on the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

the foregoing resolution was passed and adopted this 11th day of July, 2001.

Carol Bailey-Wood
Chairman, Board of Directors

ATTEST:

Secretary SSCSD
and to the Board of Directors thereof

EXHIBIT A
2001-2002
RECOMMENDED EMPLOYEES
SALARY AND COMPENSATION PACKAGE

RANGE STEPS / MONTHLY SALARY ⁽¹⁾

	1	2	3	4	5
General Manager/ ⁽²⁾ Secretary Anniversary 07/11/97	19.29 hr	20.25hr	21.26hr	22.23hr	23.34hr
Office Administrator ⁽²⁾ Anniversary 07/11/97	10.50hr	11.03hr	11.58hr	12.06hr	12.66hr
Superintendent ⁽³⁾ Anniversary 10/25/84	3,445	3,617	3,798	3,988	4,187
Operator 1 ⁽³⁾ Anniversary 05/04/83	2,264	2,377	2,496	2,621	2,752
District Engineer	Per Contract				
Accountant	Per Contract				
Attorney	Per Contract				
Directors	\$75 flat rate for monthly Board service, plus per diem, mileage and out-of-pocket expenses.				

⁽¹⁾ Salaries do not reflect a cost of living adjustment for the FY 2001-02. This exhibit will be revised after Board consideration and approval of any adjustments.

⁽²⁾ Rate set on 10/03/97

⁽³⁾ On Step 5 as of 07/01/91

Contributions on behalf of employee

Medical (Full time employees and contract employees in accordance with adopted District Policies and Procedures) See Resolution No. 92-180, Adopted July 8, 1992.

Retirement

Employer retirement contribution on behalf of employee as part of the Public Employee Retirement System (PERS) or other District approved program.

Bonus for Higher Operator Grade

A one time range increase (of 1.5%) for operator grade obtained above that required for position will be paid starting in 2001-2002.

Vacation (Full time employees)

<u>Years of Service</u>	<u>Vacation Days</u>
0 - 1 years	5 days
1 - 5 years	10 days
5+ years	15 days

Sick Leave

Full time employees are entitled to 10 days sick leave per year. Sick leave may not be accumulated past one year and Board may require substantiation of illness at its discretion.

Standby

The rate of standby pay is set at \$1.50 per hour.

Holidays

With the understanding that the Water Treatment Facility must be covered at all times, the District recognizes the following holidays:

	<u>Paid holiday dates for 01-02 Fiscal Year</u>
Independence Day	July 4, 2001
Labor Day	September 3, 2001
Admissions Day	October -, 2001
Veteran's Day	November 10, 2001
Thanksgiving Day	November 27, 2001
Day after Thanksgiving	November 28, 2001
Christmas Day	December 25, 2001
*1/2 day before Christmas	December 24, 2001
* or 1/2 day before New Year	December 31, 2001
New Year's Day	January 1, 2002
Lincoln's Birthday	February 12, 2002
Presidents' Day	February 18, 2002
Memorial Day	May 27, 2002

*Work load permitting
Other holidays will be considered on an annual basis.

Jury Duty

In the event of Jury Duty, the District will pay employee regular wages and will receive from employee the money received for jury duty.

**2001-2002 FISCAL YEAR
DOCUMENTATION**

ORDINANCE NO. 90

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE
SAN SIMEON COMMUNITY SERVICES DISTRICT
ESTABLISHING SERVICE CHARGES FOR WATER AND SEWER SERVICE WITHIN
THE DISTRICT

WHEREAS, State law, including, but not limited to, Government Code Section 61621, provides that the San Simeon Community Services District (hereinafter referred to as "District") may prescribe, revise and collect rates or other charges for the services and facilities furnished by it; and

WHEREAS, the District on April 10, 1996, set a public meeting date to revise wastewater and water rates; and

WHEREAS, said public meeting was properly noticed; and

WHEREAS, the District has on file data indicating the amount of estimated costs required to provide the services for which the fees are levied and the revenue sources anticipated to provide the services, which fees have been determined as not exceeding the cost to provide the services; and

WHEREAS, the District's Board of Directors took testimony from the public and reviewed and evaluated data indicating the estimated cost to provide wastewater and water services; and

WHEREAS, it is necessary to produce additional revenues to offset the annual increases in operating costs due to increases in contractual service costs, utility and equipment maintenance costs and the loss of other revenues which have historically been used to offset the costs of wastewater and water services;

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of the San Simeon Community Services District as follows:

SECTION 1.

