

MINUTES
SAN SIMEON COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Wednesday, January 9, 2019
6:00 pm

CAVALIER BANQUET ROOM
250 San Simeon Avenue
San Simeon, CA 93452

1. REGULAR SESSION: @ 6:00 PM

A. (Acting) Chairperson McGuire - present General Manager, Charles Grace
Director Russell – present District Counsel, Natalie Frye Laacke
Director Kellas – present
Director Stanert – present
Director Smith – present

B. Swear in new Board member – Charlie Grace swore in Hunter Smith.

2. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

Amanda Rice (Cambria CSD Board member) spoke. She provided a summary of matters related to the wastewater treatment plant (WWTP) permitting and the formation of a joint committee. She also stated that CCSD staff was available to answer any questions.

3. SPECIAL PRESENTATIONS AND REPORTS:

A. STAFF REPORTS:

i. Sheriff’s Report – None

ii. Superintendent’s Report - Jerry Copeland provided a summary of December activities.

Director Russell commented about the filtration system.

Leroy Price commented about the rise in chloride levels.

iii. General Manager’s Report – Charlie Grace provided a summary of December activities.

Director Kellas commented on the application deadline for the Beautification Grant.

Charlie Grace, Gwen Kellas, and Julia Stanert discussed the grant application.

Natalie Frye Laacke provided information related to adding the grant application to the agenda as an emergency item stating that this matter did not meet the parameters to be added to the agenda.

iv. District Financial Summary – Cortney Murguia provided the financial summary.

A motion was made to authorize the General Manager to transfer \$30,000.00 from general checking to the money market account.

Motion by: Director Kellas

2nd: Director Russell

All in: 4/1

Abstain; Director Smith

v. District Counsel's Report – Natalie Frye Laacke provided a summary of December activities.

B. BOARD OF DIRECTORS AND COMMITTEE REPORTS: None

C. SPECIAL PRESENTATION: Acting Chairperson McGuire complemented Cortney Murguia on several achievements related to the community.

D. PUBLIC COMMENTS ON SPECIAL PRESENTATIONS AND REPORTS: None

4. CONSENT AGENDA ITEMS:

Public Comment –

Leroy Price commented on the disbursement journal.

A. Review and approval of Minutes for the Regular Meeting on December 12, 2018.

B. Review and approval of Disbursements Journal.

Director Kellas asked that on page 3 of 4 the name Elaine be changed to Eileen.

Director Stanert asked that the last statement of her comment on page 4 of 4 be turned into two sentences.

A motion was made to approve items 4A – 4B with the changes recommended by Director Kellas and Director Stanert.

Motion by: Director Russell

2nd: Director Kellas

All in: 5/0

5. BUSINESS ITEMS:

Public Comment – None

A. Approval of the District Fiscal Audit for 2017-2018.

A green sheet was provided to the BOD and members of the public with updated information related to the Board of Directors name's listed in the audit.

Director Kellas inquired about an increase in the operations and maintenance line item re: the riprap engineering.

Charlie Grace replied to her comment about the language on the description being outdated and that the monies are a combined total related to the riprap matter.

A motion was made to approve the District Fiscal Audit for 2017-2018.

Motion by: Director Stanert

2nd: Director Russell

All in: 4 /1

Abstain: Director Smith

B. Election of Chairperson and Vice Chairperson for the 2019 Calendar year.

Chairperson McGuire introduced the item.

Director Stanert nominated Director Kellas for the Chairperson role.

A motion for Director Kellas to serve as Chairperson was made.

Motion by: Director Stanert

2nd: Director Russell

All in: 4 /1

Abstain: Director Smith

Director Kellas nominated Director McGuire for Vice-Chairperson.

A motion for Director McGuire to serve as Vice-Chairperson was made.

Motion by: Director Kellas

2nd: Director Stanert

All in: 4 /1

Abstain: Director Smith

C. Adoption of Resolution 19-405. A resolution authorizing signatures for banking services on behalf of the District.

A motion was made to approve the adoption of Resolution 19-405 authorizing signatures for banking services.

Motion by: Director Kellas

2nd: Director Stanert

All in: 5/0

Roll Call: Chairperson McGuire: YES Director Russell: YES Director Kellas: YES

Director Stanert: YES Director Smith: YES

D. Adoption of Resolution 19-406. A resolution authorizing signatures for the Local Agency Investment Fund (LAIF) on behalf of the District.

A motion was made to approve the adoption of Resolution 19-406 authorizing signatures for LAIF.

Motion by: Director Kellas
2nd: Director Stanert
All in: 5/0

Roll Call: Chairperson McGuire: YES Director Russell: YES Director Kellas: YES
Director Stanert: YES Director Smith: YES

E. Discussion regarding appointment of members to the standing committee.

Chairperson McGuire introduced the item. She inquired about waiting for the appointment process and timelines.

Charlie Grace provided a timeline about committee meetings occurring before the February 13, 2019 Board meeting.

There was no action taken related to this item.

6. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS –

Director Stanert inquired about adding an agenda item related to the feasibility of the splash wall and a French drain.

Director Kellas commented on matters related to the riprap and added an agenda item.

Charlie Grace responded that this matter was being reviewed by Coastal Commission staff.

Director Russell commented about the required webinars for Board member.

Director Stanert inquired about the Beautification grant application and suggested a possible proposal idea.

Chairperson McGuire and Natalie Fry Laacke commented that this action was restricted because it was not on the agenda.

7. ADJOURNMENT @ 6:48 PM