

**San Simeon Community Services
District**

January 12, 2005

Board Meeting

**Board of Directors – Special and Regular Meeting
San Simeon Community Services District
AGENDA
Wednesday, January 12, 2005 – 4:00 PM
Cavalier Banquet Room**

Note: All comments concerning any item on the agenda are to be directed to the Board Chairperson

1. 3:30 PM - Ordinance 66 Committee Workshop
2. 6:30 PM - RECONVENE IN REGULAR SESSION
 - 2.1 Roll Call
 - 2.2 Pledge of Allegiance
3. PUBLIC COMMENT:
Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, provided the matter is not on the Board's agenda, or pending before the Board. Presentations are limited to three (3) minutes or otherwise at the discretion of the Chair.
 - 3.1 Sheriff's Report
 - 3.2 Public Comment
4. STAFF REPORTS
 - 4.1 District Counsel Report
 - 4.2 General Manager Report
 - 4.3 Superintendent Report
5. ITEMS OF BUSINESS
 - 5.1 Approval of Minutes – December 8, 2004
 - 5.2 Approval of Warrants – December 1, 2004 – December 31, 2004
6. DISCUSSION/ACTION ITEMS
 - 6.1 Review of GBP&B Amended Contract.
 - 6.2 Discussion to allow GM and Glen Burdett authority to talk to Mid-State Bank regarding District business.
 - 6.3 Discussion of Bank Additional Signatures charge.
 - 6.4 Abandoned car towing fee.
 - 6.5 Discussion of bids received for District white truck.
 - 6.6 Discussion of request for redevelopment of 9540 Castillo Drive.
 - 6.7 Board Committee Reports
 - 6.8 Board Reports
7. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS
8. ADJOURNMENT

ITEM 1

CALL TO ORDER

- **CONVENE WORKSHOP OF ORDINANCE 66
COMMITTEE**

ITEM 2

RECONVENE IN REGULAR SESSION

2.1 Call to Order and Roll Call

2.2 Pledge of Allegiance

ITEM 3

PUBLIC COMMENT

3.1 Sheriff's Report

3.2 Public Comment

ITEM 4

STAFF REPORTS

4.1 General Managers Report

4.2 District Counsel Report

4.3 Superintendent Report

SSCSD General Managers Report
January 12, 2005

New General Manager

Tom O'Neill will be assuming General Manager responsibilities.

A State form "Statement of Facts Roster of Public Agencies Filing" has been resubmitted to reflect the current Board members and General Manager.

New Facility Manager

Pat Guerre has been hired as Facility Manager to replace Jim Whitaker. Pat holds a Grade 3 Wastewater Certificate and Distribution 2 and Treatment 2 Certificates in water.

California State Form 700

A "Statement of Economic Interests" has been provided for each Board member. This form, when completed, must be sent to the Secretary of State and a copy of the completed form must be on file in the SSCSD office.

December Meter Readings

Meter readings were delayed by four days in December due to holidays and bad weather. December invoices were mailed on January 4, one date late due to holidays and the delay in the meter reads.

New Generator

Specifications have been written for the 125 Kw generator. Requests for proposals will be sent this week. Once a vendor has been selected lead time on the delivery is 90 to 120 days. This could be sooner depending on the vendor.

Request for quotes for installation of the generator and the repair of external lights at the wastewater plant will be sent to vendors next week.

Repairs

Repair of the EQ basin pumps and VFD's have been completed.

Credit Card

We received a MasterCard in the name of Ron Head and SSCSD. It is our recommendation that the card be cancelled and returned. Board direction is requested.

Laboratory Status

A letter was received from our testing lab regarding samples. After discussion with the lab, a decision has been made to change testing labs.

Courtesy Inn Status Update

(TBD)

SSCSD Board Meeting of January 12, 2005
Facility Manager Report

Date Prepared: January 6, 2005
Prepared By: Patrick Guerre, Facility Manager – ECO Resources Inc.

PLANT AND FIELD OPERATIONS:

Plant Statistics:

Flow: December 2004

Water : 2.382 Million Gallons
12/04: 2.309 Million Gallons
Wastewater : 2.400 Million Gallons
12/04: 4.044 Million Gallons

The flows went from about .06 MGD a day and increased to approximately .180 MGD with the rain. The Highest flow was recorded on Dec. 31 at .232 MGD. I believe that infiltration played a roll in the large increase. The video inspection and cleaning will give us a better idea.

Telstar Ind. installed 1 of 2 VFD's for the equalization basin return pumps at the wastewater plant. We now have both pumps operational. One on the VFD and the other on hand.

Biosolids Disposal: 11990 Gallons
12/03: 19500 Gallons

Well Depth:

Well # 1 as of 12/01/04: 10.11 ft
Well # 1 as of 12/29/04: 6.08 ft

Well # 2 as of 12/01/04: 11.0 ft
Well # 2 as of 12/29/04: 6.34 ft

Customer Service Calls during business hours: 0

Customer Service Calls during non business hours: 4

All calls were concerning water quality due to discoloration. I monitored the water and covered gopher holes near the wells that appeared to have water flowing into them.

Preliminary issues continuing to require investigation/attention:

- Back-up generation for the Plant.
- Meter replacements for slow or non-operating meters.
- Rate analysis preparation (compared to Federal loan and grant guidelines).
- Transfer of complete history records to District Office ECO Resources.
- Grit and debris removal at headworks.
- Automatic switch over at wells.
- Generator for plant.
- Lighting at the Plant.

ITEM 5

ITEMS OF BUSINESS

5.1 Approval of Minutes

5.2 Approval of Warrants

**Board of Directors – Regular Monthly Meeting
San Simeon Community Services District
Minutes
Wednesday, December 8, 2004 - 6:30PM
Cavalier Banquet Room**

1. CALL TO ORDER

- 1.1 The meeting was called to order at 6:30 by Board President David Kiech.
- 1.2 The roll call was taken and all board members were present.
- 1.3 Lorraine Mirabal-Boubion was sworn as a re-elected board member by General Manager Steve Richardson. Rob Schultz, District Council, noted that the other newly elected board members, Alan Fields and John Russell, had been sworn in by the Country Recorder prior to this meeting.
- 1.4 Chairman Kiech welcomed the new board members.

2. PUBLIC COMMENT

There was no sheriff's report and there were no public comments.