The District hereby revises wastewater and water rates as provided in Exhibit "A". Any other structure, business, or private activities, or other use of water not covered herein, or any modification or change in the rates, fees and charges specified herein, may be set by the Board of Directors of the San Simeon Community Services District as authorized by law.

SECTION 2.

The rates provided in Exhibit "A" shall be effective as of June 27, 1996; and
Within fifteen (15) days of passage, this Ordinance shall be published at least one time in a

EXHIBIT A

SAN SIMEON COMMUNITY SERVICES DISTRICT
WATER & SEWER RATES
AS ADOPTED APRIL 10, 1996

EFFECTIVE AS JUNE 27, 1996 METER READINGS
ORDINANCE NO. 90

RATES

Water Charges

Cubic Foot of Water \$4.82 Per 100 cubic feet of water used for all types of users within the District, except irrigation meters.

\$7.73 Per 100 cubic feet of water supplied through irrigation meters.

Sewer Charges

Sewer service charges will be set as follows:

\$4.73 Motels Per 100 Cubic Feet of Water Used

\$2.91 Residences Per 100 Cubic Feet of Water Used

\$7.33 Restaurants Per 100 Cubic Feet of Water Used

\$2.91 Commercial Per 100 Cubic Feet of Water Used

Meter Charges

All users will be charged \$13.50 each month for each meter regardless of the amount of water used.

2001-2002 FISCAL YEAR
ACCOUNT DESCRIPTIONS

**SAN SIMEON COMMUNITY SERVICES DISTRICT
DESCRIPTION OF ACCOUNTS**

ACCOUNT NO.	TITLE	DESCRIPTION
	<i>Revenue: Taxes</i>	
5040	Current Secured	Tax revenue from current property taxes on real property
5041	Current Secured Suppl	Revenue from new property exchanges during tax year
5050	Current Unsecured	Tax revenue from unsecured property
5051	Current Unsecured Suppl	Tax revenue from new unsecured property during tax year
5060	Prior Year Secured	Tax revenue collected after the due date for tax payment
5061	Prior Year Secured Supplemental	Prior year supplemental taxes from secured roll
5070	Prior Year Unsecured	Prior year taxes from unsecured roll
5071	Prior Year Unsecured Supplemental	Prior year taxes from unsecured supplemental roll
5080	Penalties and Interest	Penalties and interest paid on taxes
5090	Homeowners Relief	State payment for tax reductions for HO exemption
5100	Sale of Deeded Prop	Tax accrued from State deeded property
5110	Other In-Lieu Taxes	Tax accrued from other in-lieu taxes
5120	SD Augmentation	County subsidy for Prop 13 impact on Special Districts
5480	Tax Administration Fee SB2557	Change by County to collect property taxes for District
	<i>Services</i>	
5010	Waste Service	Income from District sewer service charges
5015	Meter Charge - Waste	Income from \$13.50 per month, per meter charge on all users.
5020	State of CA - Hearst Visitor Centor	Income from District water service charges State of Calif. (Hearst)

**SAN SIMEON COMMUNITY SERVICES DISTRICT
DESCRIPTION OF ACCOUNTS**

ACCOUNT NO.	TITLE	DESCRIPTION
5021	Septage Treatment	Income from septage accepted for treatment
5025	Services/Meter Charge - Water	See Account No. 5015
5030	Connection Fees	Water and Sewer connection fees paid to connect to the District's water and sewer system
	<i>Other Income</i>	
5600	Interest-MM	Interest income from the District's investments
5630	Interest-LAIF	Interest income from the District's investment with Local Agency Investment Fund
5640	Interest Other- Misc	Interest on other District accounts
5650	Penalties, Interest, Adjustments	Late charges collected with water and sewer bills, plus interest, misc. adjustments to accounts
5720	Miscellaneous Income	Income from other misc sources e.g. copier charges
5800	Sale of Assets	Income received from the sale retired assets
	<i>Expenditures: Salary and Employee Benefits</i>	
6010	Operators/ Maintenance	Wages and Salaries for 2 full time operators
6025	Standby Time	Provides compensation for standby time on off hours
6035	Overtime & Holidays Worked	Provides for pay for overtime and holidays worked
6055	Contract Employees	Employees retained under contract by the District
6110	Payroll Tax/Medicare	Provides for Taxes paid by District for Medicare payment for all employees at 1.45% of gross salary and SUI up to \$98 per year per employee

**SAN SIMEON COMMUNITY SERVICES DISTRICT
DESCRIPTION OF ACCOUNTS**

ACCOUNT NO.	TITLE	DESCRIPTION
6210	Medical Insurance	Provides fixed contribution to eligible employees for purchase of Health Insurance
6235	PERS (Retirement)	Provides for employers retirement contribution (14.232% of base salaries and holidays worked)
6226	Savings Suggestions	One time incentive contribution to employees for implemented cost savings
6310	Directors Fees	Provides token fees for Directors
6410	General Manager	Provides for General Manager fees
6425	Office Administration	Provides for payable wages to District Bookkeeper/Secretary and any assistants
	<i>Services and Supplies</i>	
8000	Communications	
	8005 Telephone	Telephone service & lease of equipment
	8025 Alarm 8035 Alarm (office)	Alarm to alert staff to problems with the Treatment Plant and Water System
8050	Insurance	
	8055 Liability, Auto, Property, Fire	Provides for District Liability Insurance
	8095 Worker's Comp	Provides for Worker's Comp Insurance for District Personnel
8100	Maintenance - Equipment	
	8135 Regular	Routine Maintenance of District Equipment
	8145 Major (itemized)	Provides for Major Maintenance of Equipment as approved as a major budget item
8170	Maintenance - Vehicles	Provides for routine Maintenance of District Vehicles
8210	Maintenance - Structures	

**SAN SIMEON COMMUNITY SERVICES DISTRICT
DESCRIPTION OF ACCOUNTS**

ACCOUNT NO.	TITLE	DESCRIPTION
	8215 Regular	Routine Maintenance of District Structures and Grounds
	8235 Major (itemized)	Major Maintenance of District Structures and Grounds as approved as a major budget item
8270	Maintenance - Roads	
	8277 Regular	Routine Maintenance of District Roads
8297	Major (itemized)	Major Maintenance of District Roads as approved as a major budget item
8365	Sludge Hauling/Disposal	Provides for expense in hauling and disposing of sludge from treatment plant
8400	Lab Expense/Supplies	Provides for Miscellaneous Lab Supplies
8430	Memberships/Seminars Subscriptions/Schools	Provides for expenses incurred by District personnel to maintain required memberships and to attend schools and meetings. Also provides for subscriptions to trade journals.
8505	Office Expense/Supplies	Provides for all expenses relating to District Administration (office supplies, shipping expense, advertising, legal notices etc.)
8510	Postage	Provides for postage fees for billings and general offices
8540	Professional Services	
	8545 Attorney Fees	Monthly legal fees and any other occasional legal fees
	8555 Actng/Auditing Fees	Provides for fiscal year end audit and additional accounting assistance and training
	8565 Consultant-Waste	Provides for Consultants expertise re: wastewater issues
	8566 Consultants-Water	Provides for Consultants expertise re: water issues