3. STAFF REPORTS

3.1 Plant Superintendent's Report

General Manager Steve Richardson, gave the report of the Plant Superintendent, Jim Whitaker, who was absent from the meeting. Mr. Richardson reported that 2.3 million gallons of water had been pumped from the well this past month and 4 million gallons of wastewater processed. He said that wastewater levels were high due to recent storms in the area and would check the meters to see if any calibration was needed. The well depth was at 11 feet which had risen from the previous month due to ground water recharged from the recent rains.

Mr. Richardson said that some consumer water meters may need to be replaced. The average wear of a meter is 10 years and in other districts 20-30 meters are changed per year. The average meter cost is between \$35 and \$40 plus \$15 average labor. To replace all of the 200+ meters in the San Simeon the cost could exceed \$10,000.00.

There were no customer services complaints for the month either during business hours or after business hours.

Mr. Richardson said the current policies and procedures for the district may need updating and that the office now has an electronic copy of the manual. Mr. Richardson said the current electronic tracking system used for meter service should have a good base in 5 years unless the Board wishes to input previous history prior to the ECO takeover.

Mr. Richardson was asked by board member John Russell how we can monitor the flow of wastewater. Mr. Richardson said that it is possible to check for leaks in the pipes using special video equipment. There is a plan in place to have the pipes video taped and the rainy season the best time to inspect the pipes. The video taping could also check for any earthquake damage. The estimated cost for this service is between \$5,000 and \$10,000. Mr. Russell asked if the plant monitors daily use. Mr. Richardson said yes, and that wastewater “blows” through the plant, upsetting it when a storm hits. Mr. Russell asked if there was an extra expense for this monitoring or an economic impact to the district. Mr. Richardson said no, ECO Resources generally covers these costs due to its fixed price contract.

3.2 General Council Report

Mr. Schultz reported that this past month he had helped with the agenda, worked on the EDA Rip-Rap report, organized the Ordinance 66 and Ordinance 77 workshops and the finance workshop prior to the regular board meeting. He noted that during the Finance Workshop a motion – to request that the accountants prepare the Comptroller report, which is now due – was made (by Mr. Lambeth), seconded (by Mr. Kiech), and passed by those members in attendance. Board Member Mirabal-Boubion was not able to be present at the Workshop.

3.3 Resolution

Mr. Richardson read a resolution honoring Carol Bailey-Woods for her years of service as a board member. The resolution was unanimously approved by the Board.

4 **ITEMS OF BUSINESS**

4.1 Approval of Minutes

The minutes for the September, 2004 regular board meeting were approved unanimously by the board. The minutes for the November, 2004 board meeting were approved by Board members Kiech and Lambeth. Ms. Mirabel-Boubion abstained as she was not present at that meeting. Mr. Russell and Mr. Fields could not vote on that motion as they were not on the Board that time.

4.2 Approval of Warrants

Mr. Lambeth questioned the cost of the advertising of the truck for sale and had the truck been sold. Mrs. Hale, SSCSD Office Manager, said she believed the truck had not been sold and that the invoice for the advertising of the truck also included the help wanted ad for her position. A motion that SSCSD only pay for the advertising of the truck (and ECO Resources pay for the help wanted advertisement) was made, seconded, and unanimously approved. Mr. Schultz requested that the status of the truck be on the agenda of the next board meeting. The remaining warrants were approved by the board for payment.

5. **DISCUSSION/ACTION ITEMS**

5.1 Presentation by Engineering Firms

Mr. Richardson introduced engineering firms Boyle and Cannon. He said they were both well regarded in the industry, but that each had a different approach to work on projects of interest to the board. He said it was possible to work with both firms. Mr. Schultz said that we would like to have a master agreement with purchase order contracts. A concerned community member asked if SSCSD could just use RFP's for each project. Mr. Richardson said San Simeon is too small and that the response would be limited.

Mike Numley made the presentation for Boyle Engineering,, after which Mr. Richardson asked for questions. Mr. Schultz asked if they were working with Cambria. Mr. Numley answered that they did they Cambria design in 1996 and they are currently working on their water tank project. Mr. Schultz asked if they had worked with Hearst; Mr. Numley said no. Mr. Schultz asked if Boyle does permits.; Mr. Numley said they usually contracted this out.

Mike Cannon, President, made the presentation for Cannon Engineering, after which Mr. Richardson asked for questions. Again, Mr. Schultz asked about current relations with Cambria and Hearst. Mr. Cannon said no to both. Mr. Schultz asked about the CDP process and Mr. Cannon said yes they do such permit work. Mr. Richardson asked if they had done any actual desal work beyond feasibility studies; Mr. Cannon said they had not. Mr. Richardson asked if they had done any Title 22 projects "in full"; Mr. Cannon said they had not. The Board asked if they had grant experience. Mr. Cannon said they did not.

5.2 Authorization for Rip Rap

Mr. Schultz gave the background for the rip rap protecting the wastewater treatment plant. In 2001 the Coastal Commission said there was no permit issued to do this and that a \$3K permit was necessary for a "after the fact

permit.” Mr. Richardson said an October letter from the Coastal Commission said they have no objection if SSCSD goes through San Luis Obispo County so long as they get the permit. Mr. Schultz recommended that the Board seek the help of Cannon to file the necessary permit. He reminded the Board that any member of the Coastal Commission can opt for an appeal. The Board made and passed a motion to authorize the General Manager to select a firm to make the permit application, for an amount not to exceed \$5,000.

5.3 Water Services for 9540 Castillo

Mr. Richardson said he spoke to the representative of this property and they agreed to postpone this issue to the January meeting.

5.4 Water Services for Mouchawar Parcel 013-391-001

The Board read Dr. Mouchawar’s letter and said the moratorium for new building still applies. They asked Mr. Richardson to send an appropriate letter to Dr. Mouchawar, but also let him know that the Board was working on revising Ordinance 66.

5.5 Board Committee Reports

A meeting was held prior to the regular December board meeting to discuss Ordinance #66; Eighteen items were reviewed. The next meeting will be held prior to the January 12 regular board meeting. Ordinance 66 and 74 will continue to be discussed. Mr. Schultz said this will be a major workshop and will break down into smaller groups.

5.6 Board Reports

There were no board reports.

6. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS

6.1 The Board requested the following be included in the January agenda:

- White truck sale status
- Sheriff’s report. Mrs. Hale is to call the sheriff’s office prior to the meeting to request a sheriff to attend the meeting.
- Vandalized/Abandoned car on Avonne status
- Courtesy Inn status

6.2 Board Member Fields suggested that the website have board minutes posted as soon as possible. Any other information regarding community status should also be included so that the community would be aware of what is happening.

It was suggested by Board Member Lambeth that Cal Trans be included in a future meeting to discuss the beautification of Highway 1. It was suggested that the San Simeon Chamber of Commerce be invited to an upcoming Board meeting to discuss the current status of that organization.

7. ADJOURNMENT

- 7.1 A motion was made and unanimously approved to adjourn the meeting at 8:10PM.

**San Simeon Community Services District
WARRENT REPORT
December 1 - 31, 2004**

	Type	Date	Open Balance	Warrant #	Check #
Fields, Alan	Bill	Jan. Board Services	1/5/2005 \$ 100.00	0501-001	
Kiech, David	Bill	Jan. Board Services	1/5/2005 \$ 100.00	0501-002	
Lambeth, Terry	Bill	Jan. Board Services	1/5/2005 \$ 100.00	0501-003	
Mirabel-Boubion, Loraine	Bill	Jan. Board Services	1/5/2005 \$ 100.00	0501-004	
Russell, John	Bill	Jan. Board Services	1/5/2005 \$ 100.00	0501-005	
Schultz, Rob	Bill	Jan. District Counsel Services	12/3/2004 \$ 1,575.00	0501-006	
ECO Resources	Bill	January Services	12/3/2004 \$ 27,575.42	0501-007	
PERS Health	Bill	late payment 11/15	12/13/2004 \$ 1.01		
PERS Health	Bill	January Health Insurance	1/1/2005 \$ 139.86	0501-008	
GBP&B	Bill	December Billing	1/29/2005 \$ 1,175.00	0501-009	
RMA Computer Solutions	Bill	Webmaster Services	1/20/2005 \$ 215.00	0501-010	
San Luis Obispo Environ. Health	Bill		12/31/2004 \$ 861.00	0501-012	
California Special Districts Assoc.	Bill	2005 Membership Dues	12/30/2004 \$ 499.00	0501-013	
California Rural Water Assoc.	Bill	2005 Membership Dues	1/1/2005 \$ 245.00	0501-014	
Total:			\$ 32,786.29		

**Previously Paid
Not on November Warrants**

				check #	
Fields, Alan	Bill	Dec. Board Services	12/10/2004	\$ 100.00	5103
Russell, John	Bill	Dec. Board Services	12/10/2004	\$ 100.00	5104
Total:				\$ 200.00	

ITEM 6

DISCUSSION/ACTION ITEMS

- 6.1 Review of GBP&B Amended contract.
- 6.2 Discussion to allow GM and Glen Burdett authority to talk to Mid-State Bank regarding SSCSD business.
- 6.3 Discussion of bank additional signatures charge.
- 6.4 Abandoned car towing fee.
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- 6.7 Board Committee Reports
- 6.8 Board Reports

ITEM 7

BOARD/STAFF GENERAL DISCUSSION

AND

PROPOSED AGENDA ITEMS

ITEM 8

ADJOURNMENT

OFFICE OF THE TREASURER
SACRAMENTO

Local Agency Investment Fund
PO Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

November, 2004 Statement

SAN SIMEON COMMUNITY SERVICES DISTRICT

Attn: CHAIRMAN
111 PICO AVENUE
SAN SIMEON

Account Number : 16-40-003

CA 93452

Account Summary

Total Deposit :	0.00	Beginning Balance :	1,388,050.34
Total Withdrawal :	0.00	Ending Balance :	1,388,050.34

Directors:

David A. Bryson, CPA
 Gary A. Wintermyer, CPA
 Bradford M. Hair, CPA
 Jeanne A. Potter, CPA
 Daniel J. O'Hare, CPA
 Kathi Niffenegger, CPA
 Fred W. Bogart, CPA
 Allen E. Eschenbuehler, CPA
 Michael T. Ghudiel, CPA
 R. Lance Cowart, CPA



Glenn Burdette,
 Phillips & Bryson
CERTIFIED PUBLIC ACCOUNTANTS
TAX AND BUSINESS ADVISORS

Directors Emeritus:

Fred L. Glenn
 Stephen A. Burdette
 David W. Phillips, CPA

January 11, 2005

David Kiech
 Board of Directors
 San Simeon Community Services District
 111 Pico Avenue
 San Simeon, CA 93452

Dear David and Board Members:

Thank you for including time on your agenda to address the District's bookkeeping and accounting issues. We are sorry Suzanne Atkinson's schedule does not allow her to be at the meeting this evening, but she has a client emergency in Santa Maria that requires her attendance.

At this point, the financial records of the District are far in arrears. The cash accounts have not been reconciled for several months. The mandated audit for the fiscal year ending June 30, 2004, has not begun. The Board has not received final financial reports for that year or any type of financial reporting for the current year.

We would be delighted to take on those tasks and believe we can provide tremendous value to the District and a synergistic relationship with ECO Resources.

We have been providing minimal bookkeeping services, limited mainly to processing accounts payable on a monthly basis. We would like to take an expanded role and absorb the full bookkeeping responsibilities for the District. Those tasks would include:

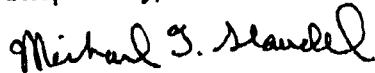
- Reconciling the bank statements on a monthly basis
- Processing accounts payable
- Posting accounts receivable, security deposits received and security deposits refunded
- Preparing monthly or quarterly financial statements
- Preparing budget-to-actual reports
- Providing financial data to the auditors and the Board of Directors
- Provide a central location for the accounting records and a contact for the Board of Directors, ECO Resources, the auditor, and state entities

Our billable rates for bookkeeping are between \$75.00 and \$85.00 an hour. I believe we can complete the basic bookkeeping for \$1,200.00 a month. Should you require additional services, they would be billed at our regular hourly rates.

San Simeon Community Services District
January 11, 2005
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We appreciate your time and would be happy to answer any questions you have about our firm, the services we offer or additional ways we can help you meet your goals. Please contact Suzanne or me any time at our San Luis Obispo office at (805) 544-1441.