**SAN SIMEON COMMUNITY SERVICES DISTRICT
DESCRIPTION OF ACCOUNTS**

ACCOUNT NO.	TITLE	DESCRIPTION
	8567 Engineering/Admin	Provides for Consultants expertise re: District Administration and miscellaneous engineering
8595	Sample Testing	Provides for outside laboratory testing of samples
8600	Equipment Rental	
	8605 Sewer	Provides for Misc. Sewer Equipment Rental
	8606 Water	Provides for Misc. Water Equipment Rental
	8607 General	Provides for Miscellaneous Equipment rental
8635	Automobile Expense - Gas and Oil	Provides for District Vehicle Gas and Oil
8660	Licenses/Permits	Provides for permits and operators licenses renewal
8707	Elections	Provides for expenses for Board of Directors election
8730	Utilities	
	8735 Electric & Power	District Electric Service & Power
	8745 Rubbish	District Trash pick up and dump charges.
	8755 Street Lights	Provides for Street light expenses
8800	Operating Expense	
	8805 Sewer	Provides for purchase of small tools associated with Sewer Services
	8806 Water	Provides for purchase of small tools associated with Water Services
	8807 General	Provides for purchase of miscellaneous small tools
	8825 Disinfecting Chemicals	Liquid Chlorine used as disinfectant for water and sewer

**SAN SIMEON COMMUNITY SERVICES DISTRICT
DESCRIPTION OF ACCOUNTS**

ACCOUNT NO.	TITLE	DESCRIPTION
	8835 Operating Supplies	Provides for supplies used in operations of the District Treatment Plant and Water system, includes chemicals
6001	<i>Fixed Assets (Capital Improvements)</i>	See Capital Improvement Program
1010	Structures & Grounds	Provides for purchase of new facilities or replacement of fixed assets associated with District Structures and Grounds as approved as a major budget item
1020	Capital Equipment	Provides for purchase of new equipment or replacement of capital equipment as approved as a major budget item

DEPRECIATION

Amount previously budgeted in 00-01 but now reported on in annual audit.

ADDITIONAL "NON-OPER EXPENSE"

Amount charged by County for collection of property tax for the District.

SPECIAL BOARD OF DIRECTORS MEETING
SAN SIMEON COMMUNITY SERVICES DISTRICT

AGENDA

Monday, July 30, 2001 - Time: 4:30 P.M.

Cavalier Banquet Room

1. 4:30 p.m. - CALL TO ORDER
 - 1.1 Roll Call.
 - 1.2 Public Comment on Closed Session Items
 2. ADJOURN TO CLOSED SESSION
 - 2.1 Personnel/General Manager Discussion: Government Code Section 54957
 - A. Discussion regarding General Manager Contract with Engineering Development Associates
 - 2.2 Personnel/Employees Compensation - FY 2001-02; Government Code Section 54957.6
 - A. Conference with General Counsel, the District's Designated Representative, for the purpose of reviewing the District's position regarding the terms and compensation paid to the unrepresentative employees and giving instructions to the Designated Representative.
 3. 6:00 p.m. (Estimated) - RECONVENE IN OPEN SESSION
 - 3.1 Roll Call
 - 3.2 Fledge of Allegiance
 - 3.3 Report on Closed Session
- PUBLIC COMMENT: (Any topic NOT on the agenda may be presented, but please observe the 3-minute time limit)
5. DISCUSSION/ACTION ITEMS
 - 5.1 Approval of General Manager Contract with Engineering Development Associates. (EDA)
 - 5.2 Approval of Resolution Authorizing Continued Funding at Levels Authorized for 2001-01 Pending Adoption of 2001-02 Budget.
 - 5.3 Approval of Compensation Package for Employees
 - 5.4 Facilities Plan/Wastewater Treatment Plant Study
 - 5.4 Committee and Board Reports
 - 5.5 Calendar: Brown Act Training Meeting; Strategic Planning Session
 - 5.6 Service Charges - Consideration of Rate Study
 6. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS
 7. ADJOURNMENT.