Respectfully,



Michael Glaudel, CPA
Director
For
GBP&B Tax and Business Advisors

cc: Tom O'Neill, ECO Resources
Steve Richardson, ECO Resources
Rob Schultz
Bob Crosby, CPA, Crosby & Cindrich

Directors:

David A. Bryson, CPA
 Gary A. Wintermeyer, CPA
 Bradford M. Hair, CPA
 Jeanne A. Potter, CPA
 Daniel J. O'Hare, CPA
 Kathi Niffenegger, CPA
 Fred W. Bogart, CPA
 Allen E. Eschenbach, CPA
 Michael T. Glauzel, CPA
 R. Lance Cowart, CPA



Glenn, Burdette,
 Phillips & Bryson

**CERTIFIED PUBLIC ACCOUNTANTS
 TAX AND BUSINESS ADVISORS**

Directors Emeritus:

Fred L. Glenn
 Stephen A. Burdette
 David W. Phillips, CPA

January 11, 2005

David Kiech
 Board of Directors
 San Simeon Community Services District
 111 Pico Avenue
 San Simeon CA 93452

CLIENT ACCOUNTING ENGAGEMENT LETTER

This letter must be signed, dated and returned

Dear David:

We appreciate the opportunity to work with you. To minimize the possibility of a misunderstanding between us, we are setting forth pertinent information about the services we will perform for you.

Governmental and regulatory agencies impose penalties for failure to observe due diligence in the reporting of payroll and sales tax related forms. Penalties assessed, based on incorrect information that you supplied to our firm, will be your sole responsibility. In order to ensure an understanding of our mutual responsibilities, we ask all clients to confirm the following arrangements.

We will prepare management reports from your data. You have confirmed to us that these management reports are for management's internal use only and are not intended for use by any other party for any other purpose. Given the material departures that may exist in, or the required disclosures that may be omitted from the financial statements, we make no representations regarding the appropriateness of such statements for your intended use or for any other purpose.

By your signature below, you represent that you have the necessary knowledge and understanding about the nature of the procedures applied and the basis of accounting and assumptions used in the preparation of these financial statements for you to use them appropriately. Also, by your signature below you agree that the use of these financial statements will be limited only to those members of management with such knowledge and understanding and that the financial statements are intended solely for the information and use of such management and are not intended to be and should not be used by any other party.

We will record all income and expenses on a monthly basis, from the above documents you provide, in a computerized general ledger system. Each quarter you will receive a copy of the general ledger account listing, which shows each check, deposit, and adjustment affecting each account during the quarter. It is your responsibility to review this general ledger report each quarter and you must let us know of any changes necessary in the classification or distribution of expense. Unless you tell us of a change within fifteen (15) days, we will assume that all transactions have been properly coded and have been posted to the correct accounts. These ledgers will record, on a quarterly basis, all cash receipts and all cash disbursements. The ledgers will also include adjusting journal entries. These ledgers will be used in the preparation of the annual financial statements and income tax returns.

530 10th Street
 Paso Robles, CA 93446
 PH 805/237-3995 • FAX 805/239-9332

1150 Palm Street
 San Luis Obispo, CA 93401
 PH 805/544-1441 • FAX 805/544-4351

2222 S. Broadway, Suite B
 Santa Maria, CA 93455
 PH 805/349-0585 • FAX 805/349-0705

San Simeon Community Services District
January 11, 2005
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Each quarter we will reconcile your books and records of the following bank accounts with the bank statements to confirm proper account balances and to identify reconciling items that may require adjustments to your books and records: MidState Bank 1202959401 and LAIF accounts. We will not be analyzing cancelled checks to determine whether signatures or payments are authorized or for any other purpose but we will briefly scan them to confirm the amounts match those recorded by the bank on the statement. By your signature below, you acknowledge that you understand and agree that our services are limited in scope and they are not designed to detect employee embezzlement or other fraudulent activities involving your bank accounts. Should you wish us to expand our procedures to include additional work and investigations, we will arrange this with you in a separate engagement letter.

On an annual basis, we will prepare Forms 1099 and 1096 based on information you provide to us. You are responsible for complying with state and federal laws regarding vendor payments. We are available to assist you with compliance questions.

To the extent we are acting on behalf of the company and at the direction of management, the company agrees to indemnify us for any damages that may result from our good faith actions.

As your CPA, we collect:

- Information provided by you from your tax organizer, worksheets, documents, and discussions
- Information that we develop as part of the engagement

As your CPA, we are required to keep all information about our engagement confidential; so, we will not disclose any information about you unless we have your approval or are required/permitted by law. This applies even if you are no longer a client.

As your CPA, we are committed to the safekeeping of your confidential information and we maintain physical, electronic, and procedural safeguards to protect your information.

Federal law has extended the attorney-client privilege to some, but not all, communications between a client and the client's CPA. The privilege applies only to non-criminal tax matters that are before the IRS or brought by or against the U.S. Government in a federal court. The communications must be made in connection with tax advice. Communications solely concerning the preparation of a tax return will not be privileged.

In addition, your confidentiality privilege can be inadvertently waived if you discuss the contents of any privileged communication with a third party, such as a lending institution, a friend, or a business associate. We recommend that you contact us before releasing any privileged information to a third party.

If we are asked to disclose any privileged communication, unless we are required to disclose the communication by law, we will not provide such disclosure until you have had an opportunity to argue that the communication is privileged. You agree to pay any and all reasonable expenses that we incur, including legal fees, that are a result of attempts to protect any communication as privileged.

It is our policy to keep records related to this engagement for seven (7) years. However, we do not keep any original client records, so we will return those to you at the completion of the services rendered under this engagement. When records are returned to you, it is your responsibility to retain and protect your records for possible future use, including potential examination by any government or regulatory agencies. By your signature below, you acknowledge and agree that upon the expiration of the seven (7) year period, GBP&B Tax and Business Advisors shall be free to destroy our records related to this engagement.

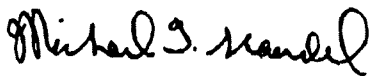
San Simcon Community Services District
January 11, 2005
Page 3

Our fees for these services will be based upon the amount of time required at standard billing rates plus out-of-pocket expenses. However, they might also include other factors deemed relevant, including the difficulty of the questions and the skill required to perform the accounting, tax, or other services properly; time limitations imposed either by you or the circumstances; the nature and length of the professional relationship between us; and the experience, reputation and ability of the accountant or accountants assigned to the engagement. Payment for service is due when rendered and interim billings may be submitted as work progresses and expenses are incurred. We reserve the right to stop work on any account that is 60 days past due, in accordance with our firm's stated collection policy. Client acknowledges and agrees that we are not required to continue work in the event of client's failure to pay on a timely basis for services rendered as required by this engagement letter. We shall not be liable to client for any damages that occur as a result of our ceasing to render services. Any past due fee under this agreement shall bear late charges at the rate of 1.5 percent per month (18.00 annual percentage rate) on any unpaid balance.

If any dispute arises among the parties, they agree to try first in good faith to settle the dispute by mediation administered by the American Arbitration Association (AAA) under its Rules for Professional Accounting and Related Services Disputes. All unresolved disputes shall then be decided by final and binding arbitration in accordance with the Rules for Professional Accounting and Related Services Disputes of the AAA. Fees charged by mediators, arbitrators, or the AAA shall be shared equally by all parties. In agreeing to arbitration, we both acknowledge that in the event of a dispute over fees charged by the accountant, each of us is giving up the right to have the dispute decided in a court of law before a judge or jury and instead we are accepting the use of arbitration for resolution.

We will be pleased to discuss this letter with you at your convenience. If the foregoing is acceptable to you, please sign this letter in the space provided and return it to us in the enclosed envelope.

Sincerely,



Michael T. Glaudel, CPA
For
GBP&B
Tax and Business Advisors

I have read and understand the above statements.

Accepted by:

(Signature)

(Printed Name)

(Title)

(Date)

**Board of Directors – Special and Regular Meeting
San Simeon Commun
AGEI
Wednesday, January
Cavalier Bar**

Next mtg
Agenda Items

Note: All comments concerning any item
Chairperson

File

~~At~~
Area Color
son, Pat, Josh
New Board
intro

Lifting of
Water Restrictions

9450 analysis

Work on
Removal of
Sign on cul-de-
Sac

Contact Cal-Texas
on graffiti.

check pot holes
Cold Patch

Nomination

Terry - Chair

Terry - unanimous
Chairman

Vice Chair

David Non-n
John Non-

DAVID
Vice/Chair

1. 3:30 PM - Ordinance 66 Com
2. 6:30 PM - RECONVENE IN RE
 - 2.1 Roll Call
 - 2.2 Pledge of Allegiance

PUBLIC COMMENT:

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relating to any matter within the Board's jurisdiction, provided the matter
is not on the Board's agenda, or pending before the Board. Presentations
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Chair.

- 3.1 Sheriff's Report
- 3.2 Public Comment

STAFF REPORTS

- 4.1 District Counsel Report
- 4.2 General Manager Report
- 4.3 Superintendent Report

ITEMS OF BUSINESS

- 5.1 Approval of Minutes – December 8, 2004
- 5.2 Approval of Warrants – December 1, 2004 – December 31, 2004 - Approved
- 5.3 Appointment of Chair & Vice Chair

DISCUSSION/ACTION ITEMS

- 6.1 Review of GBP&B Amended Contract. Approved
- 6.2 Discussion to allow GM and Glen Burdett authority to talk to Mid-Approved
State Bank regarding District business.
- 6.3 Discussion of Bank Additional Signatures charge. approved
- 6.4 Abandoned car towing fee. \$1200
- 6.5 Discussion of bids received for District white truck.
- 6.6 Discussion of request for redevelopment of 9540 Castillo Drive.
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- 6.8 Board Reports

BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS

ADJOURNMENT

3 year
Prepare tentative 4:30 at Feb 9th Reg mtg
Dist Budget for 4:30 26th Jan
March mtg

Bring back to
Feb mtg.

In mins need
motion maker &
seconds

any two
Board Mem

meter #13

Suburban Water Systems
1211 E. Center Court Dr.
Covina, CA 91724-3603

Revised Cal. P.U.C. Sheet No. 1059-W
Canceling Revised Cal. P.U.C. Sheet No. 1052-W

Schedule No. 4

PRIVATE FIRE PROTECTION SERVICE

APPLICABILITY

Applicable to all water service furnished to privately owned fire protection systems.

TERRITORY

West Covina and All Other
Walnut Tariff Areas Areas

RATES

Quantity Rates:
For each inch of diameter of service connection \$10.00
\$10.75 (1)

SPECIAL CONDITIONS

1. The facilities for service to a privately owned fire protection system shall be installed by the Utility or under the Utility's direction. Cost for the entire installation, excluding the connection at the main, shall be paid for by the applicant. Such payment shall not be subject to refund.
2. The expense of maintaining the private fire protection facilities on the applicant's premises (including the vault, meter and backflow device) shall be paid for by the applicant.
3. All facilities paid for by the applicant shall be the sole property of the applicant. The Utility and its duly authorized agents shall have the right to ingress to, and egress from the premises for all purposes relating to said facilities.
4. The minimum diameter for the service pipe to fire protection service shall be four inches, and the maximum diameter shall be not more than the diameter of the main to which the service is connected.

(Continued)

(To be inserted by utility)

Issued by

(To be inserted by Cal. P.U.C.)

Advise Letter No. 235-W

Robert L. Kelly
Name

Date Filed NOV 17 2003

Decision No. D. 03-05-078

Vice President
Title

Effective JAN - 1 2004

Resolution No. _____

Suburban Water Systems
1211 E. Center Court Dr.
Covina, CA 91724-3603

Revised Cal. P.U.C. Sheet No. 878-W
Cancelling Revised Cal. P.U.C. Sheet No. 822-W

Schedule No. 4
(Continued)

PRIVATE FIRE PROTECTION SERVICE

SPECIAL CONDITIONS (Continued)

- 5. If a distribution main of adequate size to service a private fire protection system in addition to all other normal service does not exist in the street or alley adjacent to the premises to be served, then a main extension from the nearest existing main of adequate capacity shall be installed by the Utility. The cost of such main extension attributable to the fire protection requirement shall be paid to the Utility as a contribution in aid of construction.
- 6. Service hereunder is to private fire protection systems to which no connections for other than fire protection purposes are allowed and which are regularly inspected by the underwriters having jurisdiction. All facilities are to be installed according to the Utility's specifications and maintained to the Utility's satisfaction. The Utility may require the installation of a backflow prevention device and a standard detector type meter approved by the Insurance Service Office for protection against theft, leakage, or waste water.
- 7. No structure shall be built over the service pipe serving fire protection facilities and the customer shall maintain and safeguard the area occupied by the service pipe from traffic or other hazardous conditions. The customer will be responsible for any damage to the service facilities.
- 8. Subject to the approval of the Utility, any change in the location or construction of the service for the fire protection facilities requested by the public authority or the customer will be made by the Utility following payment to the Utility of the entire cost of such change.
- 9. Any unauthorized use of water through the service to fire protection facilities will be charged for at the applicable tariff rates and may be grounds for discontinuance of service by the Utility to the privately owned protection system without liability to the Utility.
- 10. The Utility will supply to the privately owned fire protection system only such water at such pressure as may be available from time to time in the operation of Utility's system.
- 11. All bills are subject to the reimbursement fee set forth on Schedule No. UF.

(To be inserted by utility)

Issued by

(To be inserted by Cal. P.U.C.)

Advice Letter No. 209-W

Daniel M. Conway
Name

Date Filed OCT 17 1995

Decision No.

Vice President
Title

Effective APR 10 1996

Resolution No.

13.04.280 Private fire protection service connections - Application - Charges - Ownership.

A. Purpose. A private fire protection service connection in three to ten-inch size will be furnished only if adequate provision is made to prevent the use of water from such services for purposes other than fire extinguishing.

B. Application and Agreement. The applicant will be required to sign an application that will be furnished upon request.

C. Installation Charges. The applicant will be required to make payment in advance of the estimated cost of installing the service connection and meter.

D. Quantitative Charges.

1. Water for Fires. No charge will be made for water used to extinguish accidental fires.

2. Water for Fire Storage Tanks. Occasionally water may be obtained from a private fire service for filling a tank connected with the fire service, but only if written permission is secured from the utilities division in advance and an approved means of measurement is available. The rates for general use will be applied.

3. Other. Water lost through leakage or in testing or used in violation of the utilities division's regulations, shall be paid for by the applicant at double the rate charged for general use.

E. Violation of Agreement. If water is used from a fire service in violation of the agreement or of these regulations, the utilities division may, at its option, discontinue and remove the service.

F. Ownership of Connection. The service connection and all equipment appurtenant thereto, including the meter, shall be the sole property of the city, and no part of the cost thereof will be refunded to the applicant.

G. Pressure and Supply. The utilities division assumes no responsibility for loss or damage because of lack of water or pressure and merely agrees to furnish such quantities and pressures as are available in its general distribution system. All connections, pumps, tanks, chlorinators or other appurtenances installed at any point in the line between the meter and the customer's water outlets shall be the sole responsibility of the property owner, both as to the original installation and as to the maintenance and upkeep. Such installations must be approved by the utilities division. (Prior code § 7410.27)

13.04.290 Private fire protection service - Monthly rates.

The monthly rates for private fire protection service shall be established from time to time by resolution of the council. (Prior code § 7410.28)

13.04.300 Violations deemed misdemeanor.

Any person preventing or interfering with any employee of the utilities division in the lawful discharge of his duties, or tampering with, injuring or destroying the lines, valves, fire hydrants, machinery, meters, property or equipment of the utilities division, or taking water from the utilities division without first complying with the rules and regulations set forth in this chapter, shall be guilty of a misdemeanor. (Prior code § 7410.29)

**KENT MITCHELL
30 BONIFACIO PLAZA
MONTEREY, CALIFORNIA 93940
(831) 373-4467 – Extension 21**

August 10, 2004

Mr. James Whitaker
Facility Manager
ECO Resources, Inc.
111 Pico Road
San Simeon, California 93452

(831) 373-4467

Re: Land Assessment – Parcel # 013,091,073

Dear Mr. Whitaker:

Mr. Gil Steel, Broker Associate, requested I write you and give you a history of Parcel of Land Assessment Number 013,091,073 recorded November 19, 1953 in Book 734, Page 52 of Official Records – Address: ~~9540~~ Castillo Drive, San Simeon, California.

Chevron U.S.A., Inc. rented this site August 24, 1959. September 30, 1988 confirmation of the expiration of lease was received from Chevron, U.S.A., Inc. We were advised that seepage of fuel had occurred on the property and Basic Site Remediation was necessary.

Chevron advises that they now have a clean bill of health and the property is now level and should be considered developable.

I have maintained the water meter and have been paying for water since Chevron left. We hope to develop the site and would appreciate your opinion how to proceed.

It has been a pleasure working with the District and we hope to hear from you soon in order that we may proceed with Mr. Steel to develop the site.

Thank you for your assistance and courtesies in this matter.

Sincerely yours,

KENT MITCHELL
(831) 373-4467 – Extension 21

KM:pc

LAW OFFICES
Hudson, Martin, Ferrante & Street

490 CALLE PRINCIPAL
POST OFFICE BOX 112
Monterey, California 93942
TELEPHONE (408) 375-3151
TELECOPIER (408) 375-0131

W. G. HUDSON (1877-1954)
CARMEL MARTIN (1879-1965)
PETER J. FERRANTE (1903-1975)
WEBSTER STREET (1899-1984)
JOHN F. MARTIN
CARMEL MARTIN, JR.
PETER J. CONIGLIO
GERALD B. DALTON
MICHAEL S. SOSNOWSKI
MICHAEL A. ALBOV
PETER R. WILLIAMS

September 27, 1988

San Simeon Acres Community
Service District
Route 1, Box S17
San Simeon, California 93452

Hand delivered

Gentlemen:

Please be advised that we represent Kent Mitchell and Ray Berney. Mr. Mitchell and Mr. Berney own the real property on which the San Simeon Lodge and the adjacent Chevron Station are located.

As you may know, the Chevron USA, Inc. lease on the Chevron Station ends on September 30, 1988.

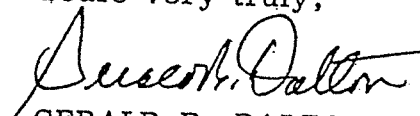
Mr. Mitchell and Mr. Berney request that the water service and sewer service accounts be transferred to their name effective September 30, 1988. We enclose herewith our check in the sum of \$50.00 which we understand is the regular deposit for water and sewer service.

Chevron USA, Inc. has arranged for removal of the service station and the underground tanks and equipment. It may be necessary to relocate the water meter. I will ask Chevron or its contractor to contact you so that the appropriate arrangements can be made to put the meter in a convenient location on the property.

Should you have any questions, please let me hear from you.

Thank you for your assistance with this matter.

Yours very truly,


GERALD B. DALTON

GBD/nm
Enclosure

cc: Mr. Kent Mitchell
Mr. Ray Berney
Mr. Lloyd Johnson, Property Management Specialist
Chevron USA, Inc., P. O. Box 2833, La Habra, CA. 90632-2833
Re: SS#9-2565. Hwy. 1 and Pico San Simeon

9-2565

FYI
C.3/B
RDU

COUNTY OF SAN LUIS OBISPO HEALTH AGENCY

Department of Public Health
2191 Johnson Avenue - P.O. Box 1489
San Luis Obispo, California 93406
(805) 549-5500



Reply to: Division of Environmental Health
549-5544

August 5, 1987

Chevron USA
P.O. Box 2833
La Habra, CA 90631

Re: Abandonment at: Chevron - Hwy 1 (waste oil)
San Simeon, CA

Based on inspections and field tests conducted by our office on 8/5/87, it has been determined that no significant soil contamination was present at the subject location. This office therefore gave permission to backfill the excavation.

It should be pointed out that this letter does not relieve you of any responsibilities mandated under the California Health and Safety Code if additional or previously unidentified contamination is discovered at the subject site.

If you have any questions regarding this matter, please contact this office at (805) 549-5544.

TIM MAZZACANO, R.S., Director
Division of Environmental Health

GAY GRUBER
Environmental Health Officer II

TM/ GG:mt



Chevron U.S.A. Inc.

1300 South Beach Boulevard, Building 4516, La Habra, California • Phone (213) 694-7300
Mail Address: P.O. Box 2833, La Habra, CA 90632-2833

Marketing Department

June 8, 1988

S. S. # 9-2565
Highway #1 and Pico
San Simeon, California

Mr. Kent Mitchell
30 Bonifacio Plaza
Monterey, California 93940

Dear Mr. Mitchell:

Reference is made to the leased service station location. It is our intention not to seek additional ground lease tenure upon our recently negotiated ninety day extension which as you are aware ends on September 30, 1988.

However, a recently completed preliminary soil assessment indicates some soil contamination around our existing storage tanks. The extent of contamination will not be known until after the September 30th expiration date and the tanks are actually removed before we determine what if any delays we might experience prior to delivering your property back to you. You can be assured I will keep you informed as to the status of the situation.

Very truly yours,

CHEVRON U.S.A. INC.

L. M. Johnson
Property Management Specialist
(213) 694-7445

LMJ/sh/1-11D

LAW OFFICES

Hudson, Martin, Ferrante & Street

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MICHAEL A. ALBOV
PETER R. WILLIAMS

September 27, 1988

San Simeon Acres Community
Service District
Route 1, Box S17
San Simeon, California 93452

Hand delivered

Gentlemen:

Please be advised that we represent Kent Mitchell and Ray Berney. Mr. Mitchell and Mr. Berney own the real property on which the San Simeon Lodge and the adjacent Chevron Station are located.

As you may know, the Chevron USA, Inc. lease on the Chevron Station ends on September 30, 1988.

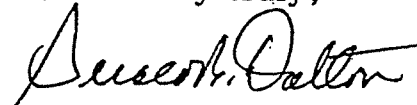
Mr. Mitchell and Mr. Berney request that the water service and sewer service accounts be transferred to their name effective September 30, 1988. We enclose herewith our check in the sum of \$50.00 which we understand is the regular deposit for water and sewer service.

Chevron USA, Inc. has arranged for removal of the service station and the underground tanks and equipment. It may be necessary to relocate the water meter. I will ask Chevron or its contractor to contact you so that the appropriate arrangements can be made to put the meter in a convenient location on the property.

Should you have any questions, please let me hear from you.

Thank you for your assistance with this matter.

Yours very truly,


GERALD B. DALTON

GBD/nm
Enclosure

cc: Mr. Kent Mitchell
Mr. Ray Berney
Mr. Lloyd Johnson, Property Management Specialist
Chevron USA, Inc., P. O. Box 2833, La Habra, CA. 90632-2833
Re: SS#9-2565, Hwy. 1 and Pico. San Simeon. CA.



J.A. Fischer, Inc.
Jobber, Chevron U.S.A., Products Company
P.O. Box 391
Visalia, CA 93279-0391
(209) 732-8381

October 4, 1996

Mr. Kent Mitchell
30 Bonifacio Plaza
Monterey, CA 93940

Dear Mr. Mitchell:

Please accept this letter with our interest and intent to lease from you certain property in San Simeon, California, for the purpose of building and operating a Chevron service station and convenience store.

Following the approval of all regulatory agencies and Chevron U.S.A., I propose to lease your property on a gallonage lease for a period of twenty (20) years with two five (5) year options. Our proposed rate is .02 cents per gallon with a minimum guarantee of \$1500 per month. A reasonable projection based on current economic and demographic information suggests annual gallonage of approximately 1,100,000. As the station matures and more people are aware of it, I anticipate taking gallons from Morro Bay and areas south of your location.

Our investment in this site will exceed \$700,000.00, making this project expensive in terms of gallons pumped v. dollars invested. For this reason, I would like rent payments to commence thirty (30) days after the station is open.

As I mentioned before, this station will pay a fee into the Federal Superfund for every gallon pumped, thereby making it eligible for state money to remediate any contamination problem that may develop. Today's technology and sophisticated monitoring devices reduce the likelihood of contamination to extremely remote.

Please consider my proposal, and call with any questions you may have.

Sincerely,

A handwritten signature in cursive script that reads "Duane F. Davis".

Duane F. Davis
Retail Sales Manager

DFD:jd

LAW OFFICES
Hudson, Martin, Ferrante & Street
EST. 1908

490 CALLE PRINCIPAL
POST OFFICE BOX 112
Monterey, California 93942
TELEPHONE (408) 375-3151
FAX (408) 375-0131
HMFS@aol.com

December 11, 1996

CARMEL MARTIN, JR.
PETER J. CONIGLIO
GERALD B. DALTON
MICHAEL A. ALBOV
PETER R. WILLIAMS
ANNA M. FRESKA

OF COUNSEL
JOHN F. MARTIN

FOUNDING PARTNERS
W. G. HUDSON (1877-1954)
CARMEL MARTIN (1879-1965)
PETER J. FERRANTE (1903-1975)
WEBSTER STREET (1899-1984)

Mr. Kent Mitchell
30 Bonifacio Plaza
Monterey, CA 93940

Dear Kent:

I enclose a draft letter to Duane Davis of J.A. Fischer, Inc.

The Consumer Price Index (CPI) may be changed by the Department of Labor under pressure from the Administration and Congress as part of the deficit reduction effort. If that happens, the effect of the CPI adjustment may be less than it is at present. If the 1.1% adjustment is what occurs, there would be times over the last five years in which there would have been no CPI adjustment.

You will recall that the initial offer on October 4 was for \$1,500 per month against \$.02 per gallon, with a projection of 1,100,000 gallons per year or a total rent of \$36,000. On November 20, they came up to \$2,300 per month until the year 2000 and \$3,000 per month thereafter against \$.02 per gallon.

To compare locations, Tasco Oil at Rio Road in Carmel agreed to pay \$4,000 per month for the first five years as flat rent. If you try to compare San Simeon with the Rio Road location, it is likely that there is much more traffic on a daily repeat business basis on Rio Road than there will be in San Simeon.

Please give me your thoughts on this proposal.

Yours very truly,

HUDSON, MARTIN, FERRANTE & STREET



Gerald B. Dalton

GBD:llm
Enclosure

cc: Kent Mitchell



December 26, 1996

J.A. Fischer, Inc.
Jobber, Chevron U.S.A., Products Company
P.O. Box 391
Visalia, CA 93279-0391
(209) 732-8381

Mr. Kent Mitchell
30 Bonifacio Plaza
Monterey, CA 93940

Dear Mr. Mitchell:

If I understand Mr. Dalton's letter of November 20, 1996, correctly, I believe we are very close to an agreement.

Fischer Oil agrees to a monthly rent of \$2,300.00 per month or .02 cents per gallon, whichever is greater, from the time building permits are issued to the year 2000. After the year 2000, the minimum rent would adjust on a biannual basis by the Consumer Price Index. May we request a ceiling on this increase not to exceed 3 1/2 percent?

We have received preliminary approval from Chevron to develop this site. I am now contacting various agencies to see if there are any requirements out of the ordinary or that may require special applications for permits. I believe at this time the development will be routine and all the language of your standard lease will be acceptable.

Enclosed is a copy of correspondence from the State Water Resource Control Board (SWRCB) regarding underground storage tank cleanup, and Senate Bill 562. Perhaps you would like Mr. Dalton to speak with the author so as to fully address your concerns over remediation, insurance and our participation in the state program.

We are ready to begin this project very early 1997, and will await your phone call or letter for instructions.

In the meantime, have a safe holiday season and best wishes for the new year.

Sincerely,

Duane Davis
Retail Sales Manager

DFD/jd
Enc

(209) 290-0970
CAD - PHONE
KEN-ALSON

LAW OFFICES
Hudson, Martin, Ferrante & Street
EST. 1908

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Monterey, California 93942
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OF COUNSEL
JOHN F. MARTIN

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PETER J. FERRANTE (1903-1975)
WEBSTER STREET (1899-1984)

March 6, 1998

Our Ref. No. 30445

Kent Mitchell
30 Bonifacio Plaza
Monterey, CA 93940

Dear Kent:

I enclose a copy of my letter to Richard Barron, attorney for J.A. Fischer, Inc., and a copy of the Preliminary Report by Chicago Title Company. I also enclose Chicago Title Company's invoice for \$420 for preparation of the report.

Yours very truly,

HUDSON, MARTIN, FERRANTE & STREET


Gerald B. Dalton

GBD:llm
Enclosures

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WEBSTER STREET (1899-1984)

March 6, 1998

Our Ref. No. 30445

Richard Barron, Esq.
Luke and Barron
632 West Oak Street
Visalia, CA 93291

Re: **San Simeon Chevron Station and Food Mart**
Kent Mitchell, Lessor -- J.A. Fischer, Inc., Lessee

Dear Mr. Barron:

I enclose a Preliminary Title Report by Chicago Title Company as of February 24, 1998, on the premises to be leased by your client, J.A. Fischer, Inc., from Kent Mitchell.

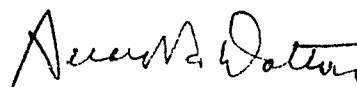
The Preliminary Report will be attached to the Lease as an exhibit.

Schedule B contains references at paragraph 4 to lack of rights of access to or from the street or highway abutting the premises which reportedly were severed from the land by a document recorded at book 1007, pages 478 and 482.

I enclose copies of each of the documents referred to in paragraph 4 of the Preliminary Report which are Grant Deeds to the Division of Highways in connection with freeway construction. The property described in the Preliminary Report has access to public streets and the frontage road parallel to Highway 1.

Yours very truly,

HUDSON, MARTIN, FERRANTE & STREET


Gerald B. Dalton

GBD:llm
Enclosure

cc: Kent Mitchell w/enclosures

LAW OFFICES
Hudson, Martin, Ferrante & Street
EST. 1908

400 CALLE PRINCIPAL
POST OFFICE BOX 112
Monterey, California 93942
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CARMEL MARTIN, JR.
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PETER R. WILLIAMS
COLLEEN MARIE CARMEL DALTON
JOHN RICH CONIGLIO

OF COUNSEL
JOHN F. MARTIN

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CARMEL MARTIN (1879-1965)
PETER J. FERRANTE (1903-1975)
WEBSTER STREET (1898-1984)

June 10, 2004

File No.: 26105

Ron Brankov
Environmental Property Specialist
Chevron Environmental Management Co.
P.O. Box 2292
Brea, CA 92822-2292

Re: Former Chevron Station No. 9-2565 Highway One and Pico, San Simeon, CA

Dear Mr. Brankov:

On April 22, 2004, I wrote to you regarding your letter of February 11, 2004 to Kent Mitchell.

As you know, the Regional Water Quality Control Board has not issued a site closure letter. Roger W. Briggs, Executive Officer of the California Regional Water Quality Board by his letter of February 27, 2004 states that the Regional Board will consider the case for closure when water quality objectives have been obtained or when monitoring indicates attainment is eminent. A copy of this letter was sent to you.

A reply to my letter of April 22, 2004, a copy of which is enclosed, is necessary. I will mark my file for ten (10) days from this date and await your response.

Yours very truly,

HUDSON, MARTIN, FERRANTE & STREET



Gerald B. Dalton

GBD/mao
Enclosure
cc: Kent Mitchell

Transfers/Credit

Staff to provide committee with water consumption and avg use per meter/person

Graphs on water consumption vs ^{water} conservation program enactments

Master Contracts from Boyle & Cannon
Have them send us standard
Short term contracts

Cambria
4.12
Look at
Cambria
graphs

Ordinance 66 1-12-05 3:35 PM
Meeting

Toney, David, Lorraine, John, Alan, SER,
Bob McCloughan, Rob Schulte,

SER
with
D. function
categories

Staff is directed to report back to
Committee, at next ~~meeting~~ ^{regular meeting}, typical EDU's
for SSCSD type communities

Committee decided to establish EDU's
as standard for SSCSD

* Board has approved Rate study
after Ordinance 66 has been set
To include capital Improvement program

Need APP

Check with CDF on Fire Sprinkler
System program

Danny Turner CDF Chief

Ben Stuart Past CDF Chief

Discussion Groups Cambria Title 4 & 8
with Conservation devices (Retrofit) 4.08 Waste
4.12 Emergency
4.16 Conservation Services

Water & Sewer Applications (new & Remodels) Rob Schulte

Approved Motion for staff to prepare draft for procedure
Motion by Lorraine
Second